

## **1. CALL TO ORDER**

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Board President Paul Helenberg called the regular meeting of the Transportation Benefit District to order at 7:00 PM.

a. Pledge of Allegiance

Board President Helenberg led the Pledge of Allegiance.

b. Roll Call

Boardmembers present: Board President Paul Helenberg, Boardmembers Art Lee, Lee Kessler, and Ellen Rose. Boardmember John Whalen arrived at 7:02 PM and Boardmember Paul Simonsen arrived at 7:04 PM.

Staff present: City Attorney Frank Randolph, Public Works Director Dave Vorse, Public Works Senior Operator Tyler Stone, and TBD Clerk Carie Cuttonaro.

c. Changes to Agenda

## **2. APPROVAL OF MINUTES**

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a. Approve the minutes of the December 11, 2023 TBD Meeting.

Boardmember Rose made a motion, seconded by Lee, to approve the December 11, 2023 TBD Meeting Minutes as presented. Motion carried by roll call vote. Boardmembers Lee, Kessler, and Rose voted 'Aye'. Whalen abstained. Simonsen was absent.

## **3. REPORTS**

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## **4. OLD BUSINESS**

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## **5. NEW BUSINESS**

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a. Approval for invoices as attached in the total amount of \$6,132.24.

Boardmember Rose made a motion, seconded by Lee to approve the invoices as presented in the amount of \$6,132.24. Motion carried by roll call vote. Boardmembers Lee, Kessler, Whalen, Simonsen, and Rose voted 'Aye'.

b. 2024 Chip Seal Projects:

- Edgewood Ct
- Lakewood Ct
- Clearwood Ct
- B St SE (both sections)
- Front Ave NW
- Mallory St NE (section between Front Ave NW and Huntington Ave N)
- Shintaffer St NW (section between Front Ave NW and Huntington Ave N)
- Barr St NW (section between Front Ave NW and Huntington Ave N)

- City Right-of-Way (section between Front Ave NW and Huntington Ave N located between C&C Mini Mart and Haircut Express)

Public Works Director Dave Vorse presented.

c. City-wide crack seal project to be funded at 95% by a grant through the Transportation Improvement Board. The maximum match is \$5,000.

Public Works Director Dave Vorse presented.

d. Guardrail repairs are waiting for bid results from the County.

Public Works Director Dave Vorse presented.

## **6. OTHER BUSINESS**

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## **7. ADJOURNMENT**

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There being no further business, Board President Helenberg adjourned the meeting at 7:11 PM.

Attest:

Approved:

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Carie Cuttonaro, TBD Clerk

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Paul Helenberg, TBD Board President