



CASTLE ROCK CITY COUNCIL AGENDA

Regular Meeting - AMENDED AGENDA: Monday, March 13, 2023
7:30 PM

Location
Castle Rock Senior Center
222 Second Ave SW
Castle Rock, WA 98611

AGENDA

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1. CALL TO ORDER

- a. Pledge of Allegiance
- b. Roll Call
- c. Changes to Agenda

2. PROCLAMATIONS & PRESENTATIONS

- a. Presentation promoting Police Officers Jeff Gann and Mike Berndt to Police Corporal.

3. CITIZEN COMMENTS - maximum 3 minutes

4. DEPARTMENT REPORTS

- City Attorney Frank Randolph
- Police Chief Charlie Worley
- Public Works Director Dave Vorse
- City Engineer Tom Gower
- Clerk-Treasurer Carie Cuttonaro

5. COUNCIL AND AD HOC COMMITTEE REPORTS

- Mayor / Mayor Pro-Tempore / Councilmembers
- CRCDA Representative

6. PUBLIC HEARINGS

7. CONSENT AGENDA

- a. Approve the minutes of the February 27, 2023 Regular Council Meeting. (page 3-5)
- b. Approve the February 2023 invoices as described in the Fund Transaction Summary Report in the amount of \$559,741.14. (page 6-7)

8. OLD BUSINESS

- a. Ordinance No. 2023-03, an ordinance amending a section of Castle Rock Municipal Code Chapter 9.21 Parades, Athletic Events and Other Special Events, adding additional option for General Liability Insurance requirement, on second reading. (page 8-11)

9. NEW BUSINESS

a. Ordinance No. 2023-04, an ordinance establishing a six-month moratorium on the acceptance of applications for development activities or other permit applications for nonconforming lots in residential zones and declaring an emergency. (page 12-16)

10. OTHER BUSINESS

11. ADJOURNMENT

NEXT REGULAR COUNCIL MEETINGS:

<u>1Q23</u>	<u>2Q23</u>	<u>3Q23</u>	<u>4Q23</u>
January 09	April 10	July 10	October 09
January 23	April 24	July 24	October 23
February 13	May 08	August 14	November 13
February 27	May 22	August 28	November 27
March 13	June 12	September 11	December 11
March 27	June 26	September 25	Wednesday, December 27

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Title VI: The City of Castle Rock ensures compliance with Title VI of the Civil Rights Act of 1964 and American Disabilities Act of 1990 by prohibiting discrimination against any person on the basis of race, color, national origin, sex or disabilities in the provision of benefits and services from its federal assisted programs and activities. If you need special accommodations to participate in this meeting, please contact Carie Cuttonaro at 360.274.8181 by 9:00 a.m. three days prior to the meeting.

City Council may add and take action on other items not listed on this Agenda.

1. CALL TO ORDER

Mayor Paul Helenberg called the regular meeting of the Castle Rock City Council to order at 7:30 PM.

a. Pledge of Allegiance

Mayor Helenberg led the Pledge of Allegiance.

b. Roll Call

Councilmembers present: Art Lee, Lee Kessler, Earl Queen, and Ellen Rose. Councilmember Paul Simonsen attended the meeting via telephone; however, he experienced technical difficulties and could hear, but could not participate.

Staff present: Police Chief Charlie Worley, City Attorney Frank Randolph, Public Works Director Dave Vorse, City Engineer Tom Gower, and Clerk-Treasurer Carie Cuttonaro.

c. Changes to Agenda

2. PROCLAMATIONS & PRESENTATIONS

a. Red Cross Month Proclamation (page 3)

The proclamation proclaiming March 2023 as Red Cross Month was read by Clerk-Treasurer Carie Cuttonaro and presented by Mayor Paul Helenberg. A representative of Red Cross gave a verbal presentation about the local Red Cross.

3. CITIZEN COMMENTS - maximum 3 minutes

4. DEPARTMENT REPORTS

- City Attorney Frank Randolph
- Police Chief Charlie Worley
- Public Works Director Dave Vorse
Public Works Director Dave Vorse gave a verbal report.
- City Engineer Tom Gower
City Engineer Tom Gower gave a verbal report.
- Clerk-Treasurer Carie Cuttonaro

5. COUNCIL AND AD HOC COMMITTEE REPORTS

- Mayor / Mayor Pro-Tempore / Councilmembers
Mayor Helenberg gave a verbal report.
- CRCDA Representative
Mayor Helenberg gave a verbal report.

Councilmember Ellen Rose provided comment.

6. PUBLIC HEARINGS

7. CONSENT AGENDA

Councilmember Queen made a motion, seconded by Rose to approve the Consent Agenda as presented. Motion carried by roll call vote. Councilmembers Lee, Kessler, Queen, and Rose voted 'Aye'.

- a. Approve the minutes of the February 13, 2023 Regular Council Meeting. (page 4-7)

8. OLD BUSINESS

- a. Review and approval of Police Collective Bargaining Unit Memorandum of Understanding regarding a change to the shift schedule. Trial period for this shift change expired 12/31/2022. This item was tabled 1/23/2023. (page 8)

Police Chief Charlie Worley provided comment.

Councilmember Kessler made a motion, seconded by Rose to approve the Memorandum of Understanding. Motion carried by roll call vote. Councilmembers Lee, Kessler, Queen, and Rose voted 'Aye'.

- b. Ordinance No. 2023-03, an ordinance amending a section of Castle Rock Municipal Code Chapter 9.21 Parades, Athletic Events and Other Special Events, adding additional option for General Liability Insurance requirement. This item was tabled 2/13/2023. (page 9-12)

Clerk-Treasurer Carie Cuttonaro provided comment.

A citizen, name and city unstated, provided comment.

Councilmember Kessler made a motion, seconded by Queen to approve Ordinance No. 2023-03. Motion carried by roll call vote. Councilmembers Lee, Kessler, Queen, and Rose voted 'Aye'. A second reading is required.

9. NEW BUSINESS

- a. New Job Description and corresponding Memorandum of Understanding for adding Police Corporal. (page 13-15)

Police Chief Charlie Worley presented.

Mayor Helenberg provided comment.

Councilmember Rose made a motion, seconded by Queen to approve the Corporal Job Description and Memorandum of Understanding. Motion carried by roll call vote. Councilmembers Lee, Kessler, Queen, and Rose voted 'Aye'.

- b. Request to approve out-of-state travel, as required by CRMC 2.96.010, for Renee Schuller to attend the Spillman Conference in Orlando, FL, April 10-13, 2023.

Police Chief Charlie Worley presented.

Mayor Helenberg provided comment.

Councilmember Rose made a motion, seconded by Queen to approve the out-of-state travel. Motion carried by roll call vote. Councilmembers Lee, Kessler, Queen, and Rose voted 'Aye'.

- c. Authorization No. 2019-003; Amendment No. 1 in the amount of \$64,500; this amendment modifies the original agreement for engineering services executed December 10, 2019 from \$55,000

to \$119,500 for the Replacement of Water & Sewer Pipelines across SR411 Bridge project. (page 16-18)

City Engineer Tom Gower provided comment.

Councilmember Kessler made a motion, seconded by Queen to approve Authorization No. 2019-003; Amendment No. 1. Motion carried by roll call vote. Councilmembers Lee, Kessler, Queen, and Rose voted 'Aye'.

d. Authorization No. 2021-003; Amendment No. 1 in the amount of \$235,000; this amendment modifies the original agreement for engineering services executed September 13, 2021 from \$251,000 to \$486,000 for the Exit 48 Water Main Extension project. (page 19-24)

City Engineer Tom Gower provided comment.

Councilmember Queen made a motion, seconded by Rose to approve Authorization No. 2021-003; Amendment No. 1. Motion carried by roll call vote. Councilmembers Lee, Kessler, Queen, and Rose voted 'Aye'.

e. Castle Rock Lions Club has advised the City of their intent to sell fireworks in 2023, per CRMC 5.32 (c). Completed permit application and insurance submitted. \$10.00 application fee is due. (page 25-31)

Mayor Helenberg provided comment.

Clerk-Treasurer Carie Cuttonaro provided comment.

Councilmember Queen made a motion, seconded by Rose to approve the Castle Rock Lions Club fireworks permit. Motion carried by roll call vote. Councilmembers Lee, Kessler, Queen, and Rose voted 'Aye'.

f. Gibbs & Olson, Inc. Authorization No. 2023-003 for Carpenter Road Water Pump Station and Powell Road Waterline Extension in the amount of \$197,750. (page 32-38)

City Engineer Tom Gower presented.

Mayor Helenberg provided comment.

Councilmember Rose made a motion, seconded by Queen to approve Gibbs & Olson, Inc. Authorization No. 2023-003. Motion carried by roll call vote. Councilmembers Lee, Kessler, Queen, and Rose voted 'Aye'.

10. OTHER BUSINESS

11. ADJOURNMENT

There being no further business, Mayor Helenberg adjourned the meeting at 8:04PM.

Mayor Paul Helenberg

Clerk-Treasurer Carie Cuttonaro

As of this date, 3/13/2023, the Council by a majority vote, does approve payment of the vouchers included in the Fund Transaction Summary Report, and further described as:

General Expenditures

<u>Transaction Type</u>	<u>Description</u>	<u>Amount</u>	<u>Payment Date</u>
Adjustment/EFT	EFT#972-2/2023	133.35	2/3/2023
Adjustment/EFT	EFT#977-2/2023	221,355.00	2/10/2023
Adjustment/EFT	EFT#978-2/2023	1,455.00	2/10/2023
Adjustment/EFT	EFT#981-2/2023	6,131.77	2/25/2023
Claims	Check 54061 - 54063	481.13	2/15/2023
Voided Check - CK#53438 - Issued 6/2022 lost in mail		(3,545.99)	2/23/2023
Claims	Check 54064 - 54068	6,196.87	2/23/2023
Claims	Check 54069	860.90	2/28/2023
Claims	Check 54070 - 54154	177,445.27	2/28/2023
		<u>410,513.30</u>	

Payroll Expenditures

<u>Transaction Type</u>	<u>Description</u>	<u>Amount</u>	<u>Payment Date</u>
Mid-Month Draw	Nacha # 895206	21,550.00	2/15/2023
Mid-Month Draw	Taxes	5,480.00	2/15/2023
EOM Payroll	Nacha # 905829	67,258.37	2/28/2023
EOM Payroll	Checks 26387 - 26398	57,826.17	2/28/2023
EOM Payroll	Taxes	27,422.34	2/28/2023
Uniform Allowance	Checks	-	
Uniform Allowance	Taxes	-	
Accrued - Quarterly Payroll Tax		5,569.96	
		<u>185,106.84</u>	

TBD Expenditures

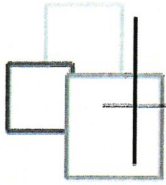
<u>Transaction Type</u>	<u>Description</u>	<u>Amount</u>	<u>Payment Date</u>
Adjustment/EFT	EFT#979-2/2023	3,821.00	2/10/2023
Adjustment/EFT	EFT#980-2/2023	300.00	2/10/2023
Claims	Check	-	
Claims	Check	-	
		<u>4,121.00</u>	

	<u>Amount</u>	<u>Payment Date</u>
Grand Total Expenditures	599,741.14	2/1/2023 - 2/28/2023
Fund Transaction Summary Report	<u>599,741.14</u>	
Balance Check (s/b -0-)	-	

Lee Kessler, Audit Committee Member

Art Lee, Audit Committee Member

Ellen Rose, Audit Committee Member



Fund Transaction Summary

Transaction Type: Invoice

Fiscal: 2023 - Feb - Mar - City Council

System Types: Cash Management, Financials, Payroll, Resources, UB2, Utility Billing

Fund Number	Description	Amount
010	General Fund	\$232,686.25
100	Street Fund	\$14,511.78
115	Building Code Account Fund	\$5,148.42
120	Visitor Center Fund	\$1,253.35
130	Library Fund	\$5,481.93
145	Local Criminal Justice Fund	\$10,639.42
170	DOT Spoil Site Fund	\$14,291.25
185	Police Vehicle Replacement Fund	\$4,543.01
400	Water/Sewer Operating Fund	\$191,467.91
410	Regional Water System Fund	\$63,388.31
420	Stormwater Management Fund	\$17,649.11
430	Regional Water Capital Improvement	\$9,418.69
435	Muni Water Capital Improvement	\$18,852.22
470	Muni Sewer Capital Imprv Reserve	\$513.66
475	Boat Launch Facility Fund	\$5,371.40
632	Transportation Benefit District Fund	\$4,121.00
634	State Custodial Pass-Thru Fund	\$403.43
	Count: 17	\$599,741.14

ORDINANCE NO. 2023-03 - draft

AN ORDINANCE AMENDING A SECTION OF CASTLE ROCK MUNICIPAL CODE CHAPTER 9.21
PARADES, ATHLETIC EVENTS AND OTHER SPECIAL EVENTS, ADDING ADDITIONAL OPTION FOR
GENERAL LIABILITY INSURANCE REQUIREMENT.

WHEREAS, the City Council finds that festivals and events provide an opportunity for increased tourism, which in turn stimulates the local economy; and

WHEREAS, the City Council has made it a priority to “create a ‘sustainable’ positive Castle Rock image” and to promote special events that further this priority; and

WHEREAS, special events increase the demand for City services, and such increased demand needs to be considered when planning special events; and

WHEREAS, in establishing standards and requirements for special events it is imperative to ensure the health and safety of our citizens and those visitors that come to enjoy such activities; and

WHEREAS, Washington Cities Insurance Authority recommends a minimum of two million (\$2,000,000) per occurrence and two million (\$2,000,000) aggregate to provide sufficient coverage.

WHEREAS, Association of Washington Cities Risk Management Service Agency also recommends adding an option in the amount of one million (\$1,000,000) per occurrence and five million (\$5,000,000) aggregate, adding that both options will provide sufficient coverage.

NOW, THEREFORE BE IT RESOLVED that the City Council of the City of Castle Rock do ordain amendments to Castle Rock Municipal Code (in part) for section 9.21.080 as follows;

9.21.080 Insurance.

~~(1) The following insurance shall be required in connection with the issuance of a permit for a special event not protected under the First and Fourteenth Amendments of the United States Constitution, unless otherwise waived by the Mayor or his/her designee: \$2,000,000.00 commercial general liability insurance per occurrence combined single limits, \$2,000,000.00 aggregate unless waived by the City.~~

~~(1) One of the following options for insurance coverage shall be required in connection with the issuance of a permit for a special event not protected under the First and Fourteenth Amendments of the United States Constitution, unless otherwise waived by the Mayor or his/her designee:~~

~~Option A: \$2,000,000.00 commercial general liability insurance per occurrence combined single limits, \$2,000,000.00 aggregate unless waived by the City.~~

~~Option B: \$1,000,000.00 commercial general liability insurance per occurrence combined single limits, \$5,000,000.00 aggregate unless waived by the City.~~

(2) The Public Works Director or Clerk-Treasurer is authorized and directed to require written proof of such insurance prior to permit issuance. The insurance policy shall be written on an occurrence basis, shall name the City of Castle Rock as an additional insured, shall be written for a period not less than twenty-four (24) hours prior to the event and extending for a period of not less than twenty-four (24) hours following the completion of the event, and shall contain a provision prohibiting cancellation of the policy, except upon thirty (30) days prior written notice to the City.

Section 2. This ordinance shall be effective five days after publication.

ADOPTED by the City Council and signed by the Mayor on this _____ day of _____, 2023.

Mayor Paul Helenberg

ATTEST:

APPROVED AS TO FORM:

Carie Cuttonaro, Clerk-Treasurer

Frank Randolph, City Attorney

Date of Publication: _____

ORDINANCE NO. 2023-03

AN ORDINANCE AMENDING A SECTION OF CASTLE ROCK MUNICIPAL CODE CHAPTER 9.21
PARADES, ATHLETIC EVENTS AND OTHER SPECIAL EVENTS, ADDING ADDITIONAL OPTION FOR
GENERAL LIABILITY INSURANCE REQUIREMENT.

WHEREAS, the City Council finds that festivals and events provide an opportunity for increased tourism, which in turn stimulates the local economy; and

WHEREAS, the City Council has made it a priority to “create a ‘sustainable’ positive Castle Rock image” and to promote special events that further this priority; and

WHEREAS, special events increase the demand for City services, and such increased demand needs to be considered when planning special events; and

WHEREAS, in establishing standards and requirements for special events it is imperative to ensure the health and safety of our citizens and those visitors that come to enjoy such activities; and

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9.21.080 Insurance.

(1) One of the following options for insurance coverage shall be required in connection with the issuance of a permit for a special event not protected under the First and Fourteenth Amendments of the United States Constitution, unless otherwise waived by the Mayor or his/her designee:

Option A: \$2,000,000.00 commercial general liability insurance per occurrence combined single limits, \$2,000,000.00 aggregate unless waived by the City.

Option B: \$1,000,000.00 commercial general liability insurance per occurrence combined single limits, \$5,000,000.00 aggregate unless waived by the City.

(2) The Public Works Director or Clerk-Treasurer is authorized and directed to require written proof of such insurance prior to permit issuance. The insurance policy shall be written on an occurrence basis, shall name the City of Castle Rock as an additional insured, shall be written for a period not less than twenty-four (24) hours prior to the event and extending for a period of not less than twenty-four (24) hours following the completion of the event, and shall contain a provision prohibiting cancellation of the policy, except upon thirty (30) days prior written notice to the City.

Section 2. This ordinance shall be effective five days after publication.

ADOPTED by the City Council and signed by the Mayor on this _____ day of _____,
2023.

Mayor Paul Helenberg

ATTEST:

APPROVED AS TO FORM:

Carie Cuttonaro, Clerk-Treasurer

Frank Randolph, City Attorney

Date of Publication: _____



Proposed Moratorium regarding Nonconforming Lots in Castle Rock

To Castle Rock City Council

From: Rachel Granrath & Aaron Qualls – SCJ Alliance, City of Castle Rock Contract Planners

Date: March 13, 2023

Subject: Castle Rock Moratorium for Nonconforming Lots

Overview

The City of Castle Rock is seeking to review the municipal code as it relates to the development of non-conforming lots in both the R-1 and R-2 zones. The city has seen an increase in development submittals as it relates to nonconforming legal lots of record, which were platted prior to the current zoning and development codes, but do not meet current lot standards, dimensions and area requirements. Nonconforming lots are defined in the Castle Rock Municipal Code (CRMC), referenced below:

17.16.492 Nonconforming lot.

“Nonconforming lot” means a lot existing at the effective date of the ordinance codified in this chapter (and not created for the purposes of evading the restrictions of this chapter) that does not meet the minimum area requirement of the district in which the lot is located. [Ord. 2018-02 § 2 (Exh. A), 2018].

There are numerous lots within the city that are roughly 25 feet by 90 feet long. The intent of this moratorium is to pause development on the nonconforming lots while the city can review development approach, while non prohibiting use and development of legally established lots.

Moratorium Process

Ordinance 2023-04 establishes an immediate emergency moratorium, which will pause any development on nonconforming lots smaller than the R-1 and R-2 Zoning district dimensional standards. If the City chooses to pass this moratorium, staff will establish a schedule to evaluate, review and propose code changes within a 6 month period.

If council wishes to pass the moratorium, Council is required to host a public hearing within 60 days of March 13, 2023.

Staff Recommendation

Based on concerns from staff, development pressures, and the current development and zoning code framework, it is recommended that Council pass the Ordinance initiating this moratorium to study and propose code amendments to best address nonconforming lot development.

Proposed Council Motion

I move to approve Ordinance XX, establishing a six-month moratorium on the acceptance of applications for development activities or other permit applications for nonconforming lots in residential zones. .

Exhibit A: Ordinance No. 2023-04

ORDINANCE NO. 2023-04

AN ORDINANCE ESTABLISHING A SIX-MONTH MORATORIUM ON THE ACCEPTANCE OF APPLICATIONS FOR DEVELOPMENT ACTIVITIES OR OTHER PERMIT APPLICATIONS FOR NONCONFORMING LOTS IN RESIDENTIAL ZONES AND DECLARING AN EMERGENCY.

WHEREAS, on March 13, 2023 the Council of the City of Castle Rock met and considered the adoption of Ordinance No. 2023-04, so as to adopt preliminary findings of fact, declare an emergency, and adopt an immediate City-wide moratorium for six (6) months on the acceptance and issuance of any licenses, permits, or approvals of applications for development activities on nonconforming lots in the residential zones; and

WHEREAS, the Castle Rock Municipal Code ("Code") sets certain minimum dimensional and setback standards for development on residential lots within the City's two residential zones: R-1 and R-2; and

WHEREAS, the Code states that for the R-1 zone, a single-family dwelling requires a minimum lot size of 6,000 square feet that is also at least 60 feet wide; and

WHEREAS, the Code states that for the R-2 zone, lots must be a minimum of 60 feet wide, and then requires a minimum lot size of 3,750 square feet for attached single-family dwellings (i.e. townhomes), and 6,000 square feet for standalone single-family dwellings; and

WHEREAS, the Code also sets minimum yard requirements for both Residential zones that include a 15 feet front yard setback, 20 feet for garages, 20 feet for rear yards (with some exceptions), and side yard setbacks of 5 feet for mid-block lots or 15 feet for the secondary street side of a corner lot; and

WHEREAS, in both the R-1 and R-2 zones, the Code provides that these minimum site dimensions shall not prohibit the erection of one single-family dwelling upon any lot of record; and

WHEREAS, there exists within the City numerous legal nonconforming lots, many of which are roughly 25 feet wide and 90 feet long, but includes many others of various size and proportions that do not meet the minimum standards in the Code; and

WHEREAS, the literal application of the minimum lot sizes, widths, and setbacks make development impossible without explicit exemption from these standards, usually sought via the Variance process; and

WHEREAS, there is no guidance in the Code on how or what standards should apply to legal nonconforming lots in the Residential zones. This lack of clear criteria is causing confusion and uncertainty for applicants, City staff, and the public at large. Applicants and the City are forced to bear the time and expense of the Variance process, amongst other hurdles, that impede the timely and cost-effective development of these parcels in a way that meets established City standards and won't prove injurious to neighbors or the public at large; and

WHEREAS, the City desires to strike a reasonable balance between a property owner's ability to construct a single-family residence on any legal lot of record within the residential zones, along with the City's imperative to protect adjacent property owners and the public at large from development that doesn't meet established standards; and

WHEREAS, the Council of the City of Castle Rock also requires time to review regulations and policies related to these types of applications to ensure that the visions and goals of the City's Comprehensive Plan are being met; and

WHEREAS, a moratorium will allow time for the Council of the City of Castle Rock to gather information, perform an analysis, engage the community, and to adopt development regulations addressing nonconforming lots within the City in a way that is consistent with the City's Comprehensive Plan, the City's development regulations, and generally to ensure consistency and conformity with the community; and

WHEREAS, the Council of the City of Castle Rock is instituting this moratorium in the interest of the public health, safety, and welfare of the community; and

WHEREAS, the Council of the City of Castle Rock will hold a public hearing on this ordinance and moratorium within sixty (60) days of the adoption of this ordinance; and

WHEREAS, the Council of the City of Castle Rock will direct staff to research, draft, and prepare proposed amendments to the City's zoning ordinance regarding standards that should apply to residential development on legal nonconforming lots.

NOW, THEREFORE BE IT RESOLVED that the City Council of the City of Castle Rock do ordain as follows;

SECTION 1. Findings of Fact. The City Council hereby adopts the above "WHEREAS" recitals as findings of fact to support the adoption of this Ordinance, as required by RCW 36.70A.390 and RCW 35.63.200.

SECTION 2. Purpose. The purpose of this moratorium is to allow the City adequate time to draft new regulations that will adequately address the unique characteristics of legal nonconforming lots in residential zones.

SECTION 3. Moratorium. The City Council hereby imposes a six (6) month moratorium on the filing, acceptance, and approval of all applications for development activities on nonconforming lots in the residential zones. All such applications shall be rejected and returned to the applicant.

SECTION 4. Declaration of Emergency. The Council of the City of Castle Rock hereby declares that an emergency exists necessitating that this Ordinance take effect immediately. This Ordinance must be imposed as an emergency measure to prevent development that could result in the inappropriate development of nonconforming lots in a way that would be injurious to the public health, safety, and welfare of the community. Immediate effect is necessary to prevent the submission of applications to the City that could vest rights for an indefinite period of time.

SECTION 5. Effective Date. This Ordinance shall take effect and be in full force and effect immediately upon its passage.

SECTION 6. Effective Period. The moratorium established by this Ordinance shall continue for a six-month period ending no later than midnight on September 13, 2023.

SECTION 7. Public Hearing Required. As required by RCW 36.70A.390, within 60 days of passage of this Ordinance, the Council of the City of Castle Rock shall hold a public hearing on this moratorium.

SECTION 8. Work Plan. During the moratorium period, City staff will study the issues concerning the development of nonconforming lots in the residential zones. Staff will prepare a draft ordinance with appropriate revisions to the City's land use regulations, and other documents deemed necessary for revision, and will conduct a public review process for these proposed amendments.

SECTION 9. Definitions. Any term used in this Ordinance is intended to be defined and used according to their normal everyday use. Defined terms shall be given the definition as found in the Castle Rock Municipal Code, or as it may be defined in the Revised Code of Washington.

SECTION 10. Severability. if any section, sentence, clause, or phrase of this Ordinance should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity or constitutionality of any other section, sentence, clause, or phrase of this Ordinance.

ADOPTED by the City Council and signed by the Mayor at a regular meeting thereof on the _____ day of _____, 2023.

Mayor Paul Helenberg

ATTEST:

APPROVED AS TO FORM:

Carie Cuttonaro, Clerk-Treasurer

Frank Randolph, City Attorney