

1. CALL TO ORDER

Mayor Paul Helenberg called the regular meeting of the Castle Rock City Council to order at 7:31 PM.

a. Pledge of Allegiance

Mayor Helenberg led the Pledge of Allegiance.

b. Roll Call

Councilmembers present: Lee Kessler, John Whalen, Paul Simonsen, and Ellen Rose.

Councilmember Art Lee was excused.

Staff present: Police Chief Charlie Worley, City Attorney Frank Randolph, Public Works Director Dave Vorse, and Clerk-Treasurer Carie Cuttonaro.

c. Changes to Agenda

2. PROCLAMATIONS & PRESENTATIONS

3. CITIZEN COMMENTS - maximum 3 minutes

4. DEPARTMENT REPORTS

- City Attorney Frank Randolph
- Police Chief Charlie Worley

1. 2023 Statistics

Police Chief Charlie Worley gave a report. Mayor Helenberg and Councilmember Ellen Rose provided comment.

- Public Works Director Dave Vorse
- City Engineer Tom Gower
- Clerk-Treasurer Carie Cuttonaro

5. COUNCIL AND AD HOC COMMITTEE REPORTS

- Mayor / Mayor Pro-Tempore / Councilmembers

Mayor Helenberg gave a verbal report.

Councilmember Lee Kessler gave a verbal report. Mayor Helenberg provided comment.

Councilmember Paul Simonsen provided comment. Mayor Helenberg and City Attorney Frank Randolph provided comment.

Councilmembers Ellen Rose and Paul Simonsen and Mayor Helenberg provided additional comment.

- CRCDA Representative

6. PUBLIC HEARINGS

7. CONSENT AGENDA

Clerk-Treasurer Carie Cuttonaro reported the Fund Transaction Summary Report contained in the packet was incorrect and has since been corrected. The corrected Fund Transaction Summary Report in the amount of \$552,801.12 was distributed for council review.

Councilmember Rose made a motion, seconded by Whalen, to approve the Consent Agenda as presented. Motion carried by roll call vote. Councilmembers Kessler, Whalen, Simonsen, and Rose voted 'Aye'.

- a. Approve the minutes of the December 11, 2023 Regular Council Meeting.
- b. Approve the minutes of the January 8, 2024 Regular Council Meeting.
- c. Approve the minutes of the January 22, 2024 Regular Council Meeting.
- d. Approve the January 2024 invoices as described in the Fund Transaction Summary Report in the amount of \$546,761.06.

8. OLD BUSINESS

9. NEW BUSINESS

- a. Approve update to signers for City and Transportation Benefit District bank accounts. Current approved positions include Mayor, Mayor Pro Tem, and Clerk-Treasurer. They are currently held by Paul Helenberg, Lee Kessler, and Carie Cuttonaro. Previous Mayor Pro Tem, Earl Queen, to be removed as a signer.

Councilmember Rose made a motion, seconded by Whalen, to approve an update to the signers for City and Transportation Benefit District bank accounts.

After further discussion, motion carried by roll call vote. Councilmembers Whalen, Simonsen, and Rose voted 'Aye'. Councilmember Kessler abstained.

- b. Ordinance No. 2024-01, an ordinance of the City of Castle Rock granting Astound Broadband, LLC, a non-exclusive franchise for the transmission of telecommunications in, through, over and under the rights-of-way of the City of Castle Rock, on first reading.

Public Works Director Dave Vorse presented.

Councilmember Kessler made a motion, seconded by Rose, to approve Ordinance No. 2024-01.

Mayor Helenberg, Councilmember Kessler, Police Chief Charlie Worley, Public Works Director Dave Vorse, and City Attorney Frank Randolph provided comment. Motion carried by roll call vote.

Councilmembers Kessler, Whalen, Simonsen, and Rose voted 'Aye'.

- c. Request to add a 'signing bonus' for advanced entry level Police Officers hired for employment with the City of Castle Rock. Signing bonus would be in the amount of \$2,500; \$1,250 payable upon hire and \$1,250 payable upon 90 days completed employment. This is 50% of the signing bonus for lateral Police Officers.

Police Chief Charlie Worley presented.

Councilmember Kessler provided comment.

Councilmember Kessler made a motion, seconded by Rose, to approve the request to add a 'signing bonus' for advanced entry-level Police Officers hired for employment with the City of Castle Rock. After further discussion, motion carried by roll call vote. Councilmembers Kessler, Whalen, Simonsen, and Rose voted 'Aye'.

d. Resolution No. 2024-04 - a resolution of the City Council of the City of Castle Rock, Washington, approving a Local Agency Federal Aid Project Prospectus and Local Agency Agreement between the City of Castle Rock and the Washington State Department of Transportation for Transportation Alternative Program grant funds for the Six Rivers Regional Trail System Phase 2 - SR 411 Improvements Project.

Public Works Director Dave Vorse presented.

Clerk-Treasurer Carie Cuttonaro and Councilmember Rose provided comment.

Councilmember Kessler made a motion, seconded by Rose, to approve Resolution No. 2024-04. After further discussion, motion carried by roll call vote. Councilmembers Kessler, Whalen, Simonsen, and Rose voted 'Aye'.

10. OTHER BUSINESS

A citizen, name and city unstated, provided comment.

Larry Crosby, Cowlitz County resident, provided comment.

Mayor Helenberg, Public Works Director Dave Vorse, Councilmember Rose, and Public Works Director Dave Vorse provided comment.

11. ADJOURNMENT

There being no further business, Mayor Helenberg adjourned the meeting at 8:01 PM.

Mayor Paul Helenberg

Clerk-Treasurer Carie Cuttonaro