



CASTLE ROCK CITY COUNCIL AGENDA

Regular Meeting: Monday, August 14, 2023
7:30 PM

Location
Castle Rock Senior Center
222 Second Ave SW
Castle Rock, WA 98611

AGENDA

To join this meeting from your computer, tablet or smartphone: <https://global.gotomeeting.com/join/201632365>

To join this meeting using your phone: [+1 \(646\) 749-3112](tel:+16467493112) Access Code: 201-632-365 (Press *6 to speak)

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1. CALL TO ORDER

- a. Pledge of Allegiance
- b. Roll Call
- c. Changes to Agenda

2. PROCLAMATIONS & PRESENTATIONS

3. CITIZEN COMMENTS - maximum 3 minutes

4. DEPARTMENT REPORTS

- City Attorney Frank Randolph
- Police Chief Charlie Worley
- Public Works Director Dave Vorse
- City Engineer Tom Gower
- Clerk-Treasurer Carie Cuttonaro

5. COUNCIL AND AD HOC COMMITTEE REPORTS

- Mayor / Mayor Pro-Tempore / Councilmembers
 1. Request to schedule Pre-Budget Workshop.
- CRCDA Representative

6. PUBLIC HEARINGS

7. CONSENT AGENDA

- a. Approve the minutes of the July 24, 2023 Regular Council Meeting. (page 3-5)
- b. Approve the July 2023 invoices as described in the Fund Transaction Summary Report in the amount of \$563,767.50. (page 6-7)

8. OLD BUSINESS

9. NEW BUSINESS

- a. Request for approval of several signs for Traffic Garden and Railroad Crossing. No cost to City. (page 8-10)
- b. Wastewater Treatment Plant blower issue. Cost to repair is \$24,083, plus tax. Cost to replace is

\$30,635 plus tax and installation.

c. Request to use remaining CERB (Community Economic Revitalization Board) funding in the estimated amount of \$250,000 toward Exit 48 Sewer Force Main Extension Project. Funds were originally dedicated to the Exit 48 Water Main Extension Project. Formal request to CERB must be submitted by August 28.

d. Request to declare one of two 2014 Ford Interceptor (#9172) from Police Department fleet as surplus and revenue from sale to be deposited into Local Criminal Justice Fund. Original purchase funded by General Fund.

e. Special Event Permit #2023-0018; CRCDA - Music in the Park; August 26, 2023 between 5:00 PM and 9:00 PM. Includes street closure of Front Ave NW between Barr St NW and Mallory St. Insurance has been received. (page 11-21)

10. OTHER BUSINESS

11. ADJOURNMENT

NEXT REGULAR COUNCIL MEETINGS:

<u>3Q23</u>	<u>4Q23</u>	<u>1Q24</u>	<u>2Q24</u>
July 10	October 09	January 08	April 08
July 24	October 23	January 22	April 22
August 14	November 13	February 12	May 13
August 28	November 27	February 26	Tuesday, May 28
September 11	December 11	March 11	June 10
September 25	Wednesday, December 27	March 25	June 24

Non-Discrimination Statement: This institution is an equal opportunity provider and employer. If you wish to file a Civil Rights program complaint of discrimination, complete the USDA Program Discrimination Complaint Form, found online at https://www.ascr.usda.gov/sites/default/files/Complain_combined_6_8_12_508_0.pdf or at any USDA office, or call 866.632.9992 to request the form. You may also write a letter containing all of the information requested in the form. Send your completed complaint form or letter by mail to USDA, Office of the Assistant Secretary for Civil Rights, 1400 Independence Ave, SW, Stop 9410, Washington, DC 20250-9410 or email to program.intake@usda.gov or by fax (202) 690-7442.

Title VI: The City of Castle Rock ensures compliance with Title VI of the Civil Rights Act of 1964 and American Disabilities Act of 1990 by prohibiting discrimination against any person on the basis of race, color, national origin, sex or disabilities in the provision of benefits and services from its federal assisted programs and activities. If you need special accommodations to participate in this meeting, please contact Carie Cuttonaro at 360.274.8181 by 9:00 a.m. three days prior to the meeting.

City Council may add and take action on other items not listed on this Agenda.

1. CALL TO ORDER

Mayor Paul Helenberg called the regular meeting of the Castle Rock City Council to order at 7:37 PM.

a. Pledge of Allegiance

Mayor Helenberg led the Pledge of Allegiance.

b. Roll Call

Councilmembers present: Lee Kessler, Earl Queen, Paul Simonsen, and Ellen Rose. Councilmember Art Lee arrived at 7:38 PM.

Staff present: Police Chief Charlie Worley, City Attorney Frank Randolph, Public Works Director Dave Vorse, City Engineer Tom Gower, and Clerk-Treasurer Carie Cuttonaro.

c. Changes to Agenda

2. PROCLAMATIONS & PRESENTATIONS

3. CITIZEN COMMENTS - maximum 3 minutes

4. DEPARTMENT REPORTS

- City Attorney Frank Randolph
 - Police Chief Charlie Worley
 - Public Works Director Dave Vorse
 - City Engineer Tom Gower
 - Clerk-Treasurer Carie Cuttonaro
- Clerk-Treasurer Carie Cuttonaro gave a verbal report.

5. COUNCIL AND AD HOC COMMITTEE REPORTS

- Mayor / Mayor Pro-Tempore / Councilmembers
- Mayor Helenberg gave a verbal report.
- CRCDA Representative

6. PUBLIC HEARINGS

7. CONSENT AGENDA

Councilmember Queen made a motion, seconded by Rose, to approve the Consent Agenda as presented. Motion carried by roll call vote. Councilmembers Lee, Kessler, Queen, Simonsen, and Rose voted 'Aye'.

- a. Approve the minutes of the July 10, 2023 Regular Council Meeting. (page 3-6)

8. OLD BUSINESS

9. NEW BUSINESS

- a. Resolution No. 2023-02, a resolution amending the fee schedule for certain land use, planning, zoning, environmental and right-of-way permit applications. (page 7-8)

Clerk-Treasurer Carie Cuttonaro presented.

Mayor Helenberg provided comment.

Councilmember Kessler made a motion, seconded by Queen, to approve Resolution No. 2023-02. Motion carried by roll call vote. Councilmembers Lee, Kessler, Queen, Simonsen, and Rose voted 'Aye'.

- b. Special Event Permit #2023-0010; AFT Grand National (including Mt St Helens Motorcycle Club's 65th Anniversary & Speed Week); August 10-12, 2023 from 5:00 PM to 10:00 PM. Insurance received. (page 9-17)

Councilmember Kessler made a motion, seconded by Rose, to approve Special Event Permit #2023-0010. Motion carried by roll call vote. Councilmembers Lee, Kessler, Queen, and Rose voted 'Aye'. Councilmember Simonsen abstained.

- c. Special Event Permit #2023-0016; Mountain Mania; August 19, 2023 from 7:00 AM to 3:00 PM. Insurance received. (page 18-25)

Street closures include:

- Cowlitz St W from Huntington to Post Office
- Front Ave from A Street SW to Jackson St NW
- 2nd Ave SW from Cowlitz St W to A St SW.

Jackson St NW will remain open.

Councilmember Lee made a motion, seconded by Rose, to approve Special Event Permit #2023-0016. Motion carried by roll call vote. Councilmembers Lee, Kessler, Queen, Simonsen, and Rose voted 'Aye'.

- d. Request to approve out-of-state travel for Public Works Director Dave Vorse and Senior Operator Tyler Stone to attend America in Bloom Symposium in Spartanburg, South Carolina, September 27 - October 1, 2023. Travel is included in the 2023 budget.

Councilmember Rose made a motion, seconded by Queen, to approve out-of-state travel for Public Works Director Dave Vorse and Senior Operator Tyler Stone. Motion carried by roll call vote.

Councilmembers Lee, Kessler, Queen, Simonsen, and Rose voted 'Aye'.

10. OTHER BUSINESS

Councilmember Ellen Rose inquired about the status of the "City of Smiles" signs.

Citizens attending the meeting asked questions and provided comments.

Mayor Helenberg and Public Works Director Dave Vorse provided comment.

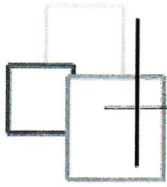
Cowlitz County Commissioner Rick Dahl gave a verbal report.

11. ADJOURNMENT

There being no further business, Mayor Helenberg adjourned the meeting at 7:53 PM.

Mayor Paul Helenberg

Clerk-Treasurer Carie Cuttonaro



Fund Transaction Summary

Transaction Type: Invoice

Fiscal: 2023 - Jul - Aug - City Council

System Types: Cash Management, Financials, Payroll, Resources, UB2, Utility Billing

Fund Number	Description	Amount
010	General Fund	\$161,474.89
100	Street Fund	\$12,045.06
115	Building Code Account Fund	\$3,581.57
120	Visitor Center Fund	\$3,666.05
130	Library Fund	\$446.21
140	Criminal Justice Fund	\$460.30
145	Local Criminal Justice Fund	\$1,209.75
170	DOT Spoil Site Fund	\$4,824.90
320	Street Construction Capital Fund	\$32,877.81
400	Water/Sewer Operating Fund	\$123,369.44
410	Regional Water System Fund	\$41,140.15
420	Stormwater Management Fund	\$13,948.69
435	Muni Water Capital Improvement	\$136,021.47
470	Muni Sewer Capital Imprv Reserve	\$4,825.63
475	Boat Launch Facility Fund	\$550.32
631	Utility Deposit Fund	\$8.59
632	Transportation Benefit District Fund	\$22,860.44
634	State Custodial Pass-Thru Fund	\$456.23
	Count: 18	\$563,767.50

As of this date, 8/14/2023, the Council by a majority vote, does approve payment of the vouchers included in the Fund Transaction Summary Report, and further described as:

General Expenditures

<u>Transaction Type</u>	<u>Description</u>	<u>Amount</u>	<u>Payment Date</u>
Adjustment/EFT	EFT# 1010-7/2023	159.48	7/6/2023
Adjustment/EFT	EFT# 1011-7/2023	7,965.51	7/25/2023
Claims	Check 54454 - 54455	592.26	7/13/2023
Claims	Check 54456	292.02	7/17/2023
Claims	Check 54457	1,276.14	7/18/2023
Claims	Check 54458 - 54461	966.75	7/19/2023
Claims	Check 54462 - 54463	480.39	7/25/2023
Claims	Check 54464	9.19	7/26/2023
Claims	Check 54465 - 54467	1,311.15	7/31/2023
Claims	Check -	339,217.24	7/31/2023
		<u>352,270.13</u>	

Payroll Expenditures

<u>Transaction Type</u>	<u>Description</u>	<u>Amount</u>	<u>Payment Date</u>
Mid-Month Draw	Nacha # 1030550	23,550.00	7/15/2023
Mid-Month Draw	Taxes	5,940.00	7/15/2023
EOM Payroll	Nacha # 1043662	65,164.04	7/31/2023
EOM Payroll	Checks 26473 - 26489	60,742.73	7/31/2023
EOM Payroll	Taxes	27,139.81	7/31/2023
EOM Payroll	Replacement Check #26472	125.00	
Uniform Allowance	Checks	-	
Uniform Allowance	Taxes	-	
Accrued - Quarterly Payroll Tax - L&I		4,571.05	
Accrued - Quarterly Payroll Tax - ESD		260.31	
Accrued - Quarterly Payroll Tax - PFML		770.64	
Accrued - Quarterly Payroll Tax - WA CARES		373.35	
		<u>188,636.93</u>	

TBD Expenditures

<u>Transaction Type</u>	<u>Description</u>	<u>Amount</u>	<u>Payment Date</u>
Adjustment/EFT	EFT#	-	
Adjustment/EFT	EFT#	-	
Claims	Check 2063	16,509.00	
Claims	Check 2064	6,351.44	
		<u>22,860.44</u>	

	<u>Amount</u>	<u>Payment Date</u>
Grand Total Expenditures	563,767.50	7/1/2023 - 7/31/2023
Fund Transaction Summary Report	<u>563,767.50</u>	
Balance Check (s/b -0-)	-	

Lee Kessler, Audit Committee Member

Art Lee, Audit Committee Member

Ellen Rose, Audit Committee Member

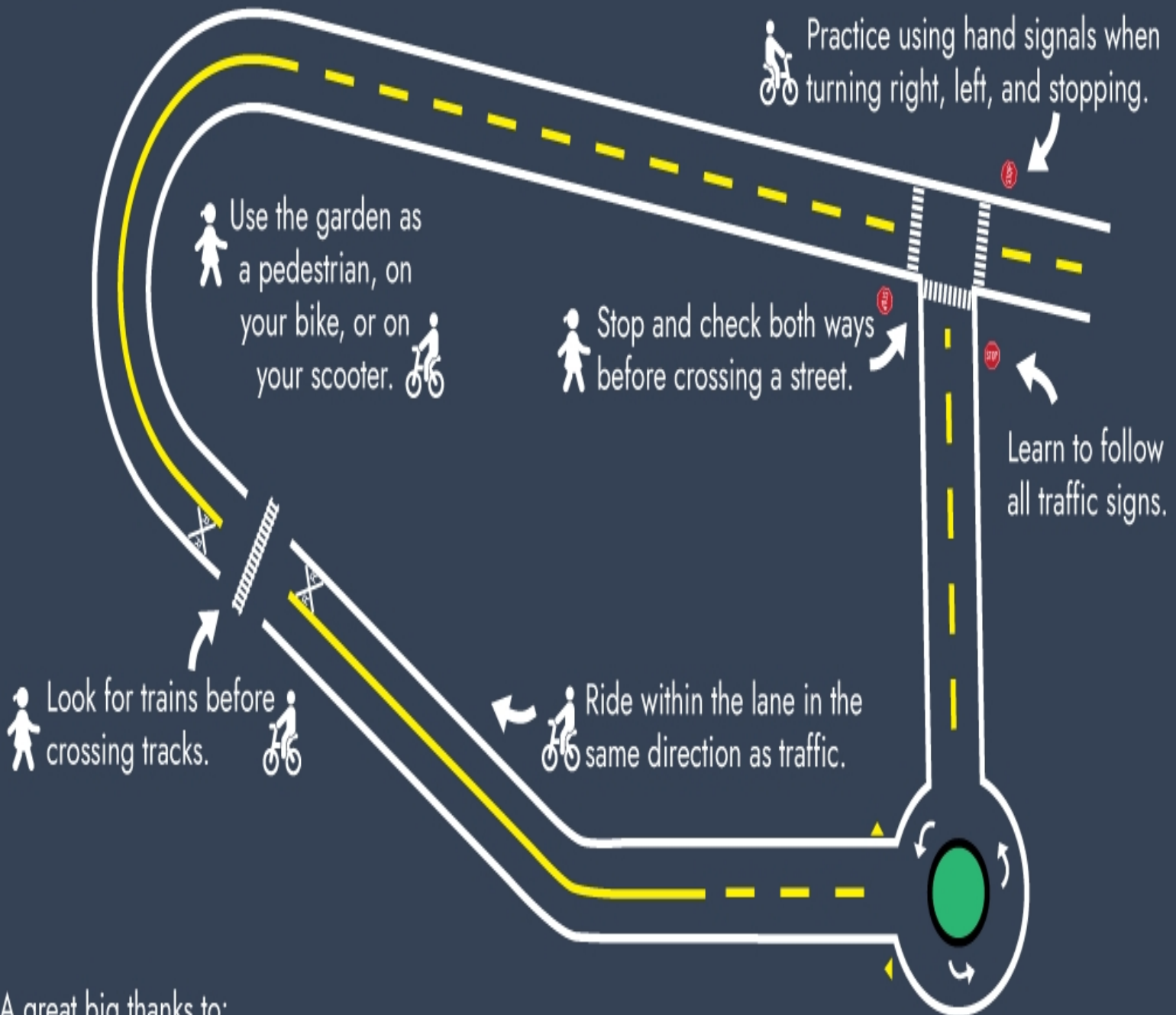


Traffic Garden

Castle Rock Traffic Garden

Welcome!

Use this miniature streetscape as a place to learn and practice bicycle and pedestrian safety skills.



A great big thanks to:



TARGET ZERO

Swanson & Sons Construction
Traffic Garden Design by Dwight Price
Page 9 of 21

See Tracks?
THINK
TRAIN™



Review / Authorization

Primary Responsible Department: Finance

Permit No. 2023-0018

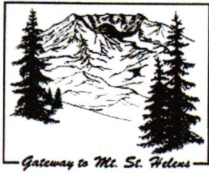
Music in the Park (CRCDA)

Nancy Chennault - 360.703.8174 - nancy@theplantstation.com

Reviewed by: (mark "X" & date upon review)

Comments and Conditions

☒ Finance Carie Cuttonaro, Clerk-Treasurer Date: 8/8/2023	No issues.
☒ Fire (Cowlitz County Fire District 6) Bill LeMonds, Fire Chief Date: 8/8/2023	No Issues
☒ Police Charlie Worley, Chief Date: 8/8/2023	No issues
☐ Public Works / Engineering Dave Vorse, Public Works Director Date:	
☐ Parks	
☐ Streets	
☐ Traffic	
☐ Other	
☐ Building/Planning, if needed	
Additional Comments:	
☐ Approved ☐ Denied	Primary responsible department signature Date



Special Event Permit

Permit No. **2023-0018**

City of Castle Rock | Phone: 360.274.8181 | www.ci.castle-rock.wa.us

Application must be made a minimum of **60 days** prior to event (30 if a prior annual event)

Contact Information

Organization/Sponsor Castle Rock Community Development Alliance P.O. Box 931, Castle Rock		Address/City/State/Zip	
Contact Person NANCY CHENNAULT		Phone 360-703-8174	Email nancy@theplantstation.com
As contact person, are you authorized by the Organization/Sponsor to act on its behalf? ☒ YES ☐ NO		Address/City/State/Zip (if different from above) 953 Sandy Bend, Castle Rock 98611	
		Phone Same	Email Same
Are there other individuals authorized to act on behalf of the Organization/Sponsor? ☒ YES ☐ NO If yes, please provide their name and contact information: DAWN SMITH 360-			

Event Information

Event Name MUSIC IN THE PARK		Date(s) of event AUGUST 26	Estimated # of participants for event 100
Start Time 5 PM AM/PM	End Time 9 AM/PM	Setup Time 5 AM AM/PM	Takedown Time 9 PM AM/PM
Estimated # of volunteers for event 6			
Is this an annual event? ☒ YES ☐ NO* Applicant may be required to collect approval signatures from neighboring or affected residents and/or business owners.			
Have you previously requested a permit for such activity? yes		If yes, approximate date? 8-13-22	
Are participants required to pay a fee? NO		Are participants to make a donation? possibly	
Will this event impede traffic? ☒ YES ☐ NO		Follow traffic, pedestrian and bike laws? ☒ YES ☐ NO	
		Utilize sidewalks only? ☐ YES ☒ NO	
Details of event (Please include a detailed map showing location of event and copies of any proposed brochures, posters, flyers, or mailings you desire to use to advertise this event. Additionally, please identify on the map where volunteers will be placed to assist with this event. Include additional pages if needed to fully explain details. Close Front Ave NW just south of Mallory and just north of Bair Vendors and band will be in roadway and parking area on West side of Gateway Park			

Type of Use

Type of use requested ☐ Parade ☒ Street Closure ☐ Street Sale ☐ Athletic Run/Walk ☐ Block Party ☒ Other CONCERT and VENDORS	Where is use requested? ☒ Park area*/where? Gateway Park ☐ Park building*/which one? ☐ Private property/where? ☐ Other
*Note: If planning to use a park area or building, please contact the Public Works Department at 360.274.7478 for any additional forms required for the use of a park area or building.	
Please check all that apply to this event: ☒ Requesting closure/impediment of a street or public right-of-way. (Please attach a map and mark location.) ☐ Requesting to erect structure(s)/tent(s). Number and location stage is trailer, vendors have their own tents. ☐ Planning to serve food/drink. If yes, including alcohol beverages? ☐ YES ☒ NO ☐ This event involves political or religious activity intended primarily for the communication or expression of ideas. ☒ Participants will be required to pay a fee. ☒ Participants will be asked to make a donation. Free Will donation	
Permit holders are responsible for cleanup of debris in connection with their activities.	

Received

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AUG 07 2023

2023-0018-SEP

Castle Rock
Finance

City Assistance Requested

Public Works Division (example: street closure, signage, signal adjustment, facility availability, additional sanitation/garbage, restrooms) - Explain CRPW provide street closure signs and 3 6-8 cones. Please mow 8/24-25. Also, please turn off sprinklers on Wednesday, Aug. 23. No water Thursday - Friday Saturday (lawn.)	Police Department (example: traffic, patrol, security) - Explain
	Other - Explain

Insurance Information

The City does not maintain insurance that will respond to claims against the applicant arising out of the use of facilities by the applicant, its members, or those attending the event. Depending on the type of event you are planning, and the activity and risk level of your group, you may be required to obtain bodily injury and property damages liability insurance in accordance with City policy, name the City as an additional insured on the policy, and be responsible for obtaining said insurance. After reviewing this application, the City will determine whether you must obtain liability insurance.

Agreement

Depending on the type of event planned, you may be required to defend, indemnify and hold harmless the City, its agents, employees and officials, while acting within the scope of their duties, from all causes of action, demands and claims, including the cost of their defense, arising in favor of the organization, the organization's employees or third parties on account of personal injuries, bodily injuries, death, or damage to property arising out of the acts or omissions of the organization, its employees or representatives, concessionaires of the event or any other person or entity, except for liability caused due to the sole negligence of the City. After reviewing this application, the City will determine whether you must indemnify the City and its agents.

By my signature I state that I am authorized to obligate the above-titled Organization/Sponsor, including financially, for any statements or requests made herein.

Applicant Name (please print) Nancy Chennault	Applicant Signature Nancy Chennault
Organization/Title CRCDA Board/CR Blooms Chair	Date 8/1/23

Add additional information on separate sheets as needed.

City Use Only

Other permits required in conjunction with this permit:

☐ Electrical ☐ Fire, Life & Safety ☐ Parks ☐ Other: _____

Fees/Payments/Refunds

	Fee(s)	Initial(s)	Date(s)
Deposit(s)			
Permit(s)			
Facility Use/Rental(s)			
Admission Tax(es)			
Additional Costs			
TOTAL PAID			
TOTAL REFUND / DUE			

Proof of insurance required? ☐ Yes ☐ No	Bond Required? ☐ Yes ☐ No
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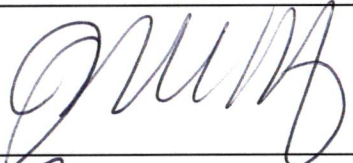
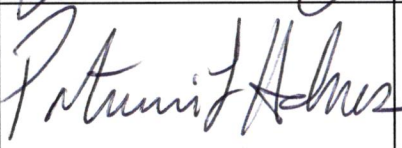
AUG 07 2023

2023-0018-SEP
Castle Rock
Finance

Special Event Signature Collection Sheet

Event: Music in the Park Date: 8/26/23 Time: 5:00PM to 9:00 PM

By signing this paper, I am stating that I am either in favor or against the above listed event. Please write clearly.

Name	Signature	Business	Address	In Favor	Not in Favor
Jen Engraf		Home	415 NW Front Ave	X	
Mike & Pat Helmer		Home	365 Front Ave	X	

Received

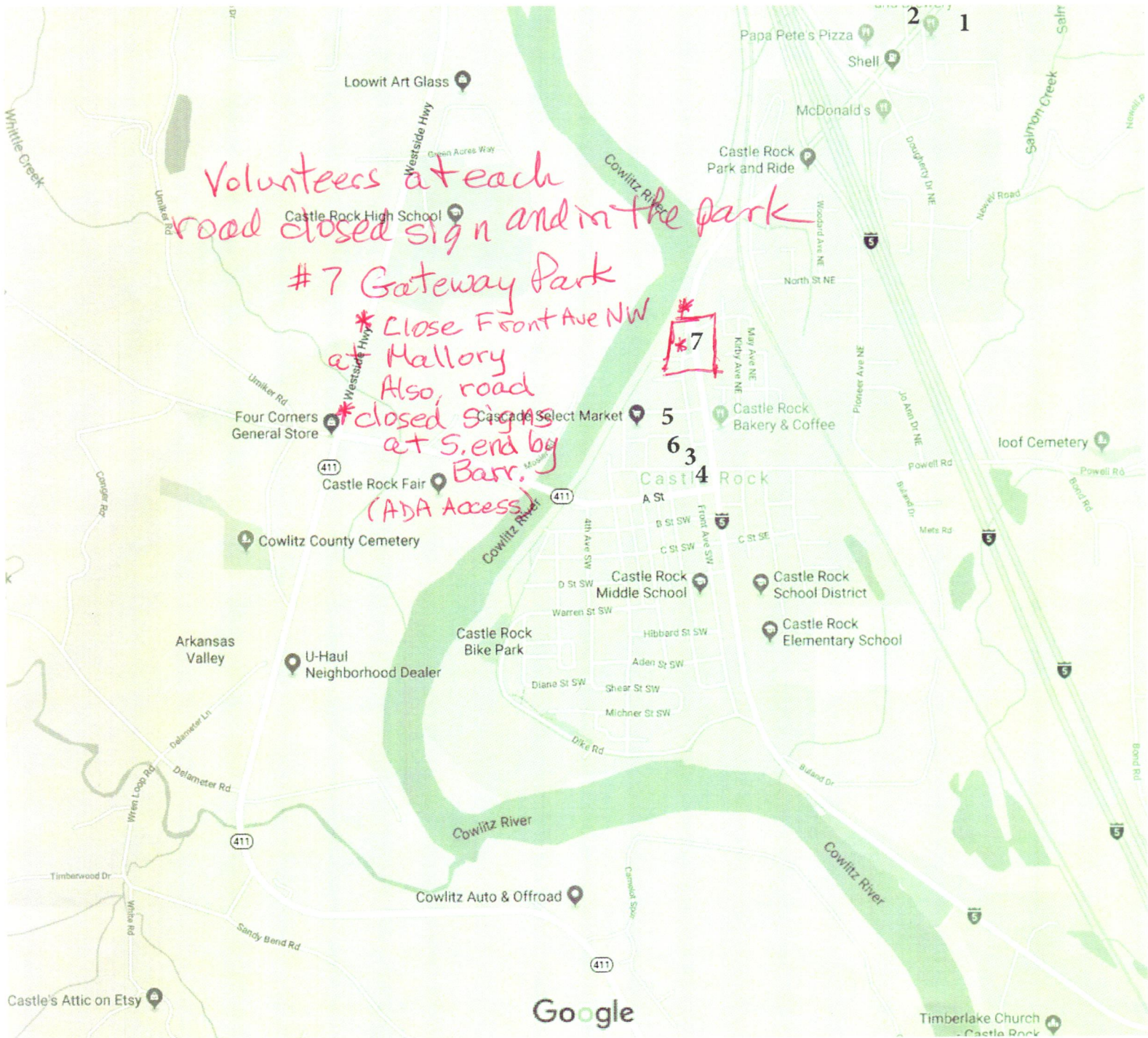


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2023-0018-SEP

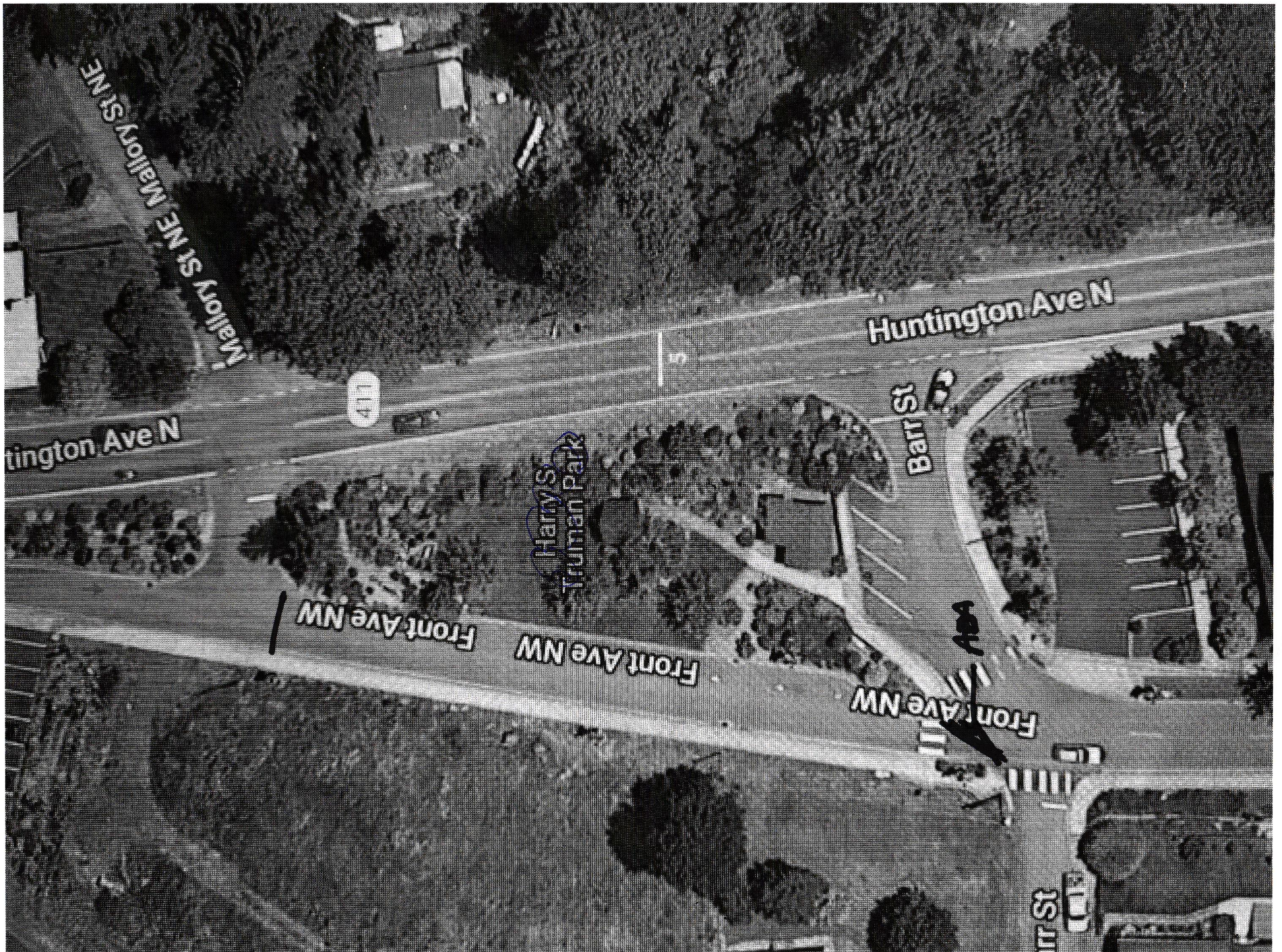
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Music in the Park - 5pm (set up) —
 Event 5:30-6:00 to 8:30. Take down 8:30-9



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 AUG 07 2023
 2023-0018-SEP
 Castle Rock
 Finance

NANCY CHENNAULT
 360-703-8174



2023-0018-SEP - additional map



WAIVER of LIABILITY

HOLD HARMLESS - Applicant shall defend, indemnify and hold harmless the City of Castle Rock, its officers, officials, employees and volunteers from and against any and all claims, suits, actions, or liabilities for injury or death of any person, or for loss or damage to property, which arises out of the acts or omissions of the applicant, its employees, volunteers, representatives or vendors, or from any activity, work or thing done, permitted, or suffered by applicant, participant, or member of the public, related to the permitted activity, except only such injury or damage as shall have been occasioned by the sole negligence of the City of Castle Rock.

Organization: Castle Rock Community Development Alliance

Title of Event: Music in the Park

Date of Event: 8/26/23

Phone Number: 360-203-8174

Name of Applicant (please print): NANCY G CHENNAULT

Signature of Applicant: Nancy Chenault

Date Signed: 8/7/23

Received
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AUG 07 2023
2023-0018-SEP
Castle Rock
Finance



CASTROC-14

RAJASRAM

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

8/4/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER NFP Property & Casualty Services, Inc. PO Box 936 Chehalis, WA 98532-0936	CONTACT NAME: Christina White	
	PHONE (A/C, No, Ext): (520) 467-6055 FAX (A/C, No): (520) 571-9724	
	E-MAIL ADDRESS: christina.white@nfp.com	
	INSURER(S) AFFORDING COVERAGE	NAIC #
	INSURER A : Hartford Underwriters Insurance Company	30104
	INSURER B : United States Liability Insurance Company	25895
	INSURER C :	
	INSURER D :	
	INSURER E :	
	INSURER F :	

INSURED

Castle Rock Community Development Alliance
PO Box 931
Castle Rock, WA 98611-0931

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER: 1

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☒ POLICY ☐ PRO-JECT ☐ LOC OTHER:	X		59SBAU4BF2	10/25/2022	10/25/2023	EACH OCCURRENCE \$ 2,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 2,000,000 GENERAL AGGREGATE \$ 4,000,000 PRODUCTS - COMP/OP AGG \$ 4,000,000 \$
	AUTOMOBILE LIABILITY ☐ ANY AUTO OWNED AUTOS ONLY ☐ SCHEDULED AUTOS ☐ HIRED AUTOS ONLY ☐ NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	UMBRELLA LIAB ☐ OCCUR EXCESS LIAB ☐ CLAIMS-MADE DED ☐ RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) ☐ Y / N If yes, describe under DESCRIPTION OF OPERATIONS below		N / A				PER STATUTE ☐ OTH-ER ☐ E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
B	Directors & Officers			NDO1591679	10/26/2022	10/26/2023	Aggregate 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
Re: Event: Music in the park - August 26 2023 from 6 to 8 pm

City of Castle Rock is Additional Insured with respects to General Liability per endorsement SL3032 (06 21) attached.

CERTIFICATE HOLDER

CANCELLATION

City of Castle Rock
PO Box 370
Castle Rock, WA 98611

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE



BLANKET ADDITIONAL INSURED BY CONTRACT

This endorsement modifies insurance provided under the following:

BUSINESS LIABILITY COVERAGE FORM

Except as otherwise stated in this endorsement, the terms and conditions of the Policy apply.

A. The following is added to Section C. WHO IS AN INSURED:

Additional Insureds When Required By Written Contract, Written Agreement Or Permit

The person(s) or organization(s) identified in Paragraphs a. through f. below are additional insureds when you have agreed, in a written contract or written agreement, or when required by a written permit issued by a state or governmental agency or subdivision or political subdivision that such person or organization be added as an additional insured on your Coverage Part, provided the injury or damage occurs subsequent to the execution of the contract or agreement, or the issuance of the permit.

A person or organization is an additional insured under this provision only for that period of time required by the contract, agreement or permit.

However, no such person or organization is an additional insured under this provision if such person or organization is included as an additional insured by any other endorsement issued by us and made a part of this Coverage Part.

The insurance afforded to such additional insured will not be broader than that which you are required by the contract, agreement, or permit to provide for such additional insured.

The insurance afforded to such additional insured only applies to the extent permitted by law.

The limits of insurance that apply to additional insureds are described in Section **D. LIABILITY AND MEDICAL EXPENSES LIMITS OF INSURANCE**. How this insurance applies when other insurance is available to an additional insured is described in the Other Insurance Condition in Section **E. LIABILITY AND MEDICAL EXPENSES GENERAL CONDITIONS**.

a. Vendors

Any person(s) or organization(s) (referred to below as vendor), but only with respect to "bodily injury" or "property damage" arising out of "your products" which are distributed or sold in the regular course of the vendor's business and only if this Coverage Part provides coverage for "bodily injury" or "property damage" included within the "products-completed operations hazard".

(1) The insurance afforded to the vendor is subject to the following additional exclusions:

This insurance does not apply to:

- (a) "Bodily injury" or "property damage" for which the vendor is obligated to pay damages by reason of the assumption of liability in a contract or agreement. This exclusion does not apply to liability for damages that the vendor would have in the absence of the contract or agreement;
- (b) Any express warranty unauthorized by you;
- (c) Any physical or chemical change in the product made intentionally by the vendor;
- (d) Repackaging, except when unpacked solely for the purpose of inspection, demonstration, testing, or the substitution of parts under instructions from the manufacturer, and then repackaged in the original container;
- (e) Any failure to make such inspections, adjustments, tests or servicing as the vendor has agreed to make or normally undertakes to make in the usual course of business, in connection with the distribution or sale of the products;
- (f) Demonstration, installation, servicing or repair operations, except such operations performed at the vendor's premises in connection with the sale of the product;



- (g) Products which, after distribution or sale by you, have been labeled or relabeled or used as a container, part or ingredient of any other thing or substance by or for the vendor; or
- (h) "Bodily injury" or "property damage" arising out of the sole negligence of the vendor for its own acts or omissions or those of its employees or anyone else acting on its behalf. However, this exclusion does not apply to:
 - (i) The exceptions contained in Paragraphs (d) or (f); or
 - (ii) Such inspections, adjustments, tests or servicing as the vendor has agreed to make or normally undertakes to make in the usual course of business, in connection with the distribution or sale of the products.
- (2) This insurance does not apply to any insured person or organization from whom you have acquired such products, or any ingredient, part or container, entering into, accompanying or containing such products.
- b. Lessors Of Equipment**
 - (1) Any person or organization from whom you lease equipment; but only with respect to their liability for "bodily injury", "property damage" or "personal and advertising injury" caused, in whole or in part, by your maintenance, operation or use of equipment leased to you by such person or organization.
 - (2) With respect to the insurance afforded to these additional insureds, this insurance does not apply to any "occurrence" which takes place after you cease to lease that equipment.
- c. Lessors Of Land Or Premises**
 - (1) Any person or organization from whom you lease land or premises, but only with respect to liability arising out of the ownership, maintenance or use of that part of the land or premises leased to you.
 - (2) With respect to the insurance afforded to these additional insureds, this insurance does not apply to:
 - (a) Any "occurrence" which takes place after you cease to lease that land or be a tenant in that premises; or
 - (b) Structural alterations, new construction or demolition operations performed by or on behalf of such person or organization.
- d. Architects, Engineers Or Surveyors**
 - (1) Any architect, engineer, or surveyor, but only with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" caused, in whole or in part, by your acts or omissions or the acts or omissions of those acting on your behalf:
 - (a) In connection with your premises;
 - (b) In the performance of your ongoing operations performed by you or on your behalf; or
 - (c) In connection with "your work" and included within the "products-completed operations hazard", but only if:
 - (i) The written contract, written agreement or permit requires you to provide such coverage to such additional insured; and
 - (ii) This Coverage Part provides coverage for "bodily injury" or "property damage" included within the "products-completed operations hazard".
 - (2) With respect to the insurance afforded to these additional insureds, the following additional exclusion applies:

This insurance does not apply to "bodily injury", "property damage" or "personal and advertising injury" arising out of the rendering of or the failure to render any professional services, including:

 - (i) The preparing, approving, or failure to prepare or approve, maps, shop drawings, opinions, reports, surveys, field orders, change orders, designs or drawings and specifications; or
 - (ii) Supervisory, surveying, inspection, architectural or engineering activities.

This exclusion applies even if the claims allege negligence or other wrongdoing in the supervision, hiring, employment, training or monitoring of others by an insured, if the "bodily injury", "property



damage", or "personal and advertising injury" arises out of the rendering of or the failure to render any professional service.

e. State Or Governmental Agency Or Subdivision Or Political Subdivision Issuing Permit

- (1) Any state or governmental agency or subdivision or political subdivision, but only with respect to operations performed by you or on your behalf for which the state or governmental agency or subdivision or political subdivision has issued a permit.
- (2) With respect to the insurance afforded to these additional insureds, this insurance does not apply to:
 - (a) "Bodily injury", "property damage" or "personal and advertising injury" arising out of operations performed for the federal government, state or municipality; or
 - (b) "Bodily injury" or "property damage" included within the "products-completed operations hazard".

f. Any Other Party

- (1) Any other person or organization who is not in one of the categories or classes listed above in Paragraphs a. through e. above, but only with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" caused, in whole or in part, by your acts or omissions or the acts or omissions of those acting on your behalf:
 - (a) In the performance of your ongoing operations performed by you or on your behalf;
 - (b) In connection with your premises owned by or rented to you; or
 - (c) In connection with "your work" and included within the "products-completed operations hazard", but only if:
 - (i) The written contract, written agreement or permit requires you to provide such coverage to such additional insured; and
 - (ii) This Coverage Part provides coverage for "bodily injury" or "property damage" included within the "products-completed operations hazard".
- (2) With respect to the insurance afforded to these additional insureds, the following additional exclusion applies:

This insurance does not apply to "bodily injury", "property damage" or "personal and advertising injury" arising out of the rendering of, or the failure to render, any professional architectural, engineering or surveying services, including:

 - (a) The preparing, approving, or failure to prepare or approve, maps, shop drawings, opinions, reports, surveys, field orders, change orders, designs or drawings and specifications; or
 - (b) Supervisory, surveying, inspection, architectural or engineering activities.

This exclusion applies even if the claims allege negligence or other wrongdoing in the supervision, hiring, employment, training or monitoring of others by an insured, if the "bodily injury", "property damage", or "personal and advertising injury" arises out of the rendering of or the failure to render any professional service described in Paragraphs f.(2)(a) or f.(2)(b) above.