

1. CALL TO ORDER

Mayor Paul Helenberg called the regular meeting of the Castle Rock City Council to order at 7:31 PM.

a. Pledge of Allegiance

Mayor Helenberg led the Pledge of Allegiance.

b. Roll Call

Councilmembers present: Art Lee, Lee Kessler, Paul Simonsen, and Ellen Rose.

Staff present: Police Chief Charlie Worley, City Attorney Nikki Thompson, Public Works Director Dave Vorse, Assistant Public Works Director Tyler Stone, City Engineer Tom Gower, and Clerk-Treasurer Carie Cuttonaro.

c. Changes to Agenda

Added Oath of Office for Councilmember Kessler, renewing his elected term for 2026 through 2029.

2. COUNCILMEMBER INTERVIEWS & POSSIBLE APPOINTMENT

Tory King was not present. Rosamond de Greeve was present and provided her background.

Mayor Helenberg adjourned regular session at 7:38 PM to convene a 10-minute executive session for the following: to discuss the qualifications of an applicant/candidate for appointment to elective office (RCW 42.30.110(1)h)).

Executive session attendees: Mayor Helenberg, Councilmembers Lee, Kessler, Rose, and City Attorney Nikki Thompson. Councilmember Simonsen did not attend.

Mayor Helenberg closed the executive session at 7:48 PM and reconvened regular session at 7:48 PM.

Councilmember Kessler made a motion, seconded by Rose, to appoint Rosamond de Greeve to Councilmember Position #3. Motion carried by roll call vote. Councilmembers Lee, Kessler, and Rose voted 'Aye'. Councilmember Simonsen had not returned and therefore did not vote.

Clerk-Treasurer Carie Cuttonaro administered the Oath of Office to Rosamond de Greeve. Councilmember de Greeve took her position.

a. Tory King

b. Rosamond de Greeve

3. PROCLAMATIONS & PRESENTATIONS

a. Presentation to Councilmember Art Lee

Mayor Helenberg presented Councilmember Lee with a commemorative plaque and thanked him for his many years of service as a valuable councilmember.

b. Library Presentation

Public Works Director Dave Vorse presented. Washington State Librarian, Sara Jones, provided

additional information. Sue Fisker, a member of the Friends of the Library, also provided additional information.

An additional workshop is requested to be scheduled to continue the discussion regarding the Castle Rock Library. A workshop will be scheduled.

c. ***Added Item***

Clerk-Treasurer Carie Cuttonaro will administer the oath to the following newly elected official:

Council

Lee Kessler, Council Position No. 2

Term is four years, expiring December 2029.

Clerk-Treasurer Carie Cuttonaro administered the Oath of Office to Lee Kessler. Councilmember Kessler is renewing his term which will now expire December 2029.

4. CITIZEN COMMENTS - maximum 3 minutes

5. DEPARTMENT REPORTS

- City Attorney Nikki Thompson
- Police Chief Charlie Worley
- Public Works Director Dave Vorse / Asst Public Works Director Tyler Stone
WA State Department of Ecology "Outstanding Performance Award"
Assistant Public Works Director Tyler Stone gave a verbal report.
- City Engineer Tom Gower
- Clerk-Treasurer Carie Cuttonaro
Audit Status Update
Clerk-Treasurer Carie Cuttonaro gave a verbal report.

6. COUNCIL AND AD HOC COMMITTEE REPORTS

- Mayor / Mayor Pro-Tempore / Councilmembers
Mayor Helenberg gave a verbal report.
- CRCDA Representative

7. PUBLIC HEARINGS

8. CONSENT AGENDA

Councilmember Rose made a motion, seconded by Lee, to approve the Consent Agenda as presented. Motion carried by roll call vote. Councilmembers Lee, de Greeve, and Rose voted 'Aye'. Councilmember Kessler abstained. Councilmember Simonsen was absent.

- a. November 24, 2025 Regular Council Meeting Minutes

b. November 2025 invoices as described in the Fund Transaction Summary Report in the amount of \$590,235.98.

9. OLD BUSINESS

a. Ordinance No. 2025-17, an ordinance of the City of Castle Rock, Washington, repealing and replacing Chapter 8.20 "Junk, Refuse and Litter" of the Castle Rock Municipal Code (CRMC), on second reading.

Councilmember Kessler made a motion, seconded by Rose, to approve Ordinance No. 2025-17 on second reading. Motion carried by roll call vote. Councilmembers Lee, Kessler, de Greeve, and Rose voted 'Aye'. Councilmember Simonsen was absent.

b. Ordinance No. 2025-18, an ordinance repealing Castle Rock Municipal Code (CRMC) Title 9 "Public Peace, Morals and Welfare" and adopting a new Title 9A "Criminal Code" of the Municipal Code of the City of Castle Rock, Washington, on second reading.

Councilmember Kessler made a motion, seconded by de Greeve, to approve Ordinance No. 2025-18 on second reading. Motion carried by roll call vote. Councilmembers Lee, Kessler, de Greeve, and Rose voted 'Aye'. Councilmember Simonsen was absent.

c. Ordinance No. 2025-19, an ordinance adding Chapter 13.17 "Wastewater Discharge and Pretreatment" to Title 13 "Public Services" to the Municipal Code of the City of Castle Rock, Washington, on second reading.

Councilmember Kessler made a motion, seconded by Rose, to approve Ordinance No. 2025-19 on second reading. Motion carried by roll call vote. Councilmembers Lee, Kessler, de Greeve, and Rose voted 'Aye'. Councilmember Simonsen was absent.

d. Request to confirm approval of a Preliminary Plat Amendment for the River's Edge at the Landing Subdivision.

Councilmember Kessler made a motion, seconded by de Greeve, to confirm approval of a Preliminary Plat Amendment for the River's Edge at the Landing Subdivision. Motion carried by roll call vote. Councilmembers Lee, Kessler, de Greeve, and Rose voted 'Aye'. Councilmember Simonsen was absent.

10. NEW BUSINESS

a. Request to approve a grant agreement with the Transportation Improvement Board (TIB) for the Pleasant Hill Rd Reconstruction Project. Of the total project costs, the grant award is for 94.9993%, up to \$1,315,645. The 2026 Transportation Benefit District (TBD) budget includes the remaining project costs.

Councilmember Kessler made a motion, seconded by Rose, to approve the grant agreement with TIB for the Pleasant Hill Rd Reconstruction Project. Motion carried by roll call vote. Councilmembers Lee, Kessler, de Greeve, and Rose voted 'Aye'. Councilmember Simonsen was absent.

b. Ordinance No. 2025-07, an ordinance amending City of Castle Rock, Washington Municipal Code, Sections 13.06.045, 13.06.050, 13.06.060, and 13.06.110.

Councilmember Kessler made a motion, seconded by Rose, to approve Ordinance No. 2025-07. Motion carried by roll call vote. Councilmembers Lee, Kessler, de Greeve, and Rose voted 'Aye'. Councilmember Simonsen was absent.

11. OTHER BUSINESS

- a. Request to cancel the December 22, 2025 Regular Council Meeting.

Councilmember Kessler made a motion, seconded by de Greeve, to cancel the December 22, 2025 Regular Council Meeting. Motion carried by roll call vote. Councilmembers Lee, Kessler, de Greeve, and Rose voted 'Aye'. Councilmember Simonsen was absent.

12. ADJOURNMENT

There being no further business, Mayor Helenberg adjourned the meeting at 8:48 PM.

Mayor Paul Helenberg

Clerk-Treasurer Carie Cuttonaro