

1. CALL TO ORDER

Mayor Paul Helenberg called the regular meeting of the Castle Rock City Council to order at 7:32 PM.

a. Pledge of Allegiance

Mayor Helenberg led the Pledge of Allegiance.

b. Roll Call

Councilmembers present: Art Lee, Lee Kessler, Paul Simonsen, and Ellen Rose.

Staff present: Police Chief Charlie Worley, City Attorney Nikki Thompson, Assistant Public Works Director Tyler Stone, City Engineer Tom Gower, and Clerk-Treasurer Carie Cuttonaro.

c. Changes to Agenda

2. PROCLAMATIONS & PRESENTATIONS

a. Constitution Week Proclamation

The proclamation was read by Clerk-Treasurer Carie Cuttonaro and presented by Mayor Paul Helenberg.

Ms. Rutherford accepted the proclamation and passed out bells to ring on September 17, 2025, to commemorate the writing of the Constitution of the United States of America.

3. CITIZEN COMMENTS - maximum 3 minutes

Raylene Arntzen, is asking for cooperation from City of Castle Rock, Cowlitz County, and BNSF to help prevent people from accessing parcel WJ0301011. This parcel is located in Cowlitz County, has Cowlitz County road access, and borders BNSF. Motorcycles are reported as being destructive to land.

Requests a JARPA for collaboration to clean up the property and prevent the homelessness and drug paraphernalia issue that is present.

A committee will look into the issues.

Mayor Helenberg presented John Whalen with a plaque for his service as a City of Castle Rock Councilmember.

4. DEPARTMENT REPORTS

- City Attorney Nikki Thompson
- Police Chief Charlie Worley
- Public Works Director Dave Vorse / Assistant Public Works Director Tyler Stone
Assistant Public Works Director Tyler Stone gave a verbal report.
- City Engineer Tom Gower
City Engineer Tom Gower gave a verbal report.
- Clerk-Treasurer Carie Cuttonaro

5. COUNCIL AND AD HOC COMMITTEE REPORTS

- Mayor / Mayor Pro-Tempore / Councilmembers
 - Update on Councilmember #3 position applications.

Clerk-Treasurer Carie Cuttonaro gave an update on the vacant Councilmember position. Received one application on the day that the posting would be reposted, as it had expired. Posting open again through October 30th. Application that was received was accepted.

- CRCDA Representative

6. PUBLIC HEARINGS

7. CONSENT AGENDA

Councilmember Rose made a motion, seconded by Lee, to approve the Consent Agenda as presented. Motion carried by roll call vote. Councilmembers Lee, Kessler, Simonsen, and Rose voted 'Aye'.

- a. July 28, 2025 Regular Council Meeting Minutes
- b. August 25, 2025 Regular Council Meeting Minutes
- c. August 11, 2025 Regular Council Meeting Minutes
- d. August 2025 invoices as described in the Fund Transaction Summary Report in the amount of \$795,581.73.

8. OLD BUSINESS

- a. Ordinance No. 2025-10, an ordinance of the City of Castle Rock, Washington, amending Castle Rock Municipal Code Section 5.01.110, Nonresident Businesses, providing for severability and establishing an effective date, on second reading. (First reading August 11, 2025)

Councilmember Lee made a motion, seconded by Rose, to approve Ordinance No. 2025-10 on second reading. Motion carried by roll call vote. Councilmembers Lee, Kessler, Simonsen, and Rose voted 'Aye'.

- b. Ordinance No. 2025-11, an ordinance of the City of Castle Rock amending the Official Zoning Map and Comprehensive Plan Future Land Use Map by rezoning and redesignation of Parcels 30298 and 30297, addressed at 341 & 333 A Street SW, Castle Rock, WA from High Density Residential to Retail Commercial zoning and High Density Residential to Downtown Commercial Future Land Use designation, on second reading.

Councilmember Rose made a motion, seconded by Lee, to approve Ordinance No. 2025-11, on second reading. Motion carried by roll call vote. Councilmembers Lee, Kessler, Simonsen, and Rose voted 'Aye'.

- c. Ordinance No. 2025-12, an ordinance of the City of Castle Rock amending the Official Zoning Map and Comprehensive Plan Future Land Use Map by rezoning and redesignation of portions of Parcel 309100100 and 308980100, Castle Rock, WA rezone Mixed Use Commercial (MX) to Low Density

Residential (R-1); and redesignation of Mixed Use Commercial to Low Density Residential Future Land Use designation, on second reading.

Councilmember Lee made a motion, seconded by Rose, to approve Ordinance No. 2025-12, on second reading. Motion carried by roll call vote. Councilmembers Lee, Kessler, Simonsen, and Rose voted 'Aye'.

d. Ordinance No. 2025-13, an ordinance amending the budgetary appropriations and authorizing an interfund loan for fiscal year ending December 31, 2025 for the City of Castle Rock, Washington for the Stormwater Capital Reserve and Swimming Pool Construction Funds, on second reading.

Councilmember Kessler made a motion, seconded by Lee, to approve Ordinance No. 2025-13, on second reading. After further discussion, motion carried by roll call vote. Councilmembers Lee, Kessler, Simonsen, and Rose voted 'Aye'.

9. NEW BUSINESS

a. Agreement with Cowlitz County for the City to receive 2025 Lodging Tax Dollars in the amount of \$30,000.

Councilmember Lee made a motion, seconded by Rose, to approve the agreement with Cowlitz County. Motion carried by roll call vote. Councilmembers Lee, Kessler, Simonsen, and Rose voted 'Aye'.

10. OTHER BUSINESS

11. ADJOURNMENT

There being no further business, Mayor Helenberg adjourned the meeting at 7:56 PM.

Mayor Paul Helenberg

Clerk-Treasurer Carie Cuttonaro