

1. CALL TO ORDER

Mayor Paul Helenberg called the regular meeting of the Castle Rock City Council to order at 7:33 PM.

a. Pledge of Allegiance

Mayor Helenberg led the Pledge of Allegiance.

b. Roll Call

Councilmembers present: Art Lee, Lee Kessler, Earl Queen, Paul Simonsen, and Ellen Rose.

Staff present: City Attorney Frank Randolph, Public Works Director Dave Vorse, City Engineer Tom Gower, and Clerk-Treasurer Carie Cuttonaro.

c. Changes to Agenda

1. New Business Item c. - Request for "City of Smiles" - repositioned to follow Roll Call.

Don Stagner presented.

Councilmember Kessler made a motion, seconded by Queen to approve adding "City of Smiles" to the readerboard signs at Exit 49 and downtown without posting additional signs at each end of town. Queen withdrew the motion to second. Motion expired due to lack of a second.

Councilmember Rose made a motion, seconded by Queen to approve the making and posting of "City of Smiles" signs for each end of town (Rose to assist with funding) and to add "City of Smiles" to the readerboard signs at Exit 49 and downtown. Motion carried by roll call vote. Councilmembers Lee, Kessler, Queen, Simonsen, and Rose voted 'Aye'.

2. Department Reports - Introduction of America in Bloom Advisors - repositioned to follow request for "City of Smiles".

Mayor Helenberg presented.

2. PROCLAMATIONS & PRESENTATIONS

3. CITIZEN COMMENTS - maximum 3 minutes

4. DEPARTMENT REPORTS

- City Attorney Frank Randolph
- Police Chief Charlie Worley
- Public Works Director Dave Vorse

1. Introduction of AIB (America in Bloom) Advisors.

2. City of Castle Rock received "Gold" award for water treatment optimization.
3. Recognition of Nakayla Ehrhorn - completed the Evergreen Rural Water of Washington Apprenticeship Program in Water Distribution Management.

The introduction of AIB Advisors was repositioned in the agenda to follow the "City of Smiles" request.

Public Works Director Dave Vorse gave a verbal report and presentation.

Executive Director Tracey Hunter and Apprenticeship Training Supervisor Ernie Klimek, representatives of the Evergreen Rural Water of Washington Apprenticeship Program in Water Distribution Management, presented Nakayla Ehrhorn, with a certificate and a letter of completion of the apprenticeship program.

- City Engineer Tom Gower

City Engineer Tom Gower gave a verbal report.

- Clerk-Treasurer Carie Cuttonaro

5. COUNCIL AND AD HOC COMMITTEE REPORTS

- Mayor / Mayor Pro-Tempore / Councilmembers

1. Humane Society 2Q23 Report (page 3)
2. Castle Rock Community Potluck (page 4)

1. Councilmember Lee Kessler stated there was confusion regarding the start time and route of the parade on July 13. Previously approved as 6:00 PM and B St SW.

Public Works Director David Vorse provided comment.

Councilmember Kessler made a motion, seconded by Rose to approve changing the approved parade start time to 6:30 PM and remove B St SW from the approved route and replace with C St SW. Motion carried by roll call vote. Councilmembers Lee, Kessler, Queen, Simonsen, and Rose voted 'Aye'.

2. Mayor Helenberg guided the Council to examine the Humane Society 2Q23 Report.

Mayor Helenberg gave a verbal report.

- CRCDA Representative

6. PUBLIC HEARINGS

7. CONSENT AGENDA

Councilmember Queen made a motion, seconded by Rose to approve the Consent Agenda as presented. Motion carried by roll call vote. Councilmembers Lee, Kessler, Queen, Simonsen, and Rose voted 'Aye'.

- a. Approve the minutes of the June 26, 2023 Regular Council Meeting. (page 5-7)

b. Approve the June 2023 invoices as described in the Fund Transaction Summary Report in the amount of \$1,175,511.08. (page 8-9)

8. OLD BUSINESS

a. Request for trimming and possible removal of walnut tree located on the east side of 414 Front Ave SW along Huntington Ave S. (page 10-13)

Public Works Director David Vorse presented.

Councilmember Kessler made a motion, seconded by Queen to approve pruning of the walnut tree and the removal of the large limb on the north side of the walnut tree. Motion carried by roll call vote. Councilmembers Lee, Kessler, Queen, Simonsen, and Rose voted 'Aye'.

9. NEW BUSINESS

a. Ordinance No. 2023-06; an ordinance amending City of Castle Rock, Washington Municipal Code, Section 13.06.080 Combined Billing Due Date - Delinquency - Notice of Disconnection. (page 14-19)

Clerk-Treasurer Carie Cuttonaro presented.

Clerk-Treasurer Carie Cuttonaro provided clarification in response to Councilmember Kessler's request.

Councilmember Rose made a motion, seconded by Queen to approve Ordinance No. 2023-06 amending CRMC section 13.06.080. After further discussion, motion carried by roll call vote.

Councilmembers Lee, Kessler, Queen, Simonsen, and Rose voted 'Aye'.

b. Request to approve Exit 48 Waterline Extension Project Change Order No. 1 for an increase of \$15,532.40. The existing bridge impact barriers extended past the bridge abutment and required a field adjustment and additional materials to avoid coring through the impact barrier. Original contract of \$1,464,999.00 would increase to \$1,480,531.40. (page 20-23)

Mayor Helnberg and Tom Gower presented.

Councilmember Kessler provided comment.

Councilmember Kessler made a motion, seconded by Queen to approve the Exit 48 Waterline Extension Project Change Order No. 1 for an increase of \$15,532.40. Motion carried by roll call vote. Councilmembers Lee, Kessler, Queen, Simonsen, and Rose voted 'Aye'.

c. Request for "City of Smiles" by Don Stagner.

Repositioned in the agenda to be presented after Roll Call.

d. Request to declare public works secretary old desktop computer as surplus. Estimated value is \$750. IT will properly prepare the computer for sale.

Councilmember Kessler made a motion, seconded by Queen to approve the request to declare the public works secretary old desktop computer as surplus. Motion carried by roll call vote.

Councilmembers Lee, Kessler, Queen, Simonsen, and Rose voted 'Aye'.

e. Special Event Permit #2023-0015; All School Reunion; August 19, 2023 at 11:00 AM. Street closure request includes Front Ave SW between A St SW and Cowlitz St W. (page 24-39)

Public Works Director David Vorse presented.

Councilmember Kessler made a motion, seconded by Queen to approve Special Event Permit #2023-0015; All School Reunion. Motion carried by roll call vote. Councilmembers Lee, Kessler, Queen, Simonsen, and Rose voted 'Aye'.

10. OTHER BUSINESS

11. ADJOURNMENT

There being no further business, Mayor Helenberg adjourned the meeting at 8:17 PM.

Mayor Paul Helenberg

Clerk-Treasurer Carie Cuttonaro