



CASTLE ROCK CITY COUNCIL AGENDA

Regular Meeting: Monday, September 22, 2025
7:30 PM

Location

Castle Rock Senior Center
222 Second Ave SW
Castle Rock, WA 98611

AGENDA

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1. CALL TO ORDER

- a. Pledge of Allegiance
- b. Roll Call
- c. Changes to Agenda

2. PROCLAMATIONS & PRESENTATIONS

3. CITIZEN COMMENTS - maximum 3 minutes

4. DEPARTMENT REPORTS

- City Attorney Nikki Thompson
- Police Chief Charlie Worley
- Public Works Director Dave Vorse
- City Engineer Tom Gower
- Clerk-Treasurer Carie Cuttonaro

1. Expenditure, Revenue, Cash & Investments Reports (page 3-6)

5. COUNCIL AND AD HOC COMMITTEE REPORTS

- Mayor / Mayor Pro-Tempore / Councilmembers
- CRCDA Representative

6. PUBLIC HEARINGS

7. CONSENT AGENDA

- a. September 8, 2025 Regular Council Meeting Minutes (page 7-9)

8. OLD BUSINESS

9. NEW BUSINESS

- a. Resolution No. 2025-05, a resolution of the City Council of the City of Castle Rock ratifying and affirming a declaration of emergency by the Mayor of the City relating to the North Storm Pump Station Pump Replacement to mitigate citywide flooding and waiving competitive bidding requirements. (page 10-12)
- b. Special Event Permit #2025-0009; Castle Rock Community Development Alliance (CRCDA) - Halloween Jamboree; October 26, 2025 between 12:00 PM and 6:00 PM, including setup time; Street closures include Cowlitz St W from Huntington Ave N to 1st Ave SW, Front Ave from A Street SW to Jackson St NW, and 1st Ave SW from A Street SW to Cowlitz St W; insurance has not been received. (page 13-23)

10. OTHER BUSINESS

11. ADJOURNMENT

NEXT REGULAR COUNCIL MEETINGS:

<u>4Q25</u>	<u>1Q26</u>	<u>2Q26</u>	<u>3Q26</u>
October 13	January 12	April 13	July 13
October 27	January 26	April 27	July 27
November 10	February 09	May 11	August 10
November 24	February 23	Tuesday, May 26	August 24
December 08	March 09	June 08	September 14
December 22	March 23	June 22	September 28

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Title VI: The City of Castle Rock ensures compliance with Title VI of the Civil Rights Act of 1964 and American Disabilities Act of 1990 by prohibiting discrimination against any person on the basis of race, color, national origin, sex or disabilities in the provision of benefits and services from its federal assisted programs and activities. If you need special accommodations to participate in this meeting, please contact Carie Cuttonaro at 360.274.8181 by 9:00 a.m. three days prior to the meeting.

City Council may add and take action on other items not listed on this Agenda.

2025 Expenditures

<u>Fund</u>	<u>Sub</u>	<u>#</u>	<u>January</u>	<u>February</u>	<u>March</u>	<u>April</u>	<u>May</u>	<u>June</u>	<u>July</u>	<u>August</u>	<u>Total</u>	<u>Budget</u>	<u>Remaining</u>	<u>% Expended</u>
General														
	Legislative	010 0 010	7,310.07	5,959.47	6,670.09	5,012.29	5,040.22	9,501.30	7,134.59	6,912.05	53,540.08	87,158.00	33,617.92	61.43%
	Municipal	010 0 020	9,012.76	4,444.58	9,591.98	7,850.03	5,712.08	9,055.09	8,461.48	5,769.81	59,897.81	95,510.00	35,612.19	62.71%
	Financial	010 0 030	20,019.85	11,837.31	12,018.13	12,353.85	12,087.99	12,964.25	12,823.09	11,504.81	105,609.28	165,355.00	59,745.72	63.87%
	Law Enforcement	010 0 040	212,753.20	75,339.50	110,745.90	105,260.17	93,049.39	97,271.30	103,025.98	126,451.61	923,897.05	1,335,759.00	411,861.95	69.17%
	Parks	010 0 060	4,223.17	449.58	125.84	478.20	294.60	360.02	692.97	345.64	6,970.02	23,863.00	16,892.98	29.21%
	Building/Planning	010 0 070	15,841.22	11,569.55	32,109.44	22,298.18	11,557.93	15,416.69	36,777.61	54,114.41	199,685.03	150,030.00	(49,655.03)	133.10%
	Non-Departmental	010 0 099	35,248.67	13,216.31	234,363.18	5,898.74	5,390.48	12,384.44	21,621.72	10,186.06	338,309.60	480,423.00	142,113.40	70.42%
General Total		010	304,408.94	122,816.30	405,624.56	159,151.46	133,132.69	156,953.09	190,537.44	215,284.39	1,687,908.87	2,338,098.00	650,189.13	72.19%
Streets		100	17,328.39	21,781.84	33,492.81	10,201.42	9,629.64	20,749.34	37,766.01	21,087.16	172,036.61	326,053.00	154,016.39	52.76%
Building Code		115	2,476.37	2,000.91	3,841.89	2,015.73	2,056.23	1,295.69	3,385.98	1,763.30	18,836.10	48,590.00	29,753.90	38.77%
Visitor Center		120	2,365.12	634.41	597.81	2,255.57	637.12	667.59	688.69	2,450.81	10,297.12	20,689.00	10,391.88	49.77%
Library		130	8,057.56	1,288.47	650.75	366.13	537.52	448.65	629.33	561.87	12,540.28	17,090.00	4,549.72	73.38%
Criminal Justice		140	-	-	-	142.50	-	-	142.50	-	285.00	1,667.00	1,382.00	17.10%
Local Criminal Justice		145	5,486.00	13,430.45	119.19	7,046.20	67.02	126.04	126.05	126.05	26,527.00	76,300.00	49,773.00	34.77%
Accumulative Reserve		150	-	-	-	-	-	-	-	-	-	-	-	0.00%
CDBG Grant/Home Rehab Proj		160	-	-	-	-	-	-	-	-	-	1,000.00	1,000.00	0.00%
DOT Spoils Site		170	7,294.75	10,086.39	2,699.92	5,001.99	2,644.65	9,876.02	7,023.31	3,006.90	47,633.93	126,645.00	79,011.07	37.61%
Public Works Vehicle Replacement		180	-	-	-	-	-	-	20,529.10	1,898.50	22,427.60	45,000.00	22,572.40	49.84%
Police Vehicle Replacement		185	-	-	-	-	-	-	-	-	-	-	-	0.00%
Drug Enforcement		190	-	-	-	-	-	-	-	-	-	-	-	0.00%
Low Income Housing		195	-	-	-	-	-	-	-	-	-	-	-	0.00%
Swimming Pool Construction		300	-	-	-	-	-	-	-	-	-	45,000.00	45,000.00	0.00%
REET Construction		310	-	-	-	-	-	-	-	32,916.08	32,916.08	93,600.00	60,683.92	35.17%
Street Construction		320	-	7,599.80	18,559.20	6,186.40	19,796.48	31,074.17	8,286.47	152,084.51	243,587.03	3,790,464.00	3,546,876.97	6.43%
Water/Sewer Operating		400	217,698.48	154,624.16	301,639.27	179,072.20	203,731.88	152,800.49	147,618.35	154,486.15	1,511,670.98	2,235,472.00	723,801.02	67.62%
Regional Water System		410	72,160.83	32,044.14	87,595.36	44,048.65	36,249.48	30,346.39	34,285.87	142,760.99	479,491.71	710,186.00	230,694.29	67.52%
Stormwater Management		420	17,636.77	13,376.07	19,170.94	12,678.66	12,253.27	11,821.40	14,476.98	11,986.08	113,400.17	242,139.00	128,738.83	46.83%
Stormwater Capital		425	-	-	-	-	-	-	4,260.79	1,580.00	5,840.79	256,500.00	250,659.21	2.28%
Regional Water Capital		430	18.38	525.00	-	18.38	-	-	-	-	561.76	135,225.00	134,663.24	0.42%
Muni Water Capital Improvement		435	55,802.02	105,429.10	203,230.80	10,705.45	34,058.74	20,753.78	77,684.04	36,252.70	543,916.63	1,618,200.00	1,074,283.37	33.61%
Water Bond Reserve		440	-	-	-	-	-	-	-	-	-	-	-	0.00%
Sewer Bond Reserve		450	-	-	-	-	-	-	-	-	-	-	-	0.00%
Sewer Loan Reserve Fund		460	-	-	-	-	-	-	-	-	-	-	-	0.00%
Short Lived Asset Reserve Fund		463	-	-	-	-	-	-	-	-	-	-	-	0.00%
Emerg Repair/Replace Res Fund		465	-	-	-	-	-	-	-	-	-	-	-	0.00%
Muni Sewer Cap Impr Reserve		470	-	-	1,404.08	8,884.18	281.95	4,666.68	190.74	20,784.51	36,212.14	118,100.00	81,887.86	30.66%
Boat Launch Facility		475	4,817.52	7,225.03	4,079.49	10,824.94	1,364.24	7,817.48	10,242.00	489.95	46,860.65	46,389.00	(471.65)	101.02%
Utility Deposit		631	320.00	283.76	411.60	280.00	640.00	590.00	765.78	803.73	4,094.87	12,000.00	7,905.13	34.12%
Transportation Benefit District		632	4,837.00	32,000.00	-	-	-	-	21,792.88	29,971.77	88,601.65	279,147.00	190,545.35	31.74%
TBD Capital Project		633	-	-	-	-	-	-	-	-	-	-	-	0.00%
State Custodial Pass-Thru Fund		634	903.07	833.20	1,184.31	819.32	1,147.62	2,055.40	1,390.36	1,225.29	9,558.57	24,980.00	15,421.43	38.26%
	Totals		721,611.20	525,979.03	1,084,301.98	459,699.18	458,228.53	452,042.21	581,822.67	831,520.74	5,115,205.54	12,608,534.00	7,493,328.46	40.57%

2025 Revenue

<u>Fund</u>	<u>#</u>	<u>January</u>	<u>February</u>	<u>March</u>	<u>April</u>	<u>May</u>	<u>June</u>	<u>July</u>	<u>August</u>	<u>Total</u>	<u>Budget</u>	<u>Remaining</u>	<u>% Received</u>
General	010	159,050.72	123,861.34	189,789.03	140,906.61	319,284.96	191,361.87	143,763.43	165,366.09	1,433,384.05	2,128,098.00	694,713.95	67.36%
Streets	100	3,438.32	3,141.66	127,324.54	2,508.71	2,144.39	8,331.22	2,370.60	24,171.03	173,430.47	314,860.00	141,429.53	55.08%
Building Code	115	4,352.49	301.48	1,306.54	7,994.30	896.95	2,176.76	6,232.67	1,391.57	24,652.76	55,000.00	30,347.24	44.82%
Visitor Center	120	1,598.87	835.27	825.44	765.53	927.34	873.92	1,351.94	2,559.25	9,737.56	17,000.00	7,262.44	57.28%
Library	130	693.75	380.36	508.42	215.99	1,088.99	354.02	166.24	586.92	3,994.69	2,450.00	(1,544.69)	163.05%
Criminal Justice	140	1,201.30	109.30	117.87	1,209.16	110.05	97.88	1,257.46	116.97	4,219.99	4,451.00	231.01	94.81%
Local Criminal Justice	145	5,307.37	6,315.24	5,078.24	4,700.57	5,563.31	5,365.24	6,246.28	6,134.01	44,710.26	58,000.00	13,289.74	77.09%
Accumulative Reserve	150	51.56	49.90	56.38	55.51	51.52	49.56	47.65	53.61	415.69	-	(415.69)	0.00%
CDBG Grant/Home Rehab Proj	160	532.85	520.38	561.19	555.10	517.51	497.91	480.87	541.01	4,206.82	-	(4,206.82)	0.00%
DOT Spoils Site	170	180.13	356.54	10,079.44	9,395.57	83,074.54	840.99	998.03	1,067.38	105,992.62	93,000.00	(12,992.62)	113.97%
Public Works Vehicle Replacement	180	-	-	45,115.32	113.55	107.72	103.63	99.64	56.05	45,595.91	45,000.00	(595.91)	101.32%
Police Vehicle Replacement	185	78.58	76.03	10,107.63	105.98	98.35	94.63	90.97	104.79	10,756.96	10,000.00	(756.96)	107.57%
Drug Enforcement	190	7.37	7.13	7.69	7.57	7.02	6.76	6.50	7.31	57.35	200.00	142.65	28.68%
Low Income Housing	195	169.43	3,166.33	304.94	184.19	173.28	166.72	160.29	180.33	4,505.51	3,000.00	(1,505.51)	150.18%
Swimming Pool Construction	300	424.81	413.46	448.44	441.55	412.13	396.53	381.23	431.34	3,349.49	-	(3,349.49)	0.00%
REET Capital Fund	310	2,619.38	228.11	233.19	996.86	4,764.22	3,445.27	2,768.57	2,707.46	17,763.06	30,000.00	12,236.94	59.21%
Street Construction	320	-	4.75	30,000.00	4,251.79	(2,015.40)	-	52,893.72	18,900.10	104,034.96	3,790,464.00	3,686,429.04	2.74%
Water/Sewer Operating	400	163,565.54	179,772.88	168,735.44	160,303.46	185,333.81	169,942.81	190,353.58	203,785.75	1,421,793.27	2,141,669.00	719,875.73	66.39%
Regional Water System	410	30,267.45	88,046.32	62,667.98	60,651.43	33,032.33	88,185.89	60,633.41	62,886.69	486,371.50	710,186.00	223,814.50	68.49%
Stormwater Management	420	13,576.23	13,915.37	14,248.10	15,426.97	14,328.47	12,656.21	14,299.02	13,787.98	112,238.35	219,900.00	107,661.65	51.04%
Stormwater Capital	425	61.39	26.14	105.06	103.45	96.01	92.38	88.81	90.17	663.41	238,500.00	237,836.59	0.28%
Regional Water Capital	430	3,326.58	327.92	39,726.00	446.61	416.81	401.03	387.73	1,486.22	46,518.90	43,225.00	(3,293.90)	107.62%
Muni Water Capital Improvement	435	2,828.78	2,350.03	92,119.59	3,015.19	2,779.55	552,604.48	3,656.35	4,983.28	664,337.25	107,500.00	(556,837.25)	617.99%
Water Bond Reserve	440	540.22	527.50	568.88	562.67	524.53	504.67	487.37	548.32	4,264.16	-	(4,264.16)	0.00%
Sewer Bond Reserve	450	837.34	817.40	884.07	870.49	810.21	781.79	753.80	850.50	6,605.60	-	(6,605.60)	0.00%
Sewer Loan Reserve Fund	460	51.56	49.90	53.81	52.99	49.18	47.32	45.49	51.18	401.43	-	(401.43)	0.00%
Short Lived Asset Reserve Fund	463	122.77	118.81	130.69	128.68	119.42	114.91	110.48	124.29	970.05	-	(970.05)	0.00%
Muni Sewer Cap Impr Reserve	470	248.00	216.23	50,361.31	2,353.24	313.78	301.90	279.42	314.37	54,388.25	52,500.00	(1,888.25)	103.60%
Boat Launch Facility	475	850.68	402.92	1,039.31	1,305.60	674.81	855.05	1,170.49	582.00	6,880.86	11,600.00	4,719.14	59.32%
Utility Deposit	631	446.27	761.97	827.81	774.47	841.38	673.75	1,148.45	1,172.02	6,646.12	12,000.00	5,353.88	55.38%
Transportation Benefit District	632	13,288.45	15,391.54	15,072.24	11,971.09	14,624.94	14,575.00	15,558.60	16,636.02	117,117.88	150,285.00	33,167.12	77.93%
State Custodial Pass-Through Fund	634	606.07	893.20	1,238.31	853.32	1,205.12	2,077.40	1,486.86	934.29	9,294.57	24,980.00	15,685.43	37.21%
Totals		410,324.26	443,385.41	869,642.90	433,228.20	672,357.23	1,057,977.50	509,775.95	532,608.30	4,929,299.75	10,263,868.00	5,334,568.25	48.03%

2025 Expense/Revenue Comparison

Fund	#	Expenses			Revenue			Budget Revenue	% of	Actual Revenue	% of Actual
		Actuals	Budget	% Expended	Actuals	Budget	% Received	Less Actual Expenses	Budget Expended	Less Actual Expenses	Revenue Expended
General Total	010	1,687,908.87	2,338,098.00	72.19%	1,433,384.05	2,128,098.00	67.36%	440,189.13	79.32%	(254,524.82)	117.76%
Streets	100	172,036.61	326,053.00	52.76%	173,430.47	314,860.00	55.08%	142,823.39	54.64%	1,393.86	99.20%
Building Code	115	18,836.10	48,590.00	38.77%	24,652.76	55,000.00	44.82%	36,163.90	34.25%	5,816.66	76.41%
Visitor Center	120	10,297.12	20,689.00	49.77%	9,737.56	17,000.00	57.28%	6,702.88	60.57%	(559.56)	105.75%
Library	130	12,540.28	17,090.00	73.38%	3,994.69	2,450.00	163.05%	(10,090.28)	511.85%	(8,545.59)	313.92%
Criminal Justice	140	285.00	1,667.00	17.10%	4,219.99	4,451.00	94.81%	4,166.00	6.40%	3,934.99	6.75%
Local Criminal Justice	145	26,527.00	76,300.00	34.77%	44,710.26	58,000.00	77.09%	31,473.00	45.74%	18,183.26	59.33%
Accumulative Reserve	150	-	-		415.69	-		-		415.69	0.00%
CDBG Grant/Home Rehab Proj	160	-	1,000.00	0.00%	4,206.82	-		-		4,206.82	0.00%
DOT Spoils Site	170	47,633.93	126,645.00	37.61%	105,992.62	93,000.00	113.97%	45,366.07	51.22%	58,358.69	44.94%
Public Works Vehicle Replacement	180	22,427.60	45,000.00	49.84%	45,595.91	45,000.00	101.32%	22,572.40	49.84%	23,168.31	49.19%
Police Vehicle Replacement	185	-	-		10,756.96	10,000.00	107.57%	10,000.00	0.00%	10,756.96	0.00%
Drug Enforcement	190	-	-		57.35	200.00	28.68%	200.00	0.00%	57.35	0.00%
Low Income Housing	195	-	-		4,505.51	3,000.00	150.18%	3,000.00	0.00%	4,505.51	0.00%
Swimming Pool Construction	300	-	45,000.00	0.00%	3,349.49	-		-		3,349.49	0.00%
REET Construction	310	32,916.08	93,600.00	35.17%	17,763.06	30,000.00	59.21%	(2,916.08)	109.72%	(15,153.02)	185.31%
Street Construction	320	243,587.03	3,790,464.00	6.43%	104,034.96	3,790,464.00	2.74%	3,546,876.97	6.43%	(139,552.07)	234.14%
Water/Sewer Operating	400	1,511,670.98	2,235,472.00	67.62%	1,421,793.27	2,141,669.00	66.39%	629,998.02	70.58%	(89,877.71)	106.32%
Regional Water System	410	479,491.71	710,186.00	67.52%	486,371.50	710,186.00	68.49%	230,694.29	67.52%	6,879.79	98.59%
Stormwater Management	420	113,400.17	242,139.00	46.83%	112,238.35	219,900.00	51.04%	106,499.83	51.57%	(1,161.82)	101.04%
Stormwater Capital	425	5,840.79	256,500.00	2.28%	663.41	238,500.00	0.28%	232,659.21	2.45%	(5,177.38)	880.42%
Regional Water Capital	430	561.76	135,225.00	0.42%	46,518.90	43,225.00	107.62%	42,663.24	1.30%	45,957.14	1.21%
Muni Water Capital Improvement	435	543,916.63	1,618,200.00	33.61%	664,337.25	107,500.00	617.99%	(436,416.63)	505.97%	120,420.62	81.87%
Water Bond Reserve	440	-	-		4,264.16	-		-		4,264.16	0.00%
Sewer Bond Reserve	450	-	-		6,605.60	-		-		6,605.60	0.00%
Sewer Loan Reserve Fund	460	-	-		401.43	-		-		401.43	0.00%
Short Lived Asset Reserve Fund	463	-	-		970.05	-		-		970.05	0.00%
Muni Sewer Cap Impr Reserve	470	36,212.14	118,100.00	30.66%	54,388.25	52,500.00	103.60%	16,287.86	68.98%	18,176.11	66.58%
Boat Launch Facility	475	46,860.65	46,389.00	101.02%	6,880.86	11,600.00	59.32%	(35,260.65)	403.97%	(39,979.79)	681.03%
Utility Deposit	631	4,094.87	12,000.00	34.12%	6,646.12	12,000.00	55.38%	7,905.13	34.12%	2,551.25	61.61%
Transportation Benefit District	632	88,601.65	279,147.00	31.74%	117,117.88	150,285.00	77.93%	61,683.35	58.96%	28,516.23	75.65%
State Custodial Pass-Thru Fund	634	9,558.57	24,980.00	38.26%	9,294.57	24,980.00	37.21%	15,421.43	38.26%	(264.00)	102.84%
		5,115,205.54	12,608,534.00	40.57%	4,929,299.75	10,263,868.00	48.03%	5,148,662.46	49.84%	(185,905.79)	103.77%

Cash and Investment Activity

Period: 2025 - August
Period Totals

Fund		Cash Balance				Investments					Total
		Beginning	Activity		Ending	Beginning	Activity		Ending	Total Ending Balance	
			In	Out			Acquired	Interest			Liquidated
010	General Fund	\$259,589.74	\$163,331.24	\$255,310.88	\$167,610.10	\$520,771.51	\$40,026.49	\$2,034.85	\$0.00	\$562,832.85	\$730,442.95
011	Petty Cash/Change Fund	\$760.00	\$0.00	\$0.00	\$760.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$760.00
100	Street Fund	(\$14,801.25)	\$44,164.34	\$21,087.16	\$8,275.93	\$30,778.30	\$0.00	\$38.99	\$20,032.30	\$10,784.99	\$19,060.92
115	Building Code Account Fund	\$38,159.15	\$1,162.50	\$8,878.18	\$30,443.47	\$56,017.12	\$7,114.88	\$229.07	\$0.00	\$63,361.07	\$93,804.54
120	Visitor Center Fund	\$7,505.72	\$2,517.82	\$4,020.16	\$6,003.38	\$9,848.65	\$1,569.35	\$41.43	\$0.00	\$11,459.43	\$17,462.81
130	Library Fund	\$2,733.24	\$572.30	\$898.88	\$2,406.66	\$3,692.99	\$337.01	\$14.62	\$0.00	\$4,044.62	\$6,451.28
140	Criminal Justice Fund	\$20,055.11	\$0.00	\$3,306.19	\$16,748.92	\$28,931.81	\$3,306.19	\$116.97	\$0.00	\$32,354.97	\$49,103.89
145	Local Criminal Justice Fund	\$67,466.77	\$5,731.90	\$13,067.64	\$60,131.03	\$97,875.41	\$12,941.59	\$402.11	\$0.00	\$111,219.11	\$171,350.14
150	Accumulative Reserve Fund	\$8,758.44	\$0.00	\$1,233.35	\$7,525.09	\$13,542.65	\$1,233.35	\$53.61	\$0.00	\$14,829.61	\$22,354.70
160	CDBG Grant/Home Rehab Project	\$85,869.53	\$0.00	\$12,443.13	\$73,426.40	\$136,655.87	\$12,443.13	\$541.01	\$0.00	\$149,640.01	\$223,066.41
170	DOT Spoil Site Fund	\$33,985.43	\$828.55	\$4,191.47	\$30,622.51	\$64,634.43	\$1,184.57	\$238.83	\$0.00	\$66,057.83	\$96,680.34
180	Public Works Vehicle Replacement	(\$2,459.35)	\$12,869.64	\$1,898.50	\$8,511.79	\$28,316.64	\$0.00	\$56.05	\$12,869.64	\$15,503.05	\$24,014.84
185	Police Vehicle Replacement Fund	\$17,188.33	\$0.00	\$3,026.03	\$14,162.30	\$25,853.97	\$3,026.03	\$104.79	\$0.00	\$28,984.79	\$43,147.09
190	Drug Enforcement Fund	\$1,611.24	\$0.00	\$168.50	\$1,442.74	\$1,846.50	\$168.50	\$7.31	\$0.00	\$2,022.31	\$3,465.05
195	Low Income Housing Fund	\$29,007.08	\$0.00	\$4,147.71	\$24,859.37	\$45,552.29	\$4,147.71	\$180.33	\$0.00	\$49,880.33	\$74,739.70
300	Swimming Pool Const Fund, 1987	\$68,955.25	\$0.00	\$10,535.77	\$58,419.48	\$108,340.23	\$10,535.77	\$431.34	\$0.00	\$119,307.34	\$177,726.82
310	REET Capital Fund	\$40,109.48	\$18,926.98	\$32,916.08	\$26,120.38	\$63,403.11	\$0.00	\$170.59	\$16,390.11	\$47,183.59	\$73,303.97
320	Street Construction Capital Fund	(\$4,304.51)	\$18,873.29	\$159,472.51	(\$144,903.73)	\$0.00	\$7,388.00	\$26.81	\$0.00	\$7,414.81	(\$137,488.92)
400	Water/Sewer Operating Fund	\$307,209.64	\$201,514.49	\$196,259.54	\$312,464.59	\$584,174.61	\$41,773.39	\$2,271.26	\$0.00	\$628,219.26	\$940,683.85
410	Regional Water System Fund	\$287,050.37	\$61,063.84	\$183,454.42	\$164,659.79	\$461,676.57	\$40,693.43	\$1,822.85	\$0.00	\$504,192.85	\$668,852.64
420	Stormwater Management Fund	\$6,314.77	\$14,378.97	\$11,986.08	\$8,707.66	\$22,160.98	\$0.00	\$77.99	\$668.98	\$21,569.99	\$30,277.65
425	Stormwater Capital Reserve Fund	\$12,097.02	\$388.81	\$1,580.00	\$10,905.83	\$25,238.81	\$0.00	\$90.17	\$388.81	\$24,940.17	\$35,846.00
430	Regional Water Capital Improvement	\$69,372.53	\$1,050.00	\$10,033.27	\$60,389.26	\$110,186.73	\$10,033.27	\$436.22	\$0.00	\$120,656.22	\$181,045.48
435	Muni Water Capital Improvement	\$575,132.94	\$1,050.00	\$81,164.35	\$495,018.59	\$1,039,080.35	\$44,911.65	\$3,933.28	\$0.00	\$1,087,925.28	\$1,582,943.87
440	Water Bond Reserve Fund	\$87,108.26	\$0.00	\$12,610.63	\$74,497.63	\$138,503.37	\$12,610.63	\$548.32	\$0.00	\$151,662.32	\$226,159.95
450	Sewer Bond Reserve Fund	\$134,888.92	\$0.00	\$20,177.20	\$114,711.72	\$214,217.80	\$20,177.20	\$850.50	\$0.00	\$235,245.50	\$349,957.22
460	Sewer Loan Reserve Fund	\$8,938.82	\$0.00	\$1,177.51	\$7,761.31	\$12,926.49	\$1,177.51	\$51.18	\$0.00	\$14,155.18	\$21,916.49
463	Short Lived Asset Reserve Fund	\$20,249.19	\$0.00	\$2,858.52	\$17,390.67	\$31,394.48	\$2,858.52	\$124.29	\$0.00	\$34,377.29	\$51,767.96
470	Muni Sewer Capital Imprv Reserve	\$50,488.79	\$0.00	\$28,015.09	\$22,473.70	\$79,408.42	\$7,230.58	\$314.37	\$0.00	\$86,953.37	\$109,427.07
475	Boat Launch Facility Fund	(\$5,104.68)	\$6,122.49	\$489.95	\$527.86	\$5,540.49	\$0.00	\$0.00	\$5,540.49	\$0.00	\$527.86
631	Utility Deposit Fund	\$33,600.60	\$200.00	\$4,920.28	\$28,880.32	\$53,554.45	\$4,876.55	\$212.02	\$0.00	\$58,643.02	\$87,523.34
632	Transportation Benefit District Fund	\$207,726.62	\$16,636.02	\$29,971.77	\$194,390.87	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$194,390.87
633	TBD Capital Project Fund	\$3,456.17	\$0.00	\$0.00	\$3,456.17	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3,456.17
634	State Custodial Pass-Thru Fund	\$1,690.07	\$934.29	\$1,225.29	\$1,399.07	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,399.07
		\$2,460,409.43	\$572,317.47	\$1,122,526.04	\$1,910,200.86	\$4,014,125.03	\$291,765.30	\$15,421.16	\$55,890.33	\$4,265,421.16	\$6,175,622.02

1. CALL TO ORDER

Mayor Paul Helenberg called the regular meeting of the Castle Rock City Council to order at 7:32 PM.

a. Pledge of Allegiance

Mayor Helenberg led the Pledge of Allegiance.

b. Roll Call

Councilmembers present: Art Lee, Lee Kessler, Paul Simonsen, and Ellen Rose.

Staff present: Police Chief Charlie Worley, City Attorney Nikki Thompson, Assistant Public Works Director Tyler Stone, City Engineer Tom Gower, and Clerk-Treasurer Carie Cuttonaro.

c. Changes to Agenda

2. PROCLAMATIONS & PRESENTATIONS

a. Constitution Week Proclamation

The proclamation was read by Clerk-Treasurer Carie Cuttonaro and presented by Mayor Paul Helenberg.

Ms. Rutherford accepted the proclamation and passed out bells to ring on September 17, 2025, to commemorate the writing of the Constitution of the United States of America.

3. CITIZEN COMMENTS - maximum 3 minutes

Raylene Arntzen, is asking for cooperation from City of Castle Rock, Cowlitz County, and BNSF to help prevent people from accessing parcel WJ0301011. This parcel is located in Cowlitz County, has Cowlitz County road access, and borders BNSF. Motorcycles are reported as being destructive to land.

Requests a JARPA for collaboration to clean up the property and prevent the homelessness and drug paraphernalia issue that is present.

A committee will look into the issues.

Mayor Helenberg presented John Whalen with a plaque for his service as a City of Castle Rock Councilmember.

4. DEPARTMENT REPORTS

- City Attorney Nikki Thompson
- Police Chief Charlie Worley
- Public Works Director Dave Vorse / Assistant Public Works Director Tyler Stone
Assistant Public Works Director Tyler Stone gave a verbal report.
- City Engineer Tom Gower
City Engineer Tom Gower gave a verbal report.
- Clerk-Treasurer Carie Cuttonaro

5. COUNCIL AND AD HOC COMMITTEE REPORTS

- Mayor / Mayor Pro-Tempore / Councilmembers
 - Update on Councilmember #3 position applications.

Clerk-Treasurer Carie Cuttonaro gave an update on the vacant Councilmember position. Received one application on the day that the posting would be reposted, as it had expired. Posting open again through October 30th. Application that was received was accepted.

- CRCDA Representative

6. PUBLIC HEARINGS

7. CONSENT AGENDA

Councilmember Rose made a motion, seconded by Lee, to approve the Consent Agenda as presented. Motion carried by roll call vote. Councilmembers Lee, Kessler, Simonsen, and Rose voted 'Aye'.

- a. July 28, 2025 Regular Council Meeting Minutes
- b. August 25, 2025 Regular Council Meeting Minutes
- c. August 11, 2025 Regular Council Meeting Minutes
- d. August 2025 invoices as described in the Fund Transaction Summary Report in the amount of \$795,581.73.

8. OLD BUSINESS

- a. Ordinance No. 2025-10, an ordinance of the City of Castle Rock, Washington, amending Castle Rock Municipal Code Section 5.01.110, Nonresident Businesses, providing for severability and establishing an effective date, on second reading. (First reading August 11, 2025)

Councilmember Lee made a motion, seconded by Rose, to approve Ordinance No. 2025-10 on second reading. Motion carried by roll call vote. Councilmembers Lee, Kessler, Simonsen, and Rose voted 'Aye'.

- b. Ordinance No. 2025-11, an ordinance of the City of Castle Rock amending the Official Zoning Map and Comprehensive Plan Future Land Use Map by rezoning and redesignation of Parcels 30298 and 30297, addressed at 341 & 333 A Street SW, Castle Rock, WA from High Density Residential to Retail Commercial zoning and High Density Residential to Downtown Commercial Future Land Use designation, on second reading.

Councilmember Rose made a motion, seconded by Lee, to approve Ordinance No. 2025-11, on second reading. Motion carried by roll call vote. Councilmembers Lee, Kessler, Simonsen, and Rose voted 'Aye'.

- c. Ordinance No. 2025-12, an ordinance of the City of Castle Rock amending the Official Zoning Map and Comprehensive Plan Future Land Use Map by rezoning and redesignation of portions of Parcel 309100100 and 308980100, Castle Rock, WA rezone Mixed Use Commercial (MX) to Low Density

Residential (R-1); and redesignation of Mixed Use Commercial to Low Density Residential Future Land Use designation, on second reading.

Councilmember Lee made a motion, seconded by Rose, to approve Ordinance No. 2025-12, on second reading. Motion carried by roll call vote. Councilmembers Lee, Kessler, Simonsen, and Rose voted 'Aye'.

d. Ordinance No. 2025-13, an ordinance amending the budgetary appropriations and authorizing an interfund loan for fiscal year ending December 31, 2025 for the City of Castle Rock, Washington for the Stormwater Capital Reserve and Swimming Pool Construction Funds, on second reading.

Councilmember Kessler made a motion, seconded by Lee, to approve Ordinance No. 2025-13, on second reading. After further discussion, motion carried by roll call vote. Councilmembers Lee, Kessler, Simonsen, and Rose voted 'Aye'.

9. NEW BUSINESS

a. Agreement with Cowlitz County for the City to receive 2025 Lodging Tax Dollars in the amount of \$30,000.

Councilmember Lee made a motion, seconded by Rose, to approve the agreement with Cowlitz County. Motion carried by roll call vote. Councilmembers Lee, Kessler, Simonsen, and Rose voted 'Aye'.

10. OTHER BUSINESS

11. ADJOURNMENT

There being no further business, Mayor Helenberg adjourned the meeting at 7:56 PM.

Mayor Paul Helenberg

Clerk-Treasurer Carie Cuttonaro

RESOLUTION NO. 2025-05

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CASTLE ROCK RATIFYING AND AFFIRMING A DECLARATION OF EMERGENCY BY THE MAYOR OF THE CITY RELATING TO THE NORTH STORM PUMP STATION PUMP REPLACEMENT TO MITGATE CITYWIDE FLOODING AND WAIVING COMPETITIVE BIDDING REQUIREMENTS

WHEREAS, the Revised Code of Washington (RCW) Chapter 38.52 authorizes the Mayor to exercise emergency powers; and

WHEREAS, a storm pump located within the North Storm Pump Station has failed; and

WHEREAS, on September 9, 2025, the Mayor, in exercise of his powers, declared an emergency and staff proceeded to order a pump replacement; and

WHEREAS, the health, safety, and welfare of City residents, businesses, visitors, and staff is of utmost importance to the City and additional future measures may be needed to protect the community; and

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CASTLE ROCK, WASHINGTON AS FOLLOWS:

SECTION 1

In order to promptly address emergency repairs and purchase of necessary flood mitigation related items, pursuant to RCW 36.40.180, RCW 38.52.070(2), and RCW 39.04.280(3), and the Mayor's Declaration of September 9, 2025, which is hereby ratified and confirmed, an emergency exists, and the requirements of competitive bidding and public notice are hereby waived with reference to any contract relating to repairs or purchases required to address the mitigation of a flood event. Each designated department is hereby authorized to exercise the powers vested in the Declaration and prior actions of staff are hereby ratified and affirmed.

APPROVED AND ADOPTED this 22nd day of September, 2025.

CITY OF CASTLE ROCK

APPROVED:

Paul Helenberg, Mayor

APPROVED AS TO FORM:

ATTEST:

Nikki Thompson, City Attorney

Carie Cuttonaro, City Clerk

OFFICE OF THE MAYOR OF CASTLE ROCK, WASHINGTON
EMERGENCY DECLARATION

WHEREAS, the Revised Code of Washington (RCW) Chapter 38.52 authorizes the Mayor to exercise emergency powers; and

WHEREAS, a storm pump located within the North Storm Pump Station has failed; and

WHEREAS, funding has been secured by council approval for an interfund loan from the Swimming Pool Construction Fund in the amount of \$45,000 to be paid, together with interest, within three years of issuance; and

WHEREAS, following the funding approval, a quote was requested and received indicating a 12- to 14-week delay is possible, causing an emergency situation as fall weather events are inevitable and likely to cause citywide flooding without the pump's replacement; and

WHEREAS, the health, safety and welfare of City residents, businesses, visitors and staff is of utmost importance to the City; and

WHEREAS, these conditions warrant the declaration of an emergency, as defined by Revised Code of Washington (RCW) Section 38.52.010; and

WHEREAS, RCW 36.40.180, RCW 38.52.070(2), and RCW 39.04.280(3), authorize the waiver of the requirements of competitive bidding and public notice with reference to any contract relating to the City's lease or purchase of supplies, equipment, personal services, or public works as defined by RCW 39.04.010, or to any contract for the selection and award of professional and/or technical consultant contracts in emergency situations; and

WHEREAS, there is an emergency present which necessitates the utilization of emergency powers granted pursuant to chapter 38.52 RCW, and other relevant provisions of state and federal law; and

NOW THEREFORE, BE IT DECLARED BY MAYOR PAUL HELENBERG FOR THE CITY OF CASTLE ROCK:

SECTION 1

It is hereby declared under RCW 38.52.020(1)(b) that a State of Emergency exists to mitigate widespread flooding, which affects the life and health of our residents, and the economy of the City of Rock.

SECTION 2

I hereby direct designated City departments under this proclamation to take actions deemed necessary to otherwise mitigate and prevent impacts and potential impacts upon private property and publicly owned infrastructure related to the mitigation of flooding, including any necessary actions needed to obtain emergency permitting and funding through municipal, county, state or federal agencies.

SECTION 3

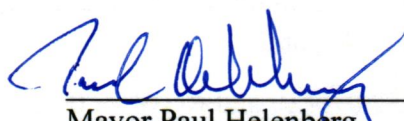
In order to prepare for, mitigate, and continue to respond to this emergency, pursuant to RCW 36.40.180, RCW 38.52.070(2), and RCW 39.04.280(3), the requirements of competitive bidding and public notice are hereby waived with reference to any contract relating to the City's necessary responses to the flooding event and purchase of supplies, equipment, personal services or public works as defined by RCW 39.04.010, or to any contract for the selection and award of professional and/or technical consultant contracts related to flood event. Each designated department is hereby authorized to exercise the powers vested in this declaration in light of the flooding and the emergency created.

SECTION 4

A copy of this declaration, to the extent practicable, shall be posted at the City's regular locations for official notices and shall be made available to members of the local news media and the general public.

DATED this 11th day of September, 2025.

MAYOR OF THE CITY OF CASTLE ROCK



Mayor Paul Helenberg

Review / Authorization

Primary Responsible Department: Finance

Permit No. 2025-0009

Halloween Jamboree (CRCDA)

Linda Staudinger 360.751.3725/Jenny Carroll 360.430.2141

Reviewed by: (mark "X" & date upon review)

Comments and Conditions

☒ Finance CeLina Hart, Lead Deputy Clerk Date: 9/15/2025	no issues
☒ Fire (Cowlitz County Fire District 6) Bill LeMonds, Fire Chief Date: 9/16/2025	no issues
☒ Police Charlie Worley, Chief Date: 9/16/2025	No issues
☒ Public Works / Engineering Tyler Stone, Assistant PW Director Date: 9/16/2025	Public Works will place road closure devices out Friday 10/24 and event coordinators will need to place them at proposed closure time and reopen roads like in the past. No issues
☐ Parks	
☐ Streets	
☐ Traffic	
☐ Other	
☐ Building/Planning, if needed	
Additional Comments: They are working on getting their insurance company to email over the Certificate of Liability.	
☐ Approved ☐ Denied	Primary responsible department signature _____ Date _____



Special Event Permit

Permit No. **2025-0009**

City of Castle Rock | Phone: 360.274.8181 | www.ci.castle-rock.wa.us

Application must be made a minimum of **60 days** prior to event (30 if a prior annual event)

Contact Information

Organization/Sponsor STREET ART/ HALLOWEEN JAMBOREE	Address/City/State/Zip CRDA, WA 98611	
Contact Person Linda Staudinger Jenny Carroll	Phone 360.751.3725 360.430.2141	Email staudinger8750@comcast.net crstudio117@gmail.com
As contact person, are you authorized by the Organization/Sponsor to act on its behalf? ☒ YES ☐ NO	Address/City/State/Zip (if different from above) Phone Email Are there other individuals authorized to act on behalf of the Organization/Sponsor? ☐ YES ☐ NO If yes, please provide their name and contact information: 	

Event Information

Event Name Halloween Jamboree		Date(s) of event Sun, Oct 26	Estimated # of participants for event 2000	
Start Time 3 AM/PM	End Time 5:30 AM/PM	Setup Time 12 AM/PM	Takedown Time 6 AM/PM	Estimated # of volunteers for event 60
Is this an annual event? ☒ YES ☐ NO* Applicant may be required to collect approval signatures from neighboring or affected residents and/or business owners.				
Have you previously requested a permit for such activity? yes			If yes, approximate date? this is 10th yr	
Are participants required to pay a fee? no / ticket sales for			Are participants to make a donation? HAUNTED HOUSE	
Will this event impede traffic? ☒ YES ☐ NO		Follow traffic, pedestrian and bike laws? ☒ YES ☐ NO		Utilize sidewalks only? ☐ YES ☒ NO
Details of event (Please include a detailed map showing location of event and copies of any proposed brochures, posters, flyers, or mailings you desire to use to advertise this event. Additionally, please identify on the map where volunteers will be placed to assist with this event. Include additional pages if needed to fully explain details.)				

Type of Use

Type of use requested ☒ Parade ☒ Street Closure ☐ Street Sale ☐ Athletic Run/Walk ☐ Block Party ☒ Other HAUNTED HOUSE, ARCADE, VENDORS, TRUNK/TREAT / PARADE	
Where is use requested? ☐ Park area*/where? ☐ Park building*/which one? ☐ Private property/where? ☐ Other Downtown/Bakery Parking Lot	
*Note: If planning to use a park area or building, please contact the Public Works Department at 360.274.7478 for any additional forms required for the use of a park area or building.	
Please check all that apply to this event: ☒ Requesting closure/impediment of a street or public right-of-way. (Please attach a map and mark location.) ☒ Requesting to erect structure(s)/tent(s). Number and location _____ ☒ Planning to serve food/drink. If yes, including alcohol beverages? ☐ YES ☒ NO - vendors ☐ This event involves political or religious activity intended primarily for the communication or expression of ideas. ☐ Participants will be required to pay a fee. ☐ Participants will be asked to make a donation. ? Ticket sales	
Permit holders are responsible for cleanup of debris in connection with their activities.	

-1-

SCANNED
+ emailed

SEP 15 2025

Initial: **CS**

RECEIVED SEP 15 2025

City Assistance Requested

Public Works Division (example: street closure, signage, signal adjustment, facility availability, additional sanitation/garbage, restrooms) - Explain <i>will need road blocks and signs posted Friday before. we are ordering 2 ADA toilets. Added garbage cans, please</i>	Police Department (example: traffic, patrol, security) - Explain
	Other - Explain

Insurance Information

The City does not maintain insurance that will respond to claims against the applicant arising out of the use of facilities by the applicant, its members, or those attending the event. Depending on the type of event you are planning, and the activity and risk level of your group, you may be required to obtain bodily injury and property damages liability insurance in accordance with City policy, name the City as an additional insured on the policy, and be responsible for obtaining said insurance. After reviewing this application, the City will determine whether you must obtain liability insurance.

Agreement

Depending on the type of event planned, you may be required to defend, indemnify and hold harmless the City, its agents, employees and officials, while acting within the scope of their duties, from all causes of action, demands and claims, including the cost of their defense, arising in favor of the organization, the organization's employees or third parties on account of personal injuries, bodily injuries, death, or damage to property arising out of the acts or omissions of the organization, its employees or representatives, concessionaires of the event or any other person or entity, except for liability caused due to the sole negligence of the City. After reviewing this application, the City will determine whether you must indemnify the City and its agents.

By my signature I state that I am authorized to obligate the above-titled Organization/Sponsor, including financially, for any statements or requests made herein.

Applicant Name (please print) <i>Linda Staudinger</i>	Applicant Signature <i>Linda Staudinger</i>
Organization/Title <i>CRCA/Halloween Jamboree</i>	Date <i>9.15.25</i>

Add additional information on separate sheets as needed.

City Use Only

Other permits required in conjunction with this permit:

☐ Electrical ☐ Fire, Life & Safety ☐ Parks ☐ Other: _____

Fees/Payments/Refunds

	Fee(s)	Initial(s)	Date(s)
Deposit(s)			
Permit(s)			
Facility Use/Rental(s)			
Admission Tax(es)			
Additional Costs			
TOTAL PAID			
TOTAL REFUND / DUE			

Proof of insurance required? ☐ Yes ☐ No	Bond Required? ☐ Yes ☐ No
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XX - Barricades
■ - ADA Bathrooms



5

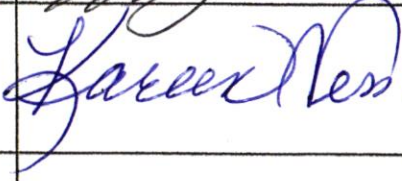
RECEIVED SEP 15 2025

Special Event Signature Collection Sheet

(1-6)

Event: Halloween Jamboree Date: OCT 26 Time: 3:00 to 5:30

By signing this paper, I am stating that I am either in favor or against the above listed event. Please write clearly.

Name	Signature	Business	Address	In Favor	Not in Favor
St Arika Miller		Susana + Sun	160 Huntington #1100 Castle Rock, CO 80108	☒	
Elycia Moody		CMGWA The Nook	160 Huntington Ave Suite E	☒	
Jana Bell		Bonny Bloome	41 Cowlitz CAW	☒	
NORA KINTZ		Jupiter Lighting	38 Cowlitz St. W.	☒	
Kareen Ness		Bredpulk	102 St Cowlitz W	☒	

Special Event Signature Collection Sheet

(1-6)

Event: Halloween Tamboree Date: Oct 26 Time: 3:00 to 5:30

By signing this paper, I am stating that I am either in favor or against the above listed event. Please write clearly.

Name	Signature	Business	Address	In Favor	Not in Favor
Amy Thompson	Amy Thompson	Hubbard Funeral Home	460 A St	✓	
Darryl Kay	Darryl Kay	PTNW	51 Cawditz	✓	
Hong	Th	Shayla nail	41 B	✓	
Kim's unique Boutique	Kim Lake	Kim's unique Boutique Kim Lake	23	✓	
Farmers Insurance	Jeff Cpi	Farmers Insurance	31	✓	
Olivia Westmoreland	Olivia Westmoreland	Castle Rock Bakery	160 Huntington Ave N.	✓	
Alano Grant	Alano Grant			✓	

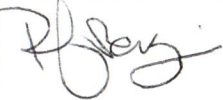
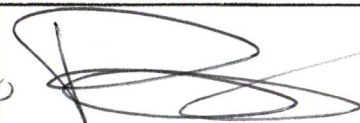
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Special Event Signature Collection Sheet

(1-6)

Event: Halloween Jamboree Date: OCT 26 Time: 3 to 5:30

By signing this paper, I am stating that I am either in favor or against the above listed event. Please write clearly.

Name	Signature	Business	Address	In Favor	Not in Favor
The Oasis Rian Fraziere		The Oasis	173 Front Ave. SW Coville Rock WA	yes	
Legally Blonde Too		Brenda	132 Front St	✓	
Knotty Stitches Jana Gann		Knotty Stitches	105 Cowitz. Sunday 24 is my shop hop		✓

Special Event Signature Collection Sheet

(1:00 to 6:00) SET-UP

Event:

Halloween Jambo

Date:

OCT 26

Time:

3:00 to 5:30

By signing this paper, I am stating that I am either in favor or against the above listed event. Please write clearly.

Name Print	Signature	Business	Address	In Favor	Not in Favor
Kari Martitt		GFE	60 Cowditz	✓	
Amy LaFave		CRAL	2 Cowditz	✓	
SUPANAN LAERL		TASTY THAI	123 FRONT AVE NW	✓	
Brandy	Brown	Pastime Salon	127 Front Ave NW	✓	
KELSUM	NEISON	RIVER RIDGE	101 FRONT AVE SW	✓	
MATT MCPHERSON		BLUE FLAMINGO	1091 FRONT AVE SW	✓	
MATT MCPHERSON		INDIGO	28 COWLITZ ST W	✓	

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Special Event Signature Collection Sheet

Event: Halloween Jamboree Date: OCT 26 Time: 3:00 to 5:30 (1-6)

By signing this paper, I am stating that I am either in favor or against the above listed event. Please write clearly.

Name	Signature	Business	Address	In Favor	Not in Favor
Jenny Carroll	Jenny Carroll	Vault Books & Brew	20 Cowlitz	✓	
Matisyn Chapman	Matisyn Chapman	Parwell Farms Wild Heifers Boutique	32 Cowlitz	✓	
//		Breadfield's need map			
Aimee Tapper	Aimee Tapper	Post Office			
Michele Barnes	Michele Barnes	New Year Sales	109 Cowlitz St	✓	
Jill Rodenbach	Jill Rodenbach	CR Pharmacy	117-1st Ave	✓	
Jordan Boon	Jordan Boon	CFHC	139 1st Ave	✓	

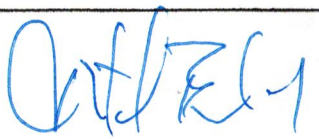
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Special Event Signature Collection Sheet

1-6

Event: Halloween Jambooree Date: 10/26 Sunday Time: 3 to 5:30

By signing this paper, I am stating that I am either in favor or against the above listed event. Please write clearly.

Name	Signature	Business	Address	In Favor	Not in Favor
MUSIC MAN CLIFF'S VINTAGE MUSIC SHOPPE		MUSIC MAN CLIFF'S VINTAGE MUSIC SHOPPE	26 W COWLITZ	yes	
VICKI SELANDER	Vicki Selander	Library	137 Cowditz St. W	yes	
		New York			
Emily Wilbur	Emily Wilbur	Turquoise	123 W Cowlitz St	Yes	
Jakki millo		Fire Mt. Travel	113 1st Ave	Yes	
		American Legion			
Ashlee Eatherton		Stylz Ash ?	127 1st Ave	yes	

~~Bredfields~~

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WAIVER of LIABILITY

HOLD HARMLESS - Applicant shall defend, indemnify and hold harmless the City of Castle Rock, its officers, officials, employees and volunteers from and against any and all claims, suits, actions, or liabilities for injury or death of any person, or for loss or damage to property, which arises out of the acts or omissions of the applicant, its employees, volunteers, representatives or vendors, or from any activity, work or thing done, permitted, or suffered by applicant, participant, or member of the public, related to the permitted activity, except only such injury or damage as shall have been occasioned by the sole negligence of the City of Castle Rock.

Organization: CRCA / STREETART / HALLOWEEN Jamboree

Title of Event: Halloween Jamboree

Date of Event: Sunday, OCTOBER 26

Phone Number: 360-751-3725

Name of Applicant (please print): Linda Staudinger

Signature of Applicant: *Linda Staudinger*

Date Signed: 9.11.25

SCANNED

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SEP 15 2025

Initial: CS