



CASTLE ROCK CITY COUNCIL AGENDA

Regular Meeting: Monday, September 26, 2022
7:30 PM

Location
Castle Rock Senior Center
222 Second Ave SW
Castle Rock, WA 98611

AGENDA

To join this meeting from your computer, tablet or smartphone: <https://global.gotomeeting.com/join/201632365>

To join this meeting using your phone: [+1 \(646\) 749-3112](tel:+16467493112) Access Code: 201-632-365 (Press *6 to speak)

New to GoToMeeting? Get the app now and be ready: <https://global.gotomeeting.com/install/201632365>

1. CALL TO ORDER

- a. Pledge of Allegiance
- b. Roll Call
- c. Changes to Agenda

2. PROCLAMATIONS & PRESENTATIONS

3. CITIZEN COMMENTS - please limit to 3 minutes

4. DEPARTMENT REPORTS

- City Attorney Frank Randolph
- Police Chief Charlie Worley
- Public Works Director Dave Vorse
- City Engineer Tom Gower
- Clerk-Treasurer Carrie Cuttonaro

5. COUNCIL AND AD HOC COMMITTEE REPORTS

- Mayor / Mayor Pro-Tempore / Councilmembers
- CRCDA Representative Nancy Chennault

6. PUBLIC HEARINGS

7. CONSENT AGENDA

- a. Approve the minutes of the September 12, 2022 Regular Council Meeting. (page 3-5)

8. OLD BUSINESS

- a. Project Completion - Six Rivers Regional Trail System, Phase 1 Project. Identified project items to be addressed have been completed and Gibbs & Olson, Inc. recommends the City accept the project as complete. (page 6-7)
- b. Updated 2022 Salary Comparison for Elected Officials. (page 8-11)

9. NEW BUSINESS

- a. Correspondence - Received correspondence from Sunnyside Grange #129 located at 214 Cowlitz St W. (page 12-14)
- b. Elizabeth Markley, 239 Front Ave SW, requests a utility adjustment for the June/July and July/August billings in the amount of \$361.79. Request meets ordinance provisions; staff recommends approval. (page 15-16)
- c. Request to approve an Interlocal Agreement with Cowlitz County to receive funding in the amount of \$2,000,000 (\$1,000,000 in January 2023 and \$1,000,000 in January 2024) from the Rural County Public Facility Funds for the Exit 48 Water & Sewer Main Extensions & Powell Rd Water Project. (page 17-18)

10. OTHER BUSINESS

11. ADJOURNMENT

NEXT REGULAR COUNCIL MEETINGS:

<u>4Q22</u>	<u>1Q23</u>	<u>2Q23</u>	<u>3Q23</u>
October 10	January 09	April 10	July 10
October 24	January 23	April 24	July 24
November 14	February 13	May 08	August 14
November 28	February 27	May 22	August 28
December 12	March 13	June 12	September 11
Tuesday, December 27	March 27	June 26	September 25

Non-Discrimination Statement: This institution is an equal opportunity provider and employer. If you wish to file a Civil Rights program complaint of discrimination, complete the USDA Program Discrimination Complaint Form, found online at https://www.ascr.usda.gov/sites/default/files/Complain_combined_6_8_12_508_0.pdf or at any USDA office, or call 866.632.9992 to request the form. You may also write a letter containing all of the information requested in the form. Send your completed complaint form or letter by mail to USDA, Office of the Assistant Secretary for Civil Rights, 1400 Independence Ave, SW, Stop 9410, Washington, DC 20250-9410 or email to program.intake@usda.gov or by fax (202) 690-7442.

Title VI: The City of Castle Rock ensures compliance with Title VI of the Civil Rights Act of 1964 and American Disabilities Act of 1990 by prohibiting discrimination against any person on the basis of race, color, national origin, sex or disabilities in the provision of benefits and services from its federal assisted programs and activities. If you need special accommodations to participate in this meeting, please contact Carie Cuttonaro at 360.274.8181 by 9:00 a.m. three days prior to the meeting.

City Council may add and take action on other items not listed on this Agenda.

1. CALL TO ORDER

Mayor Paul Helenberg called the regular meeting of the Castle Rock City Council to order at 7:31 PM.

a. Pledge of Allegiance

Mayor Helenberg led the Pledge of Allegiance.

b. Roll Call

Councilmembers present: Art Lee, Lee Kessler, Earl Queen, Paul Simonsen, and Ellen Rose.

Staff present: Police Chief Charlie Worley, City Attorney Frank Randolph, Public Works Director Dave Vorse, City Engineer Tom Gower, and Clerk-Treasurer Carie Cuttonaro.

c. Changes to Agenda

2. PROCLAMATIONS & PRESENTATIONS

3. CITIZEN COMMENTS - please limit to 3 minutes

Larry Crosby provided public comment.

4. DEPARTMENT REPORTS

- City Attorney Frank Randolph
- Police Chief Charlie Worley
Police Chief Charlie Worley gave a verbal report.
- Public Works Director Dave Vorse
- City Engineer Tom Gower
- Clerk-Treasurer Carie Cuttonaro

5. COUNCIL AND AD HOC COMMITTEE REPORTS

- Mayor / Mayor Pro-Tempore / Councilmembers
Mayor Helenberg gave a verbal report.
- CRCDA Representative Nancy Chennault

6. PUBLIC HEARINGS

7. CONSENT AGENDA

Councilmember Queen made a motion, seconded by Rose to approve the Consent Agenda as

presented. Motion carried by roll call vote. Councilmembers Lee, Kessler, Queen, Simonsen, and Rose voted 'Aye'.

a. Approve the minutes of the August 22, 2022 Regular Council Meeting. (page 3-5)

b. Approve the August 2022 invoices as described in the Fund Transaction Summary Report in the amount of \$457,780.51. (page 6-7)

8. OLD BUSINESS

9. NEW BUSINESS

a. Request to declare 2007 Ford Expedition from Police Department fleet as surplus.

Police Chief Charlie Worley presented.

Councilmember Kessler made a motion, seconded by Queen to approve the request to declare 2007 Ford Expedition from Police Department as surplus. Motion carried by roll call vote. Councilmembers Lee, Kessler, Queen, Simonsen, and Rose voted 'Aye'.

b. Special Event Permits (Items 1-3) (page 8-28)

Councilmember Lee made a motion, seconded by Queen to approve Special Event Permits #2022-0026, Parents of Class of 2023 - I Topped the Rock; #2022-0027, CCFD6 - Fire Prevention Week Carnival; and #2022-0028, St Paul Lutheran Church - Oktoberfest. Motion carried by roll call vote. Councilmembers Lee, Kessler, Queen, Simonsen, and Rose voted 'Aye'.

1. Special Event Permit #2022-0026; Parents of Class of 2023 - I topped the Rock; September 24, 2022 between 9:30 AM and 2:00 PM; Insurance received. (page 8-14)

2. Special Event Permit #2022-0027; CCFD6 - Fire Prevention Week Carnival; October 8, 2022 between 9:00 AM and 3:00 PM; Street closure on 2nd Ave SW; Insurance received. (page 15-20)

3. Special Event Permit #2022-0028; St Paul Lutheran Church - Oktoberfest; October 15, 2022 between 1:00 PM and 9:30 PM; Street closure 300 Block 1st Ave SW; Insurance received. (page 21-28)

c. Andrea & Jeff Baker, 517 Larue St NE, requests a utility adjustment for the June/July and July/August billings in the amount of \$484.36. Request meets ordinance provisions; staff recommends approval. (page 29-30)

Councilmember Lee made a motion, seconded by Queen to approve Andrea & Jeff Baker request for a utility adjustment for the June/July and July/August billings. Motion carried by roll call vote. Councilmembers Lee, Kessler, Queen, Simonsen, and Rose voted 'Aye'.

d. Bid Tab Results and Award - Citywide Stormwater Catch Basin and Tub Settler Basin Cleaning. (page 31)

Public Works Director Dave Vorse presented.

Councilmember Queen made a motion, seconded by Lee to approve Bid Tab Results and Award CCS of Longview. Motion carried by roll call vote. Councilmembers Lee, Kessler, Queen, Simonsen, and Rose voted 'Aye'.

e. Requesting permission to paint exterior of library building at an estimated cost of \$800.00. Additionally, requesting for a possible mural to be approved.

Public Works Director Dave Vorse presented.

Councilmember Kessler made a motion, seconded by Rose to approve the request to paint exterior of library building at an estimated cost of \$800.00 (the painted mural request was withdrawn at this time). Motion carried by roll call vote. Councilmembers Lee, Kessler, Queen, Simonsen, and Rose voted 'Aye'.

f. Two identified trees located in the City's right-of-way in the Castle Rock Heights 2 subdivision to be sold to Mr. Bruce Lamon. (page 32-37)

Public Works Director Dave Vorse presented.

Councilmember Kessler made a motion, seconded by Rose to approve the sale of two trees, that are in the City's right-of-way, to Mr. Bruce Lamon. Motion carried by roll call vote. Councilmembers Lee, Kessler, Queen, Simonsen, and Rose voted 'Aye'.

10. OTHER BUSINESS

11. ADJOURNMENT

There being no further business, Mayor Helenberg adjourned the meeting at 7:53 PM.

Mayor Paul Helenberg

Clerk-Treasurer Carie Cuttonaro



September 20, 2022

David Vorse
Public Works Director
City of Castle Rock
141 A Street
Castle Rock, WA 98611

RE: Six Rivers Regional Trail System, Phase 1 – Pay Estimate No. 3

Dear Mr. David Vorse:

Jet Construction NW, LLC has submitted their third and final Pay Request for the Six Rivers Regional Trail System, Phase 1 project for work completed between September 8th and September 9th, 2022. This Pay Request includes the following:

Schedule A: WSDOT required pavement surfacing repair.

Schedule B: No work completed.

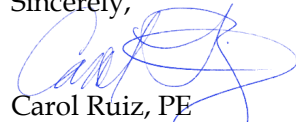
The City's portion of the repair work and associated traffic control is \$2,477.68 plus sales tax and has been applied to Schedule A, Bid Item 1, Minor Changes. The amount due to Jet Construction NW, LLC, PO Box 236, Yacolt, WA 98675 is as follows:

Schedule A (incl. sales tax)	\$2,675.89
Schedule B	\$0.00
TOTAL AMOUNT DUE PAY ESTIMATE NO. 3	\$2,675.89

Gibbs & Olson, Inc. concurs with this request for payment, contingent upon receipt of funding documentation and concurrence from WSDOT Highways and Local Programs, and recommends Jet Construction NW, LLC, PO BOX 236, Yacolt, WA 98675, be paid \$2,675.89 for Pay Estimate No. 3.

Identified project items to be addressed have been completed and we recommend the City accept the work and begin project closeout. Please contact me if you have any questions.

Sincerely,



Carol Ruiz, PE
Project Engineer

Copy: Kaeley Mull, Jet Construction NW, LLC
Josiah Thomas, Jet Construction NW, LLC
Nils Robe, WSDOT

Attachments: Pay Estimate No. 3 Spreadsheet

Schedule A											
Item No.	Item Description	Bid Qty		Bid Prices		This Estimate		Previous Estimate		Total to Date	
				Unit Price	Total	Qty	Total	Qty	Total	Qty	Total
1	Minor Changes	1	FA	\$5,000.00	\$5,000.00	49.55%	\$2,477.68	0.0	\$0.00	50%	\$2,477.68
2	ADA Features Surveying	1	LS	\$8,000.00	\$8,000.00	0.00	\$0.00	1.0	\$8,000.00	1.00	\$8,000.00
3	Mobilization	1	LS	\$16,000.00	\$16,000.00	0.00	\$0.00	1.0	\$16,000.00	1.00	\$16,000.00
4	Project Temporary Traffic Control	1	LS	\$15,000.00	\$15,000.00	0.00	\$0.00	1.00	\$15,000.00	1.00	\$15,000.00
5	Roadway Excavation Incl. Haul	35	CY	\$100.00	\$3,500.00	0.00	\$0.00	30.0	\$3,000.00	30.00	\$3,000.00
6	Crushed Surfacing Base Course	45	TON	\$90.00	\$4,050.00	0.00	\$0.00	25.8	\$2,320.20	25.78	\$2,320.20
7	HMA CL. 1/2 IN. PG 58H-22	18	TON	\$230.00	\$4,140.00	0.00	\$0.00	24.08	\$5,538.40	24.08	\$5,538.40
8	Erosion Control and Water Pollution Prevention	1	LS	\$6,000.00	\$6,000.00	0.00	\$0.00	1.00	\$6,000.00	1.00	\$6,000.00
9	Inlet Protection	3	EA	\$120.00	\$360.00	0.00	\$0.00	2.0	\$240.00	2.00	\$240.00
10	Cement Conc. Pedestrian Curb	50	LF	\$60.00	\$3,000.00	0.00	\$0.00	44.0	\$2,640.00	44.00	\$2,640.00
11	Cement Conc. Traffic Curb	110	LF	\$60.00	\$6,600.00	0.00	\$0.00	97.0	\$5,820.00	97.00	\$5,820.00
12	Raised Pavement Marker Type 2	4.8	HUND	\$600.00	\$2,880.00	0.00	\$0.00	4.9	\$2,916.00	4.86	\$2,916.00
13	Cement Conc. For Raised Traffic Islands	35	SY	\$125.00	\$4,375.00	0.00	\$0.00	31.90	\$3,987.50	31.90	\$3,987.50
14	Cement Conc. Curb Ramp For Traffic Islands	20	SY	\$180.00	\$3,600.00	0.00	\$0.00	17.5	\$3,157.20	17.54	\$3,157.20
15	Pedestrian Traffic Signal System, Complete	1	LS	\$34,000.00	\$34,000.00	0.00	\$0.00	1.00	\$34,000.00	1.00	\$34,000.00
16	Permanent Signing	1	LS	\$4,500.00	\$4,500.00	0.00	\$0.00	1.00	\$4,500.00	1.00	\$4,500.00
17	Removing Plastic Line or Paint Line	3,020	LF	\$0.70	\$2,114.00	0.00	\$0.00	5,899.0	\$4,129.30	5,899.00	\$4,129.30
18	Removing Plastic Traffic Marking	6	EA	\$100.00	\$600.00	0.00	\$0.00	5.0	\$500.00	5.00	\$500.00
19	Removing Plastic Crosswalk Line	705	SF	\$4.50	\$3,172.50	0.00	\$0.00	823.0	\$3,703.50	823.00	\$3,703.50
20	Plastic Line	2,370	LF	\$4.50	\$10,665.00	0.00	\$0.00	1,092.0	\$4,914.00	1,092.00	\$4,914.00
21	Plastic Wide Lane Line	605	LF	\$4.80	\$2,904.00	0.00	\$0.00	440.0	\$2,112.00	440.00	\$2,112.00
22	Profiled Plastic Wide Lane Line	1,705	LF	\$5.50	\$9,377.50	0.00	\$0.00	1,525.0	\$8,387.50	1,525.00	\$8,387.50
23	Plastic Crosshatch Marking	540	LF	\$7.50	\$4,050.00	0.00	\$0.00	196.0	\$1,470.00	196.00	\$1,470.00
24	Plastic Stop Line	145	LF	\$10.00	\$1,450.00	0.00	\$0.00	147.0	\$1,470.00	147.00	\$1,470.00
25	Plastic Yield Line Symbol	12	EA	\$63.00	\$756.00	0.00	\$0.00	13.0	\$819.00	13.00	\$819.00
26	Plastic Crosswalk Line	976	SF	\$8.00	\$7,808.00	0.00	\$0.00	1,348.0	\$10,784.00	1,348.00	\$10,784.00
27	Plastic Traffic Arrow	6	EA	\$350.00	\$2,100.00	0.00	\$0.00	6.0	\$2,100.00	6.00	\$2,100.00
CO1	Use Thermoplastic Rather than MMA Plastic Line	1	LS	(\$4,650.00)	-\$4,650.00	0.00	\$0.00	1.0	-\$4,650.00	1.00	-\$4,650.00
CO2	Upsize Junction Boxes & Concrete Collar Installation	1	LS	\$12,282.63	\$12,282.63	0.00	\$0.00	1.0	\$12,282.63	1.00	\$12,282.63
Schedule A Subtotal				\$173,634.63		\$2,477.68		\$161,141.23		\$163,618.91	
Sales Tax (8.0%)				\$13,890.77		\$198.21		\$12,891.30		\$13,089.51	
Schedule A Total				\$187,525.40		\$2,675.89		\$174,032.53		\$176,708.42	

Schedule B											
Item No.	Item Description	Bid Qty		Bid Prices		This Estimate		Previous Estimate		Total to Date	
				Unit Price	Total	Qty	Total	Qty	Total	Qty	Total
101	Inlet Protection	3	EA	\$180.00	\$540.00	0	\$0.00	2.0	\$360.00	2	\$360.00
102	Raised Pavement Marker Type 2	0.2	HUND	\$600.00	\$120.00	0.0	\$0.00	0.1	\$60.00	0	\$60.00
103	Permanent Signing	1	LS	\$1,600.00	\$1,600.00	0.00	\$0.00	1.00	\$1,600.00	1	\$1,600.00
104	Removing Plastic Line or Paint Line	1,700	LF	\$0.70	\$1,190.00	0	\$0.00	0.0	\$0.00	0	\$0.00
105	Plastic Line	1,290	LF	\$4.50	\$5,805.00	0.00	\$0.00	1,290.0	\$5,805.00	1,290	\$5,805.00
106	Profiled Plastic Wide Lane Line	195	LF	\$5.50	\$1,072.50	0	\$0.00	195.0	\$1,072.50	195	\$1,072.50
107	Plastic Crosshatch Marking	75	LF	\$7.80	\$585.00	0	\$0.00	75.0	\$585.00	75	\$585.00
108	Plastic Stop Line	25	LF	\$9.50	\$237.50	0	\$0.00	25.0	\$237.50	25	\$237.50
109	Plastic Crosswalk Line	192	SF	\$8.30	\$1,593.60	0	\$0.00	192.0	\$1,593.60	192	\$1,593.60
								1			
CO1	Use Thermoplastic Rather than MMA Plastic Line	1	LS	(\$850.00)	-\$850.00	0	\$0.00	0.0	-\$850.00	0	-\$850.00
Schedule B Subtotal				\$11,893.60		\$0.00		\$10,463.60		\$10,463.60	
Sales Tax (8.0%)				\$951.49		\$0.00		\$837.09		\$837.09	
Schedule B Total				\$12,845.09		\$0.00		\$11,300.69		\$11,300.69	

Total (Schedule A + Schedule B)	\$200,370.49	\$2,675.89	\$185,333.22	\$188,009.11
Total Due Pay Estimate PE #3		\$2,675.89		

Councilmembers

City/Town	Population	Compensation per Month	Compensation per Meeting	Total Per Year	Additional Information	Councilmember Compares to CR Current Rate
Castle Rock	2,445	200.00		2,400.00		
Chewelah	2,535	100.00		1,200.00		(100.00)
Cle Elum	2,250	250.00		3,000.00		50.00
Colfax	2,785	150.00		1,800.00		(50.00)
Eatonville	2,890		75.00	1,800.00		(50.00)
Friday Harbor	2,680	450.00	60.00	6,840.00		370.00
Gold Bar	2,290	100.00		1,200.00		(100.00)
Leavenworth	2,515	600.00		7,200.00		400.00
Okanogan	2,415	125.00		1,500.00		(75.00)
Rainier	2,510	250.00		3,000.00		50.00
Warden	2,525		75.00	1,800.00		(50.00)
Westport	2,255	516.37		6,196.00		316.37
White Salmon	2,490	166.00		1,992.00		(34.00)
Kalama	3,065		100.00	2,400.00	Maximum 2 meetings paid per month.	-
Kelso	12,720	500.00		6,000.00		300.00
City of Longview	37,780	1,010.00		12,120.00		810.00
Woodland	6,575	150.00	50.00	3,000.00		50.00

Total Difference	1,887.37
Average Difference Compared to CR	117.96

Total Difference Less Kalama, Kelso, Longview, Woodland	727.37
Average Difference Compared to CR	60.61

Total Difference Cowlitz County Only	1,160.00
Average Difference Compared to CR	290.00

Councilmember Current Rates

200.00	Per Month (Per Position)
1,000.00	Rate Per Month (Total Positions)
12,000.00	Total Cost Annually (Total Positions)

Councilmember Possible Proposed Rates

300.00	Per Month (Per Position)
1,500.00	Rate Per Month (Total Positions)
18,000.00	Total Cost Annually (Total Positions)
6,000.00	Annual Difference/Increase (Total Positions)

Councilmember Possible Proposed Rates

400.00	Per Month (Per Position)
2,000.00	Rate Per Month (Total Positions)
24,000.00	Total Cost Annually (Total Positions)
12,000.00	Annual Difference/Increase (Total Positions)

Councilmember Possible Proposed Rates

500.00	Per Month (Per Position)
2,500.00	Rate Per Month (Total Positions)
30,000.00	Total Cost Annually (Total Positions)
18,000.00	Annual Difference/Increase (Total Positions)

Councilmember Possible Proposed Rates

600.00	Per Month (Per Position)
3,000.00	Rate Per Month (Total Positions)
36,000.00	Total Cost Annually (Total Positions)
24,000.00	Annual Difference/Increase (Total Positions)

Councilmember Possible Proposed Rates

700.00	Per Month (Per Position)
3,500.00	Rate Per Month (Total Positions)
42,000.00	Total Cost Annually (Total Positions)
30,000.00	Annual Difference/Increase (Total Positions)

Councilmember Possible Proposed Rates

800.00	Per Month (Per Position)
4,000.00	Rate Per Month (Total Positions)
48,000.00	Total Cost Annually (Total Positions)
36,000.00	Annual Difference/Increase (Total Positions)

Mayor

City/Town	Population	Compensation per Month	Total Per Year	Additional Information	Mayor Compares to CR Current Rate
Castle Rock	2,445	400.00	4,800.00		
Chewelah	2,535	1,000.00	12,000.00	City Administrator \$6,604/mo	600.00
Cle Elum	2,250	3,000.00	36,000.00	City Administrator (\$8,520-10,356/mo)	2,600.00
Colfax	2,785	600.00	7,200.00	City Administrator (\$3,400-7,567/mo)	200.00
Eatonville	2,890	1,416.66	17,000.00	Town Administrator (\$9,908-11,862/mo)	1,016.66
Friday Harbor	2,680	1,100.00	13,200.00	Town Administrator \$10,834/mo	700.00
Gold Bar	2,290	1,000.00	12,000.00		600.00
Leavenworth	2,515	1,500.00	18,000.00	City Administrator (\$10,578-12,857/mo)	1,100.00
Okanogan	2,415	750.00	9,000.00		350.00
Rainier	2,510	525.00	6,300.00		125.00
Warden	2,525	700.00	8,400.00	City Administrator \$8,476/mo	300.00
Westport	2,255	1,018.30	12,220.00		618.30
White Salmon	2,490	655.00	7,860.00	City Administrator (\$7,166-9,349/mo)	255.00
Kalama	3,065	700.00	8,400.00	City Administrator \$9,293/mo	300.00
Kelso	12,720	1,000.00	12,000.00	City Manager (\$11,856-14,424/mo)	600.00
City of Longview	37,780	1,560.00	18,720.00	City Manager (\$11,789-15,916/mo) Asst City Manager (\$9,846-13,293/mo)	1,160.00
Woodland	6,575	1,000.00	12,000.00	City Administrator (\$9,516-11,397/mo)	600.00
Total Difference					11,124.96
Average Difference Compared to CR					695.31
Total Difference Less Kalama, Kelso, Longview, Woodland					8,464.96
Average Difference Compared to CR					705.41
Total Difference Cowlitz County Only					2,660.00
Average Difference Compared to CR					665.00

Mayor	Current Rates
400.00	Per Month (Per Position)
400.00	Rate Per Month (Total Positions)
4,800.00	Total Cost Annually (Total Positions)
Mayor	Possible Proposed Rates
500.00	Per Month (Per Position)
500.00	Rate Per Month (Total Positions)
6,000.00	Total Cost Annually (Total Positions)
1,200.00	Annual Difference/Increase (Total Positions)
Mayor	Possible Proposed Rates
600.00	Per Month (Per Position)
600.00	Rate Per Month (Total Positions)
7,200.00	Total Cost Annually (Total Positions)
2,400.00	Annual Difference/Increase (Total Positions)
Mayor	Possible Proposed Rates
700.00	Per Month (Per Position)
700.00	Rate Per Month (Total Positions)
8,400.00	Total Cost Annually (Total Positions)
3,600.00	Annual Difference/Increase (Total Positions)
Mayor	Possible Proposed Rates
800.00	Per Month (Per Position)
800.00	Rate Per Month (Total Positions)
9,600.00	Total Cost Annually (Total Positions)
4,800.00	Annual Difference/Increase (Total Positions)
Mayor	Possible Proposed Rates
900.00	Per Month (Per Position)
900.00	Rate Per Month (Total Positions)
10,800.00	Total Cost Annually (Total Positions)
6,000.00	Annual Difference/Increase (Total Positions)
Mayor	Possible Proposed Rates
1,000.00	Per Month (Per Position)
1,000.00	Rate Per Month (Total Positions)
12,000.00	Total Cost Annually (Total Positions)
7,200.00	Annual Difference/Increase (Total Positions)

Received

SEP 12 2022

Castle Rock
Finance

REQUESTING PARKING SIGNS

Whereas; Sunnyside Grange members have been unable to find parking spots in front of the Grange Hall, and

Whereas; this part of the street is also considered part of the Business area, and

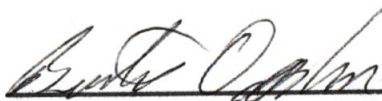
Whereas; renters using the Grange hall are having trouble with finding parking, and

Whereas; there have been cars parked on this part of the street for several days or weeks without being moved, therefore be it,

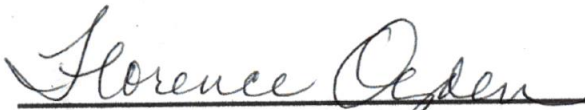
Resolved; that Sunnyside Grange #129 is requesting the City of Castle Rock to put up signs in the 200 Block of West Cowlitz St. on both sides of the street, which state that there is a (2 hour limit parking from 8:30 am to 7:30 pm.), and be it further,

Resolved; that this resolution be sent to the Castle Rock City Council.

Passed on September 10th, 2022 at the regular meeting of Sunnyside Grange #129.



Butch Ogden, Master/President

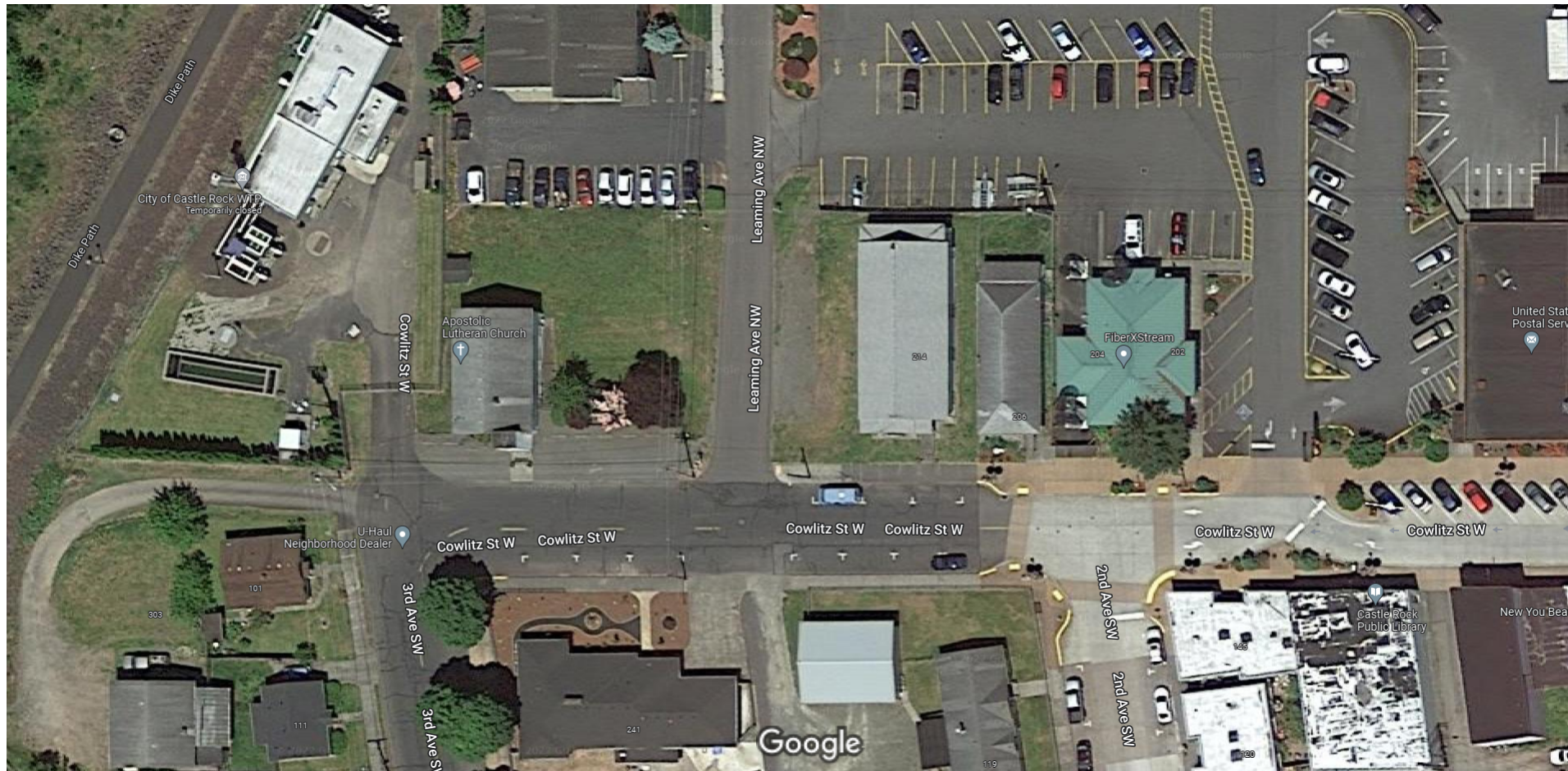


Florence Ogden, Secretary

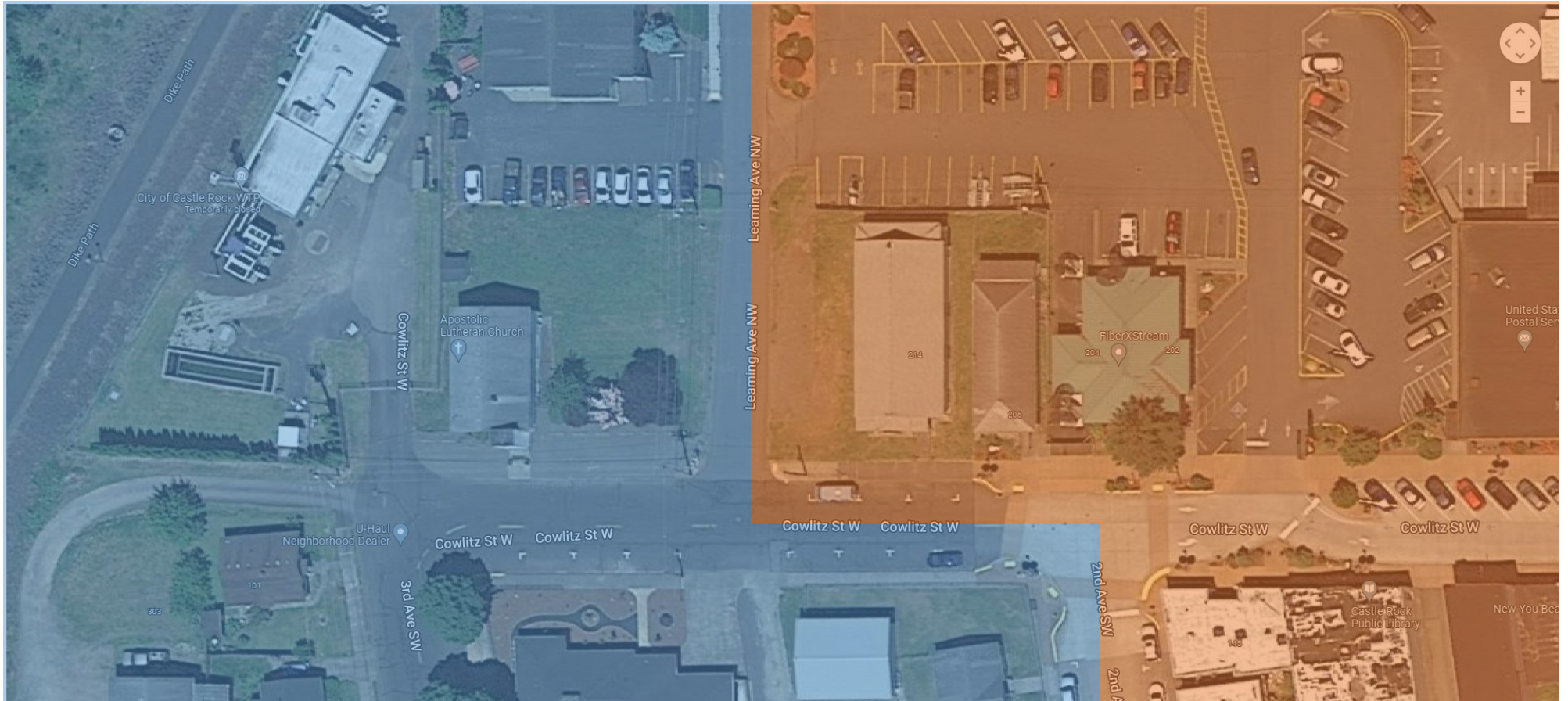
Contact person: Butch Ogden -- Phone: 360-749-3875

Sunnyside Grange #129
PO Box 1050
Castle Rock, WA 98611

Phyllis Ogden - 360-274-6013
rental chairman / Treasurer
email - mtvwfarm@yahoo.com

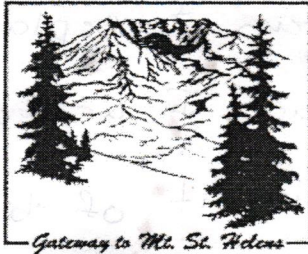


Imagery ©2022 Maxar Technologies, State of Oregon, Map data ©2022 20 ft



Blue = High Density Residential

Orange = Retail Business



CITY OF CASTLE ROCK
WATER UTILITY
ADJUSTMENT REQUEST FORM

ORDINANCE 2010-02

*Return Form and Supporting Documents to Castle Rock City Hall, Finance Office
141 'A' St SW or mail to: PO Box 370
Castle Rock, WA 98611

CUSTOMER NAME: Elizabeth Markley

CONTACT # [REDACTED]

SERVICE ADDRESS: 239 Front Ave SW

ACCT # [REDACTED]

I am requesting a leak adjustment for my water service resulting from a malfunction and the leak has been repaired. I understand that no adjustments shall be made until the public works department verifies that the leak no longer exists. Adjustments are based on a 12-month average consumption and only the sewer billing amount will be adjusted for qualified leaks and this adjustment will be credited to the account for any amount billed over my average sewer use, for the applicable billing period. Leak adjustments shall be limited to only two adjustments per service, within a 12-month period. Subsequent requests for the same address will not be granted until I replace the plumbing and provide proof of the repair to the city.

I provided notification of this leak to the city on _____; date leak repaired: _____
The following is being provided as proof of the leak and also of the repair:

- ☐ Receipts for the repair costs
☒ Pictures of the break/leak and pictures of the repair
☐ Other: _____

Please describe in full; location of leak and steps taken to make the repair:

Purchased home in June. Was notified of leak in July.
leak was at main line to home where previous owner
(You may continue on the back of the form if needed.)

Signed: [Signature]

Date: 9/13/22

NO ADJUSTMENTS GIVEN FOR:

Leaky faucets, faulty plumbing fixtures, faucets or hose bibs left on, hot water heaters, faulty irrigation systems or water features (ponds, pools, fountains, etc.), neglected or failure to repair broken pipes, or leaks not repaired within thirty days of notification.

CITY USE ONLY:

FINANCE STAFF SIGNATURE: Cedina Hovet

PWD REVIEW & APPROVAL TO ALLOW ADJUSTMENT PER
ORDINANCE PROVISIONS: YES ☒ NO ☐ INITIAL: PH

LEAK VERIFIED BY: AK DATE: 7/21/2022

REPAIR VERIFIED BY: NE DATE: 9/13/2022

ADJUSTMENT AMOUNT: \$361.79 (July - 326.00
Aug - 35.79)

COMMENTS: Leak was over 2 billing cycles
(July + August)

Received

SEP 13 2022

Castle Rock
Finance

If leak charges are reflected over a multi-month period, the second month may be adjusted if concurrence is obtained from the Public Works Director.

Cut into splice in irrigation System. Husband who is contractor removed spliced in System + replaced with pex + fittings he already had. I asked at clerks office for a rough estimate of bill when setting up account. I was not informed there was a leak by previous home owners. When I brought ~~up~~ up that I had inquired about the water bill estimate I was informed that they just figured it had been fixed. I feel this could have all been avoided had the city informed me then that there was a leak. I have sent in pictures to and a video of leak.

Received
SEP 18 2023
Castle Rock
Finance

INTERLOCAL AGREEMENT

THIS INTERLOCAL AGREEMENT is made and entered into pursuant to Chapter 39.34 of the Revised Code of Washington, by and between Cowlitz County, Washington, a political subdivision of the State of Washington, acting by and through its Board of Commissioners, (the “County”) and the City of Castle Rock a municipal corporation organized under the laws of the State of Washington, and wholly situated in Cowlitz County, Washington, (the “City”), on the date shown below.

RECITALS

1. County is eligible for and receives sales and use taxes for rural counties authorized in RCW 82.14.370 and imposed in Cowlitz County Code Chapter 3.21, as amended. Such tax is authorized for the purpose of financing public facilities serving economic development purposes in rural areas. County has agreed to pay over to the City a portion of the proceeds of said tax revenues to assist the City for the costs of the Exit 48 Water and Sewer Upgrade project. Said improvements are more particularly described in the power point presentation titled “Exit 48 Water/Sewer Main Extensions & Powell Road Water”, submitted by the City, dated August 17, 2022. The contribution to the City from County tax proceeds for this project will be in the amount of \$2,000,000.

2. The City has the appropriate statutory authority pursuant to RCW Title 35A.11, and is ready, willing, and able to complete the project described herein, and the parties are entering into this Agreement to carry out such purpose.

3. Entry into this Agreement is authorized under Chapter 39.34 of the Revised Code of Washington, the Interlocal Cooperation Act.

AGREEMENT

For and in consideration of the mutual covenants contained herein, the parties hereto agree as follows:

1. Effective Date/Duration: This Agreement shall be effective upon execution by both parties.

2. Purpose: The purpose of this Agreement is to allow the County to provide partial funding assistance to the City for the costs of economic development for upgrades to the Exit 48 water and sewer system. Said improvements are more particularly described in the power point presentation titled “Exit 48 Water/Sewer Main Extensions & Powell Road Water”, submitted to the County by the City, dated August 17, 2022 (the “project”).

3. Planning Design/Implementation: The County shall have no responsibility for the design or management of said project. The City shall have the sole authority to determine its design and enter into contracts with consultants and contractors in the manner allowed by law.

4. Financing: Pursuant to this Agreement, County shall pay to the City the sum of \$1,000,000 on or before January 31st 2023 and the sum of \$1,000,000 on or before January 31st 2024. Such funds shall be invested by the City until needed for project costs. All funds distributed to the City pursuant to this agreement, including interest accruing on the investment of such funds, shall be restricted solely for payment of costs incurred in connection with the project.

5. Budget: The total estimated cost for the project is \$6,738,000. The City has developed a budget for said project, will maintain the budget, and will account for all expenditures made for the project. In consideration of the above described transfer of funds, the City hereby warrants and guarantees that the said project shall be worked on as financially possible as described herein notwithstanding any cost overruns incurred in the course of the project.

6. Repayment Guarantees: In the event that tax proceeds have been disbursed to the City and the project

does not proceed or is not completed as anticipated, the City hereby guarantees that it will refund to the County all such proceeds disbursed to it, together with accrued interest at the same rate as if the funds had been invested with the Washington State Local Government Investment Pool, provided that the City may deduct such amounts as it shall have applied to the project through the date on which a decision is made not to proceed with or to abandon the project.

7. Termination: Neither the County nor the City may terminate this Agreement until the project is complete and payment for said project is fully satisfied.

8. Indemnification: The City shall be solely responsible for management of the project. In further consideration of the above described transfer of tax proceeds, the City shall defend, indemnify and hold harmless the County from and against all claims, whether sounding in contract or in tort, arising out of or in any way related to the project. This paragraph shall survive the completion, expiration, and/or termination of this Agreement.

9. Duty to Submit Agreement to Jurisdictional State Officer or Agency: The requirements of R.C.W. 39.34.050 do not apply to this Agreement as no State Officer or Agency has control over the subject matter of this Agreement.

Dated _____, 2022

BOARD OF COMMISSIONERS OF
COWLITZ COUNTY, WASHINGTON

CITY OF CASTLE ROCK

Dennis P. Weber, Chair

Paul Helenberg, Mayor

John Jabusch, Commissioner

Arne Mortensen, Commissioner

Attest:

Lisa Huckleberry, Interim Clerk of the Board