



CASTLE ROCK CITY COUNCIL AGENDA

Regular Meeting: Monday, March 27, 2023
7:30 PM

Location
Castle Rock Senior Center
222 Second Ave SW
Castle Rock, WA 98611

AGENDA

To join this meeting from your computer, tablet or smartphone: <https://global.gotomeeting.com/join/201632365>

To join this meeting using your phone: [+1 \(646\) 749-3112](tel:+16467493112) Access Code: 201-632-365 (Press *6 to speak)

New to GoToMeeting? Get the app now and be ready: <https://global.gotomeeting.com/install/201632365>

1. CALL TO ORDER

- a. Pledge of Allegiance
- b. Roll Call
- c. Changes to Agenda

2. PROCLAMATIONS & PRESENTATIONS

- a. Fair Housing Month (page 3)
- b. Humane Society of Cowlitz County Director Darren Ullmann

3. CITIZEN COMMENTS - maximum 3 minutes

4. DEPARTMENT REPORTS

- City Attorney Frank Randolph
 - Police Chief Charlie Worley
 - Public Works Director Dave Vorse
 - City Engineer Tom Gower
 - Clerk-Treasurer Carie Cuttonaro
1. Expenditure, Revenue, Cash & Investments Reports (page 4-8)

5. COUNCIL AND AD HOC COMMITTEE REPORTS

- Mayor / Mayor Pro-Tempore / Councilmembers
- CRCDA Representative

6. PUBLIC HEARINGS

7. CONSENT AGENDA

- a. Approve the minutes of the March 13, 2023 Regular Council Meeting. (page 9-10)

8. OLD BUSINESS

- a. Agreement with Humane Society of Cowlitz County for Animal Control Services. Cost for services in 2023 is \$15,602.37 plus additional fees for court-ordered impoundments. This is an increase of \$1,418.40 or 10% over 2022. This item was tabled November 14, 2022. (page 11-18)

9. NEW BUSINESS

- a. Castle Rock Eagles #556 has advised the City of their intent to sell fireworks in 2023, per CRMC 5.32 (c). Completed permit application, insurance, and fee submitted. (page 19-24)
- b. Castle Rock Boy Scout Troop #313 has advised the City of their intent to sell fireworks in 2023, per CRMC 5.32 (c). Permit application, insurance, and fee submitted. Landowner permission has not been received. (page 25-28)

10. OTHER BUSINESS

11. ADJOURNMENT

NEXT REGULAR COUNCIL MEETINGS:

<u>1Q23</u>	<u>2Q23</u>	<u>3Q23</u>	<u>4Q23</u>
January 09	April 10	July 10	October 09
January 23	April 24	July 24	October 23
February 13	May 08	August 14	November 13
February 27	May 22	August 28	November 27
March 13	June 12	September 11	December 11
March 27	June 26	September 25	Wednesday, December 27

Non-Discrimination Statement: This institution is an equal opportunity provider and employer. If you wish to file a Civil Rights program complaint of discrimination, complete the USDA Program Discrimination Complaint Form, found online at https://www.ascr.usda.gov/sites/default/files/Complain_combined_6_8_12_508_0.pdf or at any USDA office, or call 866.632.9992 to request the form. You may also write a letter containing all of the information requested in the form. Send your completed complaint form or letter by mail to USDA, Office of the Assistant Secretary for Civil Rights, 1400 Independence Ave, SW, Stop 9410, Washington, DC 20250-9410 or email to program.intake@usda.gov or by fax (202) 690-7442.

Title VI: The City of Castle Rock ensures compliance with Title VI of the Civil Rights Act of 1964 and American Disabilities Act of 1990 by prohibiting discrimination against any person on the basis of race, color, national origin, sex or disabilities in the provision of benefits and services from its federal assisted programs and activities. If you need special accommodations to participate in this meeting, please contact Carie Cuttonaro at 360.274.8181 by 9:00 a.m. three days prior to the meeting.

City Council may add and take action on other items not listed on this Agenda.

Proclamation

FOR
FAIR HOUSING MONTH
April 2023

WHEREAS, on April 11, 1968 the Fair Housing Act was enacted into law, recognizing that no American should have their right to purchase or rent shelter of choice abridged because of race, color, religion, sex, handicap, familial status, national origin, sexual orientation, or gender identity; and

WHEREAS, The City of Castle Rock is committed to the mission and intent of Congress to provide fair and equal housing opportunities for all; and

WHEREAS, equality of opportunity for all is a fundamental policy of this nation and our state and our community; and

WHEREAS, the location that people live has a direct impact on the quality of their health, education, and access to economic opportunities; and

WHEREAS, discriminatory housing practices create racial and economic segregation in communities that can lead to disparate outcomes in overall quality of life; and

WHEREAS, The City of Castle Rock believes that access to fair housing laws have made our communities stronger and more vibrant in Washington State; and

WHEREAS, we are committed to programs that will help educate the public about the right to equal housing in the State of Washington; and

WHEREAS, we are committed to promoting housing choices and fostering inclusive communities free from housing discrimination.

THEREFORE, BE IT RESOLVED, as Mayor of the City of Castle Rock, I hereby proclaim the month of April 2023 as Fair Housing Month and thank the many people in or community who aspire to open the doors of opportunity of housing to all people free from any discrimination.

Signed on this 27th day of March, 2023,

Paul Helenberg, Mayor, City of Castle Rock

2023 Revenue

<u>Fund</u>	<u>#</u>	<u>January</u>	<u>February</u>	<u>Total</u>	<u>Budget</u>	<u>Remaining</u>	<u>% Received</u>
General	010	152,036.78	110,779.02	262,815.80	2,043,364.00	1,780,548.20	12.86%
Streets	100	77,403.14	3,374.12	80,777.26	175,950.00	95,172.74	45.91%
Building Code	115	6,923.98	5,243.18	12,167.16	50,000.00	37,832.84	24.33%
Visitor Center	120	504.30	1,889.90	2,394.20	16,075.00	13,680.80	14.89%
Library	130	1,598.47	880.89	2,479.36	16,200.00	13,720.64	15.30%
Criminal Justice	140	4,592.35	89.07	4,681.42	3,200.00	(1,481.42)	146.29%
Local Criminal Justice	145	4,938.71	5,927.83	10,866.54	45,000.00	34,133.46	24.15%
Accumulative Reserve	150	56.13	49.48	105.61	-	(105.61)	0.00%
CDBG Grant/Home Rehab Proj	160	561.33	504.74	1,066.07	-	(1,066.07)	0.00%
DOT Spoils Site	170	33,563.59	10,688.75	44,252.34	346,500.00	302,247.66	12.77%
Public Works Vehicle Replacement	180	30,157.17	2.48	30,159.65	30,000.00	(159.65)	100.53%
Police Vehicle Replacement	185	60,022.45	47.01	60,069.46	60,000.00	(69.46)	100.12%
Drug Enforcement	190	7.49	7.42	14.91	200.00	185.09	7.46%
Low Income Housing	195	160.91	3,153.40	3,314.31	3,000.00	(314.31)	110.48%
Swimming Pool Construction	300	411.64	376.08	787.72	10,160.00	9,372.28	7.75%
REET Capital Fund	310	4,705.75	1,531.90	6,237.65	45,000.00	38,762.35	13.86%
Street Construction	320	2,989.24	-	2,989.24	407,000.00	404,010.76	0.73%
Water/Sewer Operating	400	140,025.74	157,404.97	297,430.71	1,948,949.00	1,651,518.29	15.26%
Regional Water System	410	49,863.26	75,921.22	125,784.48	611,066.00	485,281.52	20.58%
Stormwater Management	420	11,430.26	12,162.98	23,593.24	141,831.00	118,237.76	16.63%
Stormwater Capital	425	41.16	49.48	90.64	-	(90.64)	0.00%
Regional Water Capital	430	10,190.86	212.78	10,403.64	15,000.00	4,596.36	69.36%
Muni Water Capital Improvement	435	1,161,013.18	5,522.43	1,166,535.61	3,175,000.00	2,008,464.39	36.74%
Water Bond Reserve	440	6,907.39	512.16	7,419.55	6,376.00	(1,043.55)	116.37%
Sewer Bond Reserve	450	18,671.77	791.75	19,463.52	17,841.00	(1,622.52)	109.09%
Sewer Loan Reserve Fund	460	1,697.65	49.48	1,747.13	1,649.00	(98.13)	105.95%
Short Lived Asset Reserve Fund	463	3,452.75	116.29	3,569.04	3,333.00	(236.04)	107.08%
Emerg Repair/Replace Res Fund	465	-	-	-	-	-	0.00%
Muni Sewer Cap Impr Reserve	470	684.82	633.40	1,318.22	2,500.00	1,181.78	52.73%
Boat Launch Facility	475	878.53	751.39	1,629.92	1,033,800.00	1,032,170.08	0.16%
Utility Deposit	631	682.08	345.57	1,027.65	10,000.00	8,972.35	10.28%
Transportation Benefit District	632	10,923.87	13,769.89	24,693.76	150,095.00	125,401.24	16.45%
TBD Capital Project	633	-	-	-	-	-	0.00%
State Custodial Pass-Through Fund	634	778.20	406.68	1,184.88	24,510.00	23,325.12	4.83%
Totals		1,797,874.95	413,195.74	2,211,070.69	10,393,599.00	8,182,528.31	21.27%
Balance Check		1,797,874.95	413,195.74	2,211,070.69	10,393,599.00	8,182,528.31	
s/b -0-		-	-	-	-	-	

2023 Expenditures

<u>Fund</u>	<u>Sub</u>	<u>#</u>	<u>January</u>	<u>February</u>	<u>Total</u>	<u>Budget</u>	<u>Remaining</u>	<u>% Expended</u>
General	Legislative	010 0 010	6,802.29	10,316.35	17,118.64	87,946.00	70,827.36	19.46%
	Municipal	010 0 020	4,538.88	7,923.80	12,462.68	84,242.00	71,779.32	14.79%
	Financial	010 0 030	12,794.54	17,278.52	30,073.06	218,426.00	188,352.94	13.77%
	Law Enforcement	010 0 040	103,335.70	162,196.49	265,532.19	1,255,909.00	990,376.81	21.14%
	Parks	010 0 060	185.35	3,627.65	3,813.00	13,860.00	10,047.00	27.51%
	Building/Planning	010 0 070	7,692.82	6,478.28	14,171.10	128,848.00	114,676.90	11.00%
	Non-Departmental	010 0 099	161,092.96	21,511.16	182,604.12	523,108.00	340,503.88	34.91%
General Total		010	296,442.54	229,332.25	525,774.79	2,312,339.00	1,786,564.21	22.74%
Streets		100	14,868.92	14,356.79	29,225.71	199,629.00	170,403.29	14.64%
Building Code		115	3,257.22	5,123.58	8,380.80	51,129.00	42,748.20	16.39%
Visitor Center		120	1,654.71	1,374.30	3,029.01	19,529.00	16,499.99	15.51%
Library		130	716.84	5,481.93	6,198.77	35,566.00	29,367.23	17.43%
Criminal Justice		140	142.50	-	142.50	1,667.00	1,524.50	8.55%
Local Criminal Justice		145	505.43	10,639.42	11,144.85	39,728.00	28,583.15	28.05%
Accumulative Reserve		150	-	-	-	-	-	0.00%
CDBG Grant/Home Rehab Proj		160	-	-	-	1,000.00	1,000.00	0.00%
DOT Spoils Site		170	8,493.24	14,291.25	22,784.49	374,215.00	351,430.51	6.09%
Public Works Vehicle Replacement		180	88,885.52	-	88,885.52	89,000.00	114.48	99.87%
Police Vehicle Replacement		185	50,487.65	4,543.01	55,030.66	70,000.00	14,969.34	78.62%
Drug Enforcement		190	-	-	-	-	-	0.00%
Low Income Housing		195	-	-	-	-	-	0.00%
Swimming Pool Construction		300	-	-	-	-	-	0.00%
REET Construction		310	-	-	-	144,800.00	144,800.00	0.00%
Street Construction		320	36.30	-	36.30	407,000.00	406,963.70	0.01%
Water/Sewer Operating		400	173,951.20	190,300.09	364,251.29	2,006,873.00	1,642,621.71	18.15%
Regional Water System		410	59,580.23	62,951.32	122,531.55	611,066.00	488,534.45	20.05%
Stormwater Management		420	15,631.82	17,556.15	33,187.97	144,057.00	110,869.03	23.04%
Stormwater Capital		425	-	-	-	25,000.00	25,000.00	0.00%
Regional Water Capital		430	18.38	9,418.69	9,437.07	16,225.00	6,787.93	58.16%
Muni Water Capital Improvement		435	201,937.99	18,852.22	220,790.21	4,422,700.00	4,201,909.79	4.99%
Water Bond Reserve		440	-	-	-	-	-	0.00%
Sewer Bond Reserve		450	-	-	-	-	-	0.00%
Sewer Loan Reserve Fund		460	-	-	-	-	-	0.00%
Short Lived Asset Reserve Fund		463	-	-	-	-	-	0.00%
Emerg Repair/Replace Res Fund		465	-	-	-	-	-	0.00%
Muni Sewer Cap Impr Reserve		470	149.68	513.66	663.34	201,100.00	200,436.66	0.33%
Boat Launch Facility		475	1,570.04	5,371.40	6,941.44	1,030,479.00	1,023,537.56	0.67%
Utility Deposit		631	488.61	80.00	568.61	10,000.00	9,431.39	5.69%
Transportation Benefit District		632	-	4,121.00	4,121.00	207,700.00	203,579.00	1.98%
TBD Capital Project		633	-	-	-	-	-	0.00%
State Custodial Pass-Thru Fund		634	802.70	403.43	1,206.13	24,510.00	23,303.87	4.92%
		Totals	919,621.52	594,710.49	1,514,332.01	12,445,312.00	10,930,979.99	12.17%
Balance Check			919,621.52	594,710.49	1,514,332.01	12,445,312.00	10,930,979.99	
s/b -0-			-	-	-	-	-	

2023 Expense/Revenue Comparison

Expenses					Revenue								
Fund	#	Actuals	Budget	% Expended	Actuals	Budget	% Received	Budget Revenue Less	% of Budget	Actual Revenue Less	% of Actual	Revenue	Expended
								Actual Expenses	Expended	Actual Expenses	Expended		
General Total	010	525,774.79	2,312,339.00	22.74%	262,815.80	2,043,364.00	12.86%	1,517,589.21	25.73%	(262,958.99)	200.05%		
Streets	100	29,225.71	199,629.00	14.64%	80,777.26	175,950.00	45.91%	146,724.29	16.61%	51,551.55	36.18%		
Building Code	115	8,380.80	51,129.00	16.39%	12,167.16	50,000.00	24.33%	41,619.20	16.76%	3,786.36	68.88%		
Visitor Center	120	3,029.01	19,529.00	15.51%	2,394.20	16,075.00	14.89%	13,045.99	18.84%	(634.81)	126.51%		
Library	130	6,198.77	35,566.00	17.43%	2,479.36	16,200.00	15.30%	10,001.23	38.26%	(3,719.41)	250.01%		
Criminal Justice	140	142.50	1,667.00	8.55%	4,681.42	3,200.00	146.29%	3,057.50	4.45%	4,538.92	3.04%		
Local Criminal Justice	145	11,144.85	39,728.00	28.05%	10,866.54	45,000.00	24.15%	33,855.15	24.77%	(278.31)	102.56%		
Accumulative Reserve	150	-	-		105.61	-		-		105.61	0.00%		
CDBG Grant/Home Rehab Proj	160	-	1,000.00	0.00%	1,066.07	-		-		1,066.07	0.00%		
DOT Spoils Site	170	22,784.49	374,215.00	6.09%	44,252.34	346,500.00	12.77%	323,715.51	6.58%	21,467.85	51.49%		
Public Works Vehicle Replacement	180	88,885.52	89,000.00	99.87%	30,159.65	30,000.00	100.53%	(58,885.52)	296.29%	(58,725.87)	294.72%		
Police Vehicle Replacement	185	55,030.66	70,000.00	78.62%	60,069.46	60,000.00	100.12%	4,969.34	91.72%	5,038.80	91.61%		
Drug Enforcement	190	-	-		14.91	200.00	7.46%	200.00	0.00%	14.91	0.00%		
Low Income Housing	195	-	-		3,314.31	3,000.00	110.48%	3,000.00	0.00%	3,314.31	0.00%		
Swimming Pool Construction	300	-	-		787.72	10,160.00	7.75%	10,160.00	0.00%	787.72	0.00%		
REET Construction	310	-	144,800.00	0.00%	6,237.65	45,000.00	13.86%	45,000.00	0.00%	6,237.65	0.00%		
Street Construction	320	36.30	407,000.00	0.01%	2,989.24	407,000.00	0.73%	406,963.70	0.01%	2,952.94	1.21%		
Water/Sewer Operating	400	364,251.29	2,006,873.00	18.15%	297,430.71	1,948,949.00	15.26%	1,584,697.71	18.69%	(66,820.58)	122.47%		
Regional Water System	410	122,531.55	611,066.00	20.05%	125,784.48	611,066.00	20.58%	488,534.45	20.05%	3,252.93	97.41%		
Stormwater Management	420	33,187.97	144,057.00	23.04%	23,593.24	141,831.00	16.63%	108,643.03	23.40%	(9,594.73)	140.67%		
Stormwater Capital	425	-	25,000.00	0.00%	90.64	-		-		90.64	0.00%		
Regional Water Capital	430	9,437.07	16,225.00	58.16%	10,403.64	15,000.00	69.36%	5,562.93	62.91%	966.57	90.71%		
Muni Water Capital Improvement	435	220,790.21	4,422,700.00	4.99%	1,166,535.61	3,175,000.00	36.74%	2,954,209.79	6.95%	945,745.40	18.93%		
Water Bond Reserve	440	-	-		7,419.55	6,376.00	116.37%	6,376.00	0.00%	7,419.55	0.00%		
Sewer Bond Reserve	450	-	-		19,463.52	17,841.00	109.09%	17,841.00	0.00%	19,463.52	0.00%		
Sewer Loan Reserve Fund	460	-	-		1,747.13	1,649.00	105.95%	1,649.00	0.00%	1,747.13	0.00%		
Short Lived Asset Reserve Fund	463	-	-		3,569.04	3,333.00	107.08%	3,333.00	0.00%	3,569.04	0.00%		
Emerg Repair/Replace Res Fund	465	-	-		-	-		-		-			
Muni Sewer Cap Impr Reserve	470	663.34	201,100.00	0.33%	1,318.22	2,500.00	52.73%	1,836.66	26.53%	654.88	50.32%		
Boat Launch Facility	475	6,941.44	1,030,479.00	0.67%	1,629.92	1,033,800.00	0.16%	1,026,858.56	0.67%	(5,311.52)	425.88%		
Utility Deposit	631	568.61	10,000.00	5.69%	1,027.65	10,000.00	10.28%	9,431.39	5.69%	459.04	55.33%		
Transportation Benefit District	632	4,121.00	207,700.00	1.98%	24,693.76	150,095.00	16.45%	145,974.00	2.75%	20,572.76	16.69%		
TBD Capital Project	633	-	-		-	-		-		-			
State Custodial Pass-Thru Fund	634	1,206.13	24,510.00	4.92%	1,184.88	24,510.00	4.83%	23,303.87	4.92%	(21.25)	101.79%		
		1,514,332.01	12,445,312.00	12.17%	2,211,070.69	10,393,599.00	21.27%	8,879,266.99	14.57%	696,738.68	68.49%		
Balance Check		1,514,332.01	12,445,312.00		2,211,070.69	10,393,599.00		8,879,266.99		696,738.68			
s/b -0-		-	-		-	-		-		0.00			



Investments Activity

Period: 2023 - Feb
Period Totals: Period

Fund	Description	Beginning Balance	Investments Acquired	Liquidated	Reinvested Interest	Ending Balance
010	General Fund	\$982,802.14	\$0.00	\$172,570.82	\$2,477.65	\$812,708.97
011	Petty Cash/Change Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
100	Street Fund	\$12,866.81	\$26,779.17	\$0.00	\$121.24	\$39,767.22
115	Building Code Account Fund	\$47,692.33	\$4,899.28	\$0.00	\$160.83	\$52,752.44
120	Visitor Center Fund	\$3,028.13	\$3,444.68	\$0.00	\$19.79	\$6,492.60
130	Library Fund	\$10,596.62	\$730.80	\$0.00	\$34.64	\$11,362.06
140	Criminal Justice Fund	\$23,467.18	\$5,660.48	\$0.00	\$89.07	\$29,216.73
145	Local Criminal Justice Fund	\$77,215.82	\$0.00	\$13,296.79	\$195.46	\$64,114.49
150	Accumulative Reserve Fund	\$15,140.72	\$1,041.31	\$0.00	\$49.48	\$16,231.51
160	CDBG Grant/Home Rehab Project	\$150,653.02	\$14,403.73	\$0.00	\$504.74	\$165,561.49
170	DOT Spoil Site Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
180	Public Works Vehicle Replacement	\$42,394.02	\$0.00	\$41,584.92	\$2.48	\$811.58
185	Police Vehicle Replacement Fund	\$6,810.50	\$8,562.43	\$0.00	\$47.01	\$15,419.94
190	Drug Enforcement Fund	\$2,270.17	\$157.13	\$0.00	\$7.42	\$2,434.72
195	Low Income Housing Fund	\$43,906.21	\$6,258.09	\$0.00	\$153.40	\$50,317.70
300	Swimming Pool Const Fund, 1987	\$110,529.15	\$12,454.31	\$0.00	\$376.08	\$123,359.54
310	REET Capital Fund	\$110,529.15	\$5,981.50	\$0.00	\$356.28	\$116,866.93
320	Street Construction Capital Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
400	Water/Sewer Operating Fund	\$566,274.29	\$88,289.01	\$0.00	\$2,001.64	\$656,564.94
410	Regional Water System Fund	\$373,981.48	\$63,742.56	\$0.00	\$1,338.54	\$439,062.58
415	DNU - 2022 - Regional Sewer System Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
420	Stormwater Management Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
425	Stormwater Capital Reserve Fund	\$11,354.60	\$4,827.43	\$0.00	\$49.48	\$16,231.51
430	Regional Water Capital Improvement	\$51,478.46	\$18,104.28	\$0.00	\$212.78	\$69,795.52
435	Muni Water Capital Improvement	\$947,828.02	\$858,087.06	\$0.00	\$5,522.43	\$1,811,437.51
440	Water Bond Reserve Fund	\$143,080.78	\$24,403.28	\$0.00	\$512.16	\$167,996.22
450	Sewer Bond Reserve Fund	\$223,328.49	\$35,584.06	\$0.00	\$791.75	\$259,704.30
460	Sewer Loan Reserve Fund	\$13,624.77	\$2,557.26	\$0.00	\$49.48	\$16,231.51
463	Short Lived Asset Reserve Fund	\$32,551.62	\$5,476.16	\$0.00	\$116.29	\$38,144.07
470	Muni Sewer Capital Imprv Reserve	\$183,962.60	\$23,167.44	\$0.00	\$633.40	\$207,763.44
475	Boat Launch Facility Fund	\$29,523.47	\$5,267.90	\$0.00	\$106.39	\$34,897.76
631	Utility Deposit Fund	\$54,506.60	\$6,176.03	\$0.00	\$185.57	\$60,868.20
632	Transportation Benefit District Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
633	TBD Capital Project Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
634	State Custodial Pass-Thru Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
		\$4,271,397.15	\$1,226,055.38	\$227,452.53	\$16,115.48	\$5,286,115.48



Cash and Investment Activity

Period: 2023 - Feb
Period Totals

Fund	Beginning Cash	Beginning Investments	Activity In	Activity Out	Ending Cash	Ending Investments	Ending Balance
010 General Fund	\$307,561.49	\$982,802.14	\$281,194.84	\$232,132.55	\$359,101.43	\$812,708.97	\$1,171,810.40
011 Petty Cash/Change Fund	\$760.00	\$0.00	\$0.00	\$0.00	\$760.00	\$0.00	\$760.00
100 Street Fund	\$64,843.71	\$12,866.81	\$3,252.88	\$41,257.20	\$26,960.63	\$39,767.22	\$66,727.85
115 Building Code Account Fund	\$21,639.56	\$47,692.33	\$5,082.35	\$10,183.69	\$16,699.05	\$52,752.44	\$69,451.49
120 Visitor Center Fund	\$5,780.51	\$3,028.13	\$1,870.11	\$4,838.77	\$2,831.64	\$6,492.60	\$9,324.24
130 Library Fund	\$5,742.39	\$10,596.62	\$846.25	\$6,247.37	\$375.91	\$11,362.06	\$11,737.97
140 Criminal Justice Fund	\$12,900.37	\$23,467.18	\$0.00	\$5,749.55	\$7,239.89	\$29,216.73	\$36,456.62
145 Local Criminal Justice Fund	\$22,686.32	\$77,215.82	\$19,029.16	\$10,834.88	\$31,076.06	\$64,114.49	\$95,190.55
150 Accumulative Reserve Fund	\$5,374.74	\$15,140.72	\$0.00	\$1,090.79	\$4,333.43	\$16,231.51	\$20,564.94
160 CDBG Grant/Home Rehab Project	\$53,675.52	\$150,653.02	\$0.00	\$14,908.47	\$39,271.79	\$165,561.49	\$204,833.28
170 DOT Spoil Site Fund	(\$9,202.89)	\$0.00	\$10,688.75	\$14,291.25	(\$12,805.39)	\$0.00	(\$12,805.39)
180 Public Works Vehicle Replacement	(\$40,991.69)	\$42,394.02	\$41,584.92	\$2.48	\$593.23	\$811.58	\$1,404.81
185 Police Vehicle Replacement Fund	\$12,832.93	\$6,810.50	\$0.00	\$13,152.45	(\$272.51)	\$15,419.94	\$15,147.43
190 Drug Enforcement Fund	\$932.16	\$2,270.17	\$0.00	\$164.55	\$775.03	\$2,434.72	\$3,209.75
195 Low Income Housing Fund	\$15,826.25	\$43,906.21	\$3,000.00	\$6,411.49	\$12,568.16	\$50,317.70	\$62,885.86
300 Swimming Pool Const Fund, 1987	\$42,249.21	\$110,529.15	\$0.00	\$12,830.39	\$29,794.90	\$123,359.54	\$153,154.44
310 REET Capital Fund	\$33,124.17	\$110,529.15	\$1,175.62	\$6,337.78	\$28,318.29	\$116,866.93	\$145,185.22
320 Street Construction Capital Fund	(\$6,357.89)	\$0.00	\$0.00	\$0.00	(\$6,357.89)	\$0.00	(\$6,357.89)
400 Water/Sewer Operating Fund	\$298,099.78	\$566,274.29	\$155,403.33	\$280,590.74	\$174,914.01	\$656,564.94	\$831,478.95
410 Regional Water System Fund	\$139,740.49	\$373,981.48	\$74,582.68	\$128,032.42	\$87,629.29	\$439,062.58	\$526,691.87
415 DNU - 2022 - Regional Sewer System Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
420 Stormwater Management Fund	(\$10,867.31)	\$0.00	\$12,162.98	\$17,556.15	(\$16,260.48)	\$0.00	(\$16,260.48)
425 Stormwater Capital Reserve Fund	\$8,670.98	\$11,354.60	\$0.00	\$4,876.91	\$3,843.55	\$16,231.51	\$20,075.06
430 Regional Water Capital Improvement	\$36,290.42	\$51,478.46	\$0.00	\$27,735.75	\$8,767.45	\$69,795.52	\$78,562.97
435 Muni Water Capital Improvement	\$1,297,216.86	\$947,828.02	\$0.00	\$882,461.71	\$420,277.58	\$1,811,437.51	\$2,231,715.09
440 Water Bond Reserve Fund	\$64,078.58	\$143,080.78	\$0.00	\$24,915.44	\$39,675.30	\$167,996.22	\$207,671.52
450 Sewer Bond Reserve Fund	\$97,206.85	\$223,328.49	\$0.00	\$36,375.81	\$61,622.79	\$259,704.30	\$321,327.09
460 Sewer Loan Reserve Fund	\$6,486.22	\$13,624.77	\$0.00	\$2,606.74	\$3,928.96	\$16,231.51	\$20,160.47
463 Short Lived Asset Reserve Fund	\$14,898.07	\$32,551.62	\$0.00	\$5,592.45	\$9,421.91	\$38,144.07	\$47,565.98
470 Muni Sewer Capital Imprv Reserve	\$73,013.56	\$183,962.60	\$0.00	\$24,314.50	\$49,332.46	\$207,763.44	\$257,095.90
475 Boat Launch Facility Fund	\$14,551.51	\$29,523.47	\$645.00	\$10,745.69	\$4,557.21	\$34,897.76	\$39,454.97
631 Utility Deposit Fund	\$20,783.22	\$54,506.60	\$80.00	\$6,361.60	\$14,687.19	\$60,868.20	\$75,555.39
632 Transportation Benefit District Fund	\$165,423.59	\$0.00	\$13,769.89	\$4,121.00	\$175,072.48	\$0.00	\$175,072.48
633 TBD Capital Project Fund	\$3,456.17	\$0.00	\$0.00	\$0.00	\$3,456.17	\$0.00	\$3,456.17
634 State Custodial Pass-Thru Fund	\$2,335.07	\$0.00	\$406.68	\$403.43	\$2,338.32	\$0.00	\$2,338.32
	\$2,780,760.92	\$4,271,397.15	\$624,775.44	\$1,837,124.00	\$1,584,527.84	\$5,286,115.48	\$6,870,643.32

1. CALL TO ORDER

Mayor Paul Helenberg called the regular meeting of the Castle Rock City Council to order at 7:30 PM.

a. Pledge of Allegiance

Mayor Helenberg led the Pledge of Allegiance.

b. Roll Call

Councilmembers present: Art Lee, Lee Kessler, Earl Queen, and Paul Simonsen. Councilmember Ellen Rose arrived at 7:40 pm.

Staff present: Police Chief Charlie Worley, Public Works Director Dave Vorse, City Engineer Tom Gower, City Planner Dan Penrose, Clerk-Treasurer Carie Cuttonaro, and Deputy Clerk CeLina Hart. City Attorney Frank Randolph arrived at 7:32 pm.

c. Changes to Agenda

2. PROCLAMATIONS & PRESENTATIONS

a. Presentation promoting Police Officers Jeff Gann and Mike Berndt to Police Corporal.

Police Chief Charlie Worley gave a presentation promoting Police Officers Jeff Gann and Mike Berndt to Police Corporal.

3. CITIZEN COMMENTS - maximum 3 minutes

Larry Crosby provided public comment.

4. DEPARTMENT REPORTS

- City Attorney Frank Randolph
- Police Chief Charlie Worley
- Public Works Director Dave Vorse
Public Works Director Dave Vorse gave a verbal report.
- City Engineer Tom Gower
- Clerk-Treasurer Carie Cuttonaro

5. COUNCIL AND AD HOC COMMITTEE REPORTS

- Mayor / Mayor Pro-Tempore / Councilmembers
Mayor Helenberg gave a verbal report.
- CRCDA Representative
Mayor Helenberg gave a verbal report.

6. PUBLIC HEARINGS

7. CONSENT AGENDA

Councilmember Queen made a motion, seconded by Lee to approve the Consent Agenda as presented. Motion carried by roll call vote. Councilmembers Lee, Kessler, Queen, and Simonsen voted 'Aye'.

- a. Approve the minutes of the February 27, 2023 Regular Council Meeting.
- b. Approve the February 2023 invoices as described in the Fund Transaction Summary Report in the amount of \$559,741.14.

8. OLD BUSINESS

- a. Ordinance No. 2023-03, an ordinance amending a section of Castle Rock Municipal Code Chapter 9.21 Parades, Athletic Events and Other Special Events, adding additional option for General Liability Insurance requirement, on second reading.

Councilmember Lee made a motion, seconded by Queen to approve Ordinance No. 2023-03, on second reading. Motion carried by roll call vote. Councilmembers Lee, Kessler, Queen, Simonsen, and Rose voted 'Aye'.

9. NEW BUSINESS

- a. Ordinance No. 2023-04, an ordinance establishing a six-month moratorium on the acceptance of applications for development activities or other permit applications for nonconforming lots in residential zones and declaring an emergency.

Planner Dan Penrose of SCJ Alliance presented.

Mayor Paul Helenberg provided comment.

Councilmember Art Lee provided comment.

Councilmember Ellen Rose provided comment.

Councilmember Rose made a motion, seconded by the Queen, to approve Ordinance No. 2023-04. Motion carried by roll call vote. Councilmembers Lee, Kessler, Queen, Simonsen, and Rose voted 'Aye'.

10. OTHER BUSINESS

Police Chief Charlie Worley shared information regarding a bill in Olympia that would be going to the Transportation Board for a vote. The bill would memorialize Justin DeRosier by naming a section of Highway 411 as the Justin DeRosier Memorial Highway.

11. ADJOURNMENT

There being no further business, Mayor Helenberg adjourned the meeting at 7:49 PM.

Mayor Paul Helenberg

Clerk-Treasurer Carie Cuttonaro

**AGREEMENT FOR ANIMAL CONTROL SERVICES
BETWEEN THE CITY OF CASTLE ROCK, WASHINGTON
AND
HUMANE SOCIETY OF COWLITZ COUNTY**

THIS AGREEMENT is made and entered into by and between **CITY OF CASTLE ROCK**, a municipal corporation of the State of Washington, (hereinafter referred to as "City") and the **HUMANE SOCIETY OF COWLITZ COUNTY**, a Washington nonprofit corporation, (hereinafter referred to as "Contractor".)

RECITALS

WHEREAS, the City has declared it necessary to and has established regulations and procedures for animal control within city limits as set forth in Castle Rock Municipal Code Chapter 6.06, and any applicable laws of the State of Washington; and

WHEREAS, the City has authority to appoint an Animal Control Contractor to enforce the animal control laws of the City State and to provide for the shelter and welfare of animals; and

WHEREAS, CRMC 6.06.010 authorizes the designated Animal Control Contractor and its agents to have full authority to administer and enforce CRMC 6.06, or any other city ordinance, state law or regulation pertaining to animal control, the prevention of cruelty to animals, and other similar matters related to animals; and

WHEREAS, the **HUMANE SOCIETY OF COWLITZ COUNTY** desires appointment as the Animal Control Contractor for the City, and the Castle Rock City Council desires to make such appointment and Agreement for services as described herein.

NOW, THEREFORE, THE PARTIES AGREE AS FOLLOWS:

1. Animal Control Agency. Contractor is hereby designated as the City's Animal Control Agency and all of Contractor's officers, agents, and employees are designated animal control officers of the City with all powers and duties as prescribed by CRMC 6.06, except as herein modified. Contractor agrees to qualify and remain qualified to diligently perform all animal control services within the City limits in accordance with this Agreement, and with CRMC 6.06, or any other city ordinance, state law or regulation pertaining to animal control, the prevention of cruelty to animals and other similar matters related to animals.

Only those members or employees of Contractor who have qualified in accordance with RCW 16.52.015 and/or RCW 16.52.025 may carry out or enforce the provisions of RCW Chapter 16.52 and CRMC 6.06.

Contractor agrees to employ enforcement officers to be suitably uniformed to present a clean, respectable image to the public. Said officers shall be trained and commissioned as enforcement officers so as to enable them to enforce the terms of this Agreement. Training shall include, but not be limited to, the issuance of citations, investigations, report preparation, court

proceedings, and methods of animal control and handling.

The Contractor shall provide and maintain a sufficient number of patrol vehicles to carry out the terms of this Agreement. Said vehicles shall be conspicuously marked and identified, equipped with communication equipment and arranged in such a manner as to provide humane treatment for the animals transported.

The word “animal” or “animals” as used in this Agreement shall mean all domestic animals and wild animals which have been tamed or kept in captivity. It shall not pertain to undomesticated wild or predatory animals or birds except in the case of injury to, suffering and/or death of such animals or birds.

2. Scope of Services. Contractor's obligations hereunder are those set forth in the attached specifications, which are incorporated herein by this reference. Contractor agrees to perform such obligations fully. The services of Contractor shall be available to the City and to the general public. Contractor shall provide personnel for the performance of Contractor's duties to be available, at a minimum, Monday through Friday, between the hours of 9:00 a.m. and 5:00 p.m., excluding legal holidays.

Contractor shall pay all expenses and costs necessary for the proper implementation of the duties assumed under this Agreement.

The Clerk-Treasurer Office shall administer this Agreement on behalf of the City, and the Contractor shall perform the required services to the satisfaction of the Mayor or his/her designee. Determination of satisfaction with the Contractor's services shall be based on reasonable and objective standards that are not inconsistent with this Agreement.

3. Term. The initial term of this Agreement shall be January 1st, 2019 through December 31st, 2021 unless earlier terminated. Either party may terminate this Agreement at any time by giving ninety (90) days' prior written notice to the other, in which case the amount payable by City under Section 4 shall be prorated accordingly.

4. Compensation. In consideration of Contractor's performance of its obligations, City shall pay Contractor as follows:

The sum of \$15,602.37 for the period of January 1, 2023 – December 31st 2023 billed in four equal quarterly installments.

The above sums shall be paid upon the receipts of invoices received from Contractor and in accordance with the City's regular billing and payment schedule.

Additional fees for Court-ordered impoundment. The City shall pay a rate of \$15.00 per day for each animal impounded and sheltered by Contractor in compliance with a court order in excess of three (3) days until the release of the

court-ordered impoundment in order to recover expenses from extraordinary or lengthy impoundments arising from criminal cases. The excess fees will be invoiced to the City and paid quarterly.

5. Licensing and Impoundment Fees. Contractor shall be entitled to retain all revenues collected as a result of the issuance of City's animal licenses and assessment of impoundment/redemption fees in accordance with the City's master fee resolution as amended, and reimbursements received for the provision of applicable veterinary or medical services associated with impoundments.

6. Insurance.

(a) Contractor shall procure and maintain for the duration of this Agreement insurance against claims for injuries to persons or damage to property which may arise from or in connection with the performance or non-performance of the work required hereunder by the Contractor, its agents, representatives, employees, or subcontractors.

(b) Contractor shall maintain the following types and limits of insurance:

1. Automobile Liability insurance shall be at least as broad as ISO form CA 00 01 covering all owned, non-owned, hired and leased vehicles. Automobile Liability insurance shall be written with a minimum combined single limit for bodily injury and property damage of \$1,000,000 per accident.
2. General Liability insurance shall be at least as broad as ISO occurrence form CG 00 01 and shall cover liability arising from premises, operations, independent contractors, products-completed operations, stop gap liability, personal injury and advertising injury, and liability assumed under an insured contract. The General Liability insurance shall be endorsed to provide a per project general aggregate limit using ISO form CG 25 03 05 09 or an equivalent endorsement. There shall be no exclusion for liability arising from explosion, collapse or underground property damage. The City shall be named as an additional insured under the Contractor's Commercial General Liability insurance policy with respect to the work performed for the City using ISO Additional Insured endorsement CG 20 10 10 01 and Additional Insured-Completed Operations endorsement CG 20 37 10 01 or substitute endorsements providing at least as broad coverage. General Liability insurance shall be written with limits no less than \$1,000,000 each occurrence, \$2,000,000 general aggregate and a \$2,000,000 equivalent to produce completed operations aggregate limit.
3. Workers' Compensation coverage as required by the Industrial Insurance laws of the State of Washington

(c) The Contractor's maintenance of insurance, its scope of coverage and limits as required herein shall not be construed to limit the liability of the Contractor to the coverage provided by such insurance, or otherwise limit the City's recourse to any remedy available at law or in equity.

(d) If the Contractor maintains higher insurance limits than the minimums shown above, the Public Entity shall be insured for the full available limits of Commercial General and Excess or Umbrella liability maintained by the Contractor, irrespective of whether such limits maintained by the Contractor are greater than those required by this contract or whether any certificate of insurance furnished to the City evidences limits of liability lower than those maintained by the Contractor.

(e) The Contractor's Automobile Liability and Commercial General Liability insurance policies are to contain, or be endorsed to contain, that they shall be primary insurance as respect the City. Any insurance, self-insurance, or self-insured pool coverage maintained by the City shall be excess of the Contractor's insurance and shall not contribute with it.

(f) Insurance is to be placed with insurers with a current A.M. Best rating of not less than A:VII.

(g) Upon request by the City, the Contractor shall furnish certified copies of all required insurance policies, including endorsements, required in this contract and evidence of all subcontractors' coverage.

(h) The Contractor shall provide the City with written notice of any policy cancellation within two business days of their receipt of such notice.

(i) Failure on the part of the Contractor to maintain the insurance as required shall constitute a material breach of contract, upon which the City may, after giving five business days' notice to the Contractor to correct the breach, immediately terminate the contract or, at its discretion, procure or renew such insurance and pay any and all premiums in connection therewith, with any sums so expended to be repaid to the City on demand, or at the sole discretion of the City, offset against funds due the Contractor from the City.

7. Independent Contractor. The Contractor is an independent contractor of the City, and as such is not subject to the City's immediate control or direction in the performance of the required services. Neither the Contractor nor any of the Contractor's employees or agents shall be deemed to be an official, employee, or agent of the City. The Contractor is solely responsible for its acts and for the acts of its officers, employees, agents, and sub-Contractors.

8. Indemnification.

(a) The Contractor shall defend, indemnify, and hold the City, its officers, officials, employees, and volunteers harmless from any and all claims, injuries, damages, losses or suits, including reasonable attorneys' fees, arising out of or in connection with the performance of this Agreement, except for injuries and damages caused by the sole negligence of the City.

(b) Should a court of competent jurisdiction determine that this Agreement is subject to RCW 4.24.115, then, in the event of liability for damages arising out of bodily injury to persons or damages to property caused by or resulting from the concurrent negligence of the Contractor and the City, its officers, officials, employees, and volunteers, the Contractor's liability

hereunder shall be only to the extent of the Contractor's negligence. It is further specifically and expressly understood that the indemnification provided herein constitutes the Contractor's waiver of immunity under Industrial Insurance, Title 51 RCW, solely for the purposes of this indemnification. This waiver has been mutually negotiated by the parties.

(c) This paragraph shall survive the completion, expiration, and/or termination of this agreement.

9. Subcontracting and Assignments. The Contractor shall not subcontract any portion of the required services without the City's prior written consent. The Contractor likewise shall not assign all or any portion of this agreement without the City's prior written consent. Any purported assignment without this consent shall be void. Any consent granted by the City under this paragraph may be subject to such conditions, as the City deems appropriate.

10. Compliance with Laws. Throughout the duration of this agreement, the Contractor shall comply with all applicable federal, state, and local laws, rules, regulations, and orders. Contractor shall maintain Workers' Compensation insurance in accord with statutory requirements with respect to all personnel performing services hereunder.

11. Entire Agreement. This written agreement, together with attachments or addenda, constitutes the parties' entire and integrated agreement and supersedes all prior negotiations, representations or agreements, either written or oral.

12. Captions. The captions in this Agreement are for convenience only and do not in any way limit or amplify particular provisions.

13. Amendments. No provision of this agreement may be amended or modified except by a further written document signed by the City and the Contractor.

14. Severability. If a court of law determines any provision of the Agreement to be unenforceable or invalid, the parties hereto agree that all other portions of this Agreement shall remain valid and enforceable.

15. Notices. All communications, notices and demands of any kind which any party requires or desires to give to any of the other parties shall be in writing and either served on the following individual or deposited in the U.S. Mail, certified mail, postage prepaid, return receipt requested, and addressed as follows:

If to the Contractor	Humane Society of Cowlitz County Attention Darren Ullmann, Executive Director P.O. Box 172 Longview, WA 98632
----------------------	--

If to City:	City of Castle Rock Clerk-Treasurer PO Box 370
-------------	--

Castle Rock, WA 98611

16. Applicable Law and Venue. This Agreement shall be construed in accordance with the laws of the State of Washington. Venue for any dispute related to the Agreement shall be Cowlitz County, Washington.

CITY OF CASTLE ROCK

HUMANE SOCIETY

Paul Helenberg, Mayor

Darren Ullmann, Executive Director

Date

Date

EXHIBIT A
SPECIFICATIONS FOR ANIMAL CONTROL

1. Vigorously and impartially enforce the provisions of RCW Chapters 16.04, 16.52, 16.54 and CRMC Chapters 6.06 as now enacted or as hereafter amended, and other applicable laws and regulations pertaining to the prevention of cruelty to animals and otherwise fulfill and perform the functions and obligations of the Animal Control Contractor under CRMC Chapter 6.06.
2. Issue citations for appearance in Castle Rock Municipal Court for violations of City animal control ordinances.
3. Assist public safety and nuisance abatement officers whenever animal problems are encountered in the discharge of their duties.
3. Apprehend and impound stray and/or injured animals within City limits, including those found on City streets and rights-of-way, or make such other disposition of said animals as deemed necessary under the prevailing circumstances. Contractor shall pick up and dispose of carcasses of animals killed on City streets and rights-of-way during regular working hours and at such other reasonable times as may be necessary under the prevailing circumstances.
4. Receive at the Shelter quarantine animals as ordered by the City or Court; dispose of such animals as deemed necessary under the circumstances.
4. Furnish and maintain a humane and sanitary shelter for the impoundment of all animals. Such shelter shall, at a minimum, be open from 9:00 a.m. to 5:00 p.m., Monday through Friday. Contractor shall at all times keep its facilities in good condition and repair.
5. Provide facilities or referral services for large or exotic animals; such facilities shall be capable of ensuring the safe and humane impoundment of these animals.
6. Have access to the services of a licensed veterinarian during the hours of 9:00 a.m. to 5:00 p.m., Monday through Friday; provide referral services at all other times.
7. Humanely euthanize and dispose of any impounded sick or injured animal following the recommendation of a licensed veterinarian.
8. Euthanization and disposal of animals shall be accomplished in a manner approved by the Humane Society of the United States or the American Veterinary Medical Association and in a manner that will not subject the animal to any unnecessary pain. Contractor shall be responsible for the lawful disposal of animal carcasses resulting from the performance of its duties. Disposal shall not include the sale or transfer of animals for scientific, medical, industrial or other research.
9. Provide an emergency on-call service to respond to injured animals twenty-four (24) hours per day. Respond to such calls in a prompt and appropriate manner.

10. Allow the City, at reasonable times, to inspect the premises, facilities, and equipment used in providing the services required by the parties' agreement.

11. Maintain complete and accurate records, in a manner acceptable to the City, concerning the following:

(a) revenues and expenditures incurred in the performance of services described herein, dates of service, addresses and/or locations responded to. Such records shall be provided to the City not less than quarterly on or before January 31st, April 30th, July 31st, and October 31st. Such records shall be the property of the City, and shall be subject to inspection, review or audit. Such inspection, review or audit may be accomplished by City personnel or others duly authorized by either party, including officials of the Office of the State Auditor.

(b) Maintain complete records of all animals handled and provided to the City as requested. At a minimum, these records shall contain:

- (1) Type of animal, its sex, and how disposed of,
- (2) Where and how the animal was obtained,
- (3) When the animal was obtained,
- (4) Any additional information that may be required by the City.

(c) A record of all citations and impoundments.

(d) A record of all dog licenses, pet registrations and their accompanying applications and any supporting certifications and statements shall be kept by the city's contractor.

(e) All records shall be the property of the City and shall be maintained by the contractor for a period of three years. Such records shall be available upon request of the City and shall be subject to inspection, review or audit. Such inspection, review, or audit may be accomplished by City personnel or others duly authorized by either party, including officials of the Office of the State Auditor.

12. The City shall further have the right to review and monitor the financial and service components of this program by whatever means are deemed expedient by the Mayor or his/her designee. Such review may occur with or without notice, and may include, but is not limited to, on-site inspection of facilities by City agents or employees, inspection of all records or other materials which the City deems pertinent to the Agreement and its performance, and any and all communications with or evaluations by service recipients under this Agreement.

13. Issue animal licenses and licensing renewal notices and assess applicable impoundment fees and charges in accordance with the City's ordinances, regulations, and master fee resolution as amended. Provide a convenient location(s) within the City where residents can obtain animal licenses.

THIS FORM IS INTENDED FOR USE BY LOCAL AUTHORITIES HAVING JURISDICTION (AHJ) IN THE EVENT THEY DO NOT HAVE A PERMIT FORM SPECIFIC FOR RETAIL FIREWORKS SALES AT A CONSUMER FIREWORKS RETAIL SALES (CFRS) FACILITY. IT IS NOT MEANT TO BE REQUIRED IN ADDITION TO OR IN LIEU OF ANY LOCAL PERMITTING FORM AND/OR PROCESS THAT MAY EXIST WITH THE LOCAL AHJ.

Directions: Provided the local jurisdiction has no permit form of their own, complete this permit application and submit it with the local AHJ portion of your Retail Fireworks Stand License to the jurisdiction in which you wish to run your CFRS facility.

WASHINGTON STATE FIREWORKS RETAIL SALES PERMIT APPLICATION

Applicant Information

☐ New/First Time Applicant

☒ Previous Permit Holder

CASTLE ROCK EAGLES #556

Name of Group, Organization, or Person (Last, First, Middle Initial, and Date of Birth) Issued the Fireworks Retailer License

JIM FRENCH

Name of Permit Applicant (Last, First, Middle Initial, and Date of Birth)

2120 MILLWAUKEE WAY TACOMA WA 98421

Permit Applicant Mailing Address (Complete Including Street, City, State, and ZIP Code)

(360) 274-9723

CASTLEROCKEAGLES556@GMAIL.COM

(253) 922-0800

Phone Number

E-Mail Address

Local Business Number (if required)

CFRS Facility Information

☒ Stand

☐ Tent

Other:

Specify

Size: 8X20

Square Feet/Dimensions

PARKER STEAK HOUSE- 1300 MT ST HELENS WAY NE

CFRS Facility Address (Complete Including Street, City, State, and ZIP Code)

ANTHONY D. AND JOSEPHINE PARKER

()

3085501

Name of Property Owner

Phone Number

Parcel Number for Stand Location

Fireworks Supplier Information

 List all of the licensed fireworks wholesalers who will be supplying this stand product

TNT Fireworks -

Storage Information

☒ On Site

☐ Off Site:

In the tent with security

Storage Address (Complete Including Street, City, State, and ZIP Code)

☒ Sales Structure

☐ Detached Building

☐ Truck/Trailer

☐ Other:

Specify

CHECKLIST FOR SUBMISSION

 Check with the local AHJ for all applicable submission dates and deadlines:

☒

Application/Permit Fee

☒

Insurance Certificate (\$1,000,000)

☐

Clean-Up Bond Fee (if applicable)

☒

Valid Washington State Fireworks Retailer License

☒

Property Owners Written Permission

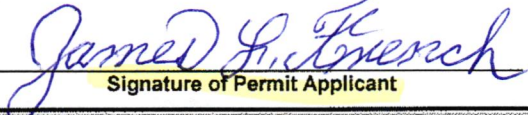
☒

Detailed Site Plan

☐

Interior Plan (required for tents and "other" facilities)

I hereby certify the information in this application is true and correct. I am aware of and agree to comply with all relevant provisions of law, rule, and any ordinance of the state of Washington and the city/county permitting this CFRS Facility.



Signature of Permit Applicant

JAMES L. FRENCH

Printed Name of Permit Applicant

03-23-23

Date of Signature

FIRE CODE AUTHORITY HAVING JURISDICTION

☐ APPROVED

☐ DENIED

Permit Number

Approved By

Date of Approval

SEE BACK OF THIS FORM FOR ANY RESTRICTIONS, CONDITIONS, OR NOTATIONS ON THIS PERMIT

Signature of Permitting Official

Printed Name and Title

Date of Signature

THE FIREWORKS RETAILER LICENSE HOLDER (LICENSEE) SHALL RETAIN THIS PERMIT WITH THE ASSOCIATED FIREWORKS RETAILER LICENSE AND MAKE THEM BOTH AVAILABLE FOR INSPECTION AT ANY TIME THE STAND IS IN OPERATION



CERTIFICATE OF LIABILITY INSURANCE

11/1/2023

DATE (MM/DD/YYYY)

2/10/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must have **ADDITIONAL INSURED** provisions or be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Lockton Companies 3280 Peachtree Road NE, Suite #250 Atlanta GA 30305 (404) 460-3600	CONTACT NAME:	
	PHONE (A/C, No, Ext): FAX (A/C, No):	
INSURED 1359629 American Promotional Events, Inc. DBA TNT Fireworks, Inc. P.O. Box 1318 4511 Helton Drive Florence AL 35630 WA S4010	E-MAIL ADDRESS:	
	INSURER(S) AFFORDING COVERAGE	
	INSURER A: Everest Indemnity Insurance Company	
	INSURER B:	
	INSURER C:	
	INSURER D:	
INSURER E:		
INSURER F:		
NAIC # 10851		

COVERAGES **CERTIFICATE NUMBER:** 12220774 **REVISION NUMBER:** XXXXXXXX

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☐ PRO-JECT ☒ LOC ☐ OTHER:	Y	N	SI8GL00242221	11/1/2022	11/1/2023	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 500,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
	AUTOMOBILE LIABILITY ☐ ANY AUTO ☐ OWNED AUTOS ONLY ☐ HIRED AUTOS ONLY ☐ SCHEDULED AUTOS ☐ NON-OWNED AUTOS ONLY			NOT APPLICABLE			COMBINED SINGLE LIMIT (Ea accident) \$ XXXXXXXX BODILY INJURY (Per person) \$ XXXXXXXX BODILY INJURY (Per accident) \$ XXXXXXXX PROPERTY DAMAGE (Per accident) \$ XXXXXXXX \$ XXXXXXXX
	UMBRELLA LIAB ☐ OCCUR EXCESS LIAB ☐ CLAIMS-MADE DED ☐ RETENTION \$			NOT APPLICABLE			EACH OCCURRENCE \$ XXXXXXXX AGGREGATE \$ XXXXXXXX \$ XXXXXXXX
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A	NOT APPLICABLE			PER STATUTE ☐ OTH-ER ☐ E.L. EACH ACCIDENT \$ XXXXXXXX E.L. DISEASE - EA EMPLOYEE \$ XXXXXXXX E.L. DISEASE - POLICY LIMIT \$ XXXXXXXX

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

THIS CERTIFICATE SUPERSEDES ALL PREVIOUSLY ISSUED CERTIFICATES FOR THIS HOLDER, APPLICABLE TO THE CARRIERS LISTED AND THE POLICY TERM(S) REFERENCED.

Property located at Parker Steak House 1300 Mt St Helens Way NE, Castle Rock, WA (WAS4010) Certificate holder is an additional insured on the General Liability as required by written contract subject to policy terms, conditions, and exclusions.

CERTIFICATE HOLDER

12220774

City of Castle Rock
Castle Rock Eagles #556
PO Box 370
Castle Rock WA 98611

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

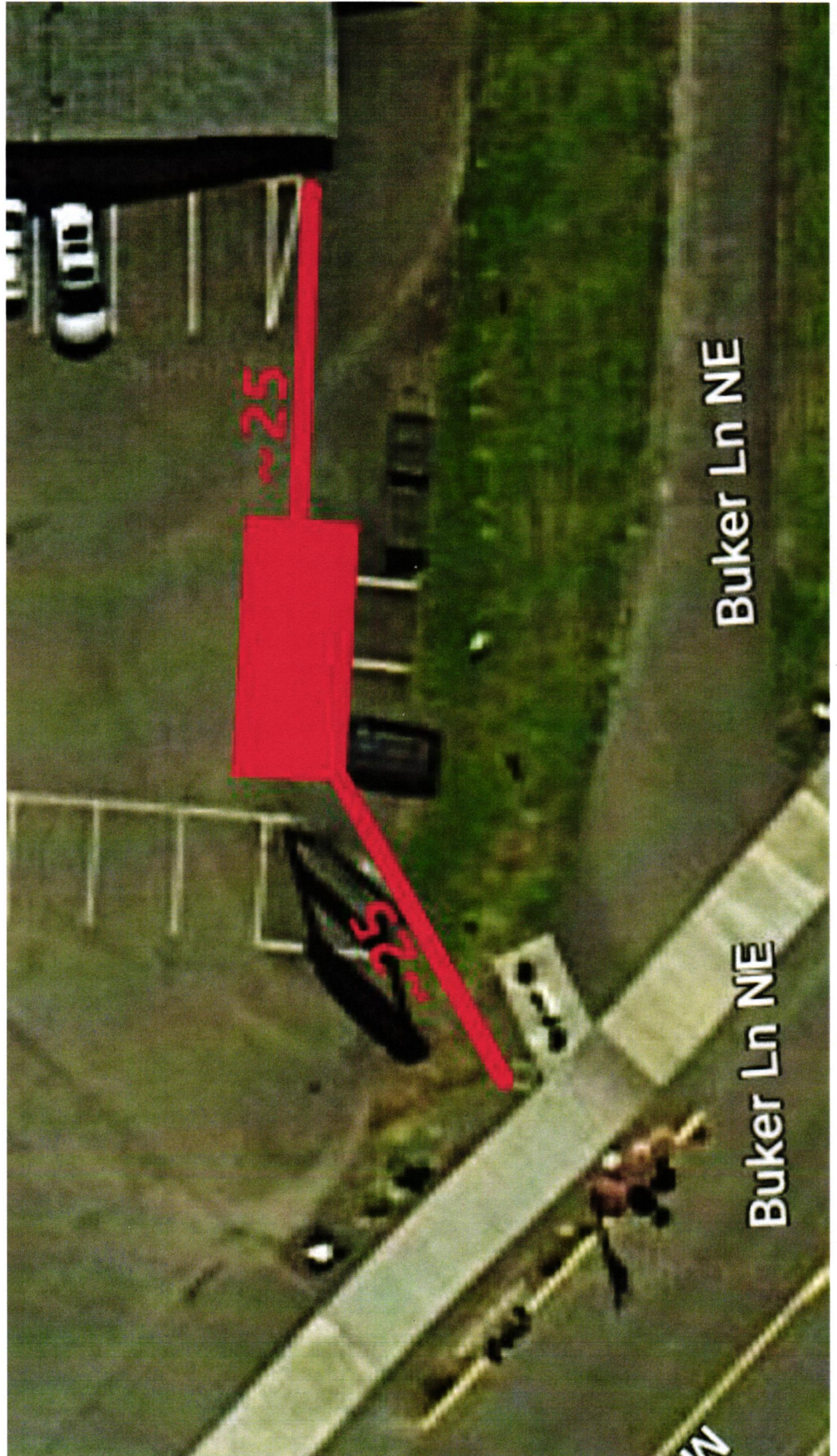
© 1988-2015 ACORD CORPORATION. All rights reserved.



WAS4010: Parkers Steak House
1300 Mt St Helens Way NE, Castle Rock
LOCATION TYPE: STAND 20'



STAND



PARKER STEAKHOUSE

GRASSY KNOLL

GRASSY DITCH

BLK TOP

GRAVEL

SPRINT LK MEAL HALL

15 ft

BLK TOP

PARKING LOT

SAFETY

BARRIER

SAFETY

BARRIER

ROSE TREE

FRAMING STAND

25 ft

8 ft

25 ft

30 ft

30 ft

SAFETY BARRIER

NOTE: CLOSE BUT NOT TO SCALE

15 ft

BLK TOP

PARKING LOT

DRIVE



Washington State Patrol Fire Protection Bureau
Office of the State Fire Marshal

WAS4010

G23129

CONSUMER FIREWORKS RETAIL SALES (CFRS) FACILITY LICENSE

Stand Number: SN-14975

Licensee Data

American Promotional Events, Inc. - West
2120 Milwaukee Way
Tacoma, WA 98421
License Number: WSPFL-02766
Phone Number: (253) 922-0800

Operational Data

Wholesaler: American Promotional Events, Inc. - We
County of Operation: Cowlitz
Operates For: **CASTLE ROCK EAGLES #556**
Stand Operated By: **JIM FRENCH**

Date of Issue: February 1, 2023

Date of Expiration: January 31, 2024

Consumer Fireworks Retailer Licenses issued after May are ONLY valid for New Years Sales

This license is NOT valid without a permit from a local fire code official/authority having jurisdiction. This license allows for operation of a single location/stand for retail sales to the public of state legal consumer fireworks purchased only from a licensed fireworks wholesaler.
SURRENDER THIS PORTION OF THE LICENSE TO THE FIREWORKS WHOLESALER

WAS4010

3000-420-041 (10/18)



Washington State Patrol Fire Protection Bureau
Office of the State Fire Marshal

G23129

CONSUMER FIREWORKS RETAIL SALES (CFRS) FACILITY LICENSE

Stand Number: SN-14975

Licensee Data

American Promotional Events, Inc. - West
2120 Milwaukee Way
Tacoma, WA 98421
License Number: WSPFL-02766
Phone Number: (253) 922-0800

Operational Data

Wholesaler: American Promotional Events, Inc. - We
County of Operation: Cowlitz
Operates For: **CASTLE ROCK EAGLES #556**
Stand Operated By: **JIM FRENCH**

Date of Issue: February 1, 2023

Date of Expiration: January 31, 2024

Consumer Fireworks Retailer Licenses issued after May are ONLY valid for New Years Sales

This license is NOT valid without a permit from a local fire code official/authority having jurisdiction. This license allows for operation of a single location/stand for retail sales to the public of state legal consumer fireworks purchased only from a licensed fireworks wholesaler.
THIS LICENSE PORTION ACCOMPANIES YOUR LOCAL PERMIT APPLICATION

WAS4010

3000-420-041 (10/18)



Washington State Patrol Fire Protection Bureau
Office of the State Fire Marshal

G23129

CONSUMER FIREWORKS RETAIL SALES (CFRS) FACILITY LICENSE

Stand Number: SN-14975

Licensee Data

American Promotional Events, Inc. - West
2120 Milwaukee Way
Tacoma, WA 98421
License Number: WSPFL-02766
Phone Number: (253) 922-0800

Operational Data

Wholesaler: American Promotional Events, Inc. - We
County of Operation: Cowlitz
Operates For: **CASTLE ROCK EAGLES #556**
Stand Operated By: **JIM FRENCH**

Date of Issue: February 1, 2023

Date of Expiration: January 31, 2024

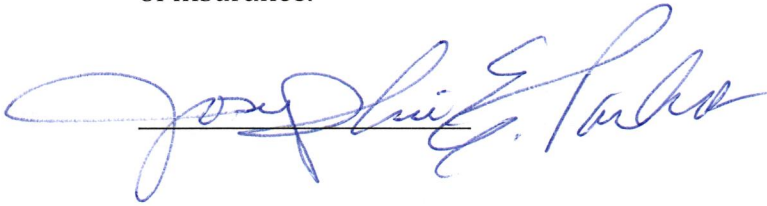
Consumer Fireworks Retailer Licenses issued after May are ONLY valid for New Years Sales

This license is NOT valid without a permit from a local fire code official/authority having jurisdiction. This license allows for operation of a single location/stand for retail sales to the public of state legal consumer fireworks purchased only from a licensed fireworks wholesaler.
THIS PORTION OF THE LICENSE MUST BE POSTED AT THE STAND AT ALL TIMES

3000-420-041 (10/18)

February 28, 2023

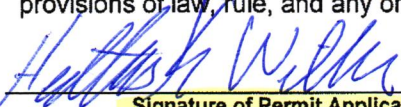
I authorize the Castle Rock Eagles to use a portion of the property located at 1300 Mt. St. Helen's Way NE, Castle Rock, WA for their fireworks stand upon presentation of proof of insurance.

 3/15/23

THIS FORM IS INTENDED FOR USE BY LOCAL AUTHORITIES HAVING JURISDICTION (AHJ) IN THE EVENT THEY DO NOT HAVE A PERMIT FORM SPECIFIC FOR RETAIL FIREWORKS SALES AT A CONSUMER FIREWORKS RETAIL SALES (CFRS) FACILITY. IT IS NOT MEANT TO BE REQUIRED IN ADDITION TO OR IN LIEU OF ANY LOCAL PERMITTING FORM AND/OR PROCESS THAT MAY EXIST WITH THE LOCAL AHJ.

Directions: Provided the local jurisdiction has no permit form of their own, complete this permit application and submit it with the local AHJ portion of your Retail Fireworks Stand License to the jurisdiction in which you wish to run your CFRS facility.

WASHINGTON STATE FIREWORKS RETAIL SALES PERMIT APPLICATION

Applicant Information		
☐ New/First Time Applicant ☒ Previous Permit Holder		
CASTLE ROCK BSA TROOP #313 Name of Group, Organization, or Person (Last, First, Middle Initial, and Date of Birth) Issued the Fireworks Retailer License HEATHER WILBUR		
Name of Permit Applicant (Last, First, Middle Initial, and Date of Birth) 2120 MILLWAUKEE WAY TACOMA WA 98421 Permit Applicant Mailing Address (Complete Including Street, City, State, and ZIP Code)		
(360) 560-2036 Phone Number	W2.3FAMILY@YAHOO.COM E-Mail Address	() Local Business Number (if required)
CFRS Facility Information		
☒ Stand ☐ Tent Other: _____		Size: 20' Square Feet/Dimensions
VACANT LOT- 120 FAIR LANE CASTLE ROCK WA 98611 CFRS Facility Address (Complete Including Street, City, State, and ZIP Code)		
CASTLE ROCK COMMUNITY FAIR Name of Property Owner	() Phone Number	309330100 Parcel Number for Stand Location
Fireworks Supplier Information List all of the licensed fireworks wholesalers who will be supplying this stand product		
TNT Fireworks -		
Storage Information		
☒ On Site ☐ Off Site: In the tent with security Storage Address (Complete Including Street, City, State, and ZIP Code)		
☒ Sales Structure	☐ Detached Building	☐ Truck/Trailer ☐ Other: _____ Specify
CHECKLIST FOR SUBMISSION Check with the local AHJ for all applicable submission dates and deadlines:		
☒ Application/Permit Fee ☒ Insurance Certificate (\$1,000,000) ☐ Clean-Up Bond Fee (if applicable)		
☒ Valid Washington State Fireworks Retailer License ☒ Property Owners Written Permission		
☒ Detailed Site Plan ☐ Interior Plan (required for tents and "other" facilities)		
I hereby certify the information in this application is true and correct. I am aware of and agree to comply with all relevant provisions of law, rule, and any ordinance of the state of Washington and the city/county permitting this CFRS Facility.		
 Signature of Permit Applicant	Heather K Wilbur Printed Name of Permit Applicant	3-24-23 Date of Signature
FIRE CODE AUTHORITY HAVING JURISDICTION ☐ APPROVED ☐ DENIED		
Permit Number _____ Approved By _____ Date of Approval _____ SEE BACK OF THIS FORM FOR ANY RESTRICTIONS, CONDITIONS, OR NOTATIONS ON THIS PERMIT		
Signature of Permitting Official _____ Printed Name and Title _____ Date of Signature _____		

THE FIREWORKS RETAILER LICENSE HOLDER (LICENSEE) SHALL RETAIN THIS PERMIT WITH THE ASSOCIATED FIREWORKS RETAILER LICENSE AND MAKE THEM BOTH AVAILABLE FOR INSPECTION AT ANY TIME THE STAND IS IN OPERATION



CERTIFICATE OF LIABILITY INSURANCE

11/1/2023

DATE (MM/DD/YYYY)

3/1/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Lockton Companies 3280 Peachtree Road NE, Suite #250 Atlanta GA 30305 (404) 460-3600	CONTACT NAME:	FAX (A/C, No):	
	PHONE (A/C, No, Ext):	E-MAIL ADDRESS:	
INSURED 1359629 American Promotional Events, Inc. DBA TNT Fireworks, Inc. P.O. Box 1318 4511 Helton Drive Florence AL 35630	INSURER(S) AFFORDING COVERAGE		NAIC #
	INSURER A: Everest Indemnity Insurance Company		10851
	INSURER B:		
	INSURER C:		
	INSURER D:		
	INSURER E:		
INSURER F:			

COVERAGES WAS4012 **CERTIFICATE NUMBER:** 12220780 **REVISION NUMBER:** XXXXXXXX

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☐ PROJECT ☒ LOC OTHER:	Y	N	SI8GL00242221	11/1/2022	11/1/2023	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 500,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
	AUTOMOBILE LIABILITY ☐ ANY AUTO ☐ OWNED AUTOS ONLY ☐ HIRED AUTOS ONLY ☐ SCHEDULED AUTOS ☐ NON-OWNED AUTOS ONLY			NOT APPLICABLE			COMBINED SINGLE LIMIT (Ea accident) \$ XXXXXXXX BODILY INJURY (Per person) \$ XXXXXXXX BODILY INJURY (Per accident) \$ XXXXXXXX PROPERTY DAMAGE (Per accident) \$ XXXXXXXX \$ XXXXXXXX
	UMBRELLA LIAB EXCESS LIAB ☐ OCCUR ☐ CLAIMS-MADE ☐ DED ☐ RETENTION \$			NOT APPLICABLE			EACH OCCURRENCE \$ XXXXXXXX AGGREGATE \$ XXXXXXXX \$ XXXXXXXX
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below Y / N ☐ N / A		N / A	NOT APPLICABLE			PER STATUTE ☐ OTH-ER ☐ E.L. EACH ACCIDENT \$ XXXXXXXX E.L. DISEASE - EA EMPLOYEE \$ XXXXXXXX E.L. DISEASE - POLICY LIMIT \$ XXXXXXXX

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

THIS CERTIFICATE SUPERSEDES ALL PREVIOUSLY ISSUED CERTIFICATES FOR THIS HOLDER, APPLICABLE TO THE CARRIERS LISTED AND THE POLICY TERM(S) REFERENCED.

Property located at Vacant Lot 120 Fair Lane Castle Rock, WA (WAS4012) Certificate holder is an additional insured on the General Liability as required by written contract subject to policy terms, conditions, and exclusions.

CERTIFICATE HOLDER

CANCELLATION

12220780

City of Castle Rock
Castle Rock BSA Troop #313
PO BOX 370
Castle Rock WA 98611

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

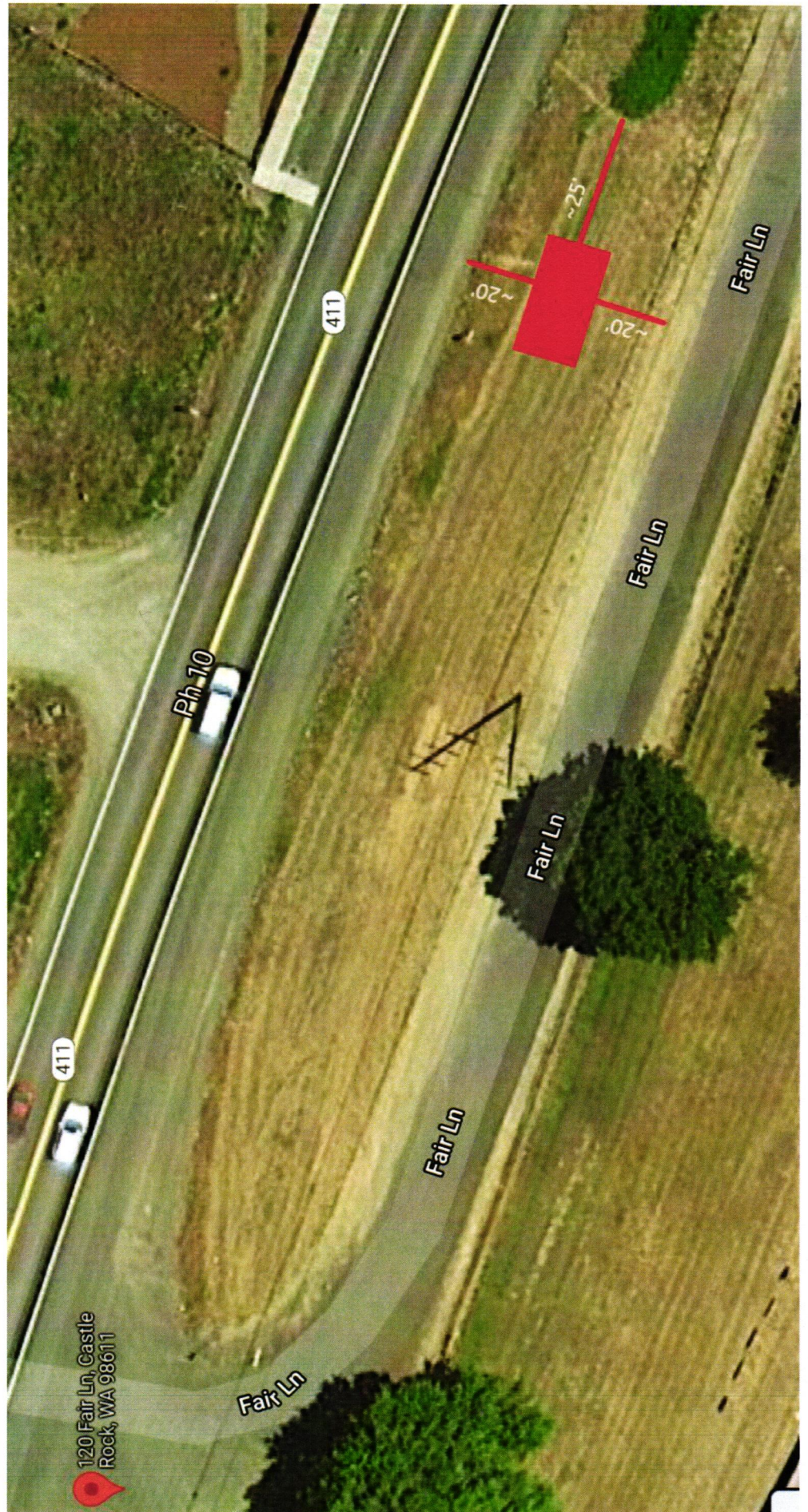
© 1988-2015 ACORD CORPORATION. All rights reserved.



WAS4012: Vacant Pad
120 Fair Lane, Castle Rock
LOCATION TYPE: STAND 20'



STAND





Washington State Patrol Fire Protection Bureau
Office of the State Fire Marshal
CONSUMER FIREWORKS RETAIL SALES (CFRS) FACILITY LICENSE

G23131

Stand Number: SN-14977

Licensee Data

American Promotional Events, Inc. - West
2120 Milwaukee Way
Tacoma, WA 98421
License Number: WSPFL-02766
Phone Number: (253) 922-0800

Operational Data

Wholesaler: American Promotional Events, Inc. - West
County of Operation: Cowlitz
Operates For: **CASTLE ROCK BSA TROOP #313**
Stand Operated By: **HEATHER WILBUR**

Date of Issue: February 1, 2023

Date of Expiration: January 31, 2024

Consumer Fireworks Retailer Licenses issued after May are ONLY valid for New Years Sales

This license is NOT valid without a permit from a local fire code official/authority having jurisdiction. This license allows for operation of a single location/stand for retail sales to the public of state legal consumer fireworks purchased only from a licensed fireworks wholesaler.
SURRENDER THIS PORTION OF THE LICENSE TO THE FIREWORKS WHOLESALER

3000-420-041 (10/18)

WAS4012



Washington State Patrol Fire Protection Bureau
Office of the State Fire Marshal
CONSUMER FIREWORKS RETAIL SALES (CFRS) FACILITY LICENSE

G23131

Stand Number: SN-14977

Licensee Data

American Promotional Events, Inc. - West
2120 Milwaukee Way
Tacoma, WA 98421
License Number: WSPFL-02766
Phone Number: (253) 922-0800

Operational Data

Wholesaler: American Promotional Events, Inc. - West
County of Operation: Cowlitz
Operates For: **CASTLE ROCK BSA TROOP #313**
Stand Operated By: **HEATHER WILBUR**

Date of Issue: February 1, 2023

Date of Expiration: January 31, 2024

Consumer Fireworks Retailer Licenses issued after May are ONLY valid for New Years Sales

This license is NOT valid without a permit from a local fire code official/authority having jurisdiction. This license allows for operation of a single location/stand for retail sales to the public of state legal consumer fireworks purchased only from a licensed fireworks wholesaler.
THIS LICENSE PORTION ACCOMPANIES YOUR LOCAL PERMIT APPLICATION

3000-420-041 (10/18)

WAS4012



Washington State Patrol Fire Protection Bureau
Office of the State Fire Marshal
CONSUMER FIREWORKS RETAIL SALES (CFRS) FACILITY LICENSE

WAS4012

G23131

Stand Number: SN-14977

Licensee Data

American Promotional Events, Inc. - West
2120 Milwaukee Way
Tacoma, WA 98421
License Number: WSPFL-02766
Phone Number: (253) 922-0800

Operational Data

Wholesaler: American Promotional Events, Inc. - West
County of Operation: Cowlitz
Operates For: **CASTLE ROCK BSA TROOP #313**
Stand Operated By: **HEATHER WILBUR**

Date of Issue: February 1, 2023

Date of Expiration: January 31, 2024

Consumer Fireworks Retailer Licenses issued after May are ONLY valid for New Years Sales

This license is NOT valid without a permit from a local fire code official/authority having jurisdiction. This license allows for operation of a single location/stand for retail sales to the public of state legal consumer fireworks purchased only from a licensed fireworks wholesaler.
THIS PORTION OF THE LICENSE MUST BE POSTED AT THE STAND AT ALL TIMES

3000-420-041 (10/18)