



CASTLE ROCK CITY COUNCIL AGENDA

Regular Meeting: Monday, January 24, 2022
7:30 PM

Location
Castle Rock Senior Center
222 Second Ave SW
Castle Rock, WA 98611

AGENDA

The public may join In-person, but must meet social distancing and mask requirements.

In-person attendance will be limited in the Senior Center.

The public may also join virtually via GoToMeeting.

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To join this meeting using your phone: [+1 \(646\) 749-3112](tel:+16467493112) Access Code: 201-632-365 (Press *6 to speak)

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1. CALL TO ORDER

- a. Pledge of Allegiance
- b. Roll Call
- c. Changes to Agenda

2. PROCLAMATIONS & PRESENTATIONS

3. BUSINESS FROM THE FLOOR/PHONE

4. DEPARTMENT REPORTS

- City Attorney Frank Randolph
- Police Chief Charlie Worley
- Public Works Director Dave Vorse
- City Engineer Tom Gower
- Clerk-Treasurer Carie Cuttonaro

5. COUNCIL AND AD HOC COMMITTEE REPORTS

- Mayor / Mayor Pro-Tempore / Councilmembers
- CRCDA Representative Nancy Chennault

6. PUBLIC HEARINGS

7. CONSENT AGENDA

- a. Approve the December 2021 Open Period invoices as described in the Fund Transaction Summary Report, in the amount of \$64,998.88. *Pages 3-9*

8. OLD BUSINESS

9. NEW BUSINESS

- a. Request to remove two decaying trees located in the ROW at 649 2nd Avenue SW. *Pages 10-12*

10. OTHER BUSINESS

11. ADJOURNMENT

NEXT REGULAR COUNCIL MEETINGS:

<u>1Q22</u>	<u>2Q22</u>	<u>3Q22</u>	<u>4Q22</u>
January 10	April 11	July 11	October 10
January 24	April 25	July 25	October 24
February 14	May 09	August 08	November 14
February 28	May 23	August 22	November 28
March 14	June 13	September 12	December 12
March 28	June 27	September 26	Tuesday, December 27

Non-Discrimination Statement: This institution is an equal opportunity provider and employer. If you wish to file a Civil Rights program complaint of discrimination, complete the USDA Program Discrimination Complaint Form, found online at https://www.ascr.usda.gov/sites/default/files/Complain_combined_6_8_12_508_0.pdf or at any USDA office, or call 866.632.9992 to request the form. You may also write a letter containing all of the information requested in the form. Send your completed complaint form or letter by mail to USDA, Office of the Assistant Secretary for Civil Rights, 1400 Independence Ave, SW, Stop 9410, Washington, DC 20250-9410 or email to program.intake@usda.gov or by fax (202) 690-7442.

Title VI: The City of Castle Rock ensures compliance with Title VI of the Civil Rights Act of 1964 and American Disabilities Act of 1990 by prohibiting discrimination against any person on the basis of race, color, national origin, sex or disabilities in the provision of benefits and services from its federal assisted programs and activities. If you need special accommodations to participate in this meeting, please contact Carie Cuttonaro at 360.274.8181 by 9:00 a.m. three days prior to the meeting. City Council may add and take action on other items not listed on this Agenda.

As of this date, 1/24/2022, the Council by a majority vote, does approve payment of the vouchers included in the Fund Transaction Summary Report, and further described as:

General Expenditures

<u>Transaction Type</u>	<u>Description</u>	<u>Amount</u>	<u>Payment Date</u>
Claims	Check		
Claims	Check		
Claims	Checks 52982 - 52997	59,716.60	12/31/2021
		<u>59,716.60</u>	

TBD Expenditures

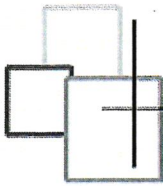
<u>Transaction Type</u>	<u>Description</u>	<u>Amount</u>	<u>Payment Date</u>
Claims	Check 2054	4,309.26	12/31/2021
Claims	Check 2055	973.02	12/31/2021
Claims	Check	<u>5,282.28</u>	

	<u>Amount</u>	<u>Payment Date</u>
Grand Total Expenditures	64,998.88	12/31/2021 - 12/31/2021
Fund Transaction Summary Report	64,998.88	
Balance Check (s/b -0-)	-	

Lee Kessler, Audit Committee Member

Art Lee, Audit Committee Member

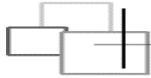
Ellen Rose, Audit Committee Member



Fund Transaction Summary

Transaction Type: Invoice
 Fiscal: 2021 - December - Open Period - 2021
 System Types: Cash Management, Financials, Payroll, Resources, UB2, Utility Billing

Fund Number	Description	Amount
010	General Fund	\$2,635.92
100	Street Fund	\$2,710.66
115	Building Code Account Fund	\$131.96
130	Library Fund	\$278.88
170	DOT Spoil Site Fund	\$131.96
320	Street Construction Capital Fund	\$2,008.80
400	Water/Sewer Operating Fund	\$8,486.92
410	Regional Water System Fund	\$133.45
415	Regional Sewer System Fund	\$133.45
420	Stormwater Management Fund	\$10,482.36
425	Stormwater Capital Reserve Fund	\$1,242.00
430	Regional Water Capital Improvement	\$31,340.24
632	Transportation Benefit District Fund	\$5,282.28
	Count: 13	\$64,998.88



Vendor Detail Activity

Fiscal: 2021

Reference	Period	Amount	Number
Cascade Natural Gas Corp.	2	\$293.73	
Invoice	2	\$293.73	
<u>400 739 9738 5 - Library Dec2021</u>	2021 - December - Open Period - 2021	\$278.88	<u>52982</u>
	400 739 9738 5 - Library Dec2021		
130-000-000-572-20-47-02	Public Utility Service - Gas	\$278.88	
<u>798 641 0000 7 - City Hall Dec2021</u>	2021 - December - Open Period - 2021	\$14.85	<u>52982</u>
	798 641 0000 7 - City Hall Dec2021		
010-000-099-518-10-47-02	Public Utility Service - Gas	\$5.91	
100-000-100-543-30-47-01	Public Utility Service - Gas	\$1.49	
400-000-010-534-10-47-02	Public Utility Service - Gas	\$1.49	
400-000-020-535-10-47-01	Public Utility Service - Gas	\$1.49	
410-000-000-534-10-47-02	Public Utility Service - Gas	\$1.49	
415-000-000-535-10-47-02	Public Utility Service - Gas	\$1.49	
420-000-000-531-30-48-02	Public Utility Service - Gas	\$1.49	
Total Invoice	2	\$293.73	
Total Cascade Natural Gas Corp.	2	\$293.73	
Castle Rock Brake & Alignment	1	\$140.40	
Invoice	1	\$140.40	
<u>5065</u>	2021 - December - Open Period - 2021	\$140.40	<u>52983</u>
	2020 Ford Explorer		
010-000-040-521-51-48-00	Vehicle Repair & Maintenance	\$140.40	
Total Invoice	1	\$140.40	
Total Castle Rock Brake & Alignment	1	\$140.40	
City of Castle Rock	2	\$5,282.28	
Invoice	2	\$5,282.28	
<u>2021 Maintenance Contribution to Street Fund</u>	2021 - December - Open Period - 2021	\$4,309.26	<u>2054</u>
	Street Name Signs - Phase 3		
632-000-000-543-30-42-02	Other Operations & Maintenance Contribution - Street Fund	\$4,309.26	
<u>CR-14644</u>	2021 - December - Open Period - 2021	\$973.02	<u>2055</u>
	Street Name Signs Phase 3 - 4th Qtr		
632-000-000-543-30-42-02	Other Operations & Maintenance Contribution - Street Fund	\$973.02	
Total Invoice	2	\$5,282.28	
Total City of Castle Rock	2	\$5,282.28	

Comcast Cable, Inc.	1	\$9.16	
Invoice	1	\$9.16	
<u>8778 10 114 0004838 - 1/22</u>		\$9.16	<u>52984</u>
010-000-099-518-10-47-03			
		2021 - December - Open Period - 2021	
		8778 10 114 0004338 - 1/22	
		Public Utility Service - Cable	\$9.16
Total Invoice	1	\$9.16	
Total Comcast Cable, Inc.	1	\$9.16	
 Cowlitz County Department of Roads	 2	 \$7,686.70	
Invoice	2	\$7,686.70	
<u>PW-15646</u>		\$1,221.59	<u>52985</u>
100-000-100-543-30-31-00			
100-000-100-543-30-37-00			
		2021 - December - Open Period - 2021	
		4th Qtr 2021	
		Office and Operating Supplies	\$248.57
		Equip Repair & Maintenance	\$973.02
<u>Pw-15647</u>			
100-000-100-543-30-41-00			
420-000-000-531-30-47-00			
		2021 - December - Open Period - 2021	
		4th Qtr 2021	
		Professional Services	\$226.22
		Contracted Repairs & Maintenance	\$6,238.89
Total Invoice	2	\$7,686.70	
Total Cowlitz County Department of Roads	2	\$7,686.70	
 Daily News, The c/o Lee Enterprises	 1	 \$126.00	
Invoice	1	\$126.00	
<u>48210</u>		\$126.00	<u>52986</u>
010-000-099-518-10-44-00			
		2021 - December - Open Period - 2021	
		Adoption of Ordinances & Resolutions	
		Advertising	\$126.00
Total Invoice	1	\$126.00	
Total Daily News, The c/o Lee Enterprises	1	\$126.00	
 Greener Futures Electric, Inc.	 3	 \$2,916.00	
Invoice	3	\$2,916.00	
<u>2656</u>		\$567.00	<u>52987</u>
010-000-099-594-18-64-04			
		2021 - December - Open Period - 2021	
		City Hall - Run Load Test on Generator	
		Generator Modifications	\$567.00
<u>2860</u>			
100-000-100-542-70-48-00			
		2021 - December - Open Period - 2021	
		Pole Removal	\$1,107.00
		Repair & Maintenance - Contracted	\$1,107.00
<u>2861</u>			
425-000-000-594-31-61-00			
		2021 - December - Open Period - 2021	
		Pump Meter	\$1,242.00
		Cherry Street Lift Station Improvements	\$1,242.00
Total Invoice	3	\$2,916.00	
Total Greener Futures Electric, Inc.	3	\$2,916.00	

Hamer Electric, Inc.	1	\$31,340.24	
Invoice	1	\$31,340.24	
<u>2672</u>		\$31,340.24	<u>52988</u>
430-000-000-594-34-64-00			
		2021 - December - Open Period - 2021	
		Lift Station Telemetry	
		Machinery and Equipment	\$31,340.24
Total Invoice	1	\$31,340.24	
Total Hamer Electric, Inc.	1	\$31,340.24	
 L. N. Curtis & Sons	 1	 \$16.15	
Invoice	1	\$16.15	
<u>INV541460</u>		\$16.15	<u>52989</u>
010-000-040-521-10-28-00			
		2021 - December - Open Period - 2021	
		INV541460	
		Uniforms and Clothing	\$16.15
Total Invoice	1	\$16.15	
Total L. N. Curtis & Sons	1	\$16.15	
 Luanne Conner	 1	 \$120.00	
Invoice	1	\$120.00	
<u>1581</u>		\$120.00	<u>52990</u>
010-000-020-512-52-41-01			
		2021 - December - Open Period - 2021	
		ASL Interpretation	
		Interpreter Fees	\$120.00
Total Invoice	1	\$120.00	
Total Luanne Conner	1	\$120.00	
 Owen Equipment Company	 1	 \$5,919.90	
Invoice	1	\$5,919.90	
<u>00204279</u>		\$5,919.90	<u>52991</u>
400-000-010-534-51-48-00			
400-000-020-535-51-48-00			
420-000-000-531-30-48-05			
		2021 - December - Open Period - 2021	
		Vactor Truck	
		Vehicle Repairs & Maintenance	\$1,973.30
		Vehicle Repairs & Maintenance	\$1,973.30
		Vehicle Repair & Maintenance	\$1,973.30
Total Invoice	1	\$5,919.90	
Total Owen Equipment Company	1	\$5,919.90	
 Pacific Power Group, LLC	 1	 \$6,410.14	
Invoice	1	\$6,410.14	
<u>5732702-00</u>		\$6,410.14	<u>52992</u>
400-000-010-534-51-48-00			
400-000-020-535-51-48-00			
420-000-000-531-30-48-00			
		2021 - December - Open Period - 2021	
		Vactor Truck	
		Vehicle Repairs & Maintenance	\$2,136.71
		Vehicle Repairs & Maintenance	\$2,136.71
		Equipment Repairs & Maintenance	\$2,136.72
Total Invoice	1	\$6,410.14	
Total Pacific Power Group, LLC	1	\$6,410.14	

Pro Force Law Enforcement		1	\$1,027.36	
Invoice		1	\$1,027.36	
<u>472651</u>	2021 - December - Open Period - 2021		\$1,027.36	<u>52993</u>
	472651			
010-000-040-521-40-31-00	Ammunition/firing Range Supply		\$1,027.36	
Total Invoice		1	\$1,027.36	
Total Pro Force Law Enforcement		1	\$1,027.36	
Sound Placement Svcs, LLC		2	\$2,008.80	
Invoice		2	\$2,008.80	
<u>52097</u>	2021 - December - Open Period - 2021		\$874.80	<u>52994</u>
	Complete Streets Project			
320-000-000-595-30-63-13	Complete Streets - Constuction - TIB		\$874.80	
<u>52102</u>	2021 - December - Open Period - 2021		\$1,134.00	<u>52994</u>
	Complete Streets Project			
320-000-000-595-30-63-13	Complete Streets - Constuction - TIB		\$1,134.00	
Total Invoice		2	\$2,008.80	
Total Sound Placement Svcs, LLC		2	\$2,008.80	
Vision Municipal Solutions, LLC		2	\$1,589.81	
Invoice		2	\$1,589.81	
<u>09-9981</u>	2021 - December - Open Period - 2021		\$740.20	<u>52995</u>
	Counter PC			
010-000-099-518-86-48-00	IT Contracted - Vision		\$248.68	
100-000-100-594-42-64-01	Computer Upgrade/Share		\$61.44	
115-000-000-558-50-35-01	Computer Equip Contribution		\$61.44	
170-000-000-576-80-35-01	Computer Equipment		\$61.44	
400-000-010-594-34-64-00	Machinery and Equipment		\$61.44	
400-000-020-535-50-48-00	Equipment Repair & Maintenance		\$61.44	
410-000-000-534-50-48-01	Computer Equipment		\$61.44	
415-000-000-594-35-64-00	Machinery and Equipment		\$61.44	
420-000-000-531-30-48-00	Equipment Repairs & Maintenance		\$61.44	
<u>09-9982</u>	2021 - December - Open Period - 2021		\$849.61	<u>52995</u>
	Karlene PC			
010-000-099-518-86-48-00	IT Contracted - Vision		\$285.45	
100-000-100-594-42-64-01	Computer Upgrade/Share		\$70.52	
115-000-000-558-50-35-01	Computer Equip Contribution		\$70.52	
170-000-000-576-80-35-01	Computer Equipment		\$70.52	
400-000-010-594-34-64-00	Machinery and Equipment		\$70.52	
400-000-020-535-50-48-00	Equipment Repair & Maintenance		\$70.52	
410-000-000-534-50-48-01	Computer Equipment		\$70.52	
415-000-000-594-35-64-00	Machinery and Equipment		\$70.52	
420-000-000-531-30-48-00	Equipment Repairs & Maintenance		\$70.52	
Total Invoice		2	\$1,589.81	
Total Vision Municipal Solutions, LLC		2	\$1,589.81	

Wash. ST Dept. of Corrections	1	\$44.80	
Invoice	1	\$44.80	
<u>FCU2112.5859</u>		\$44.80	<u>52996</u>
	2021 - December - Open Period - 2021		
	December 2021 Work Crew		
010-000-060-576-80-24-01	L & I WA DOC Workers	\$7.84	
010-000-060-576-80-43-01	Travel WA DOC Mileage	\$14.56	
100-000-100-543-10-24-01	L&I WA DOC Workers	\$7.84	
100-000-100-543-30-43-02	Travel WA DOC Mileage	\$14.56	
Total Invoice	1	\$44.80	
Total Wash. ST Dept. of Corrections	1	\$44.80	
 Wash. ST Dept. of Labor & Industries	 1	 \$67.41	
Invoice	1	\$67.41	
<u>4Q21 - Police Cadets/Reserves/Community Service Workers Hours</u>		\$67.41	<u>52997</u>
	2021 - December - Open Period - 2021		
	4Q21 - Police Cadets/Reserves/Community Service Workers Hours		
010-000-040-521-10-24-01	L&I Hours-Reserve & Cadet Volunteers	\$48.35	
010-000-099-576-90-24-01	Volunteer Hours - L&I Reporting	\$19.06	
Total Invoice	1	\$67.41	
Total Wash. ST Dept. of Labor & Industries	1	\$67.41	
 Grand Total	 24	 \$64,998.88	

Leesa M. Franklin
649 2nd Ave SW
Castle Rock WA 98611

360-431-6069
leesaf@yahoo.com

January 12, 2022

David Vorse, Director
Castle Rock Public Works Department
360 "A" Street SW
P.O. Box 370
Castle Rock, WA 98611

RE: Dead Trees

Hello,

I am writing to see if you would consider removing the two remaining trees that run along the front of my property at 649 2nd Avenue SW. Several years ago there was another tree next to them that was dying and the city assisted in that removal because it was deemed a safety hazard. Since then, the two remaining trees are showing signs of major decay and I am concerned about the public's safety. I constantly pick up dead branches that litter my yard and I feel the trees are a hazard and a nuisance and should be removed before they cause damage to my property or a passerby.

Thank you for your help.

Sincerely,



3 Attachments

cc: City Council



