

1. CALL TO ORDER

Regular Meeting Called to Order: Chairperson Sullivan called the regular meeting to order at 6:00pm.

a. Roll Call

Members Present: Chairperson Rick Sullivan, Vice-Chair Matt Rasmussen, Commissioners Richard Skreen (remote), and Ryane Olin.

Members Excused: Justice Wyonne.

Members Absent: Leah Medina.

Staff Present: Contracted Planners Rachel Granrath (remote) and Ryan Shea (remote); Secretary Karlene Akesson.

2. APPROVAL OF MINUTES

a. July 20, 2022 PC Minutes

Commissioner Ryane Olin motioned to approve the July 20, 2022 Planning Commission meeting minutes. Vice-Chair Rasmussen seconded the motion. By consensus, the minutes were approved.

3. PUBLIC HEARING

a. **Open Public Meeting:** Text Amendments to Castle Rock Municipal Code Title 5 and 17 - Short Term Rentals and Home Occupations

Public Hearing - Short Term Rentals - The Public Hearing for Short Term Rentals was opened at 6:04pm by Chairperson Sullivan.

Public Hearing - Home Occupations - The Public Hearing for Home Occupations was opened at 6:12pm by Chairperson Sullivan.

b. **Staff Report:** Short Term Rentals

Public Hearing - Short Term Rentals - Planner Ryan Shea presented the Staff Report proposing to amend Castle Rock Municipal Code (CRMC) Title 5 to create an ordinance regulating short-term rentals (STRs).

c. **Staff Report:** Home Occupations

Public Hearing - Home Occupations - Planner Ryan Shea presented the Staff Report proposing to amend Castle Rock Municipal Code (CRMC) Chapter 17.48.120-150 Home Occupations to streamline it, making it easier to implement and enforce.

d. **Public Testimony**

Public Hearing - Short Term Rentals - No members of the general public were present to offer public testimony.

Public Hearing - Home Occupations - No members of the general public were present to offer public testimony.

e. Close Public Hearing

Public Hearing - Short Term Rentals - At 6:11pm, Chairperson Sullivan closed the Public Hearing for Short Term Rentals.

Public Hearing - Home Occupations - At 6:17pm, Chairperson Sullivan closed the Public Hearing for Home Occupations.

4. DISCUSSION & RECOMMENDATIONS

a. Text Amendments to Castle Rock Municipal Code (CRMC) Titles 5 and 17 - Short Term Rentals (STR) and Home Occupations

Public Hearing - Short Term Rentals - The Commissioners shared their comments on the Short Term Rentals (STR) proposed ordinance. Commissioner Olin motioned to approve and recommend, as submitted, the proposed STR ordinance for Council review. Vice-Chair Rasmussen seconded the motion. By consensus, the approval and recommendation were approved.

Public Hearing - Home Occupations - The Commissioners shared their comments regarding the proposed amendments to the Castle Rock Municipal Code (CRMC) Title 17.48.120-150 Home Occupations. Commissioner Olin motioned to approve and recommend, as submitted, the proposed amendments to CRMC Title 17.48.120-150 Home Occupations for Council review. Vice-Chair Rasmussen seconded the motion. By consensus, the approval and recommendation were approved.

5. PUBLIC COMMENT

No members of the general public were present to offer public testimony.

6. OLD BUSINESS

There was no old business presented or discussed.

7. NEW BUSINESS

There was no new business presented or discussed.

8. ADJOURNMENT

Vice-Chair Rasmussen motioned to adjourn the regular meeting, Commissioner Olin seconded the motion. All were in favor.

At 6:19pm, Chairperson Sullivan adjourned the regular meeting.

Karlene Akesson, Secretary