



CASTLE ROCK CITY COUNCIL AGENDA

Regular Meeting: Monday, January 10, 2022
7:30 PM

Location
Castle Rock Senior Center
222 Second Ave SW
Castle Rock, WA 98611

AGENDA

The public may join In-person, but must meet social distancing and mask requirements.

In-person attendance will be limited in the Senior Center.

The public may also join virtually via GoToMeeting.

To join this meeting from your computer, tablet or smartphone: <https://global.gotomeeting.com/join/201632365>

To join this meeting using your phone: [+1 \(646\) 749-3112](tel:+16467493112) Access Code: 201-632-365 (Press *6 to speak)

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1. CALL TO ORDER

- a. Pledge of Allegiance
- b. Roll Call
- c. Changes to Agenda

2. PROCLAMATIONS & PRESENTATIONS

- a. Ruby Hazen Day

3. BUSINESS FROM THE FLOOR/PHONE

4. DEPARTMENT REPORTS

- City Attorney Frank Randolph
- Acting Police Chief Charlie Worley
- Public Works Director Dave Vorse
- City Engineer Tom Gower
- Clerk-Treasurer Carie Cuttonaro

5. COUNCIL AND AD HOC COMMITTEE REPORTS

- Mayor / Mayor Pro-Tempore / Councilmembers
 - 1. Humane Society 4Q21 Report
 - 2. 2022 Committee and Departmental Appointments
- CRCDA Representative Nancy Chennault

6. PUBLIC HEARINGS

7. CONSENT AGENDA

- a. Approve the minutes of the December 13, 2021 Regular Council Meeting.
- b. Approve the December 2021 invoices as described in the Fund Transaction Summary Report, in

the amount of \$463,600.05.

8. OLD BUSINESS

- a. Adoption of Amended Salary Schedule for fiscal year 2022.

9. NEW BUSINESS

- a. Confirm appointment of District Court Judges M. Jamie Imboden, Debra L. Burchett, and John A. Hays as part-time judges of the Castle Rock Municipal Court.
- b. Acceptance of Surface Transportation Block Grant Program Award (Transportation Alternative) in the amount of \$373,852 from the Southwest Washington Regional Transportation Planning Organization (SWRTPO). Funds are allocated for the Six Rivers Regional Trail System Phase 2 - SR 411 Improvements Project.
- c. Discussion regarding reduced utility rates for low-income citizens.
- d. Bid Tab Results and Award - Complete Streets Improvements Project

10. OTHER BUSINESS

11. ADJOURNMENT

NEXT REGULAR COUNCIL MEETINGS:

January 24, 2022	May 23, 2022	September 26, 2022
February 14, 2022	June 13, 2022	September 26, 2022
February 28, 2022	June 27, 2022	October 10, 2022
March 14, 2022	July 11, 2022	October 24, 2022
March 28, 2022	July 25, 2022	November 14, 2022
April 11, 2022	August 8, 2022	November 28, 2022
April 25, 2022	August 22, 2022	December 12, 2022
May 9, 2022	September 12, 2022	Tuesday, December 27, 2022

Non-Discrimination Statement: This institution is an equal opportunity provider and employer. If you wish to file a Civil Rights program complaint of discrimination, complete the USDA Program Discrimination Complaint Form, found online at https://www.ascr.usda.gov/sites/default/files/Complain_combined_6_8_12_508_0.pdf or at any USDA office, or call 866.632.9992 to request the form. You may also write a letter containing all of the information requested in the form. Send your completed complaint form or letter by mail to USDA, Office of the Assistant Secretary for Civil Rights, 1400 Independence Ave, SW, Stop 9410, Washington, DC 20250-9410 or email to program.intake@usda.gov or by fax (202) 690-7442.

Title VI: The City of Castle Rock ensures compliance with Title VI of the Civil Rights Act of 1964 and American Disabilities Act of 1990 by prohibiting discrimination against any person on the basis of race, color, national origin, sex or disabilities in the provision of benefits and services from its federal assisted programs and activities. If you need special accommodations to participate in this meeting, please contact Carie Cuttonaro at 360.274.8181 by 9:00 a.m. three days prior to the meeting. City Council may add and take action on other items not listed on this Agenda.

Proclamation

FOR **RUBY HAZEN DAY**

January 16

WHEREAS, longevity of life is a blessing for an individual and for a community which benefits from the knowledge, creativity, and experiences this individual brings to all; and

WHEREAS, the City of Castle Rock recognizes with respect and admiration the contribution of senior citizens to our community; and

WHEREAS, Mrs. Ruby Hazen was born on the way to the hospital in Portland, Oregon on January 16, 1921 and was raised in a loving family. She has a large, close extended family. In her 8th grade graduation autograph book from 1934, her mother wrote, "May heaven protect and keep you from every sorrow and care and grant you every blessing is my earnest wish for you" and her father wrote, "Heed little girl your mother's wise advice 'Before you move – move carefully, Before you speak – think twice'". She graduated from Lincoln High School (now Portland State University) in 1938. She held various jobs in the Portland area such as a secretary at the Vancouver Shipyard and later earned an "engineer" rating because she had to read blueprints to be able to order required ship parts. She married Warrant Officer Lynn M. Hazen in 1946 and she travelled the world with him as an Air Force wife. They returned to the local area in 1964.

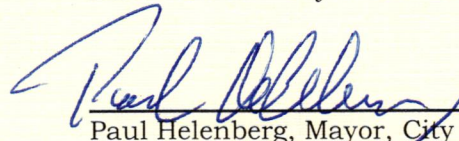
WHEREAS, in April of 2001, Mrs. Hazen celebrated her 80th birthday and one year of being cancer-free by jumping out of an airplane; and

WHEREAS, Mrs. Hazen currently resides at The Villager and is lovingly cared for since 2016.

WHEREAS, the United States has the greatest number of centenarians in the world, and Mrs. Hazen should be honored for her 101 years on this earth.

THEREFORE, I, Paul Helenberg, as Mayor of the City of Castle Rock, do hereby proclaim January 16th as Ruby Hazen Day in the City of Castle Rock, Washington.

Dated the 10th day of January, 2022,



Paul Helenberg, Mayor, City of Castle Rock

Humane Society of Cowlitz County

PO Box 172 Longview WA, 98632

City of Castle Rock Quarterly Activity 2020

Type of Call	October	November	December	Quarterly	YTD
Complaints	4	1	1	6	46
Rescue	0	0	0	0	1
Cruelty	0	0	0	0	2
Field Return To Owner	2	0	0	2	2
Gone on Arrival	1	0	0	1	7
Patrol Hours	3	1	0	4	44
Notice-Warning	1	0	0	1	12
Citations Issued	0	0	0	0	1
Number of Licenses Sold	1	3	27	31	67
Revenue from Above Number Sold	\$15.00	\$85.00	\$440.00	\$540.00	\$1,153.00
Court Time	0	0	0	0	1
DOA	0	0	0	0	4
After-Hours Calls	2	0	1	3	12
After-Hours Responses	0	0	0	0	5
Door Tags	0	0	0	0	6
Bites	2	0	0	2	5
Low Income S/N Program	1	5	3	9	23
Officers Impound in Field	1	2	1	4	15
Shelter Intake Front Desk	2	0	3	5	38
Total Castle Rock Animal Intake	3	2	4	9	53

2022 Committee and Departmental Appointments

Council Liaison to City Departments	
Law Enforcement	Lee Kessler
Court	Earl Queen
Finance	Art Lee
Library	Ellen Rose
Parks/Public Works	Paul Simonsen

Committee Appointments	Appointed	Alternate
Mosquito Board	Paul Helenberg	
911 Authority Board	Charlie Worley	
Lower Columbia Community Action Council	Paul Helenberg	
Emergency Management Advisory Committee	Paul Helenberg	
Cowlitz Public Health Advisory Committee	Ellen Rose	
Cowlitz-Wahkiakum Council of Governments (CWCOG)	Paul Helenberg	Dave Vorse, Carie Cuttonaro
Regional Transportation Planning Organization (TAC)	Dave Vorse	
Southwest WA Regional Transportation Planning (SWRTPO)	Paul Simonsen	
Regional Information Forum	Dave Vorse	Carie Cuttonaro
Cowlitz Economic Development Council	Paul Helenberg	
Watershed Management/Salmon Recovery Committee	Dave Vorse	Paul Helenberg
Regional Utility Board (2 Elected Reps)	Paul Helenberg	Art Lee
CDBG Home Rehab Committee	Ellen Rose	Art Lee
Chamber of Commerce	Paul Helenberg	Dave Vorse
CARE Coalition	Art Lee	Earl Queen
Housing Advisory Committee	Ellen Rose	
Vulnerable Adult Task Force	Charlie Worley	
Public Information Officer (PIO)	David Vorse	
Audit Committee Members (3) Meetings - Ellen Rose, Art Lee Signatures - Ellen Rose, Art Lee, Lee Kessler		

1. CALL TO ORDER

Mayor Helenberg called the regular meeting of the Castle Rock City Council to order at 7:30 PM.

a. Pledge of Allegiance

Mayor Helenberg led the Pledge of Allegiance.

b. Roll Call

Councilmembers present: Art Lee, Lee Kessler, Earl Queen, Paul Simonson, and Ellen Rose.

Staff present: Interim Police Chief Charlie Worley, City Attorney Frank Randolph, Public Works Director Dave Vorse, City Engineer Tom Gower, and Clerk-Treasurer Carie Cuttonaro.

c. Changes to Agenda

2. PROCLAMATIONS & PRESENTATIONS

a. **OATH OF OFFICE**

Charlie Worley, Chief of Police administration of Oath of Office, effective January 1, 2022.

Mayor Helenberg commended Sergeant Worley for his accomplishments and is happy to announce Sergeant Worley is the new Police Chief.

Mayor Helenberg proceeded with the Oath of Office for Sergeant Worley as Police Chief. Chief Worley was congratulated by all.

The meeting was suspended at 7:34 PM and reconvened at 7:47 PM.

Police Chief Worley was excused from the remainder of the meeting.

3. BUSINESS FROM THE FLOOR/PHONE

4. DEPARTMENT REPORTS

- City Attorney Frank Randolph
- Acting Police Chief Charlie Worley
- Public Works Director Dave Vorse

The Festival of Lights had a great turn out this year despite the stormy weather; 3,000 - 4,000 people were in attendance. Dave thanked all the volunteers for their help putting everything together. He also thanked Dawn Smith for organizing the Festival of Lights, Aaron for helping with the stage and Nancy and her crew for the decorations and greenery. Mayor Paul Helenberg added thanks to the Public Works Crew, Clerks Office and Police Department for their help as well.

- City Engineer Tom Gower

- Clerk-Treasurer Carie Cuttonaro
Congratulated Karlene Akesson who has completed five years with the City of Castle Rock.

5. COUNCIL AND AD HOC COMMITTEE REPORTS

- Mayor / Mayor Pro-Tempore / Councilmembers
- CRCDA Representative Nancy Chennault

6. PUBLIC HEARINGS

7. CONSENT AGENDA

Councilmember Queen made a motion, seconded by Rose, to approve the Consent Agenda as presented. Motion carried by roll call vote. Councilmembers Lee, Kessler, Queen, Simonsen, and Rose voted 'Aye'.

- Approve the minutes of the November 22, 2021 Regular Council Meeting.
- Approve the November 2021 invoices as described in the Fund Transaction Summary Report, in the amount of \$606,024.31.

8. OLD BUSINESS

- Ordinance No. TBD-2021-01, an ordinance adopting the budget of the Castle Rock City Transportation Benefit District, Castle Rock, Washington, for the fiscal year ending December 31, 2022, on second reading.

Councilmember Kessler made a motion, seconded by Queen, to approve Ordinance No. TBD-2021-01. Motion carried by roll call vote. Councilmembers Lee, Kessler, Queen, Simonsen, and Rose voted 'Aye'.

- Ordinance No. 2021-16, an ordinance repealing Ordinance No. 2021-06 which amended the budgetary appropriations and authorized an interfund loan for fiscal year ending December 31, 2021 for the City of Castle Rock, Washington for the Regional Water Capital Improvements and Swimming Pool Construction Funds, on second reading.

Councilmember Queen made a motion, seconded by Kessler, to approve Ordinance No. 2021-16. Motion carried by roll call vote. Councilmembers Lee, Kessler, Queen, Simonsen, and Rose voted 'Aye'.

- Ordinance No. 2021-17, an ordinance establishing an expendable Police Vehicle Replacement Fund for the City of Castle Rock, Washington, on second reading.

Councilmember Queen made a motion, seconded by Rose, to approve Ordinance No. 2021-17. Motion carried by roll call vote. Councilmembers Lee, Kessler, Queen, Simonsen, and Rose voted 'Aye'.

9. NEW BUSINESS

- Request to approve Six Rivers Regional Trail System Phase 1 Improvement Project Change Order

#3 for an increase of \$982.61. Change Order #2 did not include the sales tax on the total cost. Current contract of \$199,387.88 would increase \$982.61 to \$200,370.49.

Councilmember Kessler made a motion, seconded by Lee, to approve Six Rivers Regional Trail System Phase 1 Improvement Project Change Order #3. Motion carried by roll call vote. Councilmembers Lee, Kessler, Queen, Simonsen, and Rose voted 'Aye'.

b. TIB Supplemental Agreement #2 for Complete Streets in the amount of \$15,000. This increases the current agreement from \$27,000 to \$42,000.

Councilmember Kessler made a motion, seconded by Queen, to approve TIB Supplemental Agreement #2 for Complete Streets. Motion carried by roll call vote. Councilmembers Lee, Kessler, Queen, Simonsen, and Rose voted 'Aye'.

c. Administer Oaths of Office for Councilmember to Art Lee (Position #1) and Lee Kessler (Position #2) for January 1, 2022 through December 31, 2025.

Clerk-Treasurer Carie Cuttonaro administered the Oath of Office to Councilmember Art Lee for position #1 and Councilmember Lee Kessler for position #2 for the term of January 1, 2022 through December 31, 2025.

10. OTHER BUSINESS

An anonymous speaker had questions regarding how the public is notified about what is going on with projects, expenditures, and information about things going on in the City, Mr. Crosby spoke about the flag waving up at Exit 49 overpass on Fridays. Mayor Paul Helenberg announced that the December 27, 2021 council meeting is canceled.

11. ADJOURNMENT

There being no further business, Mayor Helenber adjourned the meeting at 8:07 PM.

Mayor Paul Helenberg

Clerk-Treasurer Carie Cuttonaro

As of this date, 1/10/2022, the Council by a majority vote, does approve payment of the vouchers included in the Fund Transaction Summary Report, and further described as:

General Expenditures

<u>Transaction Type</u>	<u>Description</u>	<u>Amount</u>	<u>Payment Date</u>
Adjustment/EFT	EFT#885-12/2021	6,137.80	12/23/2021
Adjustment/EFT	EFT#886-12/2021	135.30	12/3/2021
Adjustment/EFT	EFT#887-12/2021	269.00	12/13/2021
Adjustment/EFT	EFT#888-12/2021	12,909.05	12/1/2021
Adjustment/EFT	EFT#889-12/2021	13,602.92	12/1/2021
Claims	Check 52905 - 52912	1,318.58	12/29/2021
Claims	Check 52913 - 52914	2,093.76	12/30/2021
Claims	Checks 52832 - 52901	253,212.20	12/30/2021
		<u>289,678.61</u>	

Payroll Expenditures

<u>Transaction Type</u>	<u>Description</u>	<u>Amount</u>	<u>Payment Date</u>
Mid-Month Draw	Nacha # 516684	20,850.00	12/15/2021
Mid-Month Draw	Taxes	5,190.00	12/15/2021
EOM Payroll	Nacha # 530454	59,374.52	12/30/2021
EOM Payroll	Checks 26140 - 26156	56,346.45	12/30/2021
EOM Payroll	Taxes	25,531.70	12/30/2021
Accrual Buyout	Checks 26157 - 26159	4,794.89	12/30/2021
Accrual Buyout	Taxes	1,446.63	12/30/2021
Outstanding Credit - AWC Benefit Trust		(328.50)	
		<u>173,205.69</u>	

TBD Expenditures

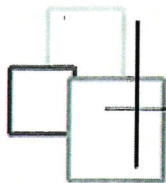
<u>Transaction Type</u>	<u>Description</u>	<u>Amount</u>	<u>Payment Date</u>
Claims	Check 2051	133.00	12/16/2021
Claims	Check 2052	282.75	12/30/2021
Claims	Check 2053	300.00	12/30/2021
		<u>715.75</u>	

Grand Total Expenditures	Amount	Payment Date
	463,600.05	12/1/2021 - 12/30/2021
Fund Transaction Summary Report	463,600.05	
Balance Check (s/b -0-)	-	

Lee Kessler, Audit Committee Member

Art Lee, Audit Committee Member

Ellen Rose, Audit Committee Member



Fund Transaction Summary

Transaction Type: Invoice
Fiscal: 2021 - December - January City Council
System Types: Financials, Payroll

Fund Number	Description	Amount
010	General Fund	\$186,909.45
100	Street Fund	\$7,982.60
115	Building Code Account Fund	\$1,857.94
120	Visitor Center Fund	\$297.74
130	Library Fund	\$335.19
140	Criminal Justice Fund	\$142.50
145	Local Criminal Justice Fund	\$13,795.28
170	DOT Spoil Site Fund	\$3,339.02
320	Street Construction Capital Fund	\$10,216.61
400	Water/Sewer Operating Fund	\$140,689.61
410	Regional Water System Fund	\$25,356.52
415	Regional Sewer System Fund	\$23,398.93
420	Stormwater Management Fund	\$9,045.96
430	Regional Water Capital Improvement	\$3,101.04
435	Muni Water Capital Improvement	\$32,156.26
470	Muni Sewer Capital Imprv Reserve	\$170.00
475	Boat Launch Facility Fund	\$3,354.33
631	Utility Deposit Fund	\$94.01
632	Transportation Benefit District Fund	\$715.75
634	State Custodial Pass-Thru Fund	\$641.31
Count: 20		\$463,600.05



DISTRICT COURT

312 SW First Avenue
Kelso, WA 98626
TEL (360) 577-3073
TTY/VCO 1-800-833-6384
FAX (360) 577-3132
dctcourt@co.cowlitz.wa.us

District Court Judges

Hon. Debra L. Burchett	Position 1
Hon. M. Jamie Imboden	Position 2
Hon. John A. Hays	Position 3

Molly Martin, Court Administrator

December 30, 2021

Mayor
City of Castle Rock
PO Box 370
Castle Rock, WA 98611

Re: Appointment of Municipal Court Judges

Dear Mayor:

As you know, District Court Judges M. Jamie Imboden, Debra L. Burchett, and John A. Hays currently serve as the judges for your Municipal Court. . Even though one judge might be the judge regularly assigned to your cases, having both judges appointed will help us when the regular judge is absent. Plus, some of our dockets have cases from more than one jurisdiction, such as traffic infraction cases and probation cases. Both judges need to be able to preside over these dockets.

If you agree, please complete and return the enclosed appointment form with original signatures. It's our understanding that the mayor makes the appointment, and the city council confirms it.

Thank you very much for your assistance. If you have any questions, please feel free to call me.

Sincerely,

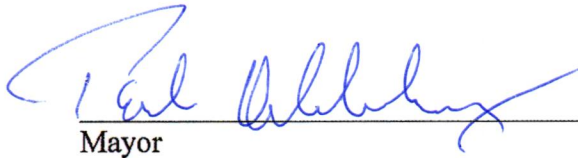
Molly Martin
Court Administrator

Enc

APPOINTMENT OF JUDGES TO CASTLE ROCK MUNICIPAL COURT

I hereby appoint District Court M. Jamie Imboden, Debra L. Burchett, and John A. Hays as part-time judges of the Castle Rock Municipal Court. Their term of office shall be as provided in RCW 3.50.

Dated: December 30, 2021.



Mayor

I hereby certify that on _____, 2021 the Castle Rock City Council confirmed the appointment of District Court M. Jamie Imboden, Debra L. Burchett, and John A. Hays as part-time judges of the Castle Rock Municipal Court.

Dated: _____, 2021.

Title: _____

December 10, 2021

Mayor Paul Helenberg
City of Castle Rock
PO Box 370
Castle Rock, WA 98611

Re: Surface Transportation Block Grant Program Set Aside (Transportation Alternatives) Funds – Six Rivers Regional Trail System Phase 2 - SR 411 Improvements

Dear Mayor Paul Helenberg:

The Southwest Washington Regional Transportation Planning Organization (SWRTPO) Board approved the allocation of Transportation Alternatives (TA) funds in the amount of \$373,852 toward the Six Rivers Regional Trail System Phase 2 - SR 411 Improvements project in the City of Castle Rock. Please coordinate with the Cowlitz-Wahkiakum Council of Governments (CWCOG) staff to ensure timely programming of these awarded funds in the Regional Transportation Improvement Program (RTIP) / Statewide Transportation Improvement Program (STIP).

The funds are programmed for obligation according to the schedule in the following table. Please be aware these awards are subject to modification, pending Washington State Department of Transportation (WSDOT) confirmation of funding availability. Early obligation (i.e. before the year programmed on the RTIP/STIP) is strongly encouraged when allowed by WSDOT as it assists in the SWRTPO being able to meet annual obligation targets. When obligating TA funds early, please be advised WSDOT will be in contact with CWCOG.

Phase	Amount of TA Funds	RTIP/STIP Year	Obligation Planned Timeframe*
PE	\$43,163	2022	January 1, 2022 - June 30, 2022
CN	\$330,689	2024/2025	October 1, 2023 - June 30, 2024

* Targets may be adjusted based on overall program obligation status. All parties must agree to any shift in obligation targets. Failure to meet obligation target by the City of Castle Rock could result in forfeiture of awarded funds that have not been obligated.

With this approval, the City of Castle Rock will be responsible for the contracting, obligation, and closing out of the funds for the aforementioned project. The Washington State Department of Transportation Southwest Region (WSDOT – SW) Local Programs office will work closely with you to make sure that the project funds are properly spent.

As a recipient of TA funds, you are responsible for the timely expenditure of the funds for this project. Please ensure compliance with the Local Agency Guidelines (LAG) Manual (<https://wsdot.wa.gov/engineering-standards/all-manuals-and-standards/manuals/local-agency-guidelines-lag>) and submit monthly expenditures to WSDOT's Local Programs office. After close-out of the project has been completed, any remaining funds will be returned to the SWRTPO TA account and cannot be transferred to another project in your jurisdiction.

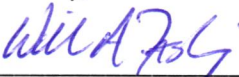
As a recipient of TA funds, you are also responsible for reporting to WSDOT and the CWCOC any expected surplus funds identified at the time you obligate for construction. This requirement is in place to assist in the management of the TA program's obligation requirements.

To help ensure progress towards timely obligation and the completion of projects, CWCOC requires recipients of TA funds do the following.

1. Within two (2) months of the date of this letter complete two items: 1) Communicate with CWCOC staff about the plan for programming the project on the RTIP/STIP; and 2) Discuss the project with WSDOT - SW Local Programs staff to make sure the requirements to obligate are understood.
2. Provide periodic updates to CWCOC staff and copy the WSDOT Local Programs Engineer as requested, or as you identify challenges that may delay obligation.
3. Copy CWCOC staff on correspondence with WSDOT when it concerns obligation.
4. Provide CWCOC staff with a copy of the Local Agency Agreement and Project Prospectus when submitted to WSDOT.
5. Complete a CWCOC Annual Report each year until the project is closed out. Annual report forms will be emailed each January.

If you have any questions regarding the allocation, obligation, and expenditure of these funds, please contact CWCOC staff or your WSDOT Local Programs Engineer. We look forward to working with you as this project is completed.

Sincerely,



William A. Fashing, CWCOC Executive Director



Hillary Strobel, SWRTPO Chair

cc: David Vorse, Public Works Director; City of Castle Rock (by email)
Michael Williams, Local Programs Engineer; WSDOT Southwest (by email)

By signing and returning this award letter, the City of Castle Rock accepts this award and agrees to move forward with the project; understands the requirements in this letter; and acknowledges that not obligating by the targets on the previous page may result in the amounts of award not obligated being forfeited. Confirm this award within 30 days of the date of this letter.

By:

City of Castle Rock Official

Title

Legal Authority

RCW 35.92.020(5) authorizes cities to "provide assistance to aid low-income persons in connection with services provided under" chapter 35.92 RCW ("Municipal Utilities"), and RCW 35.67.020(5) provides cities the same authority with respect to sewerage services. RCW 36.94.140(4) provides identical authority for counties.

Also, RCW 74.38.070 provides authority for cities, counties, public utility districts, and any other municipal corporation or quasi-municipal corporation providing utility services to offer reduced utility rates for low-income senior citizens and other low-income citizens.

Examples of Financial Assistance Programs

- Chehalis Municipal Code Sec. 13.16.080

13.16.080 Rates for low-income senior citizen customers and low-income totally disabled customers.

A. The fixed rates for low-income senior citizen residential customers and low-income totally disabled residential customers inside and outside the city limits shall be 50 percent of the residential fixed rates that would otherwise apply. The regular residential customer usage charges shall apply, whether inside or outside the city limits, whichever is applicable, in all other respects.

B. All low-income senior citizen residential customers and low-income totally disabled residential customers applying for low-income senior citizen customer or totally disabled residential customer rates herein provided shall furnish a claim for exemption in such affidavit form as shall be prescribed by the city manager. Such form shall be furnished on or before the thirtieth day of June of each year or within 30 days from the date of account opening or unexpected sudden change of income status. The city will consider applications furnished outside of this period.

C. Those customers applying for the low-income totally disabled customer rate must furnish proof of such disability from the Social Security Administration. [Ord. 795B, 2005; Ord. 773B, 2004; Ord. 757B, 2003; Ord. 729B, 2002.]

- Edmonds Municipal Code Sec. 7.30.070

7.30.070 Water, sewer and stormwater rate reductions for low income citizens.

A. Definitions. For the purposes of implementing water, sewer and stormwater rate reductions under the provisions of this section, the following words or phrases shall have the following definitions:

1. "Low income citizen" shall mean a person who has established Edmonds as their residence and whose total disposable income including that of his or her spouse or cotenant does not exceed the amount specified in RCW 84.36.381(5)(b) as the same exists or is hereafter amended.

2. The definition of terms such as “residence,” “total disposable income,” “combined disposable income,” and other such terms used in this section shall be given those meanings established by RCW 84.36.383 as the same exists or is hereafter amended. In the event that any provision of the Revised Code of Washington incorporated by reference or implication in this definitional section shall be amended, such amendment shall be deemed to be incorporated within or utilized in interpretation of this section.

B. Low income citizens shall be given reductions in the water, sewer and stormwater rates as those rates are established from time to time by the city council:

1. A rate reduction of 30 percent shall be afforded those low income citizens who meet the qualifying income and asset levels established by RCW 84.36.381(5)(b)(i) as the same exists or shall hereafter be amended.

2. A 50 percent rate reduction shall be afforded those low income citizens qualifying under the provisions of RCW 84.36.381 (5)(b)(ii).

3. No rate reduction shall be afforded to any person shown as a dependent on the income tax return of any other individual, whether or not such person resides at the location for which the rate reduction is sought, unless the total combined disposable income of the applicant, along with their spouse, cotenant and all family members shown on the income tax return in which the applicant is shown as a dependent, meets the standards established by this section.

C. The administrative services director is authorized to establish an application for low income citizens rate reduction applications. The application shall be provided without cost by the utility billing division of the city and shall include such information as may reasonably be required by the administrative services director to verify eligibility. [Ord. 3629 § 9, 2007; Ord. 2807 § 1, 1990; Ord. 2805 § 2, 1990; Ord. 2777 § 1, 1990].



Schedule A - Downtown ADA Ramp Replacement				Engineer's Estimate		PR Worth		Western United Civil Group		Clark and Sons		AA Asphaltting		AES	
Item No.	Item Description	Quantity	Unit	Unit Cost	Amount	Unit Cost	Amount	Unit Cost	Amount	Unit Cost	Amount	Unit Cost	Amount	Unit Cost	Amount
1	Mobilization	1	LS	\$20,000	\$20,000		\$6,000.00	\$11,450.00	\$11,450.00	\$20,250.00	\$20,250.00	\$11,000.00	\$11,000.00	\$17,500.00	\$17,500.00
2	Project Temporary Traffic Control	1	LS	\$30,000	\$30,000		\$6,000.00	\$8,000.00	\$8,000.00	\$19,831.00	\$19,831.00	\$20,000.00	\$20,000.00	\$10,600.00	\$10,600.00
3	Removal of Structures and Obstructions	1	LS	\$11,000	\$11,000		\$3,000.00	\$5,000.00	\$5,000.00	\$1.00	\$1.00	\$5,000.00	\$5,000.00	\$17,700.00	\$17,700.00
4	Roadway Excavation Incl. Haul	80	CY	\$100	\$8,000	\$45.00	\$3,600.00	\$10.00	\$800.00	\$85.00	\$6,800.00	\$135.00	\$10,800.00	\$70.00	\$5,600.00
5	Crushed Surfacing Top Course	115	TN	\$90	\$10,350	\$45.00	\$5,175.00	\$40.00	\$4,600.00	\$52.00	\$5,980.00	\$85.00	\$9,775.00	\$78.00	\$8,970.00
6	Crushed Surfacing Base Course	40	TN	\$90	\$3,600	\$45.00	\$1,800.00	\$90.00	\$3,600.00	\$115.00	\$4,600.00	\$65.00	\$2,600.00	\$103.00	\$4,120.00
7	HMA CL. 1/2 IN. PG 58H-22	24	TN	\$250	\$6,000	\$200.00	\$4,800.00	\$225.00	\$5,400.00	\$430.00	\$10,320.00	\$525.00	\$12,600.00	\$375.00	\$9,000.00
8	Erosion Control and Water Pollution Prevention	1	LS	\$2,200	\$2,200		\$8,100.00	\$2,450.00	\$2,450.00	\$2,880.00	\$2,880.00	\$1,500.00	\$1,500.00	\$5,000.00	\$5,000.00
9	Roadside Restoration	1	LS	\$3,500	\$3,500		\$3,600.00	\$2,500.00	\$2,500.00	\$11,000.00	\$11,000.00	\$4,000.00	\$4,000.00	\$7,500.00	\$7,500.00
10	Cement Conc. Traffic Curb and Gutter	620	LF	\$50	\$31,000	\$38.00	\$23,560.00	\$48.00	\$29,760.00	\$65.00	\$40,300.00	\$55.00	\$34,100.00	\$57.00	\$35,340.00
11	Cement Conc. Pedestrian Curb	445	LF	\$40	\$17,800	\$35.00	\$15,575.00	\$42.00	\$18,690.00	\$60.00	\$26,700.00	\$42.00	\$18,690.00	\$46.00	\$20,470.00
12	Cement Conc. Sidewalk	160	SY	\$100	\$16,000	\$80.00	\$12,800.00	\$135.00	\$21,600.00	\$113.00	\$18,080.00	\$90.00	\$14,400.00	\$112.00	\$17,920.00
13	Detectable Warning Surface	380	SF	\$40	\$15,200	\$56.00	\$21,280.00	\$53.00	\$20,140.00	\$39.00	\$14,820.00	\$60.00	\$22,800.00	\$30.00	\$11,400.00
14	Cement Conc. Curb Ramp Type Single Direction	160	SY	\$170	\$27,200	\$82.00	\$13,120.00	\$178.00	\$28,480.00	\$113.00	\$18,080.00	\$276.00	\$44,160.00	\$269.00	\$43,040.00
15	Cement Conc. Curb Ramp Type Parallel	50	SY	\$170	\$8,500	\$82.00	\$4,100.00	\$183.00	\$9,150.00	\$147.00	\$7,350.00	\$276.00	\$13,800.00	\$355.00	\$17,750.00
16	Cement Conc. Curb Ramp Type Perpendicular	45	SY	\$170	\$7,650	\$82.00	\$3,690.00	\$193.00	\$8,685.00	\$153.00	\$6,885.00	\$276.00	\$12,420.00	\$392.00	\$17,640.00
Total Schedule A				\$218,000		\$136,200.00		\$180,305.00		\$213,877.00		\$237,645.00		\$249,550.00	

Schedule B - Visitor Center Shared Use Path				Engineer's Estimate		PR Worth		Western United Civil Group		Clark and Sons		AA Asphaltting		AES	
Item No.	Item Description	Quantity	Unit	Unit Cost	Amount	Unit Cost	Amount	Unit Cost	Amount	Unit Cost	Amount	Unit Cost	Amount	Unit Cost	Amount
1	Mobilization	1	LS	\$5,000	\$5,000		\$2,200.00	\$5,000.00	\$5,000.00	\$3,153.00	\$3,153.00	\$7,500.00	\$7,500.00	\$10,000.00	\$10,000.00
2	Project Temporary Traffic Control	1	LS	\$5,000	\$5,000		\$6,000.00	\$3,000.00	\$3,000.00	\$5,423.00	\$5,423.00	\$3,000.00	\$3,000.00	\$3,000.00	\$3,000.00
3	Removal of Structures and Obstructions	1	LS	\$5,000	\$5,000		\$3,000.00	\$5,400.00	\$5,400.00	\$7,360.00	\$7,360.00	\$3,000.00	\$3,000.00	\$4,700.00	\$4,700.00
4	Roadway Excavation Incl. Haul	45	CY	\$90	\$4,050	\$45.00	\$2,025.00	\$14.00	\$630.00	\$105.00	\$4,725.00	\$135.00	\$6,075.00	\$100.00	\$4,500.00
5	Crushed Surfacing Top Course	40	TN	\$90	\$3,600	\$45.00	\$1,800.00	\$32.00	\$1,280.00	\$80.00	\$3,200.00	\$85.00	\$3,400.00	\$103.00	\$4,120.00
6	Crushed Surfacing Base Course	5	TN	\$90	\$450	\$45.00	\$225.00	\$29.00	\$145.00	\$200.00	\$1,000.00	\$65.00	\$325.00	\$350.00	\$1,750.00
7	HMA CL. 1/2 IN. PG 58H-22	7	TN	\$250	\$1,750	\$200.00	\$1,400.00	\$330.00	\$2,310.00	\$350.00	\$2,450.00	\$525.00	\$3,675.00	\$700.00	\$4,900.00
8	Erosion Control and Water Pollution Prevention	1	LS	\$500	\$500		\$8,100.00	\$1,000.00	\$1,000.00	\$560.00	\$560.00	\$1,500.00	\$1,500.00	\$1,050.00	\$1,050.00
9	Roadside Restoration	1	LS	\$1,100	\$1,100		\$4,300.00	\$2,000.00	\$2,000.00	\$9,000.00	\$9,000.00	\$1,500.00	\$1,500.00	\$5,200.00	\$5,200.00
10	Cement Conc. Traffic Curb	25	LF	\$50	\$1,250	\$38.00	\$950.00	\$65.00	\$1,625.00	\$45.00	\$1,125.00	\$55.00	\$1,375.00	\$45.00	\$1,125.00
11	Cement Conc. Pedestrian Curb	35	LF	\$40	\$1,400	\$35.00	\$1,225.00	\$45.00	\$1,575.00	\$45.00	\$1,575.00	\$42.00	\$1,470.00	\$41.00	\$1,435.00
12	Cement Conc. Sidewalk	160	SY	\$100	\$16,000	\$80.00	\$12,800.00	\$100.00	\$16,000.00	\$80.00	\$12,800.00	\$90.00	\$14,400.00	\$117.00	\$18,720.00
13	Detectable Warning Surface	45	SF	\$40	\$1,800	\$56.00	\$2,520.00	\$53.00	\$2,385.00	\$31.00	\$1,395.00	\$60.00	\$2,700.00	\$31.00	\$1,395.00
14	Cement Conc. Curb Ramp Type Perpendicular	30	SY	\$170	\$5,100	\$82.00	\$2,460.00	\$240.00	\$7,200.00	\$91.00	\$2,730.00	\$276.00	\$8,280.00	\$231.00	\$6,930.00
Total Schedule B				\$52,000		\$49,005.00		\$49,550.00		\$56,496.00		\$58,200.00		\$68,825.00	

Total Schedule A + Schedule B				\$270,000.00		\$185,205.00		\$229,855.00		\$270,373.00		\$295,845.00		\$318,375.00	
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