

## **1. CALL TO ORDER**

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Board President Paul Helenberg called the regular meeting of the Castle Rock Transportation Benefit District (TBD) to order at 7:02 PM.

a. Pledge of Allegiance

Board President Helenberg led the Pledge of Allegiance.

b. Roll Call

Boardmembers present: Board President Paul Helenberg, and Boardmembers Art Lee, Lee Kessler, Earl Queen, and Ellen Rose. Boardmember Paul Simonsen was excused.

Staff present: City Attorney Frank Randolph, Public Works Senior Operator Tyler Stone, and TBD Clerk Carie Cuttonaro.

c. Changes to Agenda

## **2. APPROVAL OF MINUTES**

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a. Approve the minutes of the November 28, 2022 TBD Meeting.

Boardmember Rose made a motion, seconded by Kessler, to approve the November 28, 2022 TBD Meeting minutes as presented. Motion carried by roll call vote. Boardmembers Lee, Kessler, Queen, and Rose voted 'Aye'.

## **3. REPORTS**

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## **4. OLD BUSINESS**

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## **5. NEW BUSINESS**

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a. Approval for invoices as attached in the total amount of \$145,673.63.

TBD Clerk Cuttonaro presented.

Boardmember Lee made a motion, seconded by Queen, to approve the invoices as attached in the total amount of \$145,673.63. Motion carried by roll call vote. Boardmembers Lee, Kessler, Queen, and Rose voted 'Aye'.

b. Review and discussion of the 2024 proposed budget, including capital projects and debt payments.

- Street Maintenance Plan (Chip Seal) (blue lines on map)

1. Front Ave NW
2. Clearwood Ct SE
3. Edgewood Ct SE

4. Lakewood Ct SE
5. B St SE (both sections)
6. Bredfield's Alley and Old Jail Park Parking Lot
7. Alley between 2nd Ave S and 3rd Ave S and between Cowlitz St W and A St SW

- Additional Projects & Equipment

1. Six Rivers Regional Trail System - Phase 2 - Huntington Ave S (WSDOT is main funding source)
2. \$5,000 to Public Works Vehicle Replacement Fund
3. \$50,000 for City-wide Crack Seal Project (TIB is 95% funding source)
4. \$25,000 for Guardrail Repairs
5. \$40,000 for Pedestrian Crossing at Huntington Ave S & A St SW

TBD Clerk Cuttonaro presented. Board President Helenberg provided comment. Boardmember Lee made a motion, seconded by Rose, to approve the 2024 proposed budget, including capital projects and debt payments. Motion carried by roll call vote. Boardmembers Lee, Kessler, Queen, and Rose voted 'Aye'.

## **6. OTHER BUSINESS**

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Board President Helenberg and Boardmember Rose provided comment.

## **7. ADJOURNMENT**

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There being no further business, Board President Helenberg adjourned the meeting at 7:12 PM.

Attest:

Approved:

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Carie Cuttonaro, TBD Clerk

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Paul Helenberg, TBD Board President