
1. CALL TO ORDER

Mayor Paul Helenberg called the regular meeting of the Castle Rock City Council to order at 7:31 PM.

a. Pledge of Allegiance

Mayor Helenberg led the Pledge of Allegiance.

b. Roll Call

Councilmembers present: Art Lee, Paul Simonsen, and Ellen Rose. Councilmember Lee Kessler was excused.

Staff present: Police Chief Charlie Worley, City Attorney Nikki Thompson, Public Works Director Dave Vorse, Assistant Public Works Director Tyler Stone, City Engineer Tom Gower, and Clerk-Treasurer Carie Cuttonaro.

c. Changes to Agenda

2. COUNCILMEMBER INTERVIEWS & POSSIBLE APPOINTMENT - Rescheduled to December 8, 2025

3. PROCLAMATIONS & PRESENTATIONS

4. CITIZEN COMMENTS - maximum 3 minutes

5. DEPARTMENT REPORTS

- City Attorney Nikki Thompson

- Police Chief Charlie Worley

Police Chief Charlie Worley gave a verbal report.

- Public Works Director Dave Vorse

Assistant Public Works Director Tyler Stone gave a verbal report.

- City Engineer Tom Gower

- Clerk-Treasurer Carie Cuttonaro

Clerk-Treasurer Carie Cuttonaro gave a verbal report.

6. COUNCIL AND AD HOC COMMITTEE REPORTS

- Mayor / Mayor Pro-Tempore / Councilmembers

Mayor Helenberg gave a verbal report.

Councilmember Rose gave a verbal report.

- CRCDA Representative

Mayor Helenberg gave a verbal report.

7. PUBLIC HEARINGS

a. Purpose: To take testimony on the proposed budget and capital facilities plan for fiscal year ending December 31, 2026, including a proposed 4% increase in all water and sewer rates, and 6% increase in all stormwater rates. First Public Hearing was held on November 10, 2025 during the Regular Council Meeting.

Mayor Helenberg closed the Regular Meeting at 7:36 PM and opened the Public Hearing at 7:36 PM. There was no public comment offered.

Mayor Helenberg closed the Public Hearing at 7:37 PM and reopened the Regular Meeting at 7:37 PM.

8. CONSENT AGENDA

Councilmember Lee made a motion, seconded by Rose, to approve the Consent Agenda as presented. Motion carried by roll call vote. Councilmembers Lee, Simonsen, and Rose voted 'Aye'.

a. October 27, 2025 Regular Council Meeting Minutes

b. November 10, 2025 Regular Council Meeting Minutes

9. OLD BUSINESS

a. Ordinance No. 2025-15, an ordinance amending the budgetary appropriations for fiscal year ending December 31, 2025 for the City of Castle Rock, Washington to include the following funds: General (Police, Planning), Street, Visitor Center, Dredge Spoils Site, Water/Sewer Operating, and Boat Launch, on second reading.

Councilmember Lee made a motion, seconded by Rose, to approve Ordinance No. 2025-15, on second reading. Motion carried by roll call vote. Councilmembers Lee, Simonsen, and Rose voted 'Aye'.

b.

Ordinance No. 2025-16, an ordinance adopting the budget of the City of Castle Rock, Washington for the fiscal year ending December 31, 2026, on second reading.

Councilmember Rose made a motion, seconded by Lee, to approve Ordinance No. 2025-16, on second reading. Motion carried by roll call vote. Councilmembers Lee, Simonsen, and Rose voted 'Aye'.

c. Ordinance No. TBD-2025-01, an ordinance adopting the budget of the Castle Rock City Transportation Benefit District, Castle Rock, Washington for the fiscal year ending December 31, 2026, on second reading.

Councilmember Rose made a motion, seconded by Lee, to approve Ordinance No. TBD-2025-01, on second reading. Motion carried by roll call vote. Councilmembers Lee, Simonsen, and Rose voted 'Aye'.

10. NEW BUSINESS

a. Interlocal Agreement with Cowlitz County establishing District Court filing and other costs.

Police Chief Charlie Worley presented.

Councilmember Rose made a motion, seconded by Lee, to approve the Interlocal Agreement with Cowlitz County. Motion carried by roll call vote. Councilmembers Lee, Simonsen, and Rose voted 'Aye'.

b. Ordinance No. 2025-17, an ordinance of the City of Castle Rock, Washington, repealing and replacing Chapter 8.20 "Junk, Refuse and Litter" of the Castle Rock Municipal Code (CRMC).

City Attorney Nikki Thompson presented.

Councilmember Rose made a motion, seconded by Lee, to approve Ordinance No. 2025-17, on first reading. Motion carried by roll call vote. Councilmembers Lee, Simonsen, and Rose voted 'Aye'.

c. Ordinance No. 2025-18, an ordinance repealing Castle Rock Municipal Code (CRMC) Title 9 "Public Peace, Morals and Welfare" and adopting a new Title 9A "Criminal Code" of the Municipal Code of the City of Castle Rock, Washington.

City Attorney Nikki Thompson presented.

Councilmember Lee made a motion, seconded by Rose, to approve Ordinance No. 2025-18, on first reading. Motion carried by roll call vote. Councilmembers Lee, Simonsen, and Rose voted 'Aye'.

d. Ordinance No. 2025-19, an ordinance adding Chapter 13.17 "Wastewater Discharge and Pretreatment" to Title 13 "Public Services" to the Municipal Code of the City of Castle Rock, Washington.

Public Works Director Dave Vorse presented.

Councilmember Rose made a motion, seconded by Lee, to approve Ordinance No. 2025-19, on first reading. Motion carried by roll call vote. Councilmembers Lee, Simonsen, and Rose voted 'Aye'.

e. Resolution No. 2025-12, a resolution of the City Council of the City of Castle Rock, Washington, amending Schedule 6 of the City's Master Fee Schedule.

Clerk-Treasurer Carie Cuttonaro and Public Works Director Dave Vorse presented.

Councilmember Lee made a motion, seconded by Rose, to approve Resolution No. 2025-12. Motion carried by roll call vote. Councilmembers Lee, Simonsen, and Rose voted 'Aye'.

f. Special Event Permit #2025-0010; Castle Rock Community Development Alliance (CRCDA) - Festival of Lights; December 13, 2025 between 2:00 PM and 7:00 PM; insurance has been received. Request for street closures include:

- Cowlitz St E and W from the railroad tracks to stop sign near Castle Rock Library
- Front Ave NW and SW from A St SW to Jackson St SW (Jackson remains open)
- 100 Block of 1st Ave SW

Councilmember Rose made a motion, seconded by Lee, to approve SEP #2025-0010. Motion carried by roll call vote. Councilmembers Lee, Simonsen, and Rose voted 'Aye'.

11. OTHER BUSINESS

12. ADJOURNMENT

There being no further business, Mayor Helenberg adjourned the meeting at 7:56 PM.

Mayor Paul Helenberg

Clerk-Treasurer Carie Cuttonaro