



## CASTLE ROCK CITY COUNCIL AGENDA

SPECIAL Meeting: Monday, April 13, 2026  
6:30 PM

**Location**  
Castle Rock Senior Center  
222 Second Ave SW  
Castle Rock, WA 98611

### SPECIAL MEETING AGENDA

To join this meeting from your computer, tablet or smartphone: <https://global.gotomeeting.com/join/201632365>

To join this meeting using your phone: +1 (646) 749-3112 Access Code: 201-632-365 (Press \*6 to speak)

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#### 1. CALL TO ORDER

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- a. Pledge of Allegiance
- b. Roll Call

#### 2. OLD BUSINESS

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- a. Continue discussion of the Castle Rock Library.

#### 3. ADJOURNMENT

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Non-Discrimination Statement: This institution is an equal opportunity provider and employer. If you wish to file a Civil Rights program complaint of discrimination, complete the USDA Program Discrimination Complaint Form, found online at [https://www.ascr.usda.gov/sites/default/files/Complain\\_combined\\_6\\_8\\_12\\_508\\_0.pdf](https://www.ascr.usda.gov/sites/default/files/Complain_combined_6_8_12_508_0.pdf) or at any USDA office, or call 866.632.9992 to request the form. You may also write a letter containing all of the information requested in the form. Send your completed complaint form or letter by mail to USDA, Office of the Assistant Secretary for Civil Rights, 1400 Independence Ave, SW, Stop 9410, Washington, DC 20250-9410 or email to [program.intake@usda.gov](mailto:program.intake@usda.gov) or by fax (202) 690-7442.

Title VI: The City of Castle Rock ensures compliance with Title VI of the Civil Rights Act of 1964 and American Disabilities Act of 1990 by prohibiting discrimination against any person on the basis of race, color, national origin, sex or disabilities in the provision of benefits and services from its federal assisted programs and activities. If you need special accommodations to participate in this meeting, please contact Carie Cuttonaro at 360.274.8181 by 9:00 a.m. three days prior to the meeting.

# FUNDING FOR A QUALITY FUTURE

Quality of life is what sets Castle Rock  
apart from other communities

“A Rock Solid Community”

34 YEARS AGO.....



# THE JOURNEY FOR SUSTAINABILITY

- Failed levies
- 2022 The journey began
- Visited other facilities
- Evolving into community centers – not just books anymore
- Possible options
  - Forming a library district – cannot be just the City limits
  - Joining other established districts
    - Timberland
    - Longview Rural

## Existing Facility

Downtown institution

3,750 square ft. building

WI-FI hot spot

6 computer stations

Books, movies, e-books, audio books available

Children & adult reading programs

# INVESTIGATED OTHER FUNDING SOURCES

- Park and Recreation District
  - Vote every 6 years with 60% approval – Maximum \$0.60/\$1,000 evaluation
- Park and Recreation Area
  - Vote every 6 years with 60% approval – Maximum \$0.60/\$1,000 evaluation
- Metropolitan Park District
  - Vote **only once** with 50% approval – Can request 2 property levies
    - \$0.50/\$1,000 evaluation
    - \$0.25/\$1,000 evaluation

# METROPOLITAN PARK DISTRICT

- Functions and Powers – “the management and conduct of such forms of recreation or business as it shall judge desirable or beneficial for the public..”
- City Council can be the “metropolitan park commissioners” (TBD)
- City Clerk/Treasurer can be the fiscal administrator (TBD)

# SOMETHING TOTALLY NEW!

- Community center/Library – or – community center that loans out books and other items
- Meet a wider range of the public's needs
- New name – Ex. CASTLE Center (Community Area for Senior-Teens-tots with Literature Enhancement)
- Rearrange the space for optimum use for diverse ages and abilities
- State Library states “We can keep the books and other printer material along as we are making the available to the public”



# ORGANIZATIONAL OPTIONS

## Community center/Library

- Pros:
  - Funds pay for rented space & services
  - Share space, staffing, volunteers
  - Value with maintaining “Public Library”
  - Designated Library capital funding
- Cons:
  - Libraries are regulated under a different RCW
  - Paperwork nightmare – every thing must be separated
  - Adds complexity to operations

## Community center - loans out books

- Pros:
  - Share space, staffing, volunteers
  - One budget, same regulations
  - Aligns with other MPD uses
  - Simplifies operations
- Cons:
  - Might lose the “Public Library” designation

# EXPENDITURES

▪ STAFFING:	
▪ 1 Full Time Employee @ \$30/ hr. with benefits	\$98,000
▪ 1 Part Time Employee @ \$25/hr. without benefits	\$23,000
▪ Janitorial Service by others 1/week @ \$500/month	\$ 6,000
▪ Annual building expenses (utilities, insurance, etc.)	\$20,000
▪ Operating supplies (paper, cleaning, janitorial supplies)	\$ 5,000
▪ Small tools and minor equipment (shelving, furnishings, etc.)	\$ 7,000
▪ Building maintenance (supplies & labor)	\$ 10,000
▪ Books, crafts, program supplies	\$10,000
▪ Administrative support (budget, invoices, advertising, legal, etc.)	\$10,000
▪ Replacement cost of current property and equipment	\$ 5,000
▪ <u>Miscellaneous</u>	<u>\$ 5,000</u>
▪ Total	\$199,000

# REVENUE

- Metropolitan Park District estimated revenue \$145,000
- Estimated short fall -\$54,000

# OTHER FUNDING OPTIONS & SERVICES

## Funding

- Cowlitz County
- Department of Commerce
- United States Rural Development
- Port of Longview

## Services

- Cowlitz County mental health
- Cowlitz County Health Department
- School District counseling and tutor opportunities
- After school programs
- Supervised visits
- Interviews
- Information hub
- DSHS
- SHIBA
- Cowlitz Tribe involvement

# OTHER COSTS AND CONSIDERATIONS

- Capital funds to renovate the space
- Parking considerations
- Manage expectations



# COMMONLY ASKED QUESTIONS

- Will those out city limits pay anything?
- What is the ratio of users of the library – inside CL vs. outside CL?
- What will happen if volunteers stop showing up?
- What is requested of the City Council?

# THE DECISION

- Support asking the voters to decide if this is of value to them at the next primary election in August 2026 (submitted by May 2026)

OR

- Stop the process and allow the library to dissolve as Friends of the Library funds run out

▪ OR

- City provides minimal operation funding (utilities, insurance)

# The Complicated Role of the Modern Public Library

Excerpt from article by [Jennifer Howard](#) for The National Endowment for the Humanities newsletter

There aren't many truly public places left in America. Most of our shared spaces require money or a certain social status to access. Malls exist to sell people things. Museums discourage loiterers. Coffee shops expect patrons to purchase a drink or snack if they want to enjoy the premises.

One place, though, remains open to everybody. The public library requires nothing of its visitors: no purchases, no membership fees, no dress code. You can stay all day, and you don't have to buy anything. You don't need money or a library card to access a multitude of on-site resources that includes books, e-books and magazines, job-hunting assistance, computer stations, free Wi-Fi, and much more. And the library will never share or sell your personal data.

In a country riven by racial, ethnic, political, and socioeconomic divides, libraries still welcome everyone. "We are open spaces," says Susan Benton, the president and CEO of the Urban Libraries Council, whose members include public-library systems serving cities large and small across the United States. "We certainly are without judgment about anybody's characteristics."

That commitment to inclusivity, along with a persistent ability to adapt to changing times, has kept public libraries vital in an era of divisive politics and disruptive technological change. But it has also put pressure on them to be all things to all people, and to meet a vast range of social needs without correspondingly vast budgets. These days, a branch librarian might run story hour in the morning, assist with a research project at lunchtime, and in the afternoon administer life-saving medical aid to a patron who's overdosed on the premises.

In an update of Carnegie's idea, Klinenberg describes public libraries as "social infrastructure." That means "the physical spaces and organizations that shape the way people interact," he wrote in a 2018 op-ed in the *New York Times*. "Libraries don't just provide free access to books and other cultural materials, they also offer things like companionship for older adults, de facto childcare for busy parents, language instruction for immigrants and welcoming public spaces for the poor, the homeless and young people."

[There is a] series of recent high-profile tributes to America's public libraries. The *New Yorker* writer Susan Orlean's most recent book, called simply *The Library Book*, begins with a personal love song to the subject before diving into the rich, troubled history of the Los Angeles Public Library and its iconic building in downtown L.A. In 2014, the photographer Robert Dawson published a book-length photographic essay that lovingly documents the astonishing variety of the seventeen thousand or so public libraries across the United States, from one-room shacks in the tiniest of towns to branches in strip malls to breathtaking, Carnegie-era book palaces in center cities. And a forthcoming NEH-funded documentary, *Free for All: Inside the*

*Public Library*, brings to life some of the history and personalities that have shaped this major force for public good.

All of these projects confirm **how libraries have proved over and over again, through decades of rapid change and predictions of obsolescence, that they remain essential to Americans' lives.** In an era of extreme weather events and other disasters, they're becoming even more necessary.

## **Beyond Books**

“[Libraries] provide an important thread to a community's well-being and health.”

... public library systems offer a staggering array of programming that goes well beyond the books-and-story-time model many of us remember from our childhoods.

There's something for almost everyone at the local library, whether you're a parent who needs literacy support for your preschooler, an immigrant working on language skills or bureaucratic forms, a mystery fan in search of the latest whodunit by a favorite author, or someone experiencing homelessness who needs assistance with social services or access to a computer and the Internet.

Or you could just check out a book, as generations of library patrons have done before you.

Even as print thrives, public librarians everywhere spend a lot of time wrangling with the great digital shift and how to adapt to it. [Libraries] are seeing an increase in the use of digital content as patrons become more familiar with how to use streaming media.

To keep up with changing technology and user expectations, public libraries have invested in more computer terminals and Wi-Fi capability. They have upgraded and expanded facilities to provide more outlets, meeting rooms, study spaces, and seating that patrons can use for extended periods of time as they take advantage of free Wi-Fi.

New, bigger, brighter coworking spaces see high usage among millennials, according to Monique le Conge Ziesenhenné, the director of the Palo Alto City Library system in Silicon Valley. “We are the original sharing economy, I like to say.”

The explosion of information online hasn't sidelined librarians. It's only made them more essential at a time when too few of us know how to distinguish real news from the fake variety. “We've worked very hard to think about media and how information is presented and ways we can equip people going forward to look for clues on a website,” including asking how old the content is and who's providing it, Ziesenhenné says.

Librarians have an advantage in making themselves heard through the noise and confusion: Along with nurses and firefighters, they're among the few groups and institutions Americans still trust, according to Lee Rainie, director of Internet and technology research at the Pew Research Center.

From 2011 until 2016, Pew did a number of deep-dive studies of public libraries, work funded by the Bill & Melinda Gates Foundation. In those surveys, researchers found that trust in librarians remained high because of their proven ability to curate and share reliable knowledge. “That’s become one of the more precious skills in a world where gaming the information ecosystem is an everyday reality,” Rainie says.

Pew’s library research generated other findings that grabbed media attention: Millennials grew up loving libraries and continue to support and make use of them, Rainie says. Now that they have families of their own, they’ve remained loyal. Having a child under the age of six is the biggest predictor of library use, Rainie adds; parents of young children like the family-friendly programs libraries run.

Pew’s research also found that families often see libraries as sanctuaries. “They were zones of peace, sometimes, in neighborhoods and communities where that was a precious commodity,” notes Rainie.

“The library of my youth made all the rules,” says Patrick Losinski, CEO of the Columbus Metropolitan Library in Ohio. The mantra of today’s library, he says, is: How do you meet people where they want to be?

To get answers, the Columbus library recently hired a survey firm to gather information on patrons’ use of and views on the library. The results revealed a virtual town square of activity, with visitors dropping by to check out and return books (41 percent), bring their kids to play area (13 percent), do research (14 percent), read and relax (13 percent), study (9 percent), and use Wi-Fi, computers, printers, or copiers (about 27 percent combined). “Our customers also checked out more than fifteen million items last year, so we’re still a library,” Losinski says.

### **The survey confirmed that the community views its library as a force for social good.**

Being able to read well gives kids a leg up in schooling and in life, but many children do not have the resources—books at home, parents with time and literacy skills and good child care—to help them master that skill. Public libraries around the country are stepping up to the challenge.

“**Libraries are not about books, they’re about people,**” says Skye Patrick, who since 2016 has been the director of the Los Angeles County Library system. When Library Journal named Patrick its Librarian of the Year for 2019, it saluted her “efforts to eliminate barriers and increase access to services for her residents.”

321 Cedarcrest Dr.  
Silverlake, WA 98645  
10 February 2026

Castle Rock City Council  
Castle Rock City Hall  
141 A Street SW  
Castle Rock, WA 98611

Dear Council Members,

Although I am not a resident of Castle Rock, I regularly benefit from the services your community provides. One of the most valuable is the Castle Rock Library, where I spend several hours each week researching local history. It is truly a gem in a rural area where community resources are limited.

The library opens doors for residents of all ages. Children build literacy skills while discovering books that excite them. Families and individuals who lack reliable access at home can use the Internet, reference materials, magazines, and other essential resources. These offerings act as equalizers, ensuring that learning opportunities are available to everyone.

During my weekly visits, I am consistently impressed by the staff's warmth and dedication. They greet each visitor with a smile, know their patrons by name, and create a welcoming environment for all. The library offers companionship for the elderly gentleman seeking company, a safe haven for vulnerable community members, and a lifeline for the young mother who cannot afford frequent trips out of town. It is no surprise that people leave the library smiling in the City of Smiles.

This rural library is far more than a collection of books. It is a community hub, a gathering place, and a source of connection for many who seldom travel beyond town. Its value cannot be measured solely by circulation numbers or square footage.

As you consider next year's budget, I respectfully urge you to ensure that the Castle Rock Library receives the financial support it needs to continue serving the community so effectively.

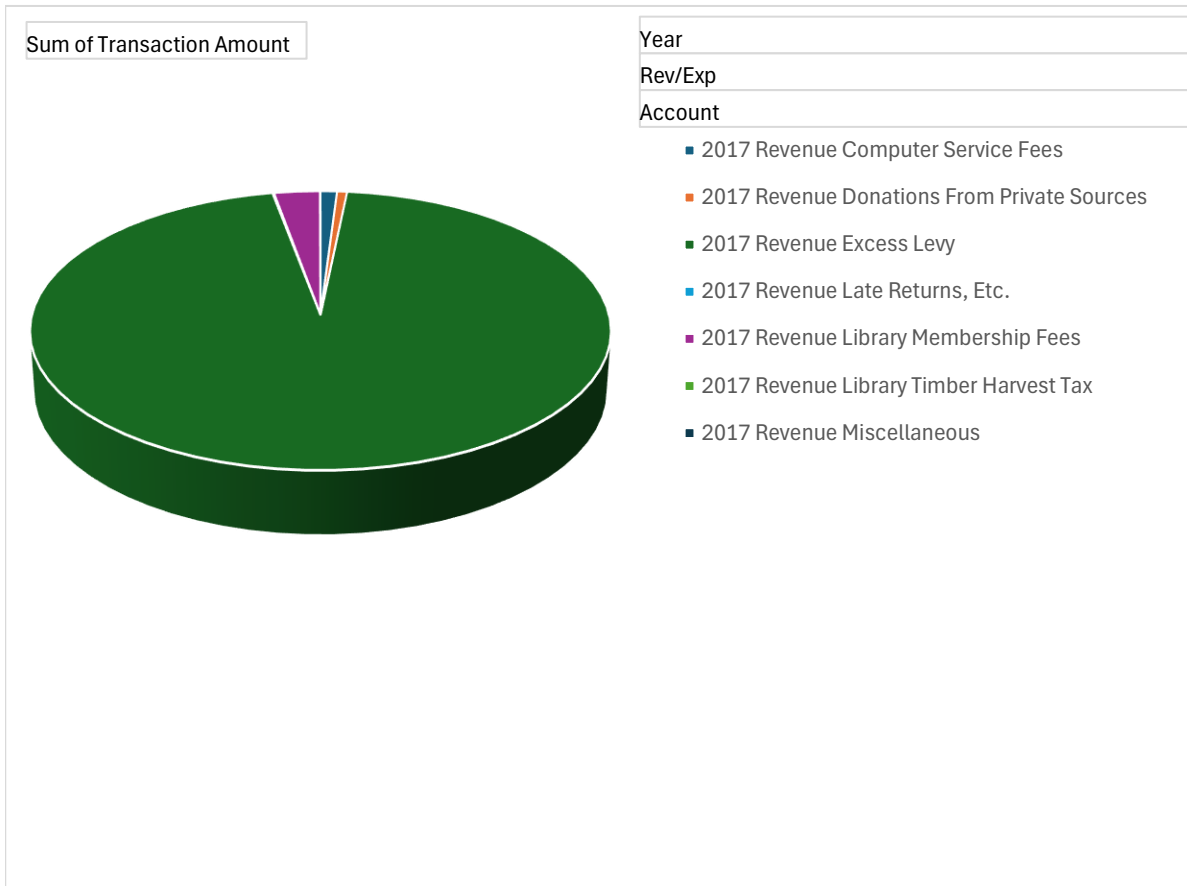
Yours truly,



**Linda K. Smith**  
lindakesslersmith@gmail.com

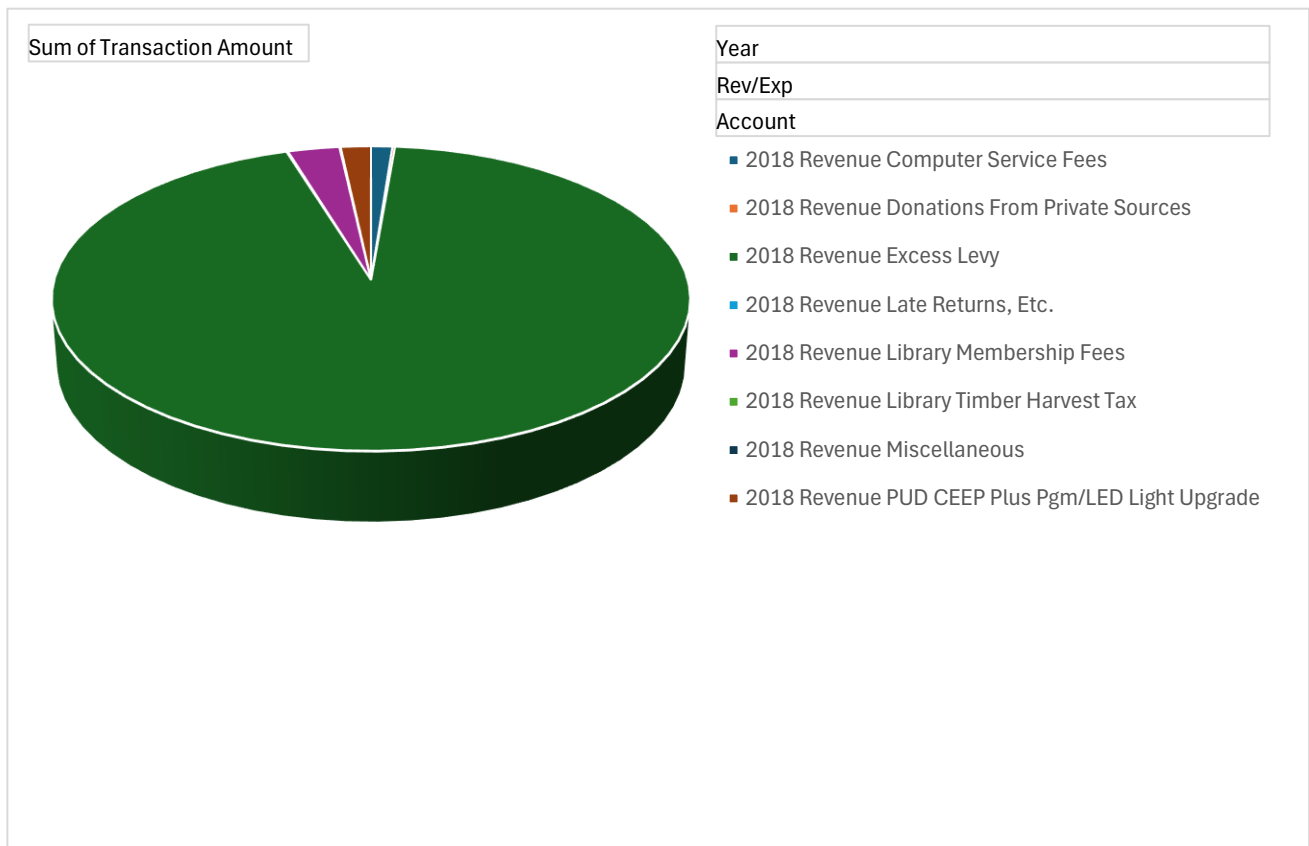
## 2017 Revenue

Row Labels	Sum of Transaction Amount
<b>2017</b>	<b>64,435.93</b>
<b>Revenue</b>	<b>64,435.93</b>
Computer Service Fees	657.91
Donations From Private Sources	400.00
Excess Levy	61,468.19
Late Returns, Etc.	61.10
Library Membership Fees	1,825.70
Library Timber Harvest Tax	3.03
Miscellaneous	20.00



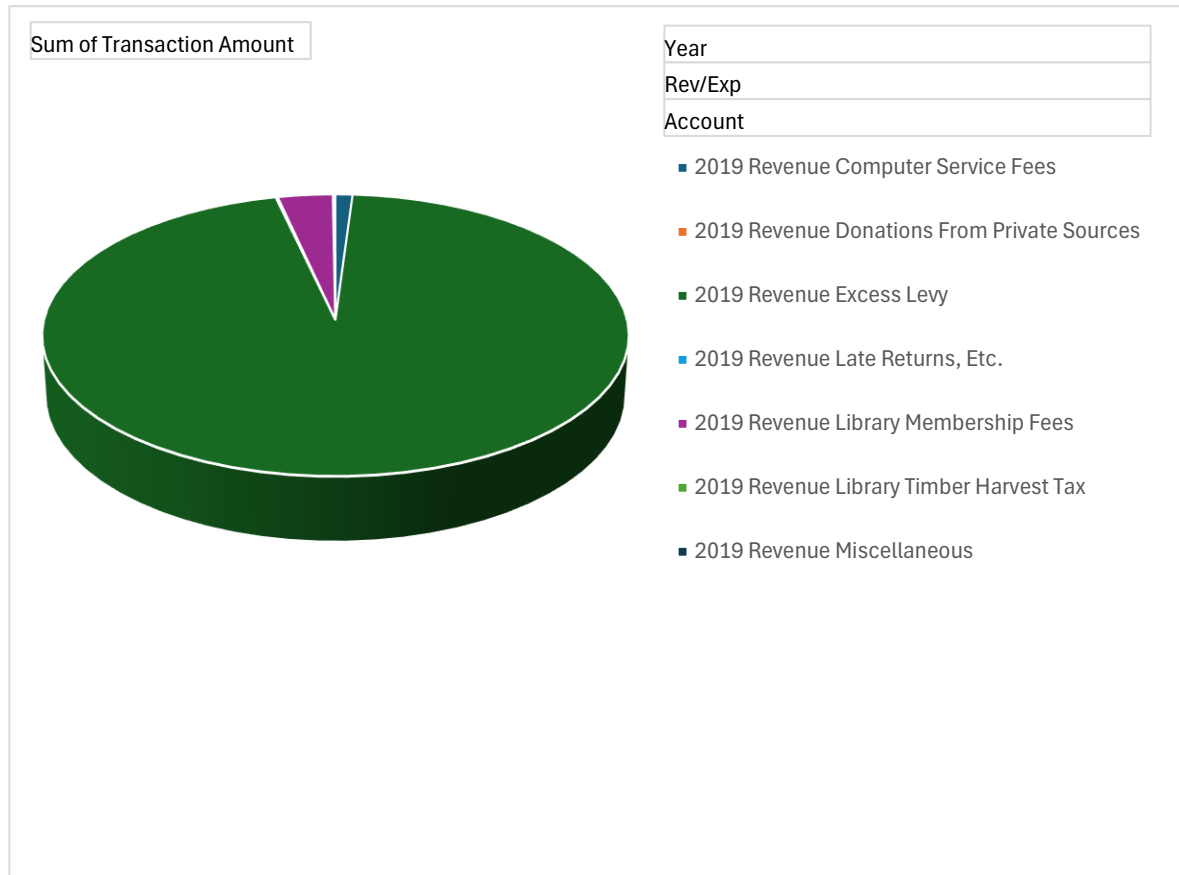
## 2018 Revenue

Row Labels	Sum of Transaction Amount
<b>2018</b>	<b>67,433.25</b>
<b>Revenue</b>	<b>67,433.25</b>
Computer Service Fees	818.65
Donations From Private Sources	100.00
Excess Levy	63,259.46
Late Returns, Etc.	66.80
Library Membership Fees	1,980.60
Library Timber Harvest Tax	2.74
Miscellaneous	45.00
PUD CEEP Plus Pgm/LED Light Upgrade	1,160.00



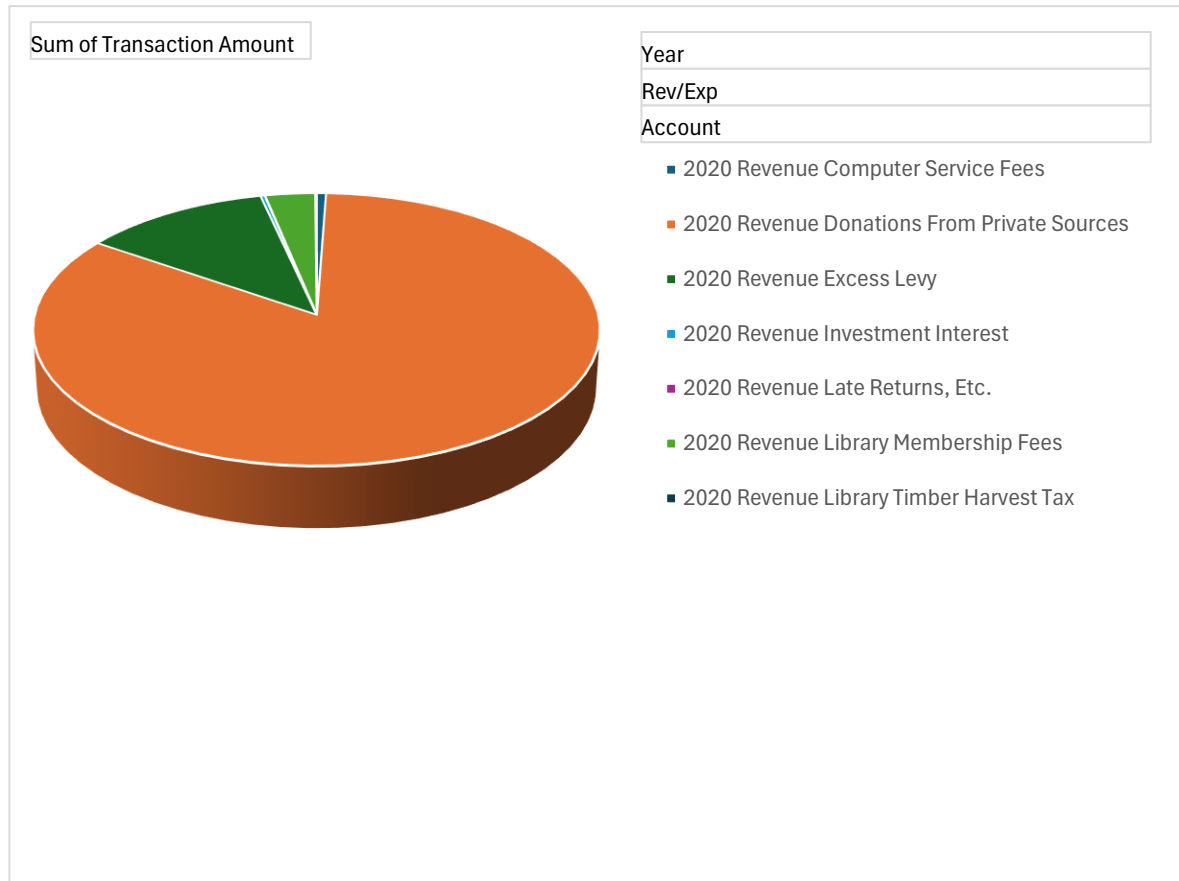
## 2019 Revenue

Row Labels	Sum of Transaction Amount
<b>2019</b>	<b>74,433.68</b>
<b>Revenue</b>	<b>74,433.68</b>
Computer Service Fees	778.40
Donations From Private Sources	0.12
Excess Levy	70,949.92
Late Returns, Etc.	95.10
Library Membership Fees	2,495.00
Library Timber Harvest Tax	34.14
Miscellaneous	81.00



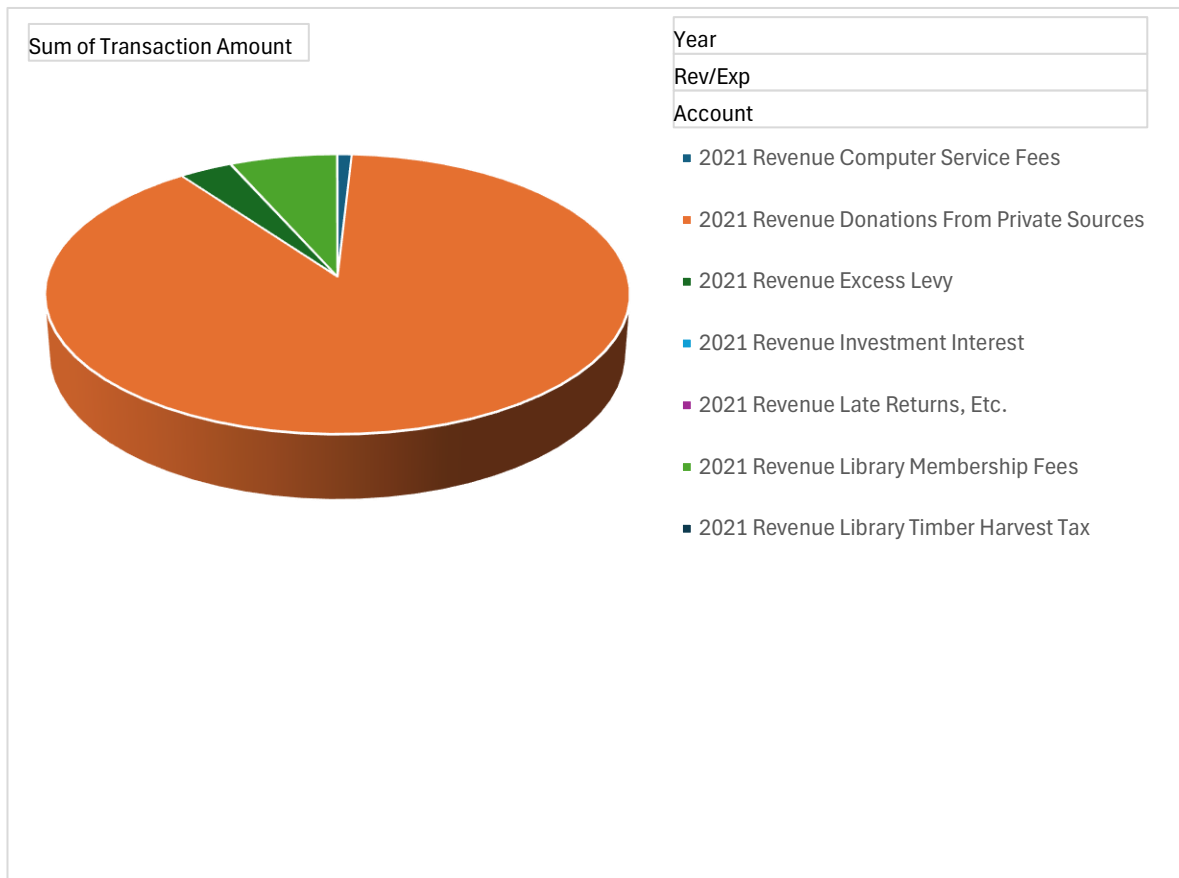
## 2020 Revenue

Row Labels	Sum of Transaction Amount
<b>2020</b>	<b>20,166.48</b>
<b>Revenue</b>	<b>20,166.48</b>
Computer Service Fees	117.30
Donations From Private Sources	16,935.05
Excess Levy	2,400.34
Investment Interest	52.31
Late Returns, Etc.	6.00
Library Membership Fees	635.00
Library Timber Harvest Tax	20.48



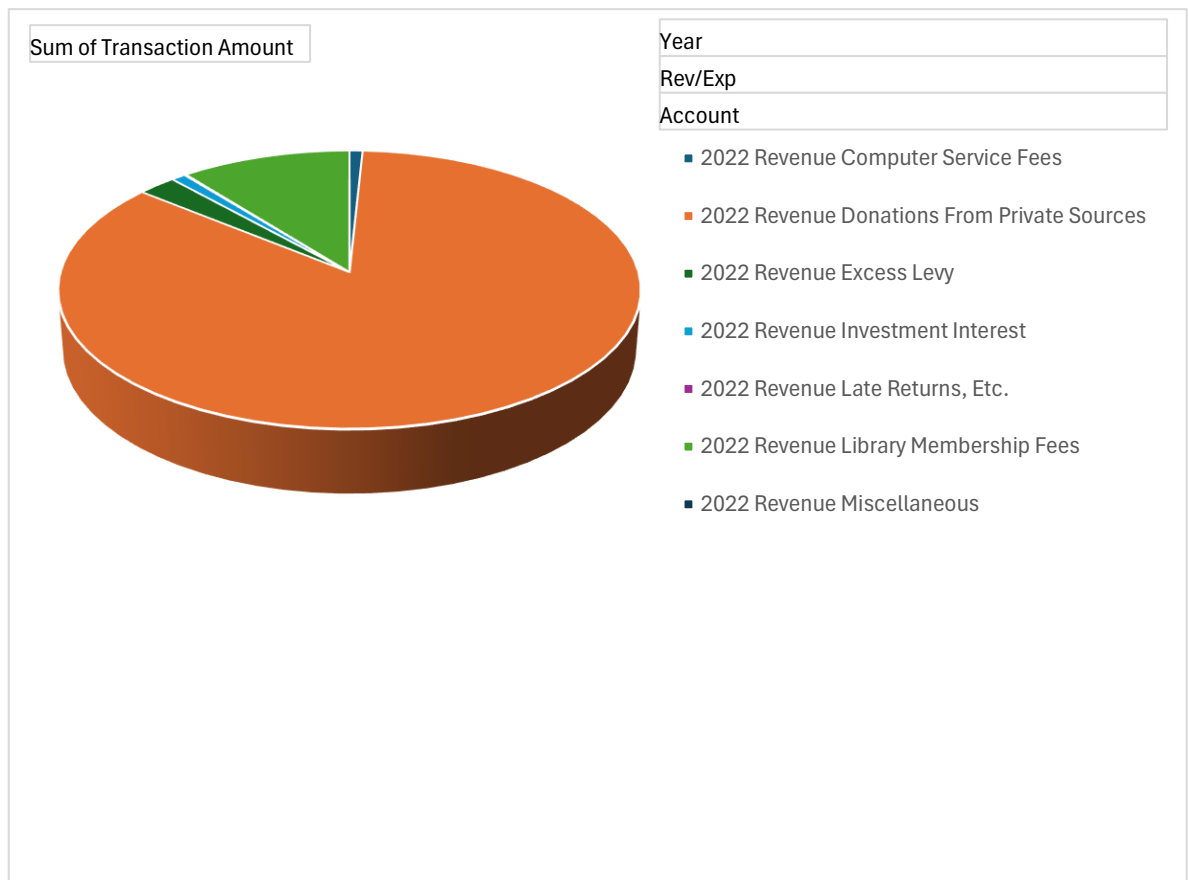
## 2021 Revenue

Row Labels	Sum of Transaction Amount
<b>2021</b>	<b>26,515.04</b>
<b>Revenue</b>	<b>26,515.04</b>
Computer Service Fees	233.65
Donations From Private Sources	23,612.23
Excess Levy	877.71
Investment Interest	2.45
Late Returns, Etc.	11.65
Library Membership Fees	1,770.00
Library Timber Harvest Tax	7.35



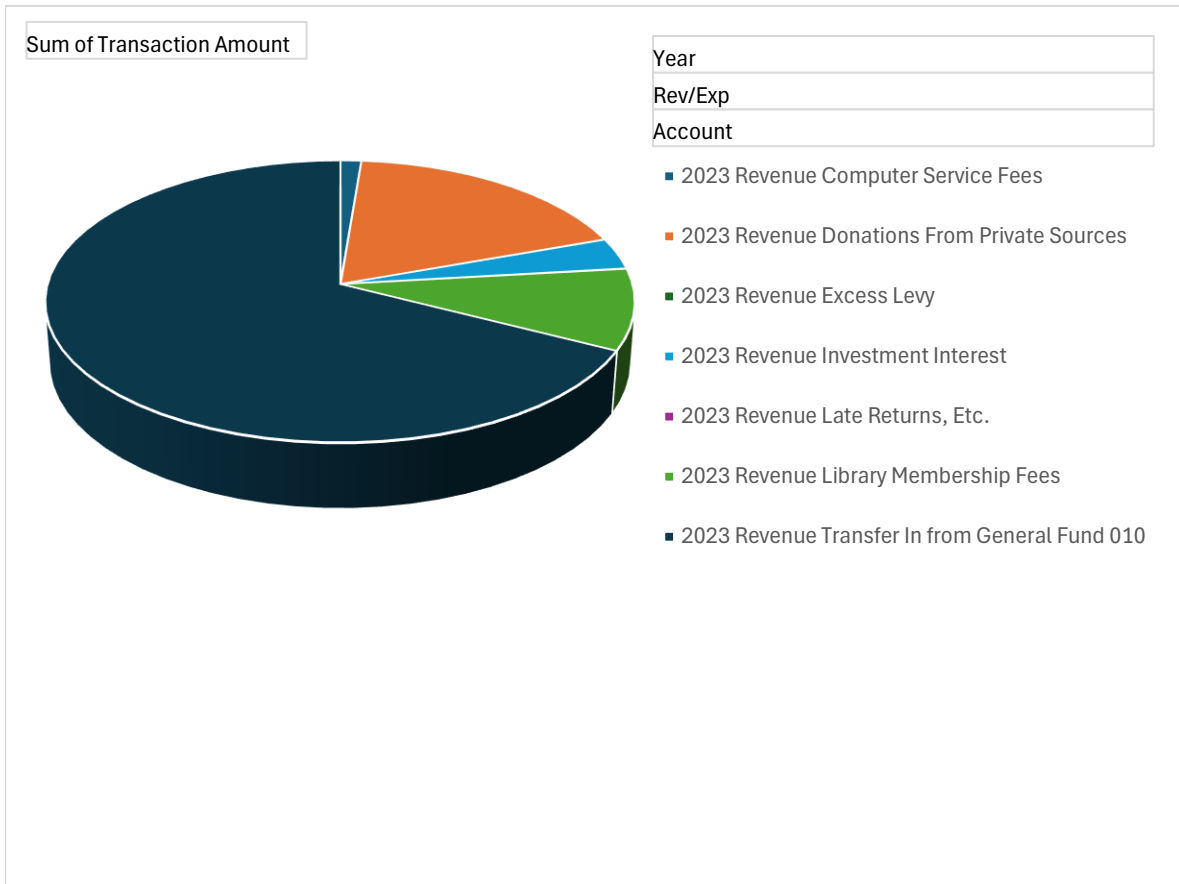
## 2022 Revenue

Row Labels	Sum of Transaction Amount
<b>2022</b>	<b>17,749.55</b>
<b>Revenue</b>	<b>17,749.55</b>
Computer Service Fees	145.10
Donations From Private Sources	15,099.16
Excess Levy	428.73
Investment Interest	163.06
Late Returns, Etc.	18.50
Library Membership Fees	1,895.00
Miscellaneous	0.00



## 2023 Revenue

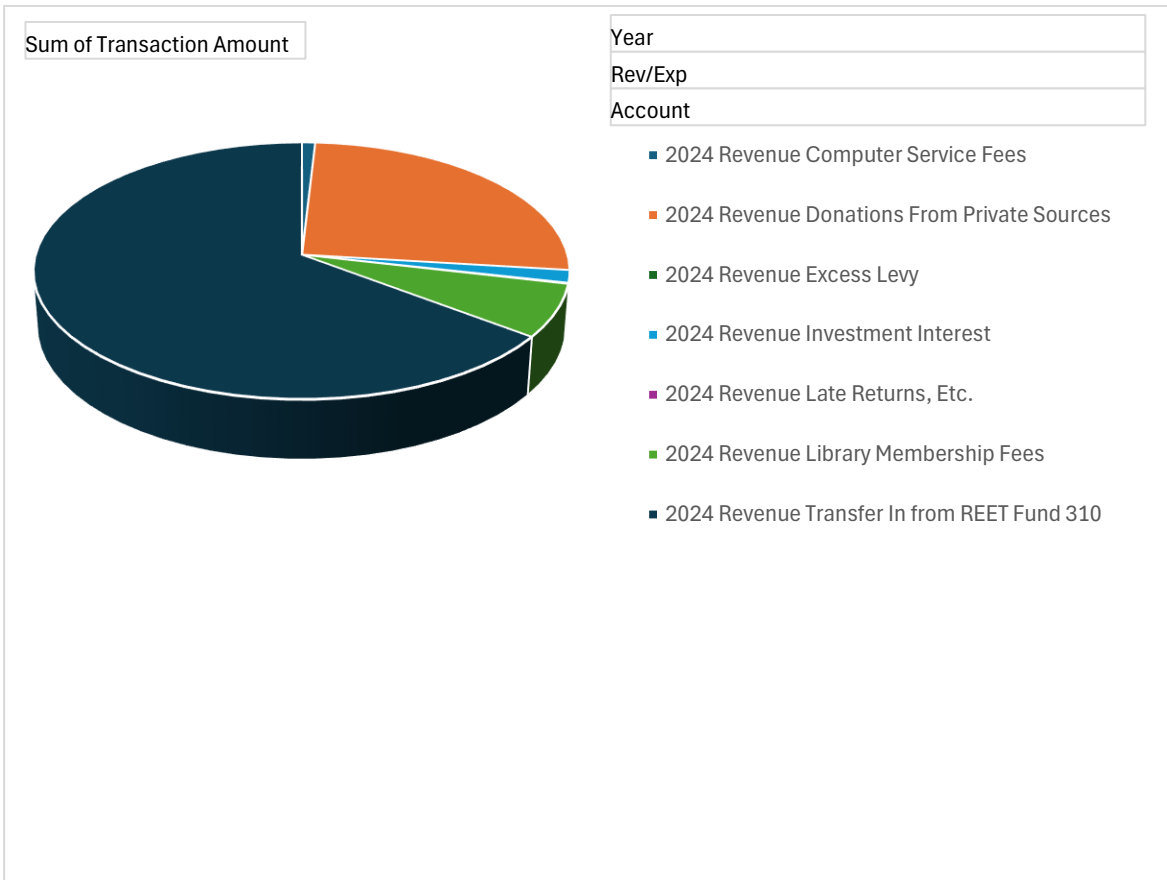
Row Labels	Sum of Transaction Amount
<b>2023</b>	<b>22,219.94</b>
<b>Revenue</b>	<b>22,219.94</b>
Computer Service Fees	285.10
Donations From Private Sources	4,061.84
Excess Levy	7.51
Investment Interest	796.24
Late Returns, Etc.	9.25
Library Membership Fees	2,060.00
Transfer In from General Fund 010	15,000.00



## 2024 Revenue

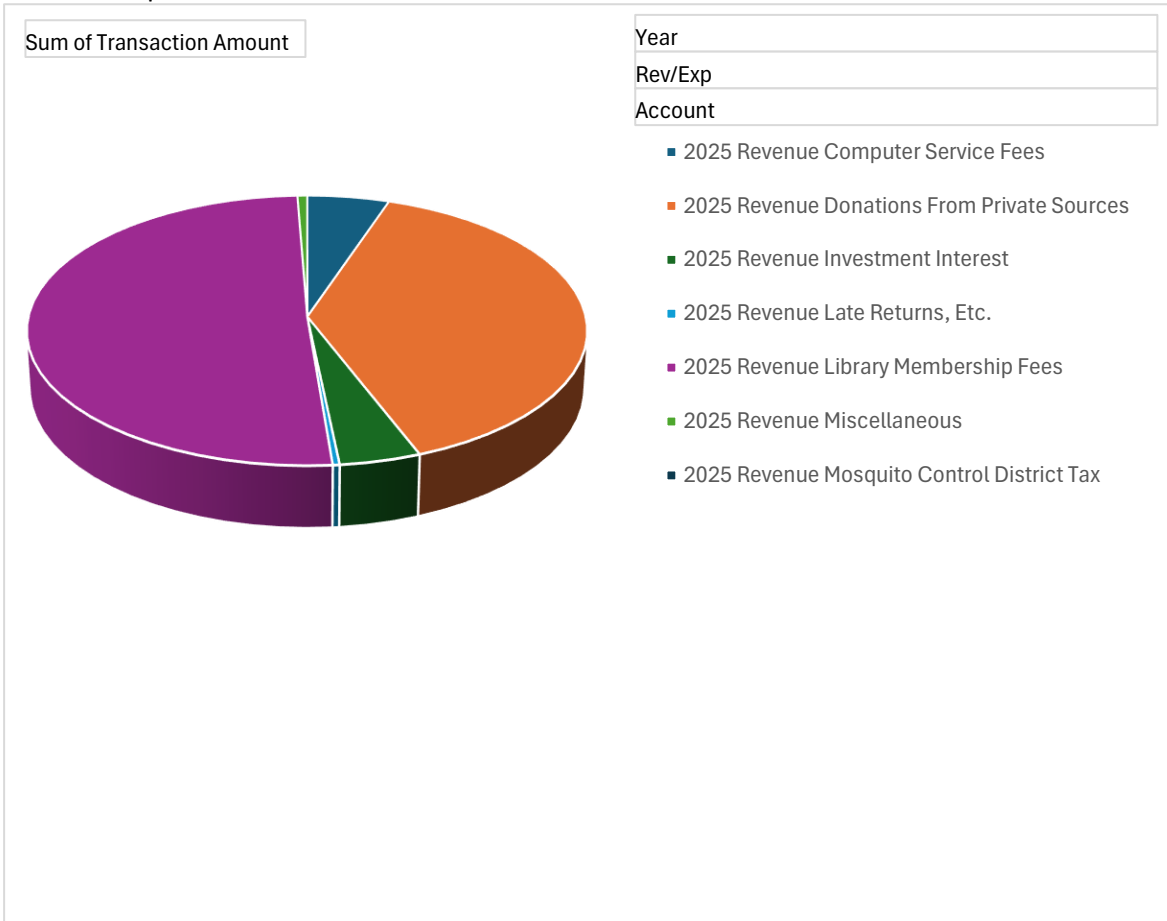
(includes \$25k roof repair/REET transfer)

Row Labels	Sum of Transaction Amount
<b>2024</b>	<b>38,619.10</b>
<b>Revenue</b>	<b>38,619.10</b>
Computer Service Fees	346.25
Donations From Private Sources	10,046.00
Excess Levy	0.45
Investment Interest	607.20
Late Returns, Etc.	49.20
Library Membership Fees	2,570.00
Transfer In from REET Fund 310	25,000.00



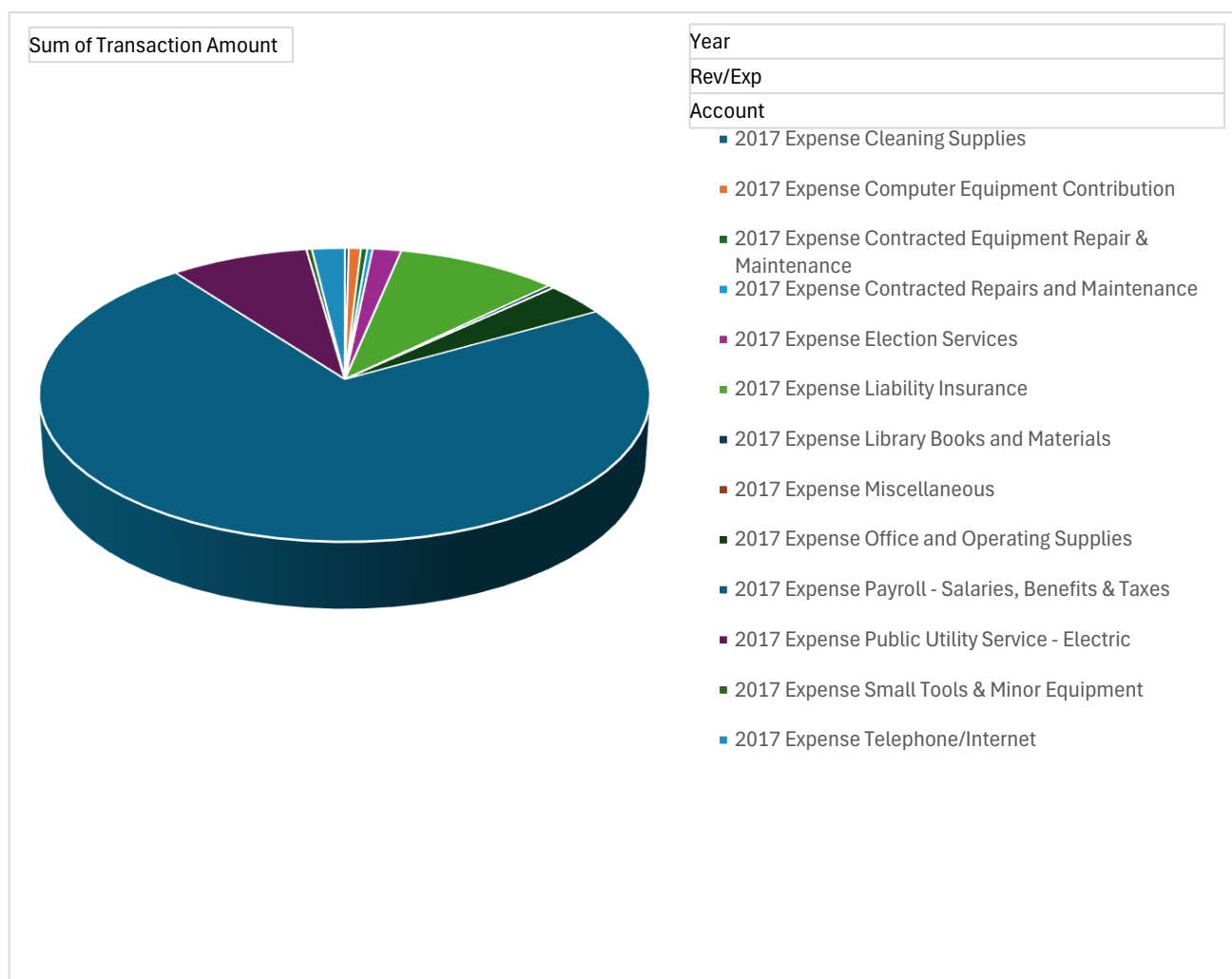
## 2025 Revenue

Row Labels	Sum of Transaction Amount
<b>2025</b>	<b>4,813.23</b>
<b>Revenue</b>	<b>4,813.23</b>
Computer Service Fees	251.20
Donations From Private Sources	1,870.00
Investment Interest	205.43
Late Returns, Etc.	17.20
Library Membership Fees	2,439.25
Miscellaneous	30.00
Mosquito Control District Tax	0.15



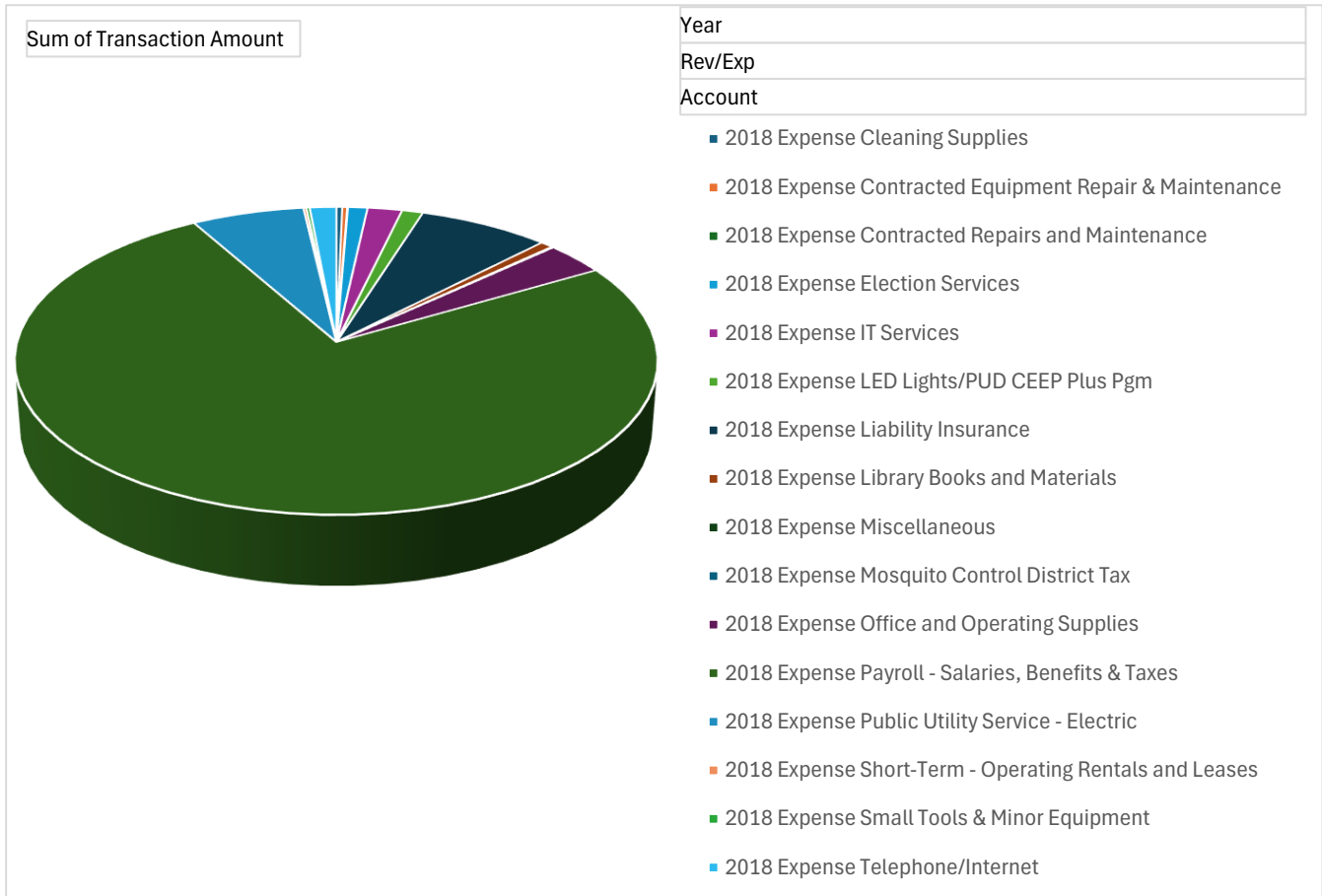
## 2017 Expenditures

Row Labels	Sum of Transaction Amount
<b>2017</b>	<b>61,261.50</b>
<b>Expense</b>	<b>61,261.50</b>
Cleaning Supplies	139.64
Computer Equipment Contribution	433.59
Contracted Equipment Repair & Maintenance	225.01
Contracted Repairs and Maintenance	193.11
Election Services	1,025.15
Liability Insurance	5,834.52
Library Books and Materials	204.84
Miscellaneous	18.96
Office and Operating Supplies	2,233.25
Payroll - Salaries, Benefits & Taxes	44,627.67
Public Utility Service - Electric	4,953.23
Small Tools & Minor Equipment	196.35
Telephone/Internet	1,176.18



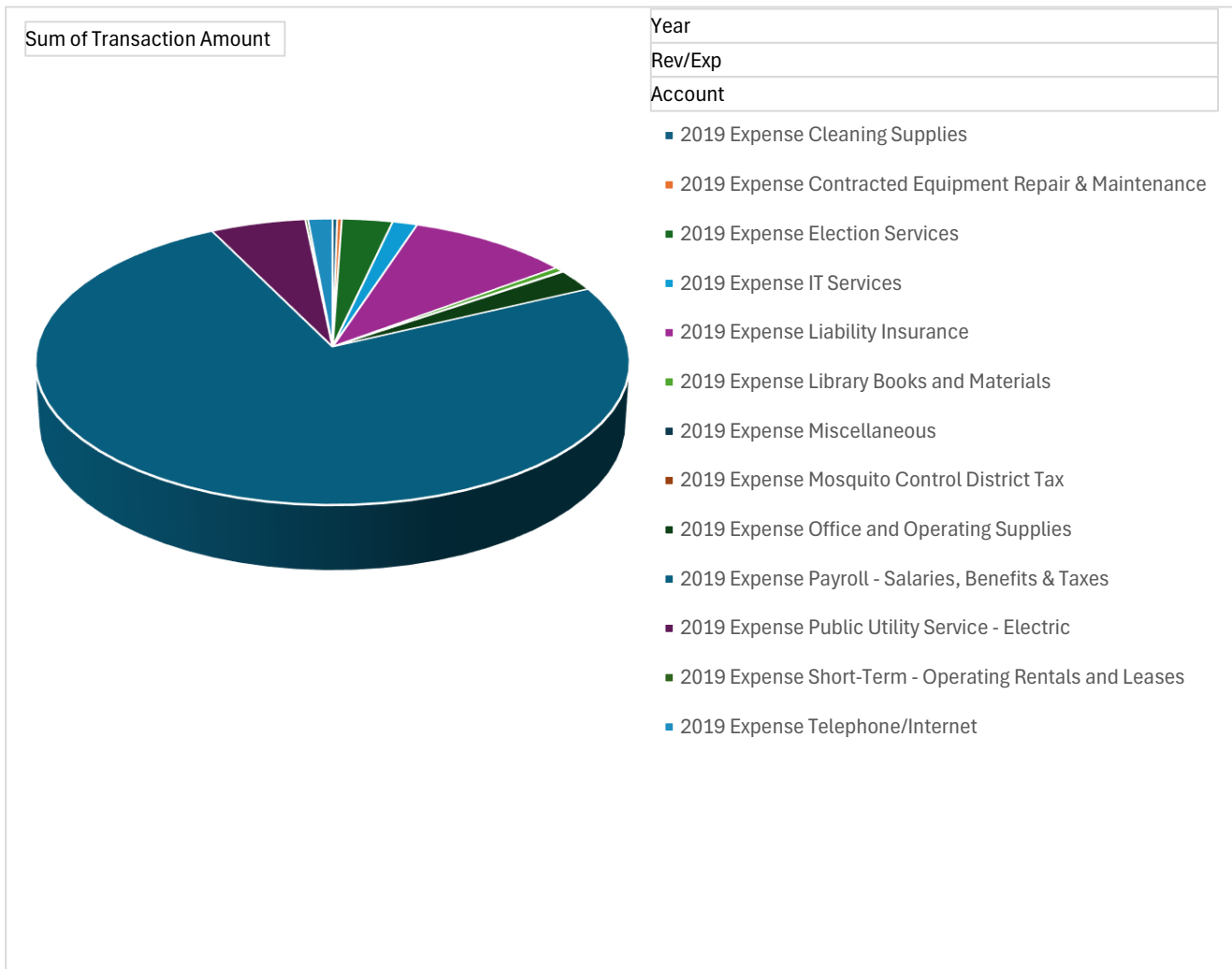
## 2018 Expenditures

Row Labels	Sum of Transaction Amount
<b>2018</b>	<b>72,055.02</b>
<b>Expense</b>	<b>72,055.02</b>
Cleaning Supplies	233.97
Contracted Equipment Repair & Maintenance	203.04
Contracted Repairs and Maintenance	26.74
Election Services	796.79
IT Services	1,410.42
LED Lights/PUD CEEP Plus Pgm	856.54
Liability Insurance	5,374.86
Library Books and Materials	520.36
Miscellaneous	72.17
Mosquito Control District Tax	3.80
Office and Operating Supplies	2,472.62
Payroll - Salaries, Benefits & Taxes	54,165.33
Public Utility Service - Electric	4,576.91
Short-Term - Operating Rentals and Leases	116.00
Small Tools & Minor Equipment	139.47
Telephone/Internet	1,086.00



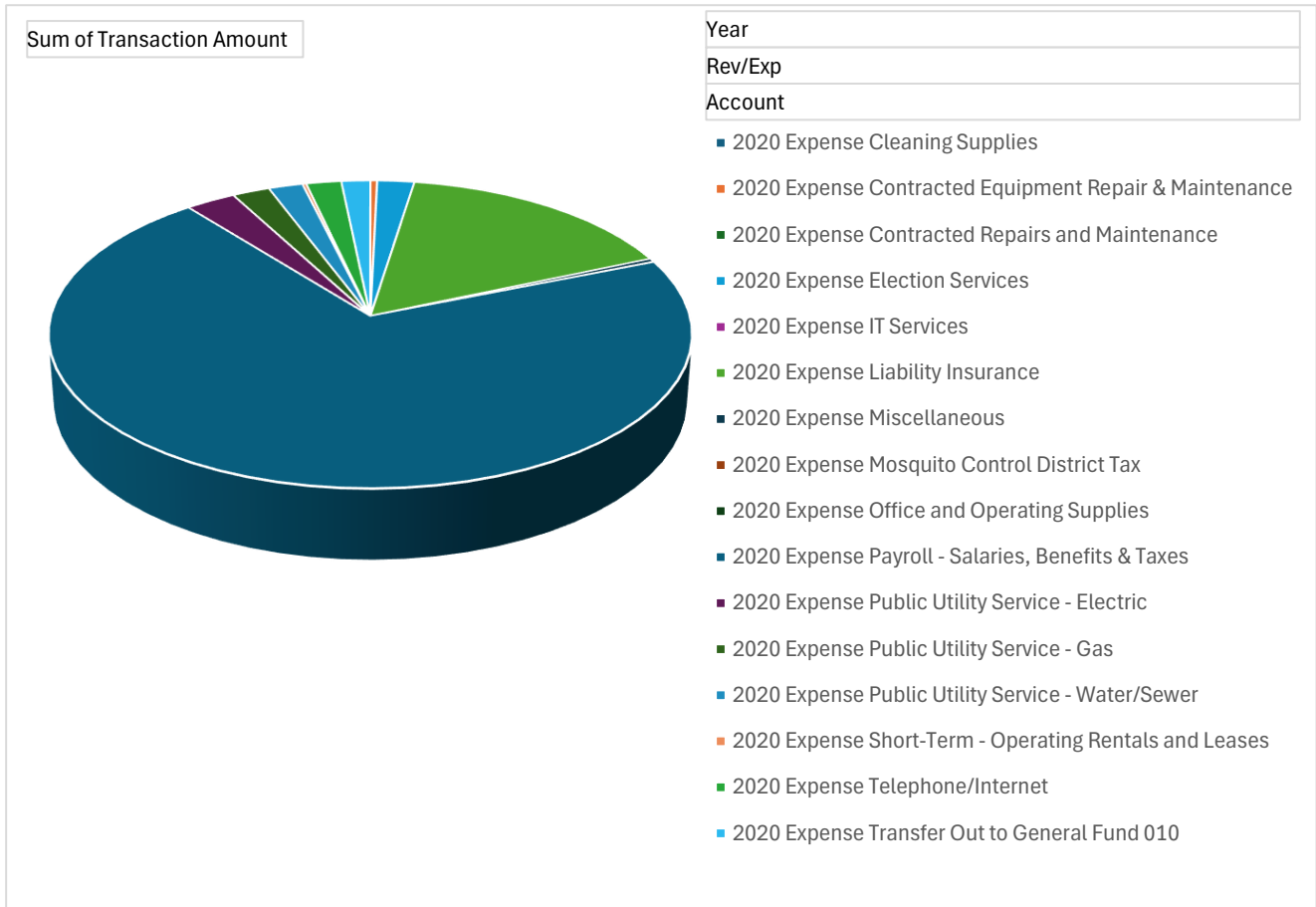
## 2019 Expenditures

Row Labels	Sum of Transaction Amount
<b>2019</b>	<b>73,823.98</b>
<b>Expense</b>	<b>73,823.98</b>
Cleaning Supplies	204.78
Contracted Equipment Repair & Maintenance	206.82
Election Services	2,251.06
IT Services	1,103.40
Liability Insurance	7,225.13
Library Books and Materials	395.33
Miscellaneous	63.80
Mosquito Control District Tax	3.80
Office and Operating Supplies	1,825.40
Payroll - Salaries, Benefits & Taxes	55,105.92
Public Utility Service - Electric	4,232.54
Short-Term - Operating Rentals and Leases	120.00
Telephone/Internet	1,086.00



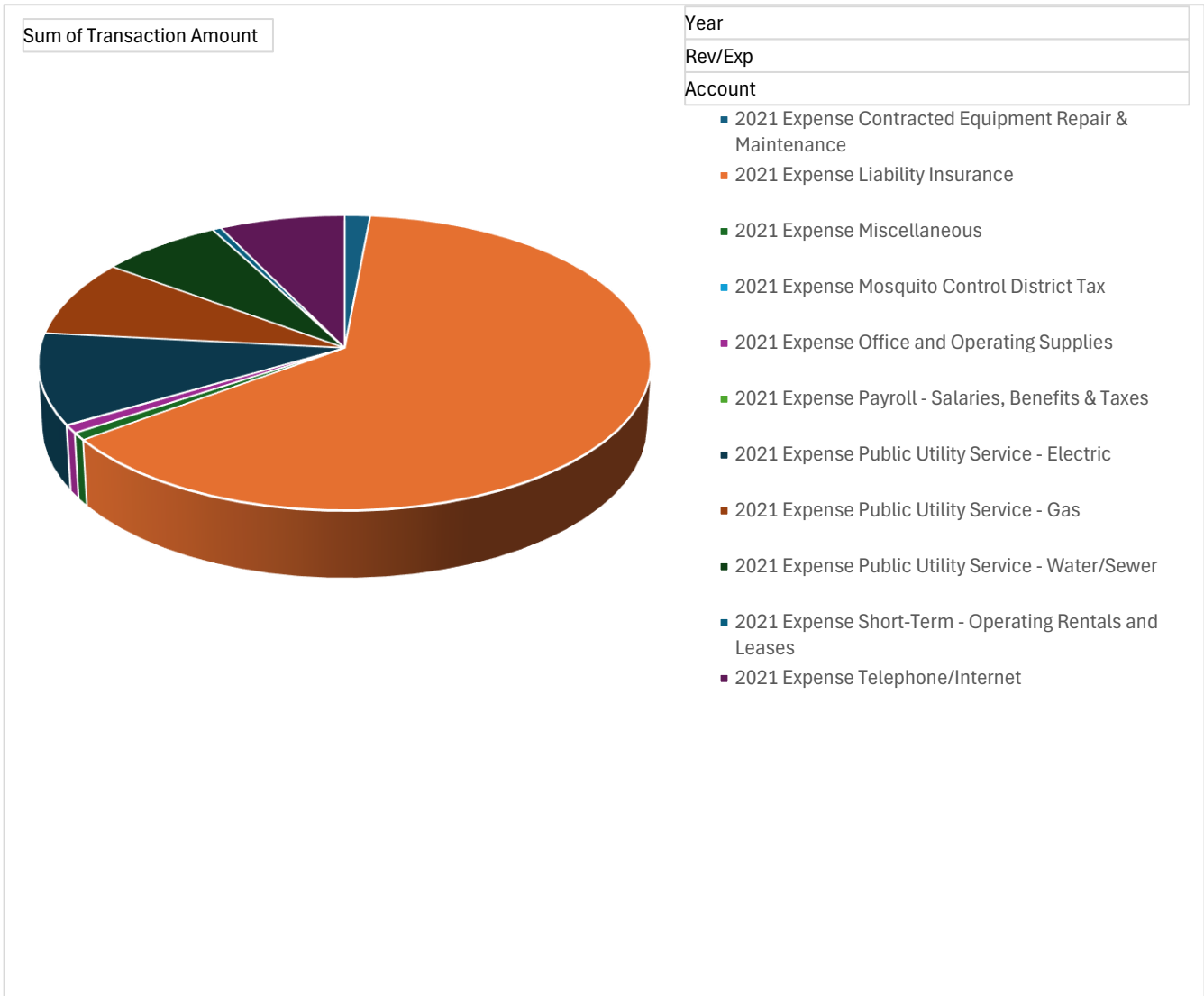
## 2020 Expenditures

Row Labels	Sum of Transaction Amount
<b>2020</b>	<b>56,736.18</b>
<b>Expense</b>	<b>56,736.18</b>
Cleaning Supplies	4.85
Contracted Equipment Repair & Maintenance	207.25
Contracted Repairs and Maintenance	10.35
Election Services	1,178.56
IT Services	0.00
Liability Insurance	9,111.42
Miscellaneous	212.26
Mosquito Control District Tax	4.55
Office and Operating Supplies	14.03
Payroll - Salaries, Benefits & Taxes	39,918.43
Public Utility Service - Electric	1,613.78
Public Utility Service - Gas	1,201.24
Public Utility Service - Water/Sewer	1,094.23
Short-Term - Operating Rentals and Leases	120.00
Telephone/Internet	1,122.38
Transfer Out to General Fund 010	922.85



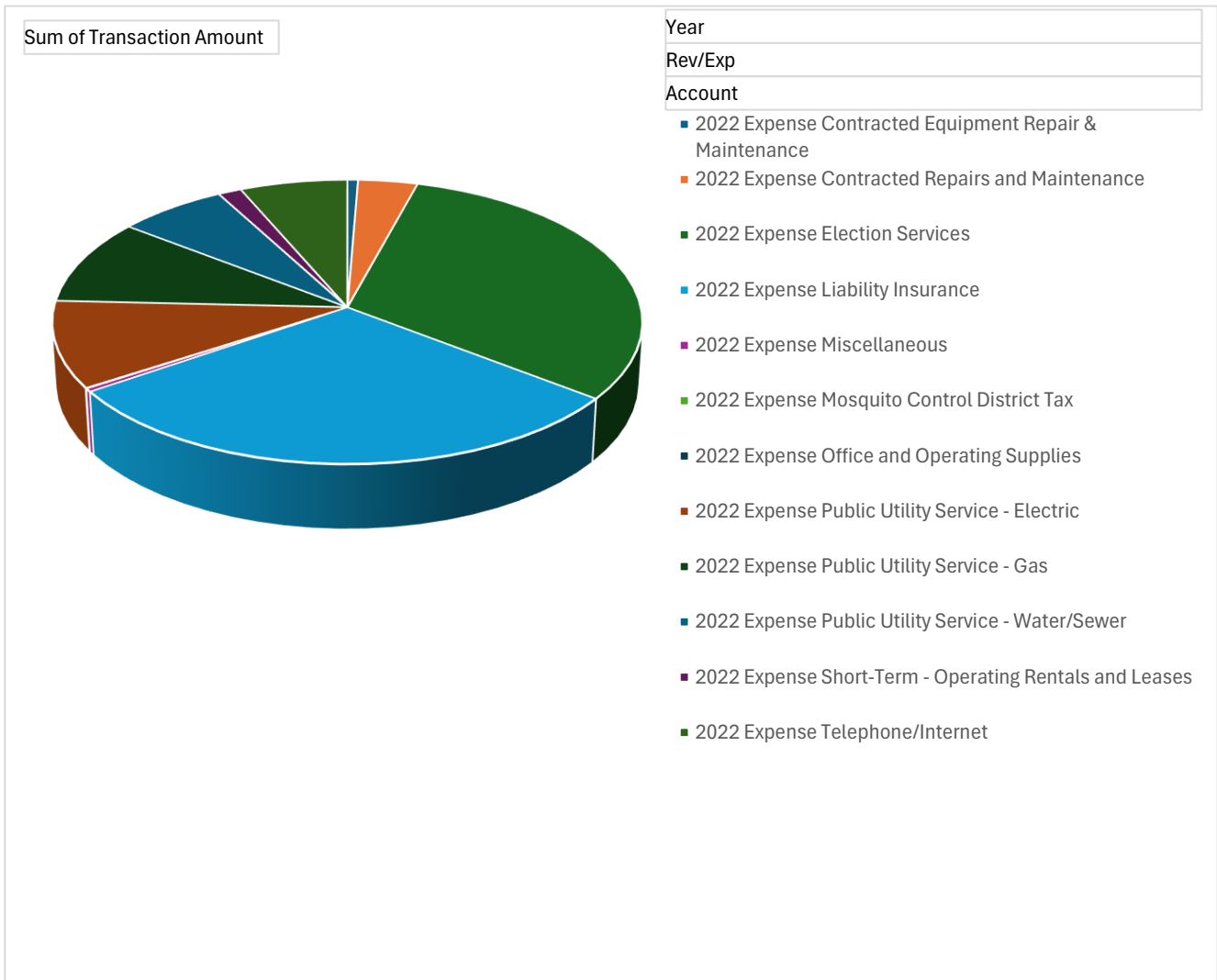
## 2021 Expenditures

Row Labels	Sum of Transaction Amount
<b>2021</b>	<b>15,857.47</b>
<b>Expense</b>	<b>15,857.47</b>
Contracted Equipment Repair & Maintenance	233.76
Liability Insurance	10,072.08
Miscellaneous	127.08
Mosquito Control District Tax	4.65
Office and Operating Supplies	134.54
Payroll - Salaries, Benefits & Taxes	(9.46)
Public Utility Service - Electric	1,586.06
Public Utility Service - Gas	1,332.92
Public Utility Service - Water/Sewer	1,135.74
Short-Term - Operating Rentals and Leases	80.00
Telephone/Internet	1,160.10



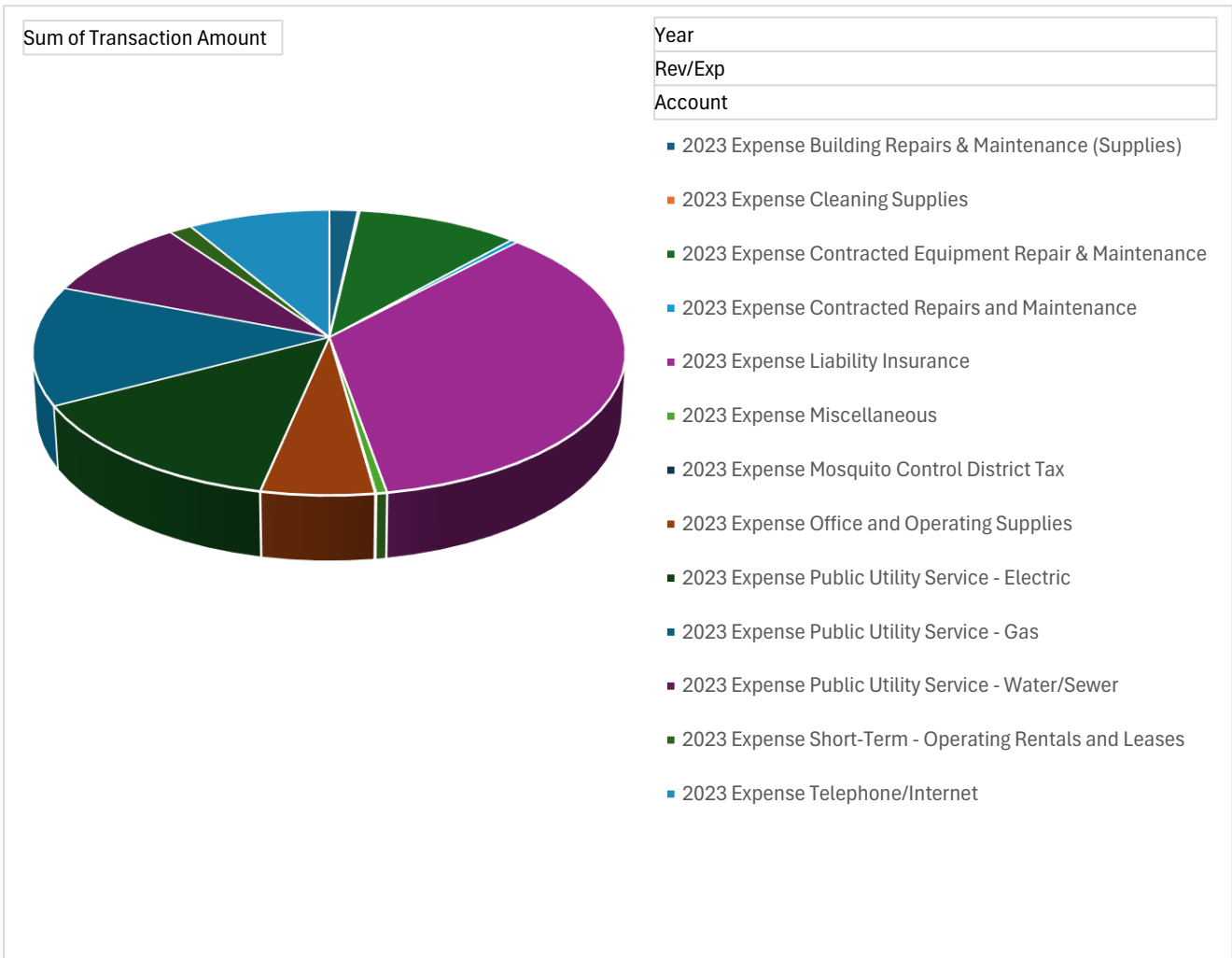
## 2022 Expenditures

Row Labels	Sum of Transaction Amount
<b>2022</b>	<b>17,619.36</b>
<b>Expense</b>	<b>17,619.36</b>
Contracted Equipment Repair & Maintenance	112.95
Contracted Repairs and Maintenance	632.82
Election Services	5,496.71
Liability Insurance	5,286.95
Miscellaneous	66.61
Mosquito Control District Tax	4.65
Office and Operating Supplies	7.55
Public Utility Service - Electric	1,736.58
Public Utility Service - Gas	1,708.81
Public Utility Service - Water/Sewer	1,169.25
Short-Term - Operating Rentals and Leases	250.00
Telephone/Internet	1,146.48



## 2023 Expenditures

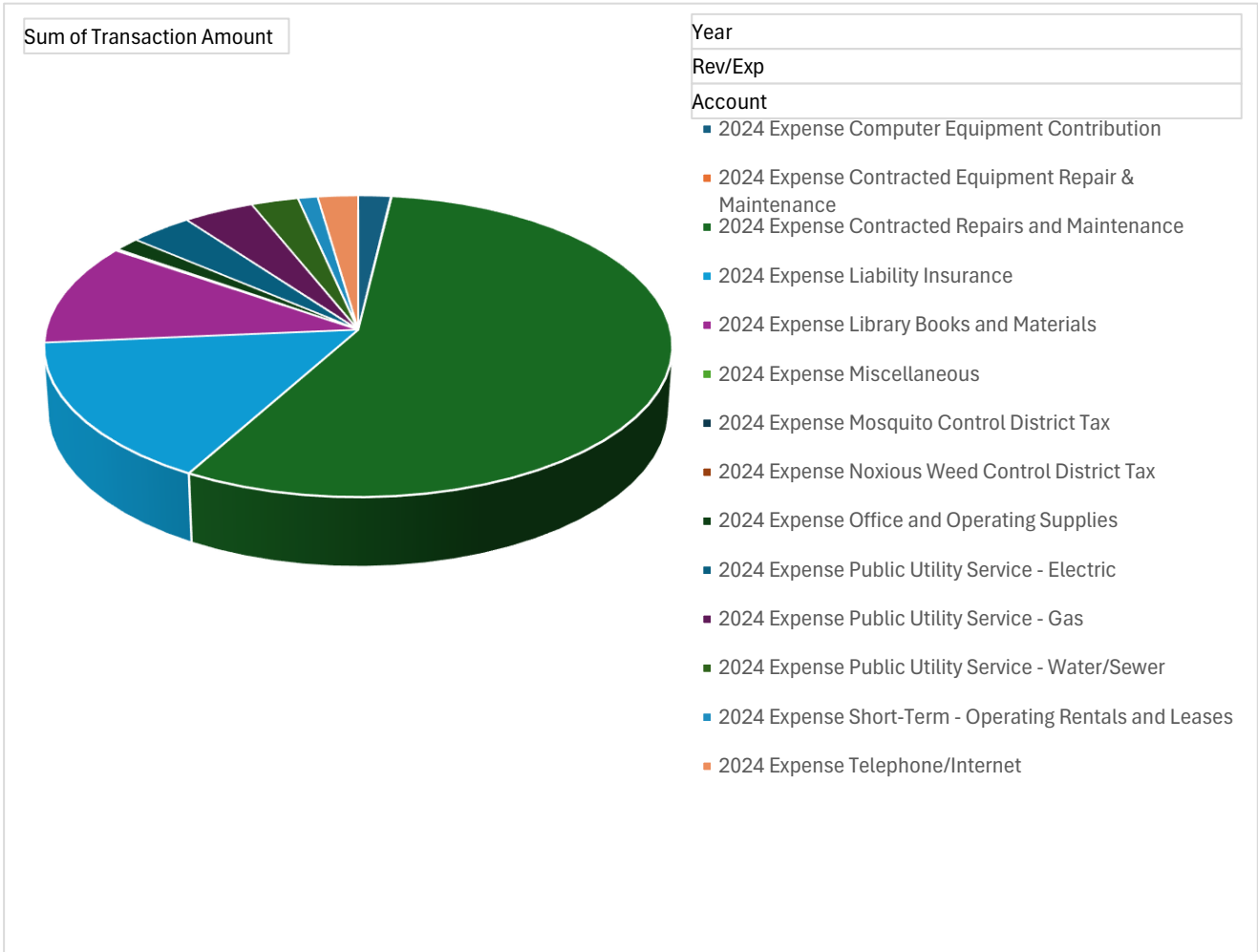
Row Labels	Sum of Transaction Amount
<b>2023</b>	<b>13,359.29</b>
<b>Expense</b>	<b>13,359.29</b>
Building Repairs & Maintenance (Supplies)	227.60
Cleaning Supplies	16.18
Contracted Equipment Repair & Maintenance	1,309.23
Contracted Repairs and Maintenance	57.15
Liability Insurance	4,694.87
Miscellaneous	71.89
Mosquito Control District Tax	5.50
Office and Operating Supplies	747.08
Public Utility Service - Electric	1,862.20
Public Utility Service - Gas	1,811.87
Public Utility Service - Water/Sewer	1,223.24
Short-Term - Operating Rentals and Leases	186.00
Telephone/Internet	1,146.48



## 2024 Expenditures

(includes \$25k roof repair/REET transfer)

Row Labels	Sum of Transaction Amount
<b>2024</b>	<b>47,940.26</b>
<b>Expense</b>	<b>47,940.26</b>
Computer Equipment Contribution	891.17
Contracted Equipment Repair & Maintenance	20.74
Contracted Repairs and Maintenance	26,965.74
Liability Insurance	7,422.50
Library Books and Materials	5,235.91
Miscellaneous	79.37
Mosquito Control District Tax	5.50
Noxious Weed Control District Tax	8.05
Office and Operating Supplies	693.28
Public Utility Service - Electric	1,732.56
Public Utility Service - Gas	1,949.33
Public Utility Service - Water/Sewer	1,291.99
Short-Term - Operating Rentals and Leases	540.00
Telephone/Internet	1,104.12



## 2025 Expenditures

Row Labels	Sum of Transaction Amount
<b>2025</b>	<b>14,900.19</b>
<b>Expense</b>	<b>14,900.19</b>
Contracted Equipment Repair & Maintenance	20.89
Liability Insurance	7,398.93
Miscellaneous	43.23
Mosquito Control District Tax	5.50
Noxious Weed Control District Tax	8.05
Office and Operating Supplies	590.42
Public Utility Service - Electric	1,865.03
Public Utility Service - Gas	2,032.24
Public Utility Service - Water/Sewer	1,343.62
Short-Term - Operating Rentals and Leases	198.00
Telephone/Internet	1,394.28

