

1. CALL TO ORDER

Mayor Paul Helenberg called the regular meeting of the Castle Rock City Council to order at 7:30 PM.

a. Pledge of Allegiance

Mayor Helenberg led the Pledge of Allegiance.

b. Oath of Office

Clerk-Treasurer Carie Cuttonaro administered the Oath of Office to Earl Queen.

1. Clerk-Treasurer Carie Cuttonaro will administer the oath to the following newly elected official:

Council

John Earl Queen, Council Position No. 1

Term is four years, expiring December 2029.

c. Roll Call

Councilmembers present: Earl Queen, Lee Kessler, Roz de Greeve, and Ellen Rose.

Staff present: Police Chief Charlie Worley, City Attorney Nikki Thompson, Public Works Director Tyler Stone, City Engineer Tom Gower, and Clerk-Treasurer Carie Cuttonaro.

d. Changes to Agenda

2. PROCLAMATIONS & PRESENTATIONS

a. Presentation promoting Police Officer David Yeager to Police Corporal.

Police Chief Charlie Worley administered the swearing-in and presented Corporal David Yeager.

3. CITIZEN COMMENTS - maximum 3 minutes

Elly Schlecht, Cowlitz County resident, is City of Castle Rock business applicant and would like clarification regarding what the City is requiring of her prior to issuing her a business license. This is a building and planning issue. The City will look further into the issue and provide Ms. Schlect with more information.

Cheryl Gaze, City of Castle Rock resident, brought forward several issues, all of which are of civil nature. Police Chief Charlie Worley directed Ms. Gaze in the proper direction for each issue and explained that City Council does not have the authority to help her with her issues.

4. DEPARTMENT REPORTS

- City Attorney Nikki Thompson
City Attorney Nikki Thompson gave a verbal report.
- Police Chief Charlie Worley

- Public Works Director Tyler Stone
- City Engineer Tom Gower
- Clerk-Treasurer Carie Cuttonaro

5. COUNCIL AND AD HOC COMMITTEE REPORTS

- Mayor / Mayor Pro-Tempore / Councilmembers
Mayor Helenberg gave a verbal report.

Councilmember Kessler gave a verbal report.

- CRCDA Representative

6. PUBLIC HEARINGS

7. CONSENT AGENDA

Councilmember Kessler made a motion, seconded by Rose, to approve the Consent Agenda as presented. Motion carried by roll call vote. Councilmembers Queen, Kessler, de Greeve, and Rose voted 'Aye'.

- a. December 2025 invoices as described in the Fund Transaction Summary Report in the amount of \$511,425.21.

8. OLD BUSINESS

- a. Ordinance No. 2025-07, an ordinance amending City of Castle Rock, Washington Municipal Code, Sections 13.06.045, 13.06.050, 13.06.060, and 13.06.110, on second reading.

Councilmember Rose made a motion, seconded by Kessler, to approve Ordinance No. 2025-07 on second reading. Motion carried by roll call vote. Councilmembers Queen, Kessler, de Greeve, and Rose voted 'Aye'.

- b. Grant Agreement with Washington State Department of Commerce for the Impound/Storage Garage Project. Grant in the amount of \$358,900 with City match in the amount of \$100,000 for a total project cost of \$458,900.

Councilmember Rose made a motion, seconded by Queen, to approve the grant agreement with the Washington State Department of Commerce for the Impound/Storage Garage Project. Motion carried by roll call vote. Councilmembers Queen, Kessler, de Greeve, and Rose voted 'Aye'.

- c. Request to schedule a workshop to continue discussion of the Castle Rock Library.

The workshop was scheduled for January 26, 2026 at 6:30 PM in the Castle Rock Senior Center.

9. NEW BUSINESS

- a. Councilmember Simonsen's Resignation

The City will post to accept applications for council position #4.

- b. Resolution No. 2026-01, a resolution of the City Council of the City of Castle Rock ratifying and affirming a declaration of emergency by the Mayor of the City relating to the sewer line sinkhole

repair to mitigate a sewer blockage affecting 1/3 of the City and waiving competitive bidding requirements.

Councilmember Kessler made a motion, seconded by Queen, to approve Resolution No. 2026-01. Motion carried by roll call vote. Councilmembers Queen, Kessler, de Greeve, and Rose voted 'Aye'.

c. Request to approve out-of-state travel, as required by CRMC 2.96.010, for Renee Schuller to attend the Motorola Solutions (Spillman) Summit 2026 in Orlando, FL, April 19 - April 26, 2026.

Councilmember Kessler made a motion, seconded by de Greeve, to approve (insert item summary here). Motion carried by roll call vote. Councilmembers Queen, Kessler, de Greeve, and Rose voted 'Aye'.

d. TIB Consultant Supplement Agreement with Gibbs & Olson, Inc. for the "Pleasant Hill Road Reconstruction (Huntington Ave S to South City Limits" project to design 12 in. full depth pavement reclamation in the amount of \$134,500.

City Engineer Tom Gower presented.

Councilmember Kessler made a motion, seconded by Queen, to approve the TIB Consultant Supplement Agreement with Gibbs & Olson, Inc. for the Pleasant Hill Road Reconstruction Project. Motion carried by roll call vote. Councilmembers Queen, Kessler, de Greeve, and Rose voted 'Aye'.

e. Resolution No 2026-02, a resolution of the City Council of the City of Castle Rock providing for the disposal of certain property deemed to be surplus to the reasonable foreseeable needs of the City of Castle Rock. Request for Public Works to purchase the Club Car 1550SE 4x4 for a total of \$5,000 with \$2,500 due to the Police Department and \$2,500 due to the Cowlitz Fire District #6.

Councilmember Rose made a motion, seconded by Queen, to approve Resolution No. 2026-02 and Public Works request to purchase the item. Motion carried by roll call vote. Councilmembers Queen, Kessler, de Greeve, and Rose voted 'Aye'.

10. OTHER BUSINESS

Cowlitz County Commissioner Rick Dahl provided comment.

11. ADJOURNMENT

There being no further business, Mayor Helenberg adjourned the meeting at 8:22 PM.

Mayor Paul Helenberg

Clerk-Treasurer Carie Cuttonaro