

1. CALL TO ORDER

Mayor Paul Helenberg called the regular meeting of the Castle Rock City Council to order at 7:32 PM.

a. Pledge of Allegiance

Mayor Helenberg led the Pledge of Allegiance.

b. Roll Call

Councilmembers present: Art Lee, Lee Kessler, Earl Queen, Paul Simonsen, and Ellen Rose.

Staff present: Police Chief Charlie Worley, City Attorney Frank Randolph, Public Works Director Dave Vorse, City Engineer Tom Gower, and Clerk-Treasurer Carie Cuttonaro.

c. Changes to Agenda

2. PROCLAMATIONS & PRESENTATIONS

a. Constitution Week Proclamation (page 3)

Mayor Paul Helenberg proclaimed the week of September 17th - 23rd, 2023 as Constitution Week in the City of Castle Rock.

Ava Berry of the Mary Richardson Walker Chapter of the Daughters of the American Revolution presented the Mayor and Councilmembers with a pocket edition of the Constitution.

3. CITIZEN COMMENTS - maximum 3 minutes

4. DEPARTMENT REPORTS

- City Attorney Frank Randolph

- Police Chief Charlie Worley

- Public Works Director Dave Vorse

Public Works Director Dave Vorse gave a verbal report.

- City Engineer Tom Gower

- Clerk-Treasurer Carie Cuttonaro

1. Expenditure, Revenue, Cash & Investments Reports (page 4-8)

Clerk-Treasurer Carie Cuttonaro gave a verbal report and stated the reports that are in the packet were cut off so she will send out new reports.

5. COUNCIL AND AD HOC COMMITTEE REPORTS

- Mayor / Mayor Pro-Tempore / Councilmembers

1. Fred Johnson, CAP President, is looking to fill an open position on the Lower Columbia

Community Action Program Board of Directors. (page 9-16)

Mayor Helenberg volunteered to be on the Lower Columbia Community Action Program Board of Directors.

2. Pre-Budget Workshop is scheduled for Thursday (8/31) at 3:15 PM.

Mayor Helenberg and Clerk-Treasurer Carrie Cuttonaro presented. Councilmembers provided comment.

- CRCDA Representative

6. PUBLIC HEARINGS

7. CONSENT AGENDA

Councilmember Queen made a motion, seconded by Rose, to approve the Consent Agenda as presented. Motion carried by roll call vote. Councilmembers Lee, Queen, Simonsen, and Rose voted 'Aye'. Councilmember Kessler Abstained.

- Approve the minutes of the August 14, 2023 Regular Council Meeting. (page 17-19)

8. OLD BUSINESS

9. NEW BUSINESS

- Resolution No. 2023-04, a resolution writing off certain utility bills. (page 20)

Clerk-Treasurer Carrie Cuttonaro presented. Councilmembers Lee Kessler and Earl Queen provided comment.

Councilmember Kessler made a motion, seconded by Rose, to approve Resolution No. 2023-04.

Motion carried by roll call vote. Councilmembers Lee, Kessler, Queen, Simonsen, and Rose voted 'Aye'.

- Ordinance No. 2023-07, an ordinance amending City of Castle Rock, Washington Municipal Code, Section 8.04.020 Designation of Nuisances. (page 21-22)

Mayor Helenberg, City Attorney Frank Randolph, Clerk-Treasurer Carrie Cuttonaro, Councilmembers Ellen Rose and Art Lee provided comment.

Councilmember Rose made a motion, seconded by Queen, to approve Ordinance No. 2023-07.

Motion carried by roll call vote. Councilmembers Lee, Kessler, Queen, Simonsen, and Rose voted 'Aye'.

- North County Recreation Association (NCRA) has received a grant from the Washington State Legislature District 19 for their No. County Rec. Association Youth Sports (Castle Rock) Project in the amount of \$248,320. As part of the grant's conditions, NCRA must have committed funding.

Committed funding will be used to pay invoices as the project progresses, with reimbursements from the grant paid at 100%. \$100,000 is committed by private funds and will be primary. NCRA requests City commitment for the remaining \$148,320. Request includes approval of Interlocal Agreement. Should funds be needed, a formal ordinance will need to be approved authorizing a loan from the Swimming Pool Construction Fund, including interest at the current interest rate of the Washington State Investment Pool. (page 23-27)

Mayor Helenberg presented. Clerk-Treasurer Carrie Cuttonaro provided comment.

Councilmembers Art Lee and Lee Kessler provided comment.

Councilmember Kessler made a motion, seconded by Queen, to approve NCRA's request for the City to commit to the remaining funding of \$148,320 and the Interlocal Agreement. After further discussion, motion carried by roll call vote. Councilmembers Lee, Kessler, Queen, Simonsen, and Rose voted 'Aye'.

d. Kristy King, 136 3rd Ave SW Unit B, requests a utility adjustment for the May/June and June/July billings in the amount of \$386.24. This request includes a water adjustment in addition to the sewer adjustment. The leak was a direct result of the City replacing the water main that supplies water to this residence. Request meets ordinance provisions; staff recommends approval. (page 28-29)

Councilmember Kessler made a motion, seconded by Rose, to approve the leak adjustment. Motion carried by roll call vote. Councilmembers Lee, Kessler, Queen, Simonsen, and Rose voted 'Aye'.

e. Carl Kittelson, 238 Kirby Ave SE, requests a utility adjustment for the June/July billings in the amount of \$317.99. Request meets ordinance provisions; staff recommends approval. (page 30-31)

Councilmember Kessler made a motion, seconded by Rose, to approve the leak adjustment. Motion carried by roll call vote. Councilmembers Lee, Kessler, Queen, Simonsen, and Rose voted 'Aye'.

10. OTHER BUSINESS

11. ADJOURNMENT

There being no further business, Mayor Helenberg adjourned the meeting at 7:57 PM.

Mayor Paul Helenberg

Clerk-Treasurer Carie Cuttonaro