

1. CALL TO ORDER

Mayor Paul Helenberg called the regular meeting of the Castle Rock City Council to order at 7:33 PM.

a. Pledge of Allegiance

Mayor Helenberg led the Pledge of Allegiance.

b. Oath of Office

1. Clerk-Treasurer Carie Cuttonaro will administer the oath to the following newly elected officials:

Mayor & Council

Paul Helenberg, Mayor

John Whalen, Council Position No. 3

Paul Simonsen, Council Position No. 4

Ellen Rose, Council Position No. 5

All terms are four years, expiring December 2027.

Clerk-Treasurer Carie Cuttonaro administered the Oath of Office to Paul Helenberg, John Whalen, and Ellen Rose. The Oath of Office will be administered to Paul Simonsen at the next meeting he is in attendance.

c. Roll Call

Councilmembers present: Lee Kessler, John Whalen, and Ellen Rose. Councilmembers Art Lee and Paul Simonsen were excused.

Staff present: City Attorney Frank Randolph, Public Works Director Dave Vorse, City Engineer Tom Gower, and Clerk-Treasurer Carie Cuttonaro.

d. Changes to Agenda

2. PROCLAMATIONS & PRESENTATIONS

3. CITIZEN COMMENTS - maximum 3 minutes

A citizen, name and city unstated, provided comment.

4. DEPARTMENT REPORTS

- City Attorney Frank Randolph
- Police Chief Charlie Worley
- Public Works Director Dave Vorse
- City Engineer Tom Gower

- Clerk-Treasurer Carie Cuttonaro

5. COUNCIL AND AD HOC COMMITTEE REPORTS

- Mayor / Mayor Pro-Tempore / Councilmembers

Mayor Helenberg gave a verbal report.

1. 2024 Committee and Departmental Appointments (page 3)

Mayor Helenberg presented the 2024 Committee and Department Appointments. Mayor Helenberg moved John Whalen from Court to Parks/Public Works and moved Paul Simonsen from Parks/Public Works to Courts. Mayor Helenberg appointed Councilmember Lee Kessler as Mayor Pro-Tem.

- CRCDA Representative

6. PUBLIC HEARINGS

7. CONSENT AGENDA

a. Approve the minutes of the December 11, 2023 Regular Council Meeting. (page 4-7)

Councilmember Rose made a motion, seconded by Kessler, to approve the minutes of the December 11, 2023 Regular Council Meeting as presented. Councilmembers Kessler and Rose voted 'Aye'. Councilmember Whalen abstained. Motion Failed.

b. Approve the December 2023 invoices as described in the Fund Transaction Summary Report in the amount of \$627,390.43. (page 8-9)

Councilmember Kessler made a motion, seconded by Rose, to approve the December 2023 Invoices as presented. Motion carried by roll call vote. Councilmembers Kessler, Whalen, and Rose voted 'Aye'.

8. OLD BUSINESS

9. NEW BUSINESS

a. Resolution No. 2024-01, a resolution of the City of Castle Rock amending Resolution No. 2013-03 and the Personnel Policies and Procedures Sick Leave Transfer Program increasing the number of hours eligible for transfer. (page 10-12)

Councilmember Kessler made a motion, seconded by Rose, to approve Resolution No. 2024-01. Motion carried by roll call vote. Councilmembers Kessler, Whalen, and Rose voted 'Aye'.

b. Resolution No. 2024-02, a resolution approving the application form to purchase dredge spoils on the westside site and setting rates for the sale of dredge spoils for the City of Castle Rock, Washington. (page 13-20)

Public Works Director Dave Vorse presented.

Councilmember Rose made a motion, seconded by Kessler, to approve Resolution No. 2024-02. Motion carried by roll call vote. Councilmembers Kessler, Whalen, and Rose voted 'Aye'.

10. OTHER BUSINESS

Mayor Helenberg, Councilmember Ellen Rose, City Attorney Frank Randolph, Councilmember Lee Kessler, and a citizen, name and city unstated, provided comment.

11. ADJOURNMENT

There being no further business, Mayor Helenberg adjourned the meeting at 7:53 PM.

Mayor Paul Helenberg

Clerk-Treasurer Carie Cuttonaro