

1. CALL TO ORDER

Mayor Paul Helenberg called the regular meeting of the Castle Rock City Council to order at 7:30 PM.

a. Pledge of Allegiance

Mayor Helenberg led the Pledge of Allegiance.

b. Roll Call

Councilmembers present: Art Lee, Lee Kessler, Earl Queen, and Paul Simonsen. Councilmember Ellen Rose arrived at 7:34 pm.

Staff present: Police Chief Charlie Worley, City Attorney Frank Randolph, Public Works Director Dave Vorse, City Engineer Tom Gower, and Clerk-Treasurer Carie Cuttonaro.

c. Changes to Agenda

2. PROCLAMATIONS & PRESENTATIONS

In remembrance of September 11th, Mayor Helenberg requested a moment of silence.

3. CITIZEN COMMENTS - maximum 3 minutes

4. DEPARTMENT REPORTS

- City Attorney Frank Randolph
- Police Chief Charlie Worley
- Public Works Director Dave Vorse
- City Engineer Tom Gower
- Clerk-Treasurer Carie Cuttonaro

1. Utility Adjustment Information

Clerk-Treasurer Carie Cuttonaro gave a verbal report.

Mayor Helenberg, Public Works Director Dave Vorse, and Councilmembers Lee Kessler, Paul Simonsen, and Art Lee provided comment.

5. COUNCIL AND AD HOC COMMITTEE REPORTS

- Mayor / Mayor Pro-Tempore / Councilmembers
Mayor Helenberg gave a verbal report.
- CRCDA Representative

6. PUBLIC HEARINGS

7. CONSENT AGENDA

Councilmember Queen made a motion, seconded by Lee, to approve the Consent Agenda as presented. Motion carried by roll call vote. Councilmembers Lee, Kessler, Queen, Simonsen, and Rose voted 'Aye'.

- a. Approve the minutes of the August 28, 2023 Regular Council Meeting. (page 3-5)
- b. Approve the August 2023 invoices as described in the Fund Transaction Summary Report in the amount of \$614,550.48. (page 6-7)

8. OLD BUSINESS

9. NEW BUSINESS

- a. Change Order to the 2023 Joint Agency Pavement Overlay Project in the amount of \$62,712.00, increasing the total cost to \$89,960.26, plus applicable tax. (page 8-12)

Public Works Director Dave Vorse presented.

Councilmember Lee made a motion, seconded by Rose, to approve the Change Order to the 2023 Joint Agency Pavement Overlay Project. Motion carried by roll call vote. Councilmembers Lee, Kessler, Queen, Simonsen, and Rose voted 'Aye'.

- b. Request to declare five Police Department issued firearms as described as surplus and use as trade-in at On Target Outdoors for credit toward other equipment purchases by the Department. (page 13)

Police Chief Charlie Worley gave a verbal report.

Councilmember Queen made a motion, seconded by Rose, to approve the request to declare five Police Department issued firearms as surplus and use as trade-ins. Mayor Helenberg and Police Chief Charlie Worley provided additional comment. Motion carried by roll call vote. Councilmembers Lee, Kessler, Queen, Simonsen, and Rose voted 'Aye'.

- c. Ordinance No. 2023-08, an ordinance renewing for an additional six months the six-month moratorium established in Ordinance No. 2023-04 on the acceptance of applications for development activities or other permit applications for nonconforming lots in residential zones. (page 14-15)

Mayor Helenberg presented.

Councilmember Ellen Rose provided comment.

Councilmember Queen made a motion, seconded by Rose, to approve Ordinance No. 2023-08. Motion carried by roll call vote. Councilmembers Lee, Kessler, Queen, Simonsen, and Rose voted 'Aye'.

- d. Resolution No. 2023-05, a resolution authorizing the submission of an application for grant funding assistance to the Recreation and Conservation Office (RCO) for the Castle Rock Park and Trail Maintenance Phase 1 Project. (page 16-18)

Public Works Director Dave Vorse presented.

Councilmember Art Lee and Mayor Helenberg provided comment.

Councilmember Lee made a motion, seconded by Rose, to approve Resolution No. 2023-05. Motion carried by roll call vote. Councilmembers Lee, Kessler, Queen, Simonsen, and Rose voted 'Aye'.

10. OTHER BUSINESS

Cowlitz County Commissioner Rick Dahl provided comment.

11. ADJOURNMENT

There being no further business, Mayor Helenberg adjourned the meeting at 7:52 PM.

Mayor Paul Helenberg

Clerk-Treasurer Carie Cuttonaro