

1. CALL TO ORDER

Mayor Paul Helenberg called the regular meeting of the Castle Rock City Council to order at 7:30 PM.

a. Pledge of Allegiance

Mayor Helenberg led the Pledge of Allegiance.

b. Roll Call

Councilmembers present: Art Lee, Lee Kessler, Earl Queen, and Ellen Rose. Councilmember Paul Simonsen attended the meeting via telephone; however, he experienced technical difficulties and could hear, but could not participate.

Staff present: Police Chief Charlie Worley, City Attorney Frank Randolph, Public Works Director Dave Vorse, City Engineer Tom Gower, and Clerk-Treasurer Carie Cuttonaro.

c. Changes to Agenda

2. PROCLAMATIONS & PRESENTATIONS

a. Red Cross Month Proclamation (page 3)

The proclamation proclaiming March 2023 as Red Cross Month was read by Clerk-Treasurer Carie Cuttonaro and presented by Mayor Paul Helenberg. A representative of Red Cross gave a verbal presentation about the local Red Cross.

3. CITIZEN COMMENTS - maximum 3 minutes

4. DEPARTMENT REPORTS

- City Attorney Frank Randolph
- Police Chief Charlie Worley
- Public Works Director Dave Vorse
Public Works Director Dave Vorse gave a verbal report.
- City Engineer Tom Gower
City Engineer Tom Gower gave a verbal report.
- Clerk-Treasurer Carie Cuttonaro

5. COUNCIL AND AD HOC COMMITTEE REPORTS

- Mayor / Mayor Pro-Tempore / Councilmembers
Mayor Helenberg gave a verbal report.
- CRCDA Representative
Mayor Helenberg gave a verbal report.

Councilmember Ellen Rose provided comment.

6. PUBLIC HEARINGS

7. CONSENT AGENDA

Councilmember Queen made a motion, seconded by Rose to approve the Consent Agenda as presented. Motion carried by roll call vote. Councilmembers Lee, Kessler, Queen, and Rose voted 'Aye'.

- a. Approve the minutes of the February 13, 2023 Regular Council Meeting. (page 4-7)

8. OLD BUSINESS

- a. Review and approval of Police Collective Bargaining Unit Memorandum of Understanding regarding a change to the shift schedule. Trial period for this shift change expired 12/31/2022. This item was tabled 1/23/2023. (page 8)

Police Chief Charlie Worley provided comment.

Councilmember Kessler made a motion, seconded by Rose to approve the Memorandum of Understanding. Motion carried by roll call vote. Councilmembers Lee, Kessler, Queen, and Rose voted 'Aye'.

- b. Ordinance No. 2023-03, an ordinance amending a section of Castle Rock Municipal Code Chapter 9.21 Parades, Athletic Events and Other Special Events, adding additional option for General Liability Insurance requirement. This item was tabled 2/13/2023. (page 9-12)

Clerk-Treasurer Carie Cuttonaro provided comment.

A citizen, name and city unstated, provided comment.

Councilmember Kessler made a motion, seconded by Queen to approve Ordinance No. 2023-03. Motion carried by roll call vote. Councilmembers Lee, Kessler, Queen, and Rose voted 'Aye'. A second reading is required.

9. NEW BUSINESS

- a. New Job Description and corresponding Memorandum of Understanding for adding Police Corporal. (page 13-15)

Police Chief Charlie Worley presented.

Mayor Helenberg provided comment.

Councilmember Rose made a motion, seconded by Queen to approve the Corporal Job Description and Memorandum of Understanding. Motion carried by roll call vote. Councilmembers Lee, Kessler, Queen, and Rose voted 'Aye'.

- b. Request to approve out-of-state travel, as required by CRMC 2.96.010, for Renee Schuller to attend the Spillman Conference in Orlando, FL, April 10-13, 2023.

Police Chief Charlie Worley presented.

Mayor Helenberg provided comment.

Councilmember Rose made a motion, seconded by Queen to approve the out-of-state travel. Motion carried by roll call vote. Councilmembers Lee, Kessler, Queen, and Rose voted 'Aye'.

- c. Authorization No. 2019-003; Amendment No. 1 in the amount of \$64,500; this amendment modifies the original agreement for engineering services executed December 10, 2019 from \$55,000

to \$119,500 for the Replacement of Water & Sewer Pipelines across SR411 Bridge project. (page 16-18)

City Engineer Tom Gower provided comment.

Councilmember Kessler made a motion, seconded by Queen to approve Authorization No. 2019-003; Amendment No. 1. Motion carried by roll call vote. Councilmembers Lee, Kessler, Queen, and Rose voted 'Aye'.

d. Authorization No. 2021-003; Amendment No. 1 in the amount of \$235,000; this amendment modifies the original agreement for engineering services executed September 13, 2021 from \$251,000 to \$486,000 for the Exit 48 Water Main Extension project. (page 19-24)

City Engineer Tom Gower provided comment.

Councilmember Queen made a motion, seconded by Rose to approve Authorization No. 2021-003; Amendment No. 1. Motion carried by roll call vote. Councilmembers Lee, Kessler, Queen, and Rose voted 'Aye'.

e. Castle Rock Lions Club has advised the City of their intent to sell fireworks in 2023, per CRMC 5.32 (c). Completed permit application and insurance submitted. \$10.00 application fee is due. (page 25-31)

Mayor Helenberg provided comment.

Clerk-Treasurer Carie Cuttonaro provided comment.

Councilmember Queen made a motion, seconded by Rose to approve the Castle Rock Lions Club fireworks permit. Motion carried by roll call vote. Councilmembers Lee, Kessler, Queen, and Rose voted 'Aye'.

f. Gibbs & Olson, Inc. Authorization No. 2023-003 for Carpenter Road Water Pump Station and Powell Road Waterline Extension in the amount of \$197,750. (page 32-38)

City Engineer Tom Gower presented.

Mayor Helenberg provided comment.

Councilmember Rose made a motion, seconded by Queen to approve Gibbs & Olson, Inc. Authorization No. 2023-003. Motion carried by roll call vote. Councilmembers Lee, Kessler, Queen, and Rose voted 'Aye'.

10. OTHER BUSINESS

11. ADJOURNMENT

There being no further business, Mayor Helenberg adjourned the meeting at 8:04PM.

Mayor Paul Helenberg

Clerk-Treasurer Carie Cuttonaro