



CASTLE ROCK CITY COUNCIL AGENDA

Regular Meeting: Monday, May 11, 2026
7:30 PM

Location
Castle Rock Senior Center
222 Second Ave SW
Castle Rock, WA 98611

AGENDA

To join this meeting from your computer, tablet or smartphone: <https://global.gotomeeting.com/join/201632365>

To join this meeting using your phone: [+1 \(646\) 749-3112](tel:+16467493112) Access Code: 201-632-365 (Press *6 to speak)

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1. CALL TO ORDER

- a. Pledge of Allegiance
- b. Roll Call
- c. Changes to Agenda

2. PROCLAMATIONS & PRESENTATIONS

3. CITIZEN COMMENTS - maximum 3 minutes

4. DEPARTMENT REPORTS

- City Attorney Nikki Thompson
- Police Chief Charlie Worley
- Public Works Director Tyler Stone
- City Engineer Tom Gower
- Clerk-Treasurer Carie Cuttonaro

5. COUNCIL AND AD HOC COMMITTEE REPORTS

- Mayor / Mayor Pro-Tempore / Councilmembers
- CRCDA Representative

6. PUBLIC HEARINGS

7. CONSENT AGENDA

- a. April 13, 2026 Special Council Meeting Minutes (page 3)
- b. April 13, 2026 Regular Council Meeting Minutes (page 4-6)
- c. April 27, 2026 Regular Council Meeting Minutes (page 7-8)
- d. April 2026 invoices as described in the Fund Transaction Summary Report in the amount of \$491,858.40. (page 9-10)

8. OLD BUSINESS

9. NEW BUSINESS

- a. Bid Tab Results & Award - Pleasant Hill Rd Reconstruction - Construction Phase (page 11-12)
- b. Castle Rock Eagles has advised the City of their intent to sell fireworks in 2026, per CRMC 5.32(c). Completed permit application including insurance, fee and landowner permission has been received. (page 13-17)

c. Castle Rock Lions Club has advised the City of their intent to sell fireworks in 2026, per CRMC 5.32(c). Completed permit application including insurance, fee and landowner permission has been received. (page 18-22)

10. OTHER BUSINESS

11. ADJOURNMENT

NEXT REGULAR COUNCIL MEETINGS:

<u>2Q26</u>	<u>3Q26</u>	<u>4Q26</u>	<u>1Q27</u>
April 13	July 13	October 12	January 11
April 27	July 27	October 26	January 25
May 11	August 10	November 09	February 08
Tuesday, May 26	August 24	November 23	February 22
June 08	September 14	December 14	March 08
June 22	September 28	December 28	March 22

Non-Discrimination Statement: This institution is an equal opportunity provider and employer. If you wish to file a Civil Rights program complaint of discrimination, complete the USDA Program Discrimination Complaint Form, found online at https://www.ascr.usda.gov/sites/default/files/Complain_combined_6_8_12_508_0.pdf or at any USDA office, or call 866.632.9992 to request the form. You may also write a letter containing all of the information requested in the form. Send your completed complaint form or letter by mail to USDA, Office of the Assistant Secretary for Civil Rights, 1400 Independence Ave, SW, Stop 9410, Washington, DC 20250-9410 or email to program.intake@usda.gov or by fax (202) 690-7442.

Title VI: The City of Castle Rock ensures compliance with Title VI of the Civil Rights Act of 1964 and American Disabilities Act of 1990 by prohibiting discrimination against any person on the basis of race, color, national origin, sex or disabilities in the provision of benefits and services from its federal assisted programs and activities. If you need special accommodations to participate in this meeting, please contact Carie Cuttonaro at 360.274.8181 by 9:00 a.m. three days prior to the meeting.

City Council may add and take action on other items not listed on this Agenda.

1. CALL TO ORDER

Mayor Paul Helenberg called the special meeting of the Castle Rock City Council to order at 6:35 PM.

a. Pledge of Allegiance

Mayor Helenberg led the Pledge of Allegiance.

b. Roll Call

Councilmembers present: Earl Queen, Lee Kessler, Roz de Greeve, Dennis Ehrhorn, and Ellen Rose.

Staff present: Public Works Director Tyler Stone, and Clerk-Treasurer Carie Cuttonaro.

2. OLD BUSINESS

a. Continued discussion of the Castle Rock Library.

Dave Vorse presented. Sue Fisker, Vicki Selander assisted. Lindy Campbell added comment.

Options:

- 1. Create a Metropolitan Park District using city limits boundary. Can provide two property levies for a total of \$0.75 per \$1,000 of property evaluation, with only one vote, not an annually recurring vote. There would still be a budget shortfall annually of \$50,000-\$60,000. Approved resolution must be to Cowlitz County Elections by May 1 for Primary Election or August 4 for General Election.
- 2. Do nothing and let funds run out; dissolving library.
- 3. City provides operational funding to cover utilities, insurance, etc., approximately \$10,000-\$20,000.

3. ADJOURNMENT

There being no further business, Mayor Helenberg adjourned the meeting at 7:30 PM.

Mayor Paul Helenberg

Clerk-Treasurer Carie Cuttonaro

1. CALL TO ORDER

Mayor Paul Helenberg called the regular meeting of the Castle Rock City Council to order at 7:33 PM.

a. Pledge of Allegiance

Mayor Helenberg led the Pledge of Allegiance.

b. Roll Call

Councilmembers present: Earl Queen, Lee Kessler, Roz de Greeve, Dennis Ehrhorn, and Ellen Rose.

Staff present: Police Chief Charlie Worley, Public Works Director Tyler Stone, City Engineer Tom Gower, and Clerk-Treasurer Carie Cuttonaro.

c. Changes to Agenda

2. PROCLAMATIONS & PRESENTATIONS

3. CITIZEN COMMENTS - maximum 3 minutes

4. DEPARTMENT REPORTS

- City Attorney Nikki Thompson
- Police Chief Charlie Worley
- Public Works Director Tyler Stone
- City Engineer Tom Gower
City Engineer Tom Gower gave a verbal report.
- Clerk-Treasurer Carie Cuttonaro

1. Expenditure, Revenue, Cash & Investments Reports

Clerk-Treasurer Carie Cuttonaro gave a verbal report.

5. COUNCIL AND AD HOC COMMITTEE REPORTS

- Mayor / Mayor Pro-Tempore / Councilmembers
- CRCDA Representative

6. PUBLIC HEARINGS

7. CONSENT AGENDA

Councilmember Queen made a motion, seconded by Rose, to approve the Consent Agenda as presented. Motion carried by roll call vote. Councilmembers Queen, Kessler, de Greeve, Ehrhorn, and Rose voted 'Aye'.

- a. March 9, 2026 Regular Council Meeting Minutes
- b. March 23, 2026 Regular Council Meeting Minutes
- c. March 2026 invoices as described in the Fund Transaction Summary Report in the amount of \$766,624.62.

8. OLD BUSINESS

9. NEW BUSINESS

a. Ordinance No. 2026-02, an ordinance of the City of Castle Rock, Washington, amending Chapter 6.02 of the Castle Rock Municipal Code by adding subsection 6.02.070.C, related to dog registration to add limited exceptions, and adding a new section 6.02.205 authorizing a spay-neuter release program for cats.

Police Chief Charlie Worley presented.

Councilmember Rose made a motion, seconded by Kessler, to approve Ordinance No. 2026-02. Motion carried by roll call vote. Councilmembers Queen, Kessler, de Greeve, Ehrhorn, and Rose voted 'Aye'.

b. Ordinance No. 2026-03, an ordinance of the City of Castle Rock, Washington amending section 8.06.070, "Enforcement—Penalties" of the Castle Rock Municipal Code (CRMC) to clarify 4th and subsequent noise offenses, providing for severability, and establishing an effective date.

Police Chief Charlie Worley presented.

Councilmember Rose made a motion, seconded by Kessler, to approve Ordinance No. 2026-03. Motion carried by roll call vote. Councilmembers Queen, Kessler, de Greeve, Ehrhorn, and Rose voted 'Aye'.

c. Ordinance No. 2026-04, an ordinance of the City of Castle Rock, Washington amending section 17.16.180(G), "Hearing Examiner", section 17.16.349.1, "Hearing Examiner", section 17.20.090, "Powers of the Examiner", section 17.79.070, "Hearings Examiner Authority", of the Castle Rock Municipal Code (CRMC) to expand Hearing Examiner Authority to hear general administrative appeals, providing for severability, and establishing an effective date.

Clerk-Treasurer Carie Cuttonaro presented.

Councilmember Kessler made a motion, seconded by de Greeve, to approve Ordinance No. 2026-04. Motion carried by roll call vote. Councilmembers Queen, Kessler, de Greeve, Ehrhorn, and Rose voted 'Aye'.

d. Interlocal Agreement for Animal Sheltering Services and Animal Sheltering Contract 2026.

Police Chief Charlie Worley presented.

Councilmember Rose made a motion, seconded by Queen, to approve the Interlocal Agreement for Animal Sheltering Services. Motion carried by roll call vote. Councilmembers Queen, Kessler, de Greeve, Ehrhorn, and Rose voted 'Aye'.

e. Right of Way Procedures

Public Works Director Tyler Stone presented.

Councilmember Rose made a motion, seconded by Queen, to approve the Right of Way Procedures. Motion carried by roll call vote. Councilmembers Queen, Kessler, de Greeve, Ehrhorn, and Rose

voted 'Aye'.

f. Local Agency A&E Professional Services Negotiated Hourly Rate Consultant Agreement with Gibbs & Olson, Inc., for design of the Huntington Ave S Roundabout project, in the amount of \$740,000.00.

City Engineer Tom Gower presented.

Councilmember Rose made a motion, seconded by Queen, to approve the Consultant Agreement with Gibbs & Olson, Inc. Motion carried by roll call vote. Councilmembers Queen, Kessler, de Greeve, Ehrhorn, and Rose voted 'Aye'.

10. OTHER BUSINESS

Cowlitz County Commissioner Rick Dahl provided comment.

11. ADJOURNMENT

There being no further business, Mayor Helenberg adjourned the meeting at 7:54 PM.

Mayor Paul Helenberg

Clerk-Treasurer Carie Cuttonaro

1. CALL TO ORDER

Mayor Pro Tem Lee Kessler called the regular meeting of the Castle Rock City Council to order at 7:32 PM.

a. Pledge of Allegiance

Mayor Pro Tem Kessler led the Pledge of Allegiance.

b. Roll Call

Mayor Pro Tem: Lee Kessler (Mayor Paul Helenberg is excused)

Councilmembers present: Earl Queen, Roz de Greeve, and Dennis Ehrhorn. Councilmember Ellen Rose arrived at 7:35 PM.

Staff present: Police Chief Charlie Worley, Public Works Director Tyler Stone, City Engineer Tom Gower, and Clerk-Treasurer Carie Cuttonaro.

c. Changes to Agenda

2. PROCLAMATIONS & PRESENTATIONS

3. CITIZEN COMMENTS - maximum 3 minutes

Sue Fisker, county resident, notified the City of an America 250 \$1,000 grant through washingtonhistory.org. Deadline is May 29th.

4. DEPARTMENT REPORTS

- City Attorney Nikki Thompson
- Police Chief Charlie Worley
- Public Works Director Tyler Stone
Public Works Director Tyler Stone gave a verbal report.
- City Engineer Tom Gower
- Clerk-Treasurer Carie Cuttonaro

1. 1st Quarter 2026 Expenditure, Revenue, Cash & Investments Reports

Clerk-Treasurer Carie Cuttonaro gave a verbal report.

5. COUNCIL AND AD HOC COMMITTEE REPORTS

- Mayor / Mayor Pro-Tempore / Councilmembers
- CRCDA Representative

6. PUBLIC HEARINGS

7. CONSENT AGENDA

8. OLD BUSINESS

9. NEW BUSINESS

a. Bid Tab Results & Award - Materials - SR411/Westside Hwy Water Main Project

Public Works Director Tyler Stone presented.

Councilmember Queen made a motion, seconded by Rose, to award the bid to Ferguson Waterworks in the amount of \$151,390.70 for materials on the SR411/Westside Hwy Water Main Project. Motion carried by roll call vote. Councilmembers Queen, Kessler, de Greeve, Ehrhorn, and Rose voted 'Aye'.

b. Ordinance No. 2026-05, an ordinance of the City of Castle Rock, Washington amending section 10.08.020, "State Highway 504" of the Castle Rock Municipal Code (CRMC) to alter the speed limit between MP 0.36 and MP 0.70, providing for severability, and establishing an effective date.

Public Works Director Tyler Stone presented.

Councilmember Queen made a motion, seconded by Rose, to approve Ordinance No. 2026-05. Motion carried by roll call vote. Councilmembers Queen, Kessler, de Greeve, Ehrhorn, and Rose voted 'Aye'.

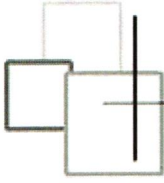
10. OTHER BUSINESS

11. ADJOURNMENT

There being no further business, Mayor Pro Tem Kessler adjourned the meeting at 7:43 PM.

Mayor Paul Helenberg

Clerk-Treasurer Carie Cuttonaro



Fund Transaction Summary

Transaction Type: Invoice
Fiscal: 2026 - Apr - May - City Council
System Types: Cash Management, Financials, Payroll, Resources, UB2, Utility Billing

Fund Number	Description	Amount
010	General Fund	\$188,020.26
100	Street Fund	\$9,414.57
115	Building Code Account Fund	\$7,999.14
120	Visitor Center Fund	\$1,273.44
130	Library Fund	\$492.44
140	Criminal Justice Fund	\$142.50
145	Local Criminal Justice Fund	\$530.55
170	DOT Spoil Site Fund	\$843.97
180	Public Works Vehicle Replacement	\$1,750.00
185	Police Vehicle Replacement Fund	\$3,040.20
320	Street Construction Capital Fund	\$56,253.38
400	Water/Sewer Operating Fund	\$129,890.26
410	Regional Water System Fund	\$41,951.63
420	Stormwater Management Fund	\$8,521.36
425	Stormwater Capital Reserve Fund	\$5,689.89
435	Muni Water Capital Improvement	\$14,666.98
470	Muni Sewer Capital Imprv Reserve	\$2,946.99
475	Boat Launch Facility Fund	\$16,093.00
634	State Custodial Pass-Thru Fund	\$2,337.84
	Count: 19	\$491,858.40

As of this date, 5/11/2026, the Council by a majority vote, does approve payment of the vouchers included in the Fund Transaction Summary Report, and further described as:

Payroll Expenditures

<u>Transaction Type</u>	<u>Description & Transactions</u>	<u>Amount</u>	<u>Payment Date</u>
Mid-Month Draw	Payroll Nacha # 2037434	19,300.00	4/15/2026
	Taxes ACH	4,510.00	
EOM Payroll	Payroll Nacha # 2057813	70,252.03	4/30/2026
	Checks 26943 - 26951	7,584.04	
	Checks 26955 - 26956	1,134.12	
	Benefits ACH	48,539.71	
	Checks 26952 - 26954	3,352.12	
	Taxes ACH	45,118.57	
	Accrued Payroll Taxes	192.76	
Accrued Payroll Benefits	93.08		
Total Payroll Expenditures		200,076.43	

General Expenditures

<u>Transaction Type</u>	<u>Description</u>	<u>Amount</u>	<u>Payment Date</u>
Adjustment/EFT	EFT#1207 - 4/2026	7,376.88	4/24/2026
Adjustment/EFT	EFT#1208 - 4/2026	163.54	4/2/2026
Claims	Check 57126 - 57127	3,364.10	4/16/2026
Claims	Check 57128 - 57129	1,153.99	4/28/2026
Claims	Check 57130 - 57131	3,501.81	4/30/2026
Claims	Check 57132 - 57203	276,221.65	4/30/2026
Total General Expenditures		291,781.97	

TBD Expenditures

<u>Transaction Type</u>	<u>Description</u>	<u>Amount</u>	<u>Payment Date</u>
Adjustment/EFT	EFT#		
Claims	Check -		

Total Expenditures

	<u>Amount</u>	<u>Payment Date</u>
Total General and TBD Expenditures	291,781.97	4/1/2026 - 4/30/2026
Payroll Expenditures	200,076.43	
Grand Total Expenditures	491,858.40	
Fund Transaction Summary Report	491,858.40	
Balance Check (s/b -0-)	-	

Earl Queen, Audit Committee Member

Roz de Greeve, Audit Committee Member

Ellen Rose, Audit Committee Member

City of Castle Rock
Pleasant Hill Road Reconstruction
Bidder's Tabulation
Bid Opening Date: April 30, 2026 10:00am
 0130.5035



Item No.	Item	Qty	Unit	Advanced Excavating Specialists		Midway Underground	
				Unit Price	Amount	Unit Price	Amount
1	SPCC Plan	1	LS	\$ 500.00	\$ 500.00	\$ 1,000.00	\$ 1,000.00
2	Mobilization	1	LS	\$ 53,250.00	\$ 53,250.00	\$ 50,000.00	\$ 50,000.00
3	Project Temporary Traffic Control	1	LS	\$ 28,500.00	\$ 28,500.00	\$ 21,000.00	\$ *** 21,000.00
4	Roadside Cleanup	1	LS	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00
5	Removal of Structures and Obstructions	1	LS	\$ 5,000.00	\$ 5,000.00	\$ 7,200.00	\$ 7,200.00
6	Full Depth Reclamation and CTB	7,200	SY	\$ 6.75	\$ 48,600.00	\$ 5.00	\$ 36,000.00
7	Portland Cement for CTB	210	TON	\$ 221.00	\$ 46,410.00	\$ 280.00	\$ 58,800.00
8	Bituminous Curing Seal	7,200	SY	\$ 0.55	\$ 3,960.00	\$ 2.00	\$ 14,400.00
9	Crushed Surfacing Top Course	140	TON	\$ 110.00	\$ 15,400.00	\$ 55.00	\$ 7,700.00
10	HMA CL. 3/8 IN. PG 58H-22	1,350	TON	\$ 113.00	\$ 152,550.00	\$ 180.00	\$ 243,000.00
11	Erosion/Water Pollution Control	1	LS	\$ 6,500.00	\$ 6,500.00	\$ 9,000.00	\$ 9,000.00
12	Recessed Transverse Rumble Strips	2	EA	\$ 2,700.00	\$ 5,400.00	\$ 3,200.00	\$ *** 6,400.00
13	Raised Pavement Markers Type 2YY	1	HUND	\$ 2,625.00	\$ 2,625.00	\$ 3,200.00	\$ 3,200.00
14	Flexible Guide Post Type W	85	EA	\$ 35.00	\$ 2,975.00	\$ 43.00	\$ 3,655.00
15	Beam Guardrail Type 31 8ft. Long Post	3,490	LF	\$ 36.00	\$ 125,640.00	\$ 48.00	\$ 167,520.00
16	Beam Guardrail Anchor Type 11	1	EA	\$ 2,000.00	\$ 2,000.00	\$ 2,500.00	\$ 2,500.00
17	Beam Guardrail Transition Section Type 24	1	EA	\$ 2,500.00	\$ 2,500.00	\$ 3,200.00	\$ 3,200.00
18	Remove Existing Beam Guardrail	3,490	LF	\$ 5.50	\$ 19,195.00	\$ 7.00	\$ 24,430.00
19	Permanent Signing	1	LS	\$ 7,300.00	\$ 7,300.00	\$ 6,600.00	\$ 6,600.00
20	Solar Powered LED Stop Sign	1	EA	\$ 3,250.00	\$ 3,250.00	\$ 2,600.00	\$ 2,600.00
21	Plastic Stop Line	55	LF	\$ 25.00	\$ 1,375.00	\$ 25.00	\$ 1,375.00
22	Plastic Line	6,100	LF	\$ 3.25	\$ 19,825.00	\$ 4.00	\$ 24,400.00
Bid Opinion of Cost					\$ 557,755.00		\$ 698,980.00

*** Indicates a mathematical and/or typographical error was found and corrected



April 30, 2026

Mr. Tyler Stone
City of Castle Rock
360 "A" Street SW
Castle Rock, WA 98611

RE: Pleasant Hill Road Reconstruction TIB 6-W-952(006)-1
Construction Contract Award Recommendation

Dear Mr. Tyler Stone:

On April 30, 2026, at 10:00 am, two (2) bids were opened and publicly read for the above referenced project. The low bid was submitted by Advanced Excavating Specialists, LLC of Kelso, WA in the amount of \$557,755.00. The bids ranged from \$557,755.00 to \$698,980.00. The Engineer's estimate for the project was \$1,065,300.00. Please see the attached bidder's tabulation.

Gibbs & Olson reviewed the bid and found that Advanced Excavating Specialists, LLC correctly completed the required forms included in the Bid Package. Gibbs & Olson has verified that Advanced Excavating Specialists, LLC has an active contractor's license and has no summons or complaints against them.

Gibbs & Olson recommends that the City of Castle Rock award a contract in the amount of \$557,755.00 to Advanced Excavating Specialists, LLC of Kelso, Washington for the Pleasant Hill Road Reconstruction project pending concurrence from the Transportation Improvement Board. We also recommend that you consult with your attorney to verify that they agree with the contract award.

If you have any questions regarding the above information, please contact me at your convenience.

Sincerely,

Larry Krueger, PE
Project Engineer

Attachment:
Bid Tabulation

File: 0130.5035

THIS FORM IS INTENDED FOR USE BY LOCAL AUTHORITIES HAVING JURISDICTION (AHJ) IN THE EVENT THEY DO NOT HAVE A PERMIT FORM SPECIFIC FOR RETAIL FIREWORKS SALES AT A CONSUMER FIREWORKS RETAIL SALES (CFRS) FACILITY. IT IS NOT MEANT TO BE REQUIRED IN ADDITION TO OR IN LIEU OF ANY LOCAL PERMITTING FORM AND/OR PROCESS THAT MAY EXIST WITH THE LOCAL AHJ.

Directions: Provided the local jurisdiction has no permit form of their own, complete this permit application and submit it with the local AHJ portion of your Retail Fireworks Stand License to the jurisdiction in which you wish to run your CFRS facility.

WASHINGTON STATE FIREWORKS RETAIL SALES PERMIT APPLICATION

Applicant Information New/First Time Applicant Previous Permit Holder

CASTLE ROCK EAGLES #556

Name of Group, Organization, or Person (Last, First, Middle Initial, and Date of Birth) Issued the Fireworks Retailer License
JIM FRENCH

Name of Permit Applicant (Last, First, Middle Initial, and Date of Birth)

2120 Milwaukee Way Tacoma, WA 98421

Permit Applicant Mailing Address (Complete Including Street, City, State, and ZIP Code)

(360) 274-9723

CASTLEROCKEAGLES556@GMAIL.COM

(253) 922-0800

Phone Number

E-Mail Address

Local Business Number (if required)

CFRS Facility Information Stand Tent Other: _____ Size: 16' _____
Specify Square Feet/Dimensions

1239 MOUNT ST HELENS WAY NE CASTLE ROCK WA 98611

CFRS Facility Address (Complete Including Street, City, State, and ZIP Code)

B2B HC Phase I LLC

(360) 490-2447

30853

Name of Property Owner
BRYAN ADEA HENDERSON

Phone Number

Parcel Number for Stand Location

Fireworks Supplier Information List all of the licensed fireworks wholesalers who will be supplying this stand product

AMERICAN PROMOTIONAL EVENTS, INC. - WEST

Storage Information On Site Off Site: IN STAND WITH SECURITY
Storage Address (Complete Including Street, City, State, and ZIP Code)
 Sales Structure Detached Building Truck/Trailer Other: _____
Specify

CHECKLIST FOR SUBMISSION Check with the local AHJ for all applicable submission dates and deadlines:

- Application/Permit Fee Insurance Certificate (\$1,000,000) Clean-Up Bond Fee (if applicable)
- Valid Washington State Fireworks Retailer License Property Owners Written Permission
- Detailed Site Plan Interior Plan (required for tents and "other" facilities)

I hereby certify the information in this application is true and correct. I am aware of and agree to comply with all relevant provisions of law, rule, and any ordinance of the state of Washington and the city/county permitting this CFRS Facility.

James L. French
Signature of Permit Applicant

JAMES L. FRENCH
Printed Name of Permit Applicant

04-15-2026
Date of Signature

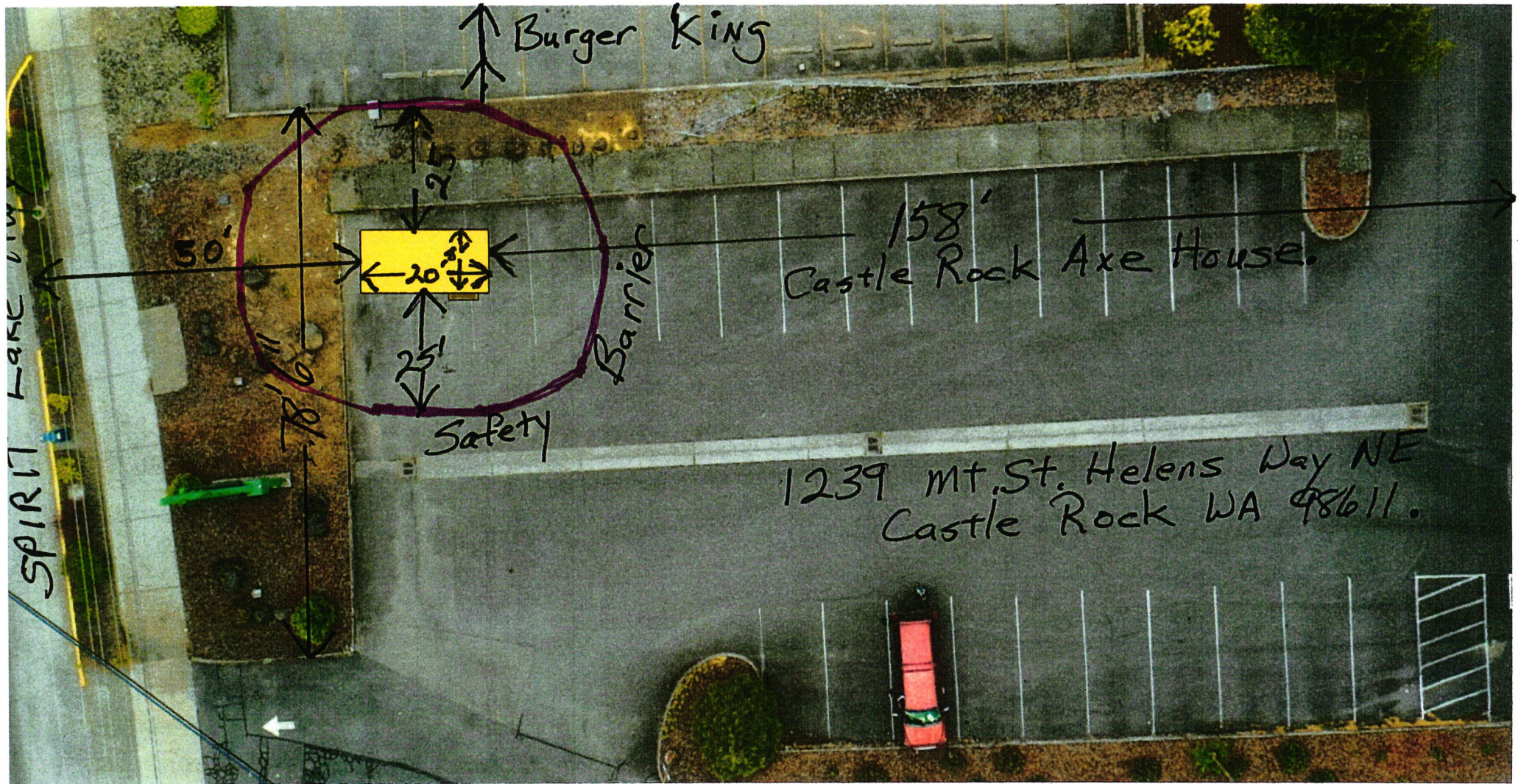
FIRE CODE AUTHORITY HAVING JURISDICTION APPROVED DENIED

Permit Number _____ Approved By _____ Date of Approval _____

SEE BACK OF THIS FORM FOR ANY RESTRICTIONS, CONDITIONS, OR NOTATIONS ON THIS PERMIT

Signature of Permitting Official _____ Printed Name and Title _____ Date of Signature _____

THE FIREWORKS RETAILER LICENSE HOLDER (LICENSEE) SHALL RETAIN THIS PERMIT WITH THE ASSOCIATED FIREWORKS RETAILER LICENSE AND MAKE THEM BOTH AVAILABLE FOR INSPECTION AT ANY TIME THE STAND IS IN OPERATION



Drawing For FOE #556
Fireworks, Castle Rock Eagles. 2025

March 24, 2026

I authorize the Castle Rock Eagles to use a portion of the Axe House property located in at 1239 Mt. St. Helen's Way NE, Castle Rock, WA for their fireworks stand upon presentation of proof of insurance.

A handwritten signature in black ink, appearing to read "Chad". The signature is written in a cursive style with a long, sweeping underline.



Washington State Patrol Fire Protection Bureau
Office of the State Fire Marshal

G25051

CONSUMER FIREWORKS RETAIL SALES (CFRS) FACILITY LICENSE

Stand Number: SN-16902

Licensee Data

American Promotional Events, Inc. - West
2120 Milwaukee Way
Tacoma, WA 98421
License Number: WSPFL-02766
Phone Number: (253) 922-0800

Operational Data

Wholesaler: American Promotional Events, Inc. - We
County of Operation: Cowlitz
Operates For: **CASTLE ROCK EAGLES #556**
Stand Operated By: **JIM FRENCH**

Date of Issue: March 9, 2026

Date of Expiration: January 31, 2027

Consumer Fireworks Retailer Licenses issued after May are ONLY valid for New Years Sales


This license is NOT valid without a permit from a local fire code official/authority having jurisdiction. This license allows for operation of a single location/stand for retail sales to the public of state legal consumer fireworks purchased only from a licensed fireworks wholesaler.

THIS LICENSE PORTION ACCOMPANIES YOUR LOCAL PERMIT APPLICATION

THIS FORM IS INTENDED FOR USE BY LOCAL AUTHORITIES HAVING JURISDICTION (AHJ) IN THE EVENT THEY DO NOT HAVE A PERMIT FORM SPECIFIC FOR RETAIL FIREWORKS SALES AT A CONSUMER FIREWORKS RETAIL SALES (CFRS) FACILITY. IT IS NOT MEANT TO BE REQUIRED IN ADDITION TO OR IN LIEU OF ANY LOCAL PERMITTING FORM AND/OR PROCESS THAT MAY EXIST WITH THE LOCAL AHJ.

Directions: Provided the local jurisdiction has no permit form of their own, complete this permit application and submit it with the local AHJ portion of your Retail Fireworks Stand License to the jurisdiction in which you wish to run your CFRS facility.

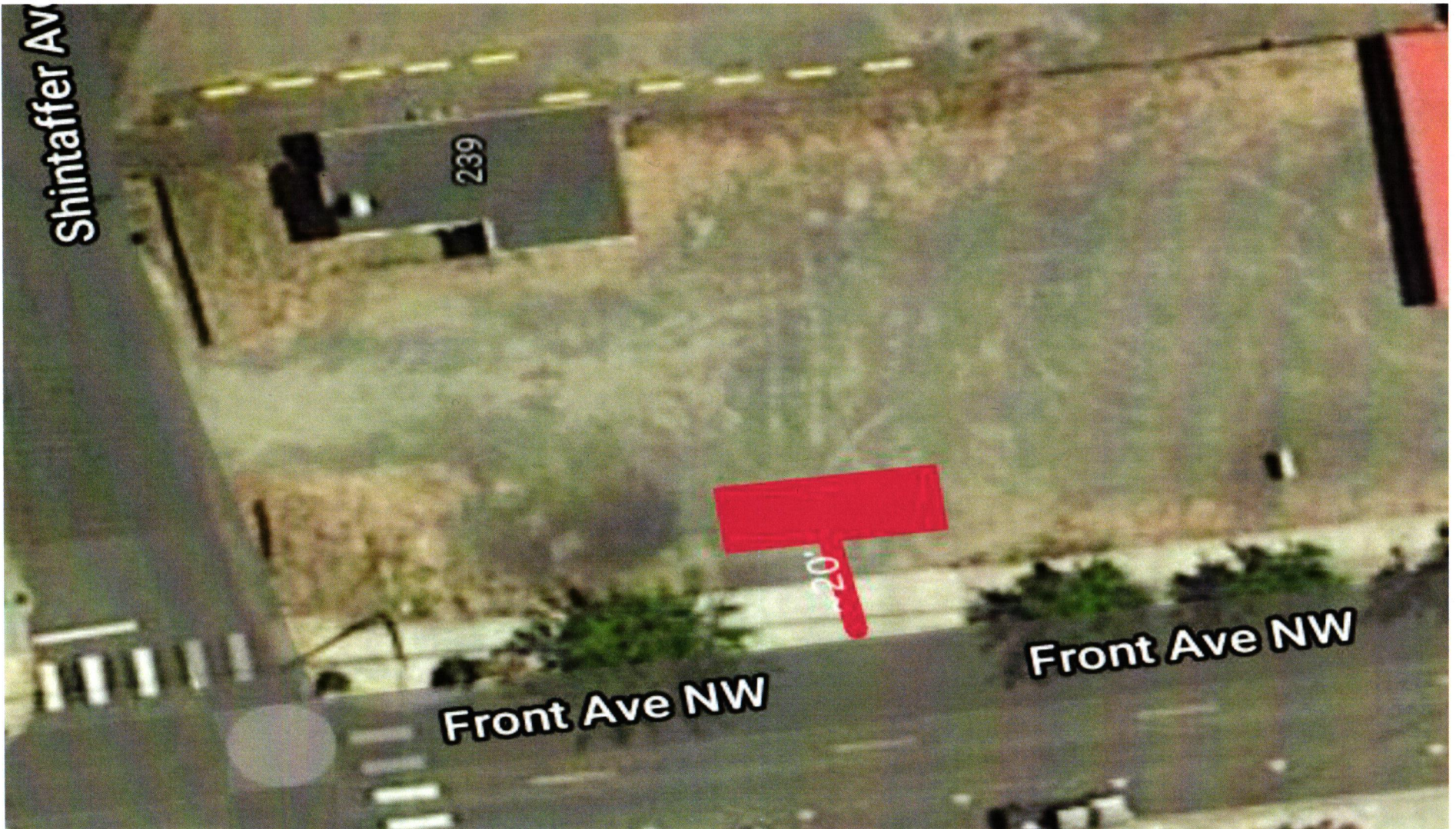
WASHINGTON STATE FIREWORKS RETAIL SALES PERMIT APPLICATION

Applicant Information		
<input type="checkbox"/> New/First Time Applicant		<input checked="" type="checkbox"/> Previous Permit Holder
CASTLE ROCK LIONS CLUB		
Name of Group, Organization, or Person (Last, First, Middle Initial, and Date of Birth) Issued the Fireworks Retailer License		
CLARENCE KNUTSON		
Name of Permit Applicant (Last, First, Middle Initial, and Date of Birth)		
2120 Milwaukee Way Tacoma, WA 98421		
Permit Applicant Mailing Address (Complete Including Street, City, State, and ZIP Code)		
(360) 749-4719	CKNUTSON@KALAMA.COM	(253) 922-0800
Phone Number	E-Mail Address	Local Business Number (if required)
CFRS Facility Information		
<input checked="" type="checkbox"/> Stand <input type="checkbox"/> Tent Other: _____		Size: 16'
		Square Feet/Dimensions
209 HUNTINGTON AVE N CASTLE ROCK WA 98611		
CFRS Facility Address (Complete Including Street, City, State, and ZIP Code)		
_____	()	_____
Name of Property Owner	Phone Number	Parcel Number for Stand Location
Fireworks Supplier Information List all of the licensed fireworks wholesalers who will be supplying this stand product		
AMERICAN PROMOTIONAL EVENTS, INC. - WEST		
Storage Information		
<input checked="" type="checkbox"/> On Site <input type="checkbox"/> Off Site: IN STAND WITH SECURITY		Storage Address (Complete Including Street, City, State, and ZIP Code)
<input checked="" type="checkbox"/> Sales Structure	<input type="checkbox"/> Detached Building	<input type="checkbox"/> Truck/Trailer <input type="checkbox"/> Other: _____
		Specify
CHECKLIST FOR SUBMISSION Check with the local AHJ for all applicable submission dates and deadlines:		
<input checked="" type="checkbox"/> Application/Permit Fee	<input checked="" type="checkbox"/> Insurance Certificate (\$1,000,000)	<input type="checkbox"/> Clean-Up Bond Fee (if applicable)
<input checked="" type="checkbox"/> Valid Washington State Fireworks Retailer License	<input type="checkbox"/> Property Owners Written Permission	
<input checked="" type="checkbox"/> Detailed Site Plan	<input type="checkbox"/> Interior Plan (required for tents and "other" facilities)	
I hereby certify the information in this application is true and correct. I am aware of and agree to comply with all relevant provisions of law, rule, and any ordinance of the state of Washington and the city/county permitting this CFRS Facility.		
	CLARENCE O. KNUTSON	3/24/26
Signature of Permit Applicant	Printed Name of Permit Applicant	Date of Signature
FIRE CODE AUTHORITY HAVING JURISDICTION		
<input type="checkbox"/> APPROVED		<input type="checkbox"/> DENIED
Permit Number	Approved By	Date of Approval
SEE BACK OF THIS FORM FOR ANY RESTRICTIONS, CONDITIONS, OR NOTATIONS ON THIS PERMIT		
Signature of Permitting Official	Printed Name and Title	Date of Signature

THE FIREWORKS RETAILER LICENSE HOLDER (LICENSEE) SHALL RETAIN THIS PERMIT WITH THE ASSOCIATED FIREWORKS RETAILER LICENSE AND MAKE THEM BOTH AVAILABLE FOR INSPECTION AT ANY TIME THE STAND IS IN OPERATION



WAS4011: Stand Location
209 Huntington Ave N, Castle Rock
LOCATION TYPE: STAND ~20'



Judie Lloyd, Trustee
Robert Duane Yager Revocable Living Trust
14206 56th Ave Ct E
Puyallup, WA 98373

Dear Ms. Lloyd,

The Castle Rock Lions Club respectfully requests permission to use the vacant lot located behind Luckman's Coffee, at the corner of Front Avenue NW and Shintaffer Street NW in Castle Rock, Washington, for our annual fireworks stand.

This fundraising activity supports humanitarian causes within our community, including scholarships, food pantry services, mental wellness programs, and other charitable efforts.

We plan to use the property from June 24th through July 6th. The Lions Club will obtain all required state and local permits and will maintain appropriate liability insurance. We will also ensure the property is kept clean and left in good condition at the conclusion of the event.

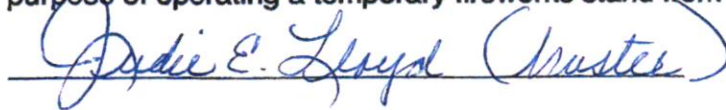
Thank you for your consideration and support.

Sincerely,



John Tanner
President Elect
Castle Rock Lions Club
155 Zephyr Dr.
Silver Lake, WA 98645

I, Judie Lloyd, as Trustee of the Robert Duane Yager Revocable Living Trust, hereby grant permission for the Castle Rock Lions Club to use the above-referenced property for the purpose of operating a temporary fireworks stand from June 24th through July 6th.



Judie Lloyd, Trustee
Robert Duane Yager Revocable Living Trust

Date: 4/27/2026



CERTIFICATE OF LIABILITY INSURANCE

11/1/2026

DATE (MM/DD/YYYY)

10/31/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must have **ADDITIONAL INSURED** provisions or be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

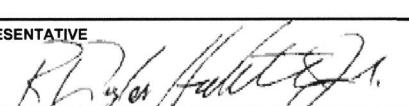
PRODUCER Lockton Companies, LLC DBA Lockton Insurance Brokers, LLC in CA CA license #0F15767 3280 Peachtree Rd. NE, Ste. 1000 Atlanta GA 30305 (404) 460-3600	CONTACT NAME: PHONE (A/C, No, Ext):		FAX (A/C, No):
	E-MAIL ADDRESS:		
INSURED 1359629 American Promotional Events, Inc. DBA TNT Fireworks, Inc. P.O. Box 1318 4511 Helton Drive Florence AL 35630 WAS4011	INSURER(S) AFFORDING COVERAGE		NAIC #
	INSURER A: Century Surety Company		36951
	INSURER B:		
	INSURER C:		
	INSURER D:		
	INSURER E:		

COVERAGES **CERTIFICATE NUMBER:** 13193933 **REVISION NUMBER:** XXXXXXXX

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input checked="" type="checkbox"/> LOC OTHER:	Y	N	CCP1254837	11/1/2025	11/1/2026	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ Excluded PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY			NOT APPLICABLE			COMBINED SINGLE LIMIT (Ea accident) \$ XXXXXXXX BODILY INJURY (Per person) \$ XXXXXXXX BODILY INJURY (Per accident) \$ XXXXXXXX PROPERTY DAMAGE (Per accident) \$ XXXXXXXX \$ XXXXXXXX
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$			NOT APPLICABLE			EACH OCCURRENCE \$ XXXXXXXX AGGREGATE \$ XXXXXXXX \$ XXXXXXXX
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> Y/N If yes, describe under DESCRIPTION OF OPERATIONS below		N/A	NOT APPLICABLE			PER STATUTE OTH-ER E.L. EACH ACCIDENT \$ XXXXXXXX E.L. DISEASE - EA EMPLOYEE \$ XXXXXXXX E.L. DISEASE - POLICY LIMIT \$ XXXXXXXX

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
 Property located at Vacant Lot, 209 Huntington Ave N., Castle Rock, WA. 98611 (WAS4011) Certificate holder is an additional insured on the General Liability as required by written contract subject to policy terms, conditions, and exclusions.

CERTIFICATE HOLDER 13193933 City of Castle Rock Castle Rock Lions Club 141 A Street SW Castle Rock WA 98611	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 
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Washington State Patrol Fire Protection Bureau
Office of the State Fire Marshal

G25052

CONSUMER FIREWORKS RETAIL SALES (CFRS) FACILITY LICENSE

Stand Number: SN-16903

Licensee Data

American Promotional Events, Inc. - West
2120 Milwaukee Way
Tacoma, WA 98421
License Number: WSPFL-02766
Phone Number: (253) 922-0800

Operational Data

Wholesaler: American Promotional Events, Inc. - We
County of Operation: Cowlitz
Operates For: **CASTLE ROCK LIONS CLUB**
Stand Operated By: **CLARENCE KNUTSON**

Date of Issue: March 9, 2026

Date of Expiration: January 31, 2027

Consumer Fireworks Retailer Licenses issued after May are ONLY valid for New Years Sales

This license is NOT valid without a permit from a local fire code official/authority having jurisdiction. This license allows for operation of a single location/stand for retail sales to the public of state legal consumer fireworks purchased only from a licensed fireworks wholesaler.

THIS LICENSE PORTION ACCOMPANIES YOUR LOCAL PERMIT APPLICATION