
1. CALL TO ORDER

Mayor Paul Helenberg called the regular meeting of the Castle Rock City Council to order at 7:31 PM.

a. Pledge of Allegiance

Mayor Helenberg led the Pledge of Allegiance.

b. Roll Call

Councilmembers present: Art Lee, Earl Queen, Paul Simonsen, and Ellen Rose. Lee Kessler joined at 7:36 PM.

Staff present: Police Chief Charlie Worley, City Attorney Frank Randolph, Public Works Director Dave Vorse, City Engineer Tom Gower, and Clerk-Treasurer Carie Cuttonaro.

c. Changes to Agenda

2. PROCLAMATIONS & PRESENTATIONS

3. CITIZEN COMMENTS - please limit to 3 minutes

4. DEPARTMENT REPORTS

- City Attorney Frank Randolph

- Police Chief Charlie Worley

Police Chief Charlie Worley gave verbal report.

- Public Works Director Dave Vorse

Public Works Director Dave Vorse gave verbal report.

- City Engineer Tom Gower

- Clerk-Treasurer Carie Cuttonaro

- Revenue, Expenditure, Cash & Investments Reports (page 4-8)

Clerk-Treasurer Carie Cuttonaro gave verbal report.

5. COUNCIL AND AD HOC COMMITTEE REPORTS

- Mayor / Mayor Pro-Tempore / Councilmembers

- CRCDA Representative

6. PUBLIC HEARINGS

a. Purpose: To review estimated revenue sources for the 2023 current expense budget (General Fund) and include consideration of possible increases in property tax revenues (Ad Valorem taxes) to be assessed for the fiscal year ending December 31, 2023. The public is invited to present testimony on this issue. (page 9-10)

Mayor Paul Helenberg closed the regular council meeting and opened the public hearing at 7:36 PM.

Lindy Campbell provided public comment.

There being no further public comment, Mayor Paul Helenberg closed the public hearing and reopened the regular council meeting at 7:38 PM.

7. CONSENT AGENDA

Councilmember Queen made a motion, seconded by Rose to approve the Consent Agenda as presented. Motion carried by roll call vote. Councilmembers Lee, Kessler, Queen, Simonsen, and Rose voted 'Aye'.

a. Approve the minutes of the September 26, 2022 Regular Council Meeting. (page 11-13)

b. Approve the minutes of the October 10, 2022 Regular Council Meeting. (page 14-16)

8. OLD BUSINESS

a. Bid Tab Results and Award - Chemical Procurement. This item was tabled 10/10/2022. (page 17)

Public Works Director Dave Vorse presented.

Councilmember Rose made a motion, seconded by Queen to approve Bid Tab Results and Award - Chemical Procurement. Motion carried by roll call vote. Councilmembers Lee, Kessler, Queen, Simonsen, and Rose voted 'Aye'.

b. Updated 2022 Salary Comparison for Elected Officials. This item was tabled 10/10/2022. (page 18-21)

b.1 - Councilmember Kessler made a motion, seconded by Lee to increase the Mayor's compensation \$800.00 per month from \$400.00 to \$1,200.00, effective January 2023. Motion carried by roll call vote. Councilmembers Lee, Kessler, Queen, Simonsen, and Rose voted 'Aye'.

b.2 - Councilmember Queen made a motion, seconded by Kessler to increase the Councilmembers' compensation \$100.00 per month from \$200.00 to \$300.00, effective the next term per position. Motion carried by roll call vote. Councilmembers Kessler, Queen, Simonsen, and Rose voted 'Aye'. Councilmember Lee voted 'Nay'.

An ordinance including both motions will be brought to the next regular council meeting.

c. Ordinance No. 2022-08, an ordinance amending a section of Castle Rock Municipal Code Chapter 6.04 Animals Running at Large, increasing impoundment fees. This item was tabled 10/10/2022. (page 22-23)

Councilmember Kessler made a motion, seconded by Rose to approve Ordinance No. 2022-08.

Motion carried by roll call vote. Councilmembers Lee, Kessler, Queen, Simonsen, and Rose voted 'Aye'.

9. NEW BUSINESS

a. Ordinance No. 2022-09, an ordinance fixing the amount to be raised by Ad Valorem taxes for the 2023 budget. (page 24)

Councilmember Queen made a motion, seconded by Kessler to approve Ordinance No. 2022-09. Motion carried by roll call vote. Councilmembers Lee, Kessler, Queen, Simonsen, and Rose voted 'Aye'.

b. Ordinance No. 2022-10, amending City of Castle Rock, Washington Municipal Code, Section 13.06.100 Utility Collection Procedures. (page 25-26)

Clerk-Treasurer Carie Cuttonaro presented.

Councilmember Kessler made a motion, seconded by Rose to approve Ordinance No. 2022-10. Motion carried by roll call vote. Councilmembers Lee, Kessler, Queen, Simonsen, and Rose voted 'Aye'.

c. Vendor Agreement with Lower Columbia Community Action Council, dba Lower Columbia CAP, to carry out grants to assist low-income households, particularly those with the lowest incomes, that pay a high portion of household income for drinking water and wastewater services, by providing funds to owners or operators of public water systems or treatment works to reduce arrearages of and rates charged to such households for such services. (page 27-28)

Councilmember Kessler made a motion, seconded by Queen to approve Vendor Agreement with Lower Columbia Community Action Council to carry out grants to assist low-income households. Motion carried by roll call vote. Councilmembers Lee, Kessler, Queen, Simonsen, and Rose voted 'Aye'.

d. Request for committee members to review consulting engineer statements of qualifications.

The following members formed the committee: Mayor Paul Helenberg, Public Works Director Dave Vorse, Clerk-Treasurer Carie Cuttonaro, Councilmembers Paul Simonsen and Ellen Rose.

e. Resolution No. 2022-08, a resolution of the City Council of the City of Castle Rock expressing support for a Criminal Justice Training Commission ("CJTC") regional police training campus in the Southwest Washington region. (page 29-30)

Councilmember Kessler made a motion, seconded by Rose to approve Resolution No. 2022-08. Motion carried by roll call vote. Councilmembers Lee, Kessler, Queen, Simonsen, and Rose voted 'Aye'.

f. Agreement with Humane Society of Cowlitz County for Animal Control Services. Cost for services in 2022 is \$15,602.37 plus additional fees for court-ordered impoundments. (page 31-38)

Clarification: Cost for services in 2023 is \$15,602.37.

Item tabled until further research can be completed.

10. OTHER BUSINESS

11. ADJOURNMENT

There being no further business, Mayor Helenberg adjourned the meeting at 8:21 PM.

Mayor Paul Helenberg

Clerk-Treasurer Carie Cuttonaro