

1. CALL TO ORDER

Mayor Paul Helenberg called the regular meeting of the Castle Rock City Council to order at 7:30 PM.

a. Pledge of Allegiance

Mayor Helenberg led the Pledge of Allegiance.

b. Roll Call

Councilmembers present: Art Lee, Lee Kessler, Earl Queen, Paul Simonsen, and Ellen Rose.

Staff present: Police Chief Charlie Worley, City Attorney Frank Randolph, Public Works Director Dave Vorse, City Engineer Tom Gower, and Clerk-Treasurer Carie Cuttonaro.

c. Changes to Agenda

New Business item added

e. Added request for a committee to be formed to review the possibility of adding an additional police officer position mid-year 2023.

2. PROCLAMATIONS & PRESENTATIONS

None

3. CITIZEN COMMENTS - please limit to 3 minutes

There were no citizen comments.

4. DEPARTMENT REPORTS

- City Attorney Frank Randolph
- Police Chief Charlie Worley
- Public Works Director Dave Vorse
- City Engineer Tom Gower
- Clerk-Treasurer Carie Cuttonaro

5. COUNCIL AND AD HOC COMMITTEE REPORTS

- Mayor / Mayor Pro-Tempore / Councilmembers
- CRCDA Representative

6. PUBLIC HEARINGS

a. Purpose: To take testimony on the proposed budget for fiscal year ending December 31, 2023, including a proposed 5% increase in all water rates, 3% increase in all sewer rates, and 3% increase in all stormwater rates. First Public Hearing was held on November 14, 2022 during the Regular Council Meeting. (page 4)

Mayor Paul Helenberg closed the regular council meeting and opened the public hearing at 7:33 PM.

There being no public comment, Mayor Paul Helenberg closed the public hearing and reopened the regular council meeting at 7:34 PM.

7. CONSENT AGENDA

Councilmember Queen made a motion, seconded by Rose to approve the Consent Agenda as presented. Motion carried by roll call vote. Councilmembers Lee, Kessler, Queen, Simonsen, and Rose voted 'Aye'.

a. Approve the minutes of the October 19, 2022 Special Council Meeting - Budget Workshop. (page 5)

b. Approve the minutes of the October 24, 2022 Regular Council Meeting. (page 6-9)

c. Approve the minutes of the November 14, 2022 Regular Council Meeting. (page 10-14)

8. OLD BUSINESS

a. Ordinance No. 2022-12, an ordinance amending the budgetary appropriations for fiscal year ending December 31, 2022 for the City of Castle Rock, Washington to include the following funds: General (Police, Planning), Streets, Visitor Center, Local Criminal Justice, Regional Sewer, Stormwater, Stormwater Capital, Transportation Benefit District, on second reading. (page 15-16)

Councilmember Kessler made a motion, seconded by Queen to approve Ordinance No. 2022-12. Motion carried by roll call vote. Councilmembers Lee, Kessler, Queen, Simonsen, and Rose voted 'Aye'.

b. Ordinance No. 2022-13, an ordinance amending, City of Castle Rock, Municipal Code Chapter 13.16 Retail Water Sales, on second reading. (page 17)

Councilmember Queen made a motion, seconded by Rose to approve Ordinance No. 2022-13. Motion carried by roll call vote. Councilmembers Lee, Kessler, Queen, Simonsen, and Rose voted 'Aye'.

c. Resolution No. 2022-09, a resolution relating to setting rates and minimum charge for water and sewer services to City of Castle Rock customers, and amending Resolution No. 2021-09, on second reading. (page 18-20)

Councilmember Kessler made a motion, seconded by Lee to approve Resolution No. 2022-09. Motion carried by roll call vote. Councilmembers Lee, Kessler, Queen, Simonsen, and Rose voted 'Aye'.

d. Ordinance No. 2022-14, an ordinance amending, in part, City of Castle Rock, Washington, Municipal Ordinance No. 2021-14, Stormwater Management Services by amending charges for all

classifications, on second reading. (page 21-22)

Councilmember Lee made a motion, seconded by Queen to approve Ordinance No. 2022-14.

Motion carried by roll call vote. Councilmembers Lee, Kessler, Queen, Simonsen, and Rose voted 'Aye'.

e. Ordinance No. TBD-2022-01, an ordinance adopting the budget of the Castle Rock City Transportation Benefit District, Castle Rock, Washington for the fiscal year ending December 31, 2023, on second reading. (page 23-24)

Councilmember Lee made a motion, seconded by Rose to approve Ordinance No. TBD-2022-01.

Motion carried by roll call vote. Councilmembers Lee, Kessler, Queen, Simonsen, and Rose voted 'Aye'.

f. Ordinance No. 2022-15, an ordinance adopting the budget of the City of Castle Rock, Washington for the fiscal year ending December 31, 2023, on second reading. (page 25-27)

Councilmember Rose made a motion, seconded by Kessler to approve Ordinance No. 2022-15.

Motion carried by roll call vote. Councilmembers Lee, Kessler, Queen, Simonsen, and Rose voted 'Aye'.

9. NEW BUSINESS

a. Review and approval of the 2023 - 2028 Capital Facility Plan. (page 28-44)

Public Works Director David Vorse presented.

Councilmember Kessler made a motion, seconded by Rose to approve the 2023 - 2028 Capital Facility Plan. Motion carried by roll call vote. Councilmembers Lee, Kessler, Queen, Simonsen, and Rose voted 'Aye'.

b. Castle Rock Public Library Board of Trustees recommends an increase in fees for Non-Resident Library Members. Recommendation includes an increase in the amount of \$10.00 from \$25.00 to \$35.00 for a one-year membership and an increase in the amount of \$5.00 from \$15.00 to \$20.00 for a six-month membership. (page 45)

Mayor Paul Helenberg provided comment.

Public Works Director David Vorse provided comment.

Councilmember Lee Kessler provided comment.

Item tabled for further research.

c. Confirm appointment of District Court Judge Kevin G. Blondin in addition to current appointments of Judges M. Jamie Imboden, John A. Hays as part-time judges of the Castle Rock Municipal Court. (page 46-47)

Councilmember Kessler made a motion, seconded by Queen to confirm the appointment. Motion carried by roll call vote. Councilmembers Lee, Kessler, Queen, Simonsen, and Rose voted 'Aye'.

d. Special Event Permit #2022-0030; Castle Rock Community Development Alliance (CRCDA) - Festival of Lights; December 10, 2022 between 10:00 AM and 10:00 PM; insurance not yet received. Request for street closures include:

- Cowlitz St E and W from the railroad tracks to 3rd Ave SW
- Front Ave NW and SW from A St SW to the Pastime

- 100 Block of: 1st Ave SW, 2nd Ave SW, and 3rd Ave SW

(page 48-55)

Mayor Paul Helenberg provided comment.

Councilmember Lee Kessler provided comment.

Public Works Director David Vorse provided comment.

Clerk-Treasurer Carie Cuttonaro provided comment.

Councilmember Rose made a motion, seconded by Lee to approve. Motion carried by roll call vote. Councilmembers Lee, Kessler, Queen, Simonsen, and Rose voted 'Aye'.

e. *Added Item*

Request to form a committee to review the possibility of adding an additional police officer position mid-year 2023.

Committee members are:

Councilmember Lee Kessler

Mayor Paul Helenberg

Police Chief Charlie Worley

Clerk-Treasurer Carie Cuttonaro

10. OTHER BUSINESS

Mayor Paul Helenberg would like to know if there is an interest in naming the 'Boat Launch Road'.

Public Works Director David Vorse provided a comment.

Police Chief Charlie Worley provided comment.

Clerk-Treasurer Cuttonaro provided comment.

11. ADJOURNMENT

There being no further business, Mayor Helenberg adjourned the meeting at 8:04 PM.

Mayor Paul Helenberg

Clerk-Treasurer Carie Cuttonaro