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**1. CALL TO ORDER**

Commissioner Matt Rasmussen called the regular meeting to order at 6:00 PM.

a. Roll Call

Members present: Commissioners Matt Rasmussen, Richard Skreen, Ryane Olin, David VanCamp, Robert Frazier, Boyd Owen, and Frank Lovejoy

Staff present: Contracted Planner Rachel Granrath, Secretary Karlene Akesson

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**2. INTRODUCTIONS**

a. Commissioner Boyd Owen

Newly appointed Commissioner Boyd Owen introduced himself.

b. Commissioner Frank Lovejoy

Newly appointed Commissioner Frank Lovejoy introduced himself.

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**3. NEW BUSINESS**

a. Nominate and Elect a Planning Commissioner Chairperson

Commissioner Richard Skreen nominated Commissioner Matt Rasmussen for the Chairperson position. Commissioner Ryane Olin seconded the motion. There were no other nominees or volunteers for the Chairperson position.

The Commissioners voted to elect Matt Rasmussen as Chairperson. Motion carried by roll call vote. Commissioners Richard Skreen, Ryane Olin, David VanCamp, Robert Frazier, Boyd Owen, and Frank Lovejoy voted 'Aye'. Commissioner Rasmussen abstained from voting.

b. Nominate and Elect a Planning Commission Vice Chairperson

Commissioner Richard Skreen nominated Commissioner Ryane Olin for the Vice Chairperson position. Commissioner Frank Lovejoy seconded the motion. There were no other nominees or volunteers for the Vice Chairperson position.

The Commissioners voted to elect Ryane Olin as Vice Chairperson. Motion carried by roll call vote. Commissioners Richard Skreen, David VanCamp, Robert Frazier, Boyd Owen, and Frank Lovejoy voted Aye. Commissioner Ryane Olin abstained from voting.

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**4. CITIZEN COMMENTS**

There were no comments.

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**5. REPORTS**

Planner Rachel Granrath gave a verbal report.

Commissioner Matt Rasmussen closed the Planning Commission Regular Meeting at 6:06 PM.

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**6. CONTINUED PUBLIC HEARING - ZONING TEXT AMENDMENT MOBILE FOOD VENDOR CODE**

Commissioner Matt Rasmussen reopened the Continued Public Hearing for the Zoning Text Amendment Mobile Food Vendor Code at 6:07 PM.

- a.
  - Open the Public Hearing for the Mobile Food Vendor Code
  - Statement of Topic
  - Staff Presentation
  - Public Testimony
  - Planning Commission Questions & Discussion
  - Close the Public Hearing
  - Open the Regular Meeting
  - Decision or Recommendation

Commissioner Matt Rasmussen stated the topic.  
Planner Rachel Granrath presented.  
Commissioner Matt Rasmussen opened the floor to public testimony. No testimony was given.  
The Planning Commissioners asked questions & discussed the ordinance.

Commissioner Matt Rasmussen closed the Public Hearing for the Zoning Text Amendment Mobile Food Vendor Code at 6:12 pm.

Commissioner Matt Rasmussen reopened the Planning Commission Regular Meeting at 6:13 PM.

Commissioner Ryane Olin motioned, seconded by David VanCamp, to recommend City Council approve the Zoning Text Amendment Mobile Food Vendor Code as written. Motion carried by roll call vote. Commissioners Matt Rasmussen, Ryane Olin, Richard Skreen, David VanCamp, Robert Frazier, Boyd Owen, and Frank Lovejoy voted 'Aye'.

Commissioner Matt Rasmussen closed the Planning Commission Regular Meeting at 6:15 PM.

## **7. CONTINUED PUBLIC HEARING - CITYWIDE REZONE AND COMPREHENSIVE PLAN MAP AMENDMENT**

Commissioner Matt Rasmussen reopened the Continued Public Hearing for the Citywide Rezone & Comprehensive Plan Map Amendment at 6:15 PM.

- a.
  - Open the Public Hearing for the Citywide Zoning Map and Comprehensive Plan Map Amendments
  - Statement of Topic
  - Staff Presentation
  - Public Testimony
  - Planning Commission Questions & Discussion
  - Close the Public Hearing
  - Open the Regular Meeting
  - Decision or Recommendation

Commissioner Matt Rasmussen stated the topic.  
Planner Rachel Granrath presented.  
Commissioner Matt Rasmussen opened the floor to public testimony. No testimony was given.  
The Planning Commissioners asked questions & discussed the ordinance.

Commissioner Matt Rasmussen closed the Public Hearing for the Citywide Rezone and Comprehensive Plan Map Amendment at 6:28 pm.

Commissioner Matt Rasmussen reopened the Planning Commission Regular Meeting at 6:28 pm.

Commissioner Richard Skreen motioned, seconded by Commissioner Frank Lovejoy to recommend City Council approve the Citywide Rezone and Comprehensive Plan Map Amendment as submitted. Motion carried by roll call vote. Commissioners Matt Rasmussen, Richard Skreen, David VanCamp, Robert Frazier, Boyd Owen, and Frank Lovejoy voted 'Aye'. Commissioner Ryane Olin abstained.

## **8. CONSENT AGENDA**

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a. Approval of Minutes — June 17, 2025 Planning Commission Regular Meeting and Public Hearings, July 29, 2025 Planning Commission Special Meeting and Public Hearings, September 16, 2025 Planning Commission Regular Meeting and Public Hearings

Commissioner David VanCamp motioned, seconded by Commissioner Ryane Olin, to approve the June 17, 2025; July 29, 2025; and September 16, 2025, Planning Commission Meeting Minutes as presented. Motion carried by roll call vote. Commissioners Matt Rasmussen, Ryane Olin, Richard Skreen, David VanCamp, Robert Frazier, Boyd Owen, and Frank Lovejoy voted 'Aye'.

## **9. OLD BUSINESS**

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## **10. ADJOURNMENT**

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Commissioner Richard Skreen motioned, seconded by Commissioner David VanCamp, to adjourn the regular meeting. All were in favor.

There being no further business, Commissioner Matt Rasmussen adjourned the regular meeting at 6:32 PM.

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Karlene Akesson, Secretary