CASTLE ROCK City Council **Regular Council Meeting**

November 10, 2025

1. CALL TO ORDER

Mayor Paul Helenberg called the regular meeting of the Castle Rock City Council to order at 7:32 PM.

a. Pledge of Allegiance

Mayor Helenberg led the Pledge of Allegiance.

b. Roll Call

Councilmembers present: Art Lee, Paul Simonsen, and Ellen Rose. Councilmember Lee Kessler arrived at 7:38 PM, due to technical difficulties.

Staff present: Police Chief Charlie Worley, City Attorney Nikki Thompson, Assistant Public Works Director Tyler Stone, and Clerk-Treasurer Carie Cuttonaro.

c. Changes to Agenda

2. REVIEW COUNCILMEMBER APPLICATIONS

By consensus, both applications move forward to the interview process, which is rescheduled to December 8, 2025, during the regular council meeting.

a. Tory King

b. Rosamond de Greeve

3. PROCLAMATIONS & PRESENTATIONS

4. CITIZEN COMMENTS - maximum 3 minutes

5. DEPARTMENT REPORTS

- City Attorney Nikki Thompson
- Police Chief Charlie Worley
- Public Works Director Dave Vorse

Assistant Public Works Director Tyler Stone gave a verbal report.

- City Engineer Tom Gower
- Clerk-Treasurer Carie Cuttonaro

Clerk-Treasurer Carie Cuttonaro gave a verbal report.

6. COUNCIL AND AD HOC COMMITTEE REPORTS

- Mayor / Mayor Pro-Tempore / Councilmembers
- CRCDA Representative

7. PUBLIC HEARINGS

a. Purpose: To take testimony on the proposed budget and capital facilities plan for fiscal year ending December 31, 2026, including a proposed 4% increase in all water and sewer rates, and 6% increase in all stormwater rates. Second Public Hearing will be held on November 24, 2025 during the Regular Council Meeting.

Mayor Helenberg closed the Regular Meeting at 7:40 PM and opened the Public Hearing at 7:40 PM.
There was no public comment offered.
Mayor Helenberg closed the Public Hearing at 7:41 PM and reopened the Regular Meeting at 7:41 PM.

8. CONSENT AGENDA

Councilmember Lee made a motion, seconded by Rose, to approve the Consent Agenda as presented. Motion carried by roll call vote. Councilmembers Lee, Kessler, Simonsen, and Rose voted 'Aye'.

a. October 2025 invoices as described in the Fund Transaction Summary Report in the amount of $816,358.23.

9. OLD BUSINESS

10. NEW BUSINESS

a. Agreement with Cowlitz County to provide jail space at the Cowlitz County Jail.

Clerk-Treasurer Carie Cuttonaro and Police Chief Worley presented.
Councilmember Lee made a motion, seconded by Rose, to approve the agreement with Cowlitz County. Motion carried by roll call vote. Councilmembers Lee, Kessler, Simonsen, and Rose voted 'Aye'.

b. Addendum No. 2 to Interlocal Agreement with City of Kelso updating fees associated with prosecution services. Cost for services in 2026 will be $38,068.

Mayor Helenberg presented.
Councilmember Lee made a motion, seconded by Rose, to approve Addendum No. 2. Motion carried by roll call vote. Councilmembers Lee, Kessler, Simonsen, and Rose voted 'Aye'.

c. Ordinance No. 2025-15, an ordinance amending the budgetary appropriations for fiscal year ending December 31, 2025 for the City of Castle Rock, Washington to include the following funds: General (Police, Planning), Street, Visitor Center, Dredge Spoils Site, Water/Sewer Operating, and Boat Launch, on first reading.

Councilmember Kessler made a motion, seconded by Rose, to approve Ordinance No. 2025-15, on first reading. Motion carried by roll call vote. Councilmembers Lee, Kessler, Simonsen, and Rose voted 'Aye'.

d. Review and approval of the 2026 - 2031 Capital Facility Plan.

Assistant Public Works Director Tyler Stone presented.
Councilmember Rose made a motion, seconded by Lee, to approve the 2026 - 2031 Capital Facility Plan. Motion carried by roll call vote. Councilmembers Lee, Kessler, Simonsen, and Rose voted 'Aye'.

e. Review and approval of Employment Agreements for David Vorse, Tyler Stone, Carie Cuttonaro, and Charlie Worley.

Mayor Helenberg presented.
Councilmember Rose made a motion, seconded by Lee, to approve the Employment Agreements. Motion carried by roll call vote. Councilmembers Lee, Kessler, Simonsen, and Rose voted 'Aye'.

f. Review and approval of the 2026 Salary Schedule.

Councilmember Kessler made a motion, seconded by Lee, to approve the 2026 Salary Schedule. Motion carried by roll call vote. Councilmembers Lee, Kessler, Simonsen, and Rose voted 'Aye'.

g. Resolution No. 2025-09, a resolution of the City Council of the City of Castle Rock, Washington, amending schedules 6 and 7 of the City's Master Fee Schedule.

Clerk-Treasurer Carie Cuttonaro presented.
Councilmember Lee made a motion, seconded by Rose, to approve Resolution No. 2025-09. Motion carried by roll call vote. Councilmembers Lee, Kessler, Simonsen, and Rose voted 'Aye'.

h. Resolution no. 2025-10, a resolution relating to setting rates and minimum charge for water and sewer services to City of Castle Rock customers, and amending Resolution No. 2024-08.

Clerk-Treasurer Carie Cuttonaro presented.
Councilmember Rose made a motion, seconded by Lee, to approve Resolution No. 2025-10. Motion carried by roll call vote. Councilmembers Lee, Kessler, Simonsen, and Rose voted 'Aye'.

i. Resolution No. 2025-11, a resolution providing for reduced base rates to be charged to low-income senior citizens for water and sanitary sewer services and limiting the annual aggregate of such reductions to approximately $10,000 per calendar year, and amending Resolution No. 2024-09.

Clerk-Treasurer Carie Cuttonaro presented.
Councilmember Rose made a motion, seconded by Lee, to approve Resolution No. 2025-11. Motion carried by roll call vote. Councilmembers Lee, Kessler, Simonsen, and Rose voted 'Aye'.

j.
Ordinance No. 2025-16, an ordinance adopting the budget of the City of Castle Rock, Washington for the fiscal year ending December 31, 2026, on first reading.

Councilmember Lee made a motion, seconded by Rose, to approve Ordinance No. 2025-16. Motion carried by roll call vote. Councilmembers Lee, Kessler, Simonsen, and Rose voted 'Aye'.

k. Ordinance No. TBD-2025-01, an ordinance adopting the budget of the Castle Rock City Transportation Benefit District, Castle Rock, Washington for the fiscal year ending December 31, 2026, on first reading.

Councilmember Rose made a motion, seconded by Lee, to approve Ordinance No. TBD-2025-01. Motion carried by roll call vote. Councilmembers Lee, Kessler, Simonsen, and Rose voted 'Aye'.

l. Request to replace sidewalks at 440 4th Ave SW and 401 Clearwood Ct SE and file liens against the properties as provided in CRMC 12.04.100.

Assistant Public Works Director Tyler Stone presented.
Councilmember Rose made a motion, seconded by Lee, to approve the request. Motion carried by roll call vote. Councilmembers Lee, Kessler, Simonsen, and Rose voted 'Aye'.

11. OTHER BUSINESS

12. ADJOURNMENT

There being no further business, Mayor Helenberg adjourned the meeting at 8:04 PM.

Mayor Paul Helenberg	Clerk-Treasurer Carie Cuttonaro