

1. CALL TO ORDER

Mayor Paul Helenberg called the regular meeting of the Castle Rock City Council to order at 7:32 PM.

a. Pledge of Allegiance

Mayor Helenberg led the Pledge of Allegiance.

b. Roll Call

Councilmembers present: Art Lee, Paul Simonsen, and Ellen Rose. Councilmember Kessler was excused by Council.

Staff present: Police Chief Charlie Worley, City Attorney Benjamin Goodwin, Public Works Senior Operator Tyler Stone, City Engineer Tom Gower, and Clerk-Treasurer Carie Cuttonaro.

c. Changes to Agenda

2. PROCLAMATIONS & PRESENTATIONS

3. CITIZEN COMMENTS - maximum 3 minutes

4. DEPARTMENT REPORTS

- City Attorney Nikki Thompson
- Police Chief Charlie Worley
- Public Works Director Dave Vorse / Assistant Public Works Director Tyler Stone

- City Engineer Tom Gower

City Engineer Tom Gower gave a verbal report.

- Clerk-Treasurer Carie Cuttonaro

Clerk-Treasurer Carie Cuttonaro informed Council of a citizen's request to make the BNSF and Cowlitz St E intersection a "Quiet Zone". Research shows the City would be responsible for all mitigation costs. Staff and Council were concerned about safety. Council will take request into consideration.

5. COUNCIL AND AD HOC COMMITTEE REPORTS

- Mayor / Mayor Pro-Tempore / Councilmembers

Mayor Helenberg gave a verbal report.

- CRCDA Representative

6. PUBLIC HEARINGS

7. CONSENT AGENDA

Councilmember Lee made a motion, seconded by Rose, to approve the Consent Agenda as presented.

After further discussion, motion carried by roll call vote. Councilmembers Lee, Simonsen, and Rose voted 'Aye'.

- a. Invoices from July 2025 in the amount of \$47,128.02 as shown in the Vendor Detail Activity Report that were not included in July closeout. Requesting release of payments prior to August closeout.

8. OLD BUSINESS

9. NEW BUSINESS

- a. Interlocal Agreement with Cowlitz County, City of Kalama, City of Kelso, City of Longview, and City of Woodland to share costs related to a Request for Proposal for Animal Control Services. Shared cost is 5% of total.

Police Chief Charlie Worley presented.

Councilmember Rose made a motion, seconded by Lee, to approve the Interlocal Agreement.

Motion carried by roll call vote. Councilmembers Lee, Simonsen, and Rose voted 'Aye'.

- b. Interlocal Agreement with Cowlitz County for Participation in the Spillman Records Management System - Cost Share Agreement for January 1, 2026 - December 31, 2027, in the total amount of \$19,912.

Police Chief Charlie Worley presented.

Councilmember Rose made a motion, seconded by Lee, to approve Interlocal Agreement. Motion carried by roll call vote. Councilmembers Lee, Simonsen, and Rose voted 'Aye'.

- c. Ordinance No. 2025-11, an ordinance of the City of Castle Rock amending the Official Zoning Map and Comprehensive Plan Future Land Use Map by rezoning and redesignation of Parcels 30298 and 30297, addressed at 341 & 333 A Street SW, Castle Rock, WA from High Density Residential to Retail Commercial zoning and High Density Residential to Downtown Commercial Future Land Use designation.

Councilmember Rose made a motion, seconded by Lee, to approve Ordinance No. 2025-11, on first reading. Motion carried by roll call vote. Councilmembers Lee, Simonsen, and Rose voted 'Aye'.

- d. Ordinance No. 2025-12, an ordinance of the City of Castle Rock amending the Official Zoning Map and Comprehensive Plan Future Land Use Map by rezoning and redesignation of portions of Parcel 309100100 and 308980100, Castle Rock, WA rezone Mixed Use Commercial (MX) to Low Density Residential (R-1); and redesignation of Mixed Use Commercial to Low Density Residential Future Land Use designation.

Councilmember Rose made a motion, seconded by Lee, to approve Ordinance No. 2025-12, on first reading. Motion carried by roll call vote. Councilmembers Lee, Simonsen, and Rose voted 'Aye'.

- e. Interfund Loan Request - \$45,000 from the Swimming Pool Construction Fund for the purchase of a replacement pump in the North Storm Pump Station.

Mayor Helenberg presented.

Councilmember Rose made a motion, seconded by Lee, to approve the Interfund Loan. Motion carried by roll call vote. Councilmembers Lee, Simonsen, and Rose voted 'Aye'.

- f. Ordinance No. 2025-13, an ordinance amending the budgetary appropriations and authorizing an interfund loan for fiscal year ending December 31, 2025 for the City of Castle Rock, Washington for

the Stormwater Capital Reserve and Swimming Pool Construction Funds.

Councilmember Rose made a motion, seconded by Lee, to approve Ordinance No. 2025-13, on first reading. Motion carried by roll call vote. Councilmembers Lee, Simonsen, and Rose voted 'Aye'.

g. Memorandum of Understanding between the Castle Rock School District and Castle Rock Police Department to share resources, equipment, facilities, information, video, and any other mutually agreed-upon items to support the safety, security, and educational environment of the District, for a three-year term, and authorization for Police Chief Charlie Worley to sign.

Police Chief Charlie Worley presented.

Councilmember Rose made a motion, seconded by Lee, to approve the Memorandum of Understanding. Motion carried by roll call vote. Councilmembers Lee, Simonsen, and Rose voted 'Aye'.

h. Request to approve out-of-state travel for Public Works Director Dave Vorse, Assistant Public Works Director Tyler Stone, and Treatment Plant Operator Lucas Richardson to attend America in Bloom Symposium in Rochester, Michigan, September 24 - September 28, 2025. Travel is included in the 2025 budget.

Councilmember Rose made a motion, seconded by Lee, to approve the out-of-state travel. Motion carried by roll call vote. Councilmembers Lee, Simonsen, and Rose voted 'Aye'.

10. OTHER BUSINESS

11. ADJOURNMENT

There being no further business, Mayor Helenberg adjourned the meeting at 7:58 PM.

Mayor Paul Helenberg

Clerk-Treasurer Carie Cuttonaro