

1. CALL TO ORDER

Mayor Paul Helenberg called the regular meeting of the Castle Rock City Council to order at 7:31 PM.

a. Pledge of Allegiance

Mayor Helenberg led the Pledge of Allegiance.

b. Roll Call

Councilmembers present: Art Lee, Lee Kessler, and Earl Queen. Councilmember Ellen Rose arrived at 7:37 pm.

Staff present: Police Chief Charlie Worley, City Attorney Frank Randolph, Public Works Director Dave Vorse, City Engineer Tom Gower, and Clerk-Treasurer Carie Cuttonaro.

c. Changes to Agenda

2. PROCLAMATIONS & PRESENTATIONS

3. CITIZEN COMMENTS - maximum 3 minutes

4. DEPARTMENT REPORTS

- City Attorney Frank Randolph

- Police Chief Charlie Worley

- Public Works Director Dave Vorse

Public Works Director Dave Vorse gave a verbal report.

- City Engineer Tom Gower

City Engineer Tom Gower gave a verbal report. Mayor Helenberg provided comment.

- Clerk-Treasurer Carie Cuttonaro

1. Financial Reports (page 3-7)

Clerk-Treasurer Carie Cuttonaro gave a verbal report.

5. COUNCIL AND AD HOC COMMITTEE REPORTS

- Mayor / Mayor Pro-Tempore / Councilmembers

Mayor Helenberg gave a verbal report.

- CRCDA Representative

6. PUBLIC HEARINGS

7. CONSENT AGENDA

8. OLD BUSINESS

9. NEW BUSINESS

a. Interlocal Agreement with Cowlitz County for Participation in the Spillman Records Management System. Costs will be \$7,094 in 2024 and \$7,277 in 2025. Additional costs for After-Hours is approximately \$6,979 in 2024 and \$7,113 in 2025. (page 8-20)

Clerk-Treasurer Carie Cuttonaro provided comment.

Councilmember Kessler made a motion, seconded by Queen, to approve the Interlocal Agreement with Cowlitz County for Participation in the Spillman Records Management System. Motion carried by roll call vote. Councilmembers Lee, Kessler, and Queen voted 'Aye'.

b. Ordinance No. 2023-09, an ordinance of the City of Castle Rock, Washington amending, in part, Chapter 13.06 Water and Sewer Regulations of the Castle Rock Municipal Code. (page 21-22)

Clerk-Treasurer Carie Cuttonaro presented. Councilmember Kessler provided comment.

Councilmember Kessler made a motion, seconded by Rose, to approve Ordinance No. 2023-09. Motion carried by roll call vote. Councilmembers Lee, Kessler, Queen, and Rose voted 'Aye'.

c. Ordinance No. 2023-10, an ordinance of the City of Castle Rock, Washington amending CRMC 2.40 regarding Office Hours. (page 23)

Clerk-Treasurer Carie Cuttonaro presented. Mayor Helenberg provided comment. Councilmember Kessler provided comment.

Councilmember Kessler made a motion, seconded by Lee, to approve Ordinance No. 2023-10. Motion carried by roll call vote. Councilmembers Lee, Kessler, Queen, and Rose voted 'Aye'.

d. Special Event Permit #2023-0017; St Paul Lutheran Church - Oktoberfest; October 14, 2023 between 5:30 PM and 9:00 PM. Includes street closure of 1st Ave SW between B St SW and C St SW. Insurance has been received. (page 24-30)

Councilmember Lee made a motion, seconded by Queen, to approve Special Event Permit #2023-0017. Motion carried by roll call vote. Councilmembers Lee, Kessler, Queen, and Rose voted 'Aye'.

10. OTHER BUSINESS

Clerk-Treasurer Carie Cuttonaro extended an invitation to the councilmembers to attend the entrance conference with the Auditor.

11. ADJOURNMENT

There being no further business, Mayor Helenberg adjourned the meeting at 7:43 PM.

Mayor Paul Helenberg

Clerk-Treasurer Carie Cuttonaro