

1. CALL TO ORDER

Mayor Paul Helenberg called the regular meeting of the Castle Rock City Council to order at 7:30 PM.

a. Pledge of Allegiance

Mayor Helenberg led the Pledge of Allegiance.

b. Roll Call

Councilmembers present: Art Lee, Lee Kessler, Paul Simonsen, and Ellen Rose.

Staff present: Police Chief Charlie Worley, City Attorney Nikki Thompson, Public Works Director Dave Vorse, Assistant Public Works Director Tyler Stone, City Engineer Tom Gower, and Clerk-Treasurer Carie Cuttonaro.

c. Changes to Agenda

Added item: Received \$30,000 tourism grant from Cowlitz County. Request to forward \$10,000 to Castle Rock Community Development Alliance (CRCDA) to purchase new lights for Festival of Lights, \$10,000 to North County Recreation Association (NCRA) to finish items on pavilion, and \$10,000 to Street Fund 100 for labor for watering flowers. All support tourism, bringing "heads in beds".

2. PROCLAMATIONS & PRESENTATIONS

a. Police Chief Charlie Worley will present the newest member of the Police Department, Officer Jeran Keogh, and proceed with the swearing-in ceremony.

Police Chief Charlie Worley administered the swearing-in and presented Officer Jeran Keogh.

b. Bill Fashing, Executive Director of Cowlitz Wahkiakum Council of Governments, will present the Spirit Lake Outflow Safety Improvement Project Draft Environmental Impact Statement.

Bill Fashing, Executive Director of Cowlitz Wahkiakum Council of Governments presented. Mayor Helenberg and Public Works Director Dave Vorse provided comments.

3. CITIZEN COMMENTS - maximum 3 minutes

4. DEPARTMENT REPORTS

- City Attorney Nikki Thompson
 - Police Chief Charlie Worley
 - Public Works Director Dave Vorse / Assistant Public Works Director Tyler Stone
 - City Engineer Tom Gower
- City Engineer Tom Gower gave a verbal report.
- Clerk-Treasurer Carie Cuttonaro

1. Financials

Clerk-Treasurer Carie Cuttonaro gave a verbal report.

5. COUNCIL AND AD HOC COMMITTEE REPORTS

- Mayor / Mayor Pro-Tempore / Councilmembers

1. Request for Transportation Benefit District Meeting to be held Monday, November 10, 2025 at 7:00 PM.

Mayor Helenberg gave a verbal report.

Transportation Benefit District meeting scheduled for November 10, 2025 at 7:00 PM.

- CRCDA Representative

6. PUBLIC HEARINGS

7. CONSENT AGENDA

Councilmember Lee made a motion, seconded by Rose, to approve the Consent Agenda as presented. Motion carried by roll call vote. Councilmembers Lee, Kessler, Simonsen, and Rose voted 'Aye'.

- a. October 13, 2025 Regular Council Meeting Minutes
- b. October 20, 2025 Special Council Meeting Minutes (Budget Workshop)

8. OLD BUSINESS

- a. Ordinance No. 2025-14, an ordinance fixing the estimated amount to be raised by Ad Valorem taxes for the 2026 budget of the City of Castle Rock, Washington in accordance with Revised Code of Washington 84.55.120, on second reading.

Councilmember Kessler made a motion, seconded by Lee, to approve Ordinance No. 2025-14. Motion carried by roll call vote. Councilmembers Lee, Kessler, Simonsen, and Rose voted 'Aye'.

9. NEW BUSINESS

- a. Professional Services Agreement Amendment with Kimley-Horn to continue providing on-call planning services on a time and materials basis. Amendment will increase the original agreement by \$30,000, from \$70,000 to \$100,000 through December 31, 2025.

Clerk-Treasurer Carie Cuttonaro presented.

Councilmember Kessler made a motion, seconded by Rose, to approve the Professional Services Agreement Amendment with Kimley-Horn. Motion carried by roll call vote. Councilmembers Lee, Kessler, Simonsen, and Rose voted 'Aye'.

- b. Confirm appointment of District Court judges M. Jamie Imboden, Kevin G. Blondin, and John A. Hays as part-time judges of the Castle Rock Municipal Court.

Councilmember Kessler made a motion, seconded by Lee, to confirm appointment of District Court Judges M. Jamie Imboden, Kevin G. Blondin, and John A. Hays. Motion carried by roll call vote. Councilmembers Lee, Kessler, Simonsen, and Rose voted 'Aye'.

c. Resolution No. 2025-08, a resolution of the City Council of the City of Castle Rock providing for the disposal of certain property deemed to be surplus to the reasonable foreseeable needs of the City of Castle Rock.

Assistant Public Works Director Tyler Stone presented.

Councilmember Lee made a motion, seconded by Rose, to approve Resolution No. 2025-08. Motion carried by roll call vote. Councilmembers Lee, Kessler, Simonsen, and Rose voted 'Aye'.

d. 2026 Replacement of Vision Server. Option 1: Replace with onsite hardware at a cost of \$15,603.06 with no annual charges, or Option 2: Replace with Cloud Migration at an initial cost of \$10,469.30 with approximately \$4,420 annual charges.

Clerk-Treasurer Carie Cuttonaro presented.

Councilmember Kessler made a motion, seconded by Rose, to approve Option 1, replace with an onsite server. Motion carried by roll call vote. Councilmembers Lee, Kessler, Simonsen, and Rose voted 'Aye'.

e. Bid Tab Results and Award - Chemical Procurement

Assistant Public Works Director Tyler Stone presented.

Councilmember Rose made a motion, seconded by Lee, to award the Chemical Procurement as presented. Motion carried by roll call vote. Councilmembers Lee, Kessler, Simonsen, and Rose voted 'Aye'.

f. ***Added Item*** Received \$30,000 tourism grant from Cowlitz County. Request to forward \$10,000 to Castle Rock Community Development Alliance (CRCDA) to purchase new lights for Festival of Lights, \$10,000 to North County Recreation Association (NCRA) to finish items on pavilion, and \$10,000 to Street Fund 100 for labor for watering flowers. All support tourism, bringing "heads in beds".

Councilmember Rose made a motion, seconded by Lee, to approve the tourism grants to CRCDA, NCRA and Street Fund 100. Motion carried by roll call vote. Councilmembers Lee, Kessler, Simonsen, and Rose voted 'Aye'.

10. OTHER BUSINESS

11. ADJOURNMENT

There being no further business, Mayor Helenberg adjourned the meeting at 8:16 PM.

Mayor Paul Helenberg

Clerk-Treasurer Carie Cuttonaro