

1. CALL TO ORDER

Mayor Paul Helenberg called the regular meeting of the Castle Rock City Council to order at 7:30 PM.

a. Pledge of Allegiance

Mayor Helenberg led the Pledge of Allegiance.

b. Roll Call

Councilmembers present: Art Lee, Lee Kessler, Earl Queen, and Paul Simonsen. Councilmember Ellen Rose arrived at 7:33 PM.

Staff present: Police Chief Charlie Worley, City Attorney Frank Randolph, Public Works Director Dave Vorse, and Clerk-Treasurer Carie Cuttonaro.

c. Changes to Agenda

New Business item added -

j. Approve the Whitney Equipment Co. (WECI) invoice in the amount of \$18,058.49 to be paid off-cycle. Invoice had not been received in time due to incorrect mailing address.

2. PROCLAMATIONS & PRESENTATIONS

3. CITIZEN COMMENTS - please limit to 3 minutes

There was no public comment.

4. DEPARTMENT REPORTS

- City Attorney Frank Randolph
- Police Chief Charlie Worley
- Public Works Director Dave Vorse
- City Engineer Tom Gower
- Clerk-Treasurer Carie Cuttonaro

1. General Election - Library Excess Levy - Cumulative Unofficial Results Update

Clerk-Treasurer Carie Cuttonaro gave a verbal report.

5. COUNCIL AND AD HOC COMMITTEE REPORTS

- Mayor / Mayor Pro-Tempore / Councilmembers

1. Request to hold TBD Meeting on November 28, 2022 at 7:00 PM.

Mayor Helenberg requested a TBD meeting to be held November 28, 2022 at 7:00 PM.

- CRCDA Representative

6. PUBLIC HEARINGS

a. Purpose: To take testimony on the proposed budget for fiscal year ending December 31, 2023, including a proposed 5% increase in all water rates, 3% increase in all sewer rates, and 3% increase in all stormwater rates. Second Public Hearing will be held on November 28, 2022 during the Regular Council Meeting. (page 4-13)

Mayor Helenberg closed the regular council meeting at 7:34 PM and opened the public hearing.

There was no public comment provided.

Public Works Director Dave Vorse provided additional budget information on several items. Vorse stated there is \$15,000 for root removal from the Riverfront Trail (RFT) system currently in the budget. As a follow-up to City Council request, Vorse stated he received an estimate to seal coat the RFT from the south end by Lion's Pride Park to the Skate Park in the amount of \$13,000, and seal coat the Skate Park surface for an additional \$7,500. Council consensus is to add an additional \$10,000, combined with the current budget of \$15,000 and see if both root removal and seal coating up to the Skate Park, including the Skate Park could be possible. This would be funded by DOT Spoils Site if revenues are sufficient, or funded by General Fund if revenues in DOT Spoils Site are insufficient. \$1,000 would be needed to purchase a water tank for use on the side by side to clean the trail; funded by DOT Spoils Site if revenues are sufficient, or funded by General Fund if revenues in DOT Spoils Site are insufficient. \$4,000 would be needed to purchase additional trees for downtown and \$5,000 for sidewalk improvements; funded by Streets.

Councilmember Rose added that the Library needs \$15,000 funding from General Fund.

Councilmember Kessler added that if revenues during 1st quarter 2023 meet or exceed expectations, that he would like to see an additional Police Officer be hired in July of 2023. Mayor Helenberg stated a committee of 2-3 individuals should be formed at the next meeting and that an amendment could be done in 2023 if a position is added.

There being no further comments, Mayor Helenberg closed the public hearing at 7:51 PM and reopened the regular meeting.

7. CONSENT AGENDA

Councilmember Queen made a motion, seconded by Rose to approve the Consent Agenda as presented. Motion carried by roll call vote. Councilmembers Lee, Kessler, Queen, Simonsen, and Rose voted 'Aye'.

- Approve the October 2022 invoices as described in the Fund Transaction Summary Report in the amount of \$526,685.91. (page 14-15)

8. OLD BUSINESS

- Ordinance No. 2022-11, an ordinance amending Ordinance No. 2017-06 to change the

compensation for City Councilmembers and Mayor. (page 16)

Councilmember Kessler made a motion, seconded by Queen to approve Ordinance No. 2022-11. Motion carried by roll call vote. Councilmembers Lee, Kessler, Queen, Simonsen, and Rose voted 'Aye'.

9. NEW BUSINESS

a. Jessica Hennessy, 401 Clearwood Ct SE, requests a utility adjustment for the August/September and September/October billings in the amount of \$1,425.72. Request meets ordinance provisions; staff recommends approval. (page 17-18)

Councilmember Lee made a motion, seconded by Queen to approve the utility adjustment request for 401 Clearwood Ct SE. Motion carried by roll call vote. Councilmembers Lee, Kessler, Queen, Simonsen, and Rose voted 'Aye'.

b. Review and approval of the 2023 - 2026 Clerical Collective Bargaining Agreement. (page 19-35)

Councilmember Rose made a motion, seconded by Queen to approve the 2023 - 2026 Clerical Collective Bargaining Agreement. Motion carried by roll call vote. Councilmembers Lee, Kessler, Queen, Simonsen, and Rose voted 'Aye'.

c. Review and approval of the 2023 Salary Schedule.

Councilmember Kessler made a motion, seconded by Rose to approve the 2023 Salary Schedule. Motion carried by roll call vote. Councilmembers Lee, Kessler, Queen, Simonsen, and Rose voted 'Aye'.

d. Ordinance No. 2022-12, an ordinance amending the budgetary appropriations for fiscal year ending December 31, 2022 for the City of Castle Rock, Washington to include the following funds: General (Police, Planning), Streets, Visitor Center, Local Criminal Justice, Regional Sewer, Stormwater, Stormwater Capital, Transportation Benefit District, on first reading. (page 36-37)

Councilmember Kessler made a motion, seconded by Queen to approve Ordinance No. 2022-12, on first reading. Motion carried by roll call vote. Councilmembers Lee, Kessler, Queen, Simonsen, and Rose voted 'Aye'.

e. Ordinance No. 2022-13, an ordinance amending, City of Castle Rock, Municipal Code Chapter 13.16 Retail Water Sales, on first reading. (page 38)

Councilmember Kessler made a motion, seconded by Queen to approve Ordinance No. 2022-13, on first reading. Motion carried by roll call vote. Councilmembers Lee, Kessler, Queen, Simonsen, and Rose voted 'Aye'.

f. Resolution No. 2022-09, a resolution relating to setting rates and minimum charge for water and sewer services to City of Castle Rock customers, and amending Resolution No. 2021-09, on first reading. (page 39-41)

Councilmember Lee made a motion, seconded by Rose to approve Resolution No. 2022-09, on first reading. Motion carried by roll call vote. Councilmembers Lee, Kessler, Queen, Simonsen, and Rose voted 'Aye'.

g. Ordinance No. 2022-14, an ordinance amending, in part, City of Castle Rock, Washington,

Municipal Ordinance No. 2021-14, Stormwater Management Services by amending charges for all classifications, on first reading. (page 42-43)

Councilmember Kessler made a motion, seconded by Lee to approve Ordinance No. 2022-14, on first reading. Motion carried by roll call vote. Councilmembers Lee, Kessler, Queen, Simonsen, and Rose voted 'Aye'.

h. Ordinance No. TBD-2022-01, an ordinance adopting the budget of the Castle Rock City Transportation Benefit District, Castle Rock, Washington for the fiscal year ending December 31, 2023, on first reading. (page 44-45)

Councilmember Queen made a motion, seconded by Rose to approve Ordinance No. TBD-2022-01, on first reading. Motion carried by roll call vote. Councilmembers Lee, Kessler, Queen, Simonsen, and Rose voted 'Aye'.

i. Ordinance No. 2022-15, an ordinance adopting the budget of the City of Castle Rock, Washington for the fiscal year ending December 31, 2023, on first reading. (page 46-48)

Councilmember Kessler made a motion, seconded by Rose to approve Ordinance No. 2022-15, on first reading, with the following amendments:

- Add an additional \$10,000 for root/tree removal, seal coating, and repair on the walking trail near the Skate Park; funded by DOT Spoils Site if revenues are sufficient, or funded by General Fund if revenues in DOT Spoils Site are insufficient.
- \$1,000 would be needed to purchase a water tank for use on the side by side to clean the trail; funded by DOT Spoils Site if revenues are sufficient, or funded by General Fund if revenues in DOT Spoils Site are insufficient.
- \$4,000 would be needed to purchase additional trees for downtown and \$5,000 for sidewalk improvements; funded by Streets.
- Add \$15,000 funding transfer from General Fund to Library Fund.
- 6 months New Police Officer position - to be added as a budgetary amendment in 2023 - if committee formed recommends addition of position and revenues in 1st quarter 2023 are supportive of additional position.

Motion carried by roll call vote. Councilmembers Lee, Kessler, Queen, Simonsen, and Rose voted 'Aye'.

j. *Added Item*

Approve the Whitney Equipment Co. (WECI) invoice in the amount of \$18,058.49 to be paid off-cycle. Invoice had not been received in time due to incorrect mailing address.

Councilmember Kessler made a motion, seconded by Rose to approve the Whitney Equipment Co. (WECI) invoice in the amount of \$18,058.49 to be paid off-cycle. Motion carried by roll call vote. Councilmembers Lee, Kessler, Queen, Simonsen, and Rose voted 'Aye'.

10. OTHER BUSINESS

11. ADJOURNMENT

There being no further business, Mayor Helenberg adjourned the meeting at 8:08 PM.

Mayor Paul Helenberg

Clerk-Treasurer Carie Cuttonaro