

1. CALL TO ORDER

Due to technical difficulties, this entire meeting was not available online and was not recorded.

Mayor Paul Helenberg called the regular meeting of the Castle Rock City Council to order at 7:41 PM.

a. Pledge of Allegiance

Mayor Helenberg led the Pledge of Allegiance.

b. Clerk-Treasurer Carie Cuttonaro will administer the oath to the following newly elected official:

Council

Paul Simonsen, Council Position No. 4

Term is four years, expiring December 2027.

Clerk-Treasurer Carie Cuttonaro administered the Oath of Office to Paul Simonsen.

c. Council approval of Councilmember Lee Kessler's appointment to Mayor Pro-Tem.

Councilmember Ellen Rose made a motion, seconded by Art Lee to approve Councilmember Lee Kessler's appointment to Mayor Pro-Tem. Motion carried by roll call vote. Councilmembers Lee, Whalen, Simonsen, and Rose voted 'Aye'. Councilmember Lee Kessler abstained.

d. Roll Call

Councilmembers present: Art Lee, Lee Kessler, John Whalen, Paul Simonsen, and Ellen Rose.

Staff present: Police Chief Charlie Worley, City Attorney Frank Randolph, Public Works Director Dave Vorse, City Engineer Tom Gower, and Clerk-Treasurer Carie Cuttonaro.

e. Changes to Agenda

Letter to WSDOT added to the agenda.

2. PROCLAMATIONS & PRESENTATIONS

3. CITIZEN COMMENTS - maximum 3 minutes

A citizen, name and city unstated, reported that she had a picture of all elected officials for all other cities in Cowlitz County. She inquired if she would be able to get a picture of the Council. Council agreed.

4. DEPARTMENT REPORTS

- City Attorney Frank Randolph
- Police Chief Charlie Worley
- Public Works Director Dave Vorse

1. PW Projects - 2023 Completed
PW Projects - 2024 Proposed

Public Works Director Dave Vorse gave a verbal report.

Public Works Director Dave Vorse expressed his continuing concern that WSDOT has not been receptive to the concerns that were made known to WSDOT regarding pedestrian safety for those crossing the SR 411 bridge. Dave Vorse proposed sending another letter to WSDOT, outlining the need for greater care, in hopes of getting them to reconsider their previous position.

- City Engineer Tom Gower
- Clerk-Treasurer Carie Cuttonaro

5. COUNCIL AND AD HOC COMMITTEE REPORTS

- Mayor / Mayor Pro-Tempore / Councilmembers

1. Humane Society report of animal activity for 4th quarter 2023.

Mayor Helenberg gave a verbal report.

- CRCDA Representative

6. PUBLIC HEARINGS

7. CONSENT AGENDA

Councilmember Lee made a motion, seconded by Rose, to approve the Consent Agenda as presented. Motion carried by roll call vote. Councilmembers Lee, Kessler, Whalen, Simonsen, and Rose voted 'Aye'.

- a. Approve the December 2023 Open Period invoices as described in the Fund Transaction Summary Report in the amount of \$27,113.58.

8. OLD BUSINESS

9. NEW BUSINESS

- a. Request to declare Public Works' 2016 Snorkel AB50JK, Serial Number 50909080217, as surplus.

Councilmember Kessler made a motion, seconded by Lee, to approve the request to declare Public Works' 2016 Snorkel AB50JK as surplus. Motion carried by roll call vote. Councilmembers Lee, Kessler, Whalen, Simonsen, and Rose voted 'Aye'.

- b. Naming of Al Helenberg Memorial Boat Launch access road.

Mayor Helenberg and Public Works Director Dave Vorse presented.

An ad hoc committee was formed; the committee members are Councilmembers Lee Kessler and Ellen Rose. They expect to report back on the subject during the last meeting of February.

- c. Request consensus to send a letter to WSDOT regarding SR 411 Bridge Lighting.

Public Works Director Dave Vorse presented.

Councilmember Lee made a motion. The consensus to send the requested letter was carried by roll call vote. Councilmembers Lee, Kessler, Whalen, Simonsen, and Rose voted 'Aye'.

10. OTHER BUSINESS

Commissioner Rick Dahl provided comment.

11. ADJOURNMENT

Mayor Paul Helenberg

Clerk-Treasurer Carie Cuttonaro