

1. CALL TO ORDER

Mayor Paul Helenberg called the regular meeting of the Castle Rock City Council to order at 7:31 PM.

a. Pledge of Allegiance

Mayor Helenberg led the Pledge of Allegiance.

b. Roll Call

Councilmembers present: Art Lee, Earl Queen, Paul Simonsen, and Ellen Rose. Councilmember Lee Kessler was excused.

Staff present: Police Chief Charlie Worley, City Attorney Frank Randolph, Public Works Director Dave Vorse, City Engineer Tom Gower, and Clerk-Treasurer Carie Cuttonaro.

c. Changes to Agenda

2. PROCLAMATIONS & PRESENTATIONS

3. CITIZEN COMMENTS - maximum 3 minutes

Mary Stone, Friends of the Library, requested designating parking in the alley behind the library, one for library use only and one for a loading zone.

Mayor Helenberg and Public Works Director Dave Vorse provided comment. It was determined that a sign may be posted for a loading zone.

4. DEPARTMENT REPORTS

- City Attorney Frank Randolph
- Police Chief Charlie Worley
Police Chief Charlie Worley gave a verbal report.
Mayor Helenberg provided comment.
- Public Works Director Dave Vorse
Public Works Director Dave Vorse gave a verbal report.
- City Engineer Tom Gower
- Clerk-Treasurer Carie Cuttonaro

5. COUNCIL AND AD HOC COMMITTEE REPORTS

Mayor Helenberg gave a verbal report.

Police Chief Worley, Councilmember Ellen Rose, Councilmember Paul Simonsen, and County Commissioner Rick Dahl provided comment.

- Mayor / Mayor Pro-Tempore / Councilmembers

1. Request to schedule Pre-Budget Workshop.

Mayor Helenberg presented.

Would like to schedule the meeting for before the end of August. Councilmember Rose to send an email with availability to Clerk-Treasurer Carrie Cuttonaro.

- CRCDA Representative

6. PUBLIC HEARINGS

7. CONSENT AGENDA

Councilmember Queen made a motion, seconded by Rose to approve the Consent Agenda as presented. Motion carried by roll call vote. Councilmembers Lee, Queen, Simonsen, and Rose voted 'Aye'.

- Approve the minutes of the July 24, 2023 Regular Council Meeting. (page 3-5)
- Approve the July 2023 invoices as described in the Fund Transaction Summary Report in the amount of \$563,767.50. (page 6-7)

8. OLD BUSINESS

9. NEW BUSINESS

- Request for approval of several signs for Traffic Garden and Railroad Crossing. No cost to City. (page 8-10)

Public Works Director Dave Vorse presented.

Councilmember Lee made a motion, seconded by Rose, to approve several signs for the Traffic Garden and Railroad Crossing at no cost to the City. Motion carried by roll call vote.

Councilmembers Lee, Queen, Simonsen, and Rose voted 'Aye'.

- Wastewater Treatment Plant blower issue. Cost to repair is \$24,083, plus tax. Cost to replace is \$30,635 plus tax and installation.

Public Works director Dave Vorse presented.

Councilmember Lee, Councilmember Rose, Mayor Helenberg, and Clerk-Treasurer Carrie Cuttonaro provided comment.

Councilmember Rose made a motion, seconded by Lee, to approve replacement of the Wastewater Treatment Plant blower at a cost of \$30,635 plus tax and installation. Motion carried by roll call vote. Councilmembers Lee, Queen, Simonsen, and Rose voted 'Aye'.

- Request to use remaining CERB (Community Economic Revitalization Board) funding in the estimated amount of \$250,000 toward Exit 48 Sewer Force Main Extension Project. Funds were originally dedicated to the Exit 48 Water Main Extension Project. Formal request to CERB must be submitted by August 28.

Public Works director Dave Vorse presented.

Mayor Helenberg provided comment.

Councilmember Lee made a motion, seconded by Queen, to approve the use of the remaining CERB funding, in the estimated amount of \$250,000, toward Exit 48 Sewer Force Main Extension Project. Motion carried by roll call vote. Councilmembers Lee, Queen, Simonsen, and Rose voted 'Aye'.

d. Request to declare one of two 2014 Ford Interceptor (#9172) from Police Department fleet as surplus and revenue from sale to be deposited into Local Criminal Justice Fund. Original purchase funded by General Fund.

Police Chief Worley presented.

Mayor Helenberg, Councilmember Lee, Councilmember Rose and Clerk-Treasurer Carie Cuttonaro provided comment.

Councilmember Lee made a motion, seconded by Queen, to approve the request to declare one of the two 2014 Ford Interceptors (#9172) from the Police Department fleet as surplus with revenue from the sale to be deposited into the Local Criminal Justice Fund. Motion carried by roll call vote. Councilmembers Lee, Queen, Simonsen, and Rose voted 'Aye'.

e. Special Event Permit #2023-0018; CRCDA - Music in the Park; August 26, 2023 between 5:00 PM and 9:00 PM. Includes street closure of Front Ave NW between Barr St NW and Mallory St. Insurance has been received. (page 11-21)

Mayor Helenberg and Councilmember Rose provided comment.

Councilmember Rose made a motion, seconded by Queen, to approve Special Event Permit #2023-008; CRCDA - Music in the Park. Motion carried by roll call vote. Councilmembers Lee, Queen, Simonsen, and Rose voted 'Aye'.

10. OTHER BUSINESS

Cowlitz County Commissioner Rick Dahl provided comment.

Mayor Helenberg provided comment.

11. ADJOURNMENT

There being no further business, Mayor Helenberg adjourned the meeting at 8:15 PM.

Mayor Paul Helenberg

Clerk-Treasurer Carie Cuttonaro