

1. CALL TO ORDER

Mayor Paul Helenberg called the regular meeting of the Castle Rock City Council to order at 7:31 PM.

a. Pledge of Allegiance

Mayor Helenberg led the Pledge of Allegiance.

b. Roll Call

Councilmembers present: Art Lee, Earl Queen and Ellen Rose. Councilmember Lee Kessler arrived at 7:41 pm. Councilmember Paul Simonsen was excused.

Staff present: Police Chief Charlie Worley, City Attorney Frank Randolph, Public Works Director Dave Vorse, Public Works Senior Operator Tyler Stone, City Engineer Tom Gower, and Clerk-Treasurer Carie Cuttonaro.

c. Changes to Agenda

2. PROCLAMATIONS & PRESENTATIONS

a. Presentation by Ethan Metcalf, Eagle Scout

Ethan Metcalf presented.

Mayor Helenberg, Councilmember Ellen Rose, and Public Works Director Dave Vorse provided comment.

CRCDA Representative Nancy Chennault provided comment, presented Ethan & Erik Metcalf with an award, and recognized Boy Scout Troop 313 and Michelle Metcalf for their participation.

Michelle Metcalf provided comment.

3. CITIZEN COMMENTS - maximum 3 minutes

4. DEPARTMENT REPORTS

- City Attorney Frank Randolph

- Police Chief Charlie Worley

Police Chief Charlie Worley gave a verbal report.

Mayor Helenberg provided comment.

- Public Works Director Dave Vorse

Public Works Director Dave Vorse gave a verbal report.

Mayor Helenberg and CRCDA Representative Nancy Chennault provided comment.

- City Engineer Tom Gower

- Clerk-Treasurer Carie Cuttonaro

Clerk-Treasurer Carie Cuttonaro gave a verbal report.

Mayor Helenberg and Councilmember Art Lee provided comment.

5. COUNCIL AND AD HOC COMMITTEE REPORTS

- Mayor / Mayor Pro-Tempore / Councilmembers

1. Request to hold TBD Meeting on December 11, 2023 at 7:00 PM.

Mayor Helenberg gave a verbal report.

Clerk-Treasurer Carrie Cuttonaro, Councilmembers Ellen Rose and Lee Kessler provided comment.

- CRCDA Representative

CRCDA Representative Nancy Chennault gave a verbal report.

6. PUBLIC HEARINGS

Mayor Paul Helenberg closed the regular meeting of the Castle Rock City Council at 7:47 pm and opened the Public Hearing at 7:47 PM.

- a. Purpose: To take testimony on the proposed budget for fiscal year ending December 31, 2024, including a proposed 5% increase in all water rates, 5% increase in all sewer rates, and 10% increase in all stormwater rates. Second Public Hearing will be held on December 11, 2023 during the Regular Council Meeting. (page 4-13)

There being no comment, Mayor Paul Helenberg closed the Public Hearing at 7:48 pm and opened the regular meeting of the Castle Rock City Council at 7:48 PM.

7. CONSENT AGENDA

8. OLD BUSINESS

- a. Ordinance No. 2023-11, an ordinance fixing the amount to be raised by Ad Valorem taxes for the 2024 budget, on second reading. (page 14)

Councilmember Lee made a motion, seconded by Rose, to approve Ordinance No. 2023-11. Motion carried by roll call vote. Councilmembers Lee, Kessler, Queen, and Rose voted 'Aye'.

9. NEW BUSINESS

- a. Review and approval of the 2024 - 2029 Capital Facility Plan. (page 15-33)

Public Works Director Dave Vorse presented.

Councilmember Art Lee and Mayor Helenberg provided comment.

Councilmember Queen made a motion, seconded by Lee, to approve the 2024-2029 Capital Facility Plan. Motion carried by roll call vote. Councilmembers Lee, Kessler, Queen, and Rose voted 'Aye'.

- b. Review and approval of the 2024 Salary Schedule.

Councilmember Kessler made a motion, seconded by Lee, to approve the 2024 Salary Schedule. Motion carried by roll call vote. Councilmembers Lee, Kessler, Simonsen, and Rose voted 'Aye'.

- c. Ordinance No. 2023-12, an ordinance amending the budgetary appropriations for fiscal year ending December 31, 2023 for the City of Castle Rock, Washington to include the following funds: General (Parks, Planning, Non-Department), Street, Local Criminal Justice, Water, Stormwater Management, Stormwater Capital, on first reading. (page 34-35)

Clerk-Treasurer Carrie Cuttonaro presented.

Councilmember Kessler made a motion, seconded by Rose, to approve Ordinance No. 2023-12. Motion carried by roll call vote. Councilmembers Lee, Kessler, Queen, and Rose voted 'Aye'.

d. Resolution No. 2023-06, a resolution relating to setting rates and minimum charge for water and sewer services to City of Castle Rock customers, and amending Resolution No. 2022-09, on first reading. (page 36-38)

Councilmember Kessler made a motion, seconded by Queen, to approve Resolution No. 2023-06. Motion carried by roll call vote. Councilmembers Lee, Kessler, Queen, and Rose voted 'Aye'.

e. Resolution No. 2023-07, a resolution providing for reduced base rates to be charged to low-income senior citizens for water and sanitary sewer services and limiting the annual aggregate of such reductions to approximately \$10,000 per calendar year, and amending Resolution No. 2022-07, on first reading. (page 39-41)

Clerk-Treasurer Carie Cuttonaro presented.

Councilmember Lee made a motion, seconded by Rose, to approve Resolution No. 2023-07. Motion carried by roll call vote. Councilmembers Lee, Kessler, Queen, and Rose voted 'Aye'.

f. Ordinance No. 2023-13, an ordinance amending, City of Castle Rock, Municipal Code Chapter 13.16 Retail Water Sales, on first reading. (page 42)

Councilmember Queen made a motion, seconded by Lee, to approve Ordinance No. 2023-13. Motion carried by roll call vote. Councilmembers Lee, Kessler, Queen, and Rose voted 'Aye'.

g. Ordinance No. 2023-14, an ordinance amending, in part, City of Castle Rock, Washington, Municipal Ordinance No. 2022-14, stormwater management services by amending charges for all classifications, on first reading. (page 43-44)

Councilmember Queen made a motion, seconded by Lee, to approve Ordinance No. 2023-14. Motion carried by roll call vote. Councilmembers Lee, Kessler, Queen, and Rose voted 'Aye'.

h. Ordinance No. 2023-15, an ordinance adopting the budget of the City of Castle Rock, Washington for the fiscal year ending December 31, 2024, on first reading. (page 45-47)

Councilmember Lee made a motion, seconded by Queen, to approve Ordinance No. 2023-15. Mayor Paul Helenberg provided comment. Motion carried by roll call vote. Councilmembers Lee, Kessler, Queen, and Rose voted 'Aye'.

i. Ordinance No. TBD-2023-01, an ordinance adopting the budget of the Castle Rock City Transportation Benefit District, Castle Rock, Washington for the fiscal year ending December 31, 2024, on first reading. (page 48-49)

Councilmember Lee made a motion, seconded by Rose, to approve Ordinance No. TBD-2023-01. Motion carried by roll call vote. Councilmembers Lee, Kessler, Queen, and Rose voted 'Aye'.

j. Special Event Permit #2023-0020; Castle Rock Community Development Alliance (CRCDA) - Festival of Lights; December 9, 2023 between 2:00 PM and 7:00 PM; insurance has been received. Request for street closures include: (page 50-60)

- Cowlitz St E and W from the railroad tracks to 3rd Ave SW
- Front Ave NW and SW from A St SW to the Pastime
- 100 Block of: 1st Ave SW, 2nd Ave SW, and 3rd Ave SW

Mayor Helenberg provided comment.

Councilmember Queen made a motion, seconded by Rose, to approve Special Event Permit #2023-0020. Motion carried by roll call vote. Councilmembers Lee, Kessler, Queen, and Rose voted 'Aye'.

10. OTHER BUSINESS

11. ADJOURNMENT

There being no further business, Mayor Helenberg adjourned the meeting at 8:08 PM.

Mayor Paul Helenberg

Clerk-Treasurer Carie Cuttonaro