



CASTLE ROCK CITY COUNCIL AGENDA

Regular Meeting: Monday, February 13, 2023
7:30 PM

Location
Castle Rock Senior Center
222 Second Ave SW
Castle Rock, WA 98611

AGENDA

To join this meeting from your computer, tablet or smartphone: <https://global.gotomeeting.com/join/201632365>

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1. CALL TO ORDER

- a. Pledge of Allegiance
- b. Roll Call
- c. Changes to Agenda

2. PROCLAMATIONS & PRESENTATIONS

- a. Mayor Paul Helenberg was presented a Recognition Award in appreciation for his service as the Cowlitz-Wahkiakum Council of Governments Chair in 2022.

3. CITIZEN COMMENTS - maximum 3 minutes

4. DEPARTMENT REPORTS

- City Attorney Frank Randolph
- Police Chief Charlie Worley
- Public Works Director Dave Vorse
 1. Open House Meetings for Flood Plan will be held at several locations, dates and times and will include the Department of Natural Resources located at 601 Bond Rd on Thursday, February 16 from 10:00 AM to 12:00 PM.
- City Engineer Tom Gower
- Clerk-Treasurer Carie Cuttonaro

5. COUNCIL AND AD HOC COMMITTEE REPORTS

- Mayor / Mayor Pro-Tempore / Councilmembers
- CRCDA Representative

6. PUBLIC HEARINGS

7. CONSENT AGENDA

- a. Approve the minutes of the January 23, 2023 Regular Council Meeting.
- b. Approve the January 2023 invoices as described in the Fund Transaction Summary Report in the amount of \$702,117.50.

8. OLD BUSINESS

a. Ordinance No. 2023-01, an ordinance of the City of Castle Rock relating to Home Occupations amending the City's Title 17 Zoning Code to add and amend sections to the 17.48 Supplementary Use Provisions Chapter. Amending the City's Home Occupation Ordinance Section 17.48.120 through Section 17.48.150 to include an applicability subsection, a prohibited home occupation uses subsection, adding an exempt subsection, to Chapter 17.48.120 Home Occupations; and subsection for criteria to Chapter 17.48.130 Home Occupations. This includes the removal of Section 17.48.140 Home Occupations in Accessory Buildings and removal of Section 17.48.150 Home Occupations - Fronting Residential Arterial Streets.

b. Ordinance 2023-02, an ordinance relating to Short Term Rentals amending the City's Title 5 Business Taxes, Licenses and Regulations to add Chapter 5.57 Short Term Rentals, to include Section 5.57.010 Purpose, 5.57.020 Definitions, 5.57.030 General Requirements, 5.57.040 Application Requirements, 5.57.050 Rental Type and Density Requirements, 5.57.060 Development Standards, 5.57.070 Term of the Annual Permit and License, 5.57.080 Violation and Repeat Offenses, 5.57.090 Denial of Application for a Short Term Rental, 5.57.100 Appeal, and 5.57.110 Severability.

9. NEW BUSINESS

a. Annual Spring Clean-Up Event; CRCDA requests City sponsorship to pay costs of printing forms and flyers not to exceed \$500 including tax.

b. Professional Services Agreement renewal with Shea, Carr & Jewell, Inc. (SCJ Alliance) to provide on-call planning services on a time and materials basis, with an automatic renewal up to five years.

c. Gibbs & Olson, Inc. Authorization No. 2023-001 for Exit 48 Sewer Force Main Extension, in the amount of \$73,300.

d. Gibbs & Olson, Inc. Authorization No. 2023-002 for Sanitary Sewer Inspection Prioritization in the amount of \$24,100.

e. Exit 48 Waterline Extension Project - Construction Contract Award

f. Request to increase the City's credit card umbrella limit from \$75,000 to \$100,000.

g. Ordinance No. 2023-03, an ordinance amending a section of Castle Rock Municipal Code Chapter 9.21 Parades, Athletic Events and Other Special Events, adding additional option for General Liability Insurance requirement.

h. Request to purchase a modular restroom for the North Trailhead in the amount of \$95,355, not including tax.

i. Resolution No. 2023-01, a resolution of the City Council of the City of Castle Rock, Washington adopting the 2022 - 2027 Cowlitz County Solid Waste Management Plan and Moderate Risk Hazardous Waste Management Plan.

10. OTHER BUSINESS

11. ADJOURNMENT

NEXT REGULAR COUNCIL MEETINGS:

1Q23

2Q23

3Q23

4Q23

January 09	April 10	July 10	October 09
January 23	April 24	July 24	October 23
February 13	May 08	August 14	November 13
February 27	May 22	August 28	November 27
March 13	June 12	September 11	December 11
March 27	June 26	September 25	Wednesday, December 27

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Title VI: The City of Castle Rock ensures compliance with Title VI of the Civil Rights Act of 1964 and American Disabilities Act of 1990 by prohibiting discrimination against any person on the basis of race, color, national origin, sex or disabilities in the provision of benefits and services from its federal assisted programs and activities. If you need special accommodations to participate in this meeting, please contact Carie Cuttonaro at 360.274.8181 by 9:00 a.m. three days prior to the meeting.

City Council may add and take action on other items not listed on this Agenda.