CASTLE ROCK City Council **Regular Council Meeting**

May 13, 2024

1. CALL TO ORDER

Mayor Paul Helenberg called the regular meeting of the Castle Rock City Council to order at 7:31 PM.

a. Pledge of Allegiance

Mayor Helenberg led the Pledge of Allegiance.

b. Roll Call

Councilmembers present: Art Lee, Lee Kessler, John Whalen, and Paul Simonsen. Councilmember Ellen Rose was excused.

Staff present: Police Chief Charlie Worley, City Attorney Frank Randolph, Public Works Director Dave Vorse, City Engineer Tom Gower, City Planners Cristina Haworth and Reese McMichael, and Clerk-Treasurer Carie Cuttonaro.

c. Changes to Agenda

2. PROCLAMATIONS & PRESENTATIONS

a. May 11-17 - National Police Week

The proclamation was read by Clerk-Treasurer Carie Cuttonaro and presented by Mayor Paul Helenberg to Chaplain Tom Haan.

Chaplain Tom Haan gave a presentation and presented the proclamation to Corporal Berndt of the Castle Rock Police Department.

Police Chief Charlie Worley thanked the Cowlitz Chaplaincy for always being there in times of need.

b. Monticello Convention Ribbon Cutting

Senator Jeff Wilson and Cal Fowler presented. Monticello Convention Ribbon Cutting will be held on Thursday, May 30th at 11:00 AM.

3. CITIZEN COMMENTS - maximum 3 minutes

4. DEPARTMENT REPORTS

- City Attorney Frank Randolph
- Police Chief Charlie Worley
- Public Works Director Dave Vorse

  a. 2023 Annual Drinking Water Quality Report
  b. 2nd Ave Water Main Repair and Replacement

Public Works Director Dave Vorse gave a verbal report.

• City Engineer Tom Gower

• Clerk-Treasurer Carie Cuttonaro

Clerk-Treasurer Carie Cuttonaro reported that the Transportation Benefit District and City's annual reports have been filed with the State Auditor's Office.

5. COUNCIL AND AD HOC COMMITTEE REPORTS

• Mayor / Mayor Pro-Tempore / Councilmembers

Mayor Helenberg gave a verbal report.

• CRCDA Representative

6. PUBLIC HEARINGS

7. CONSENT AGENDA

Councilmember Lee made a motion, seconded by Whalen, to approve the Consent Agenda as presented. Motion carried by roll call vote. Councilmembers Lee, Whalen, and Simonsen voted 'Aye'. Councilmember Kessler abstained.

a. Approve the minutes of the April 8, 2024 Regular Council Meeting.

b. Approve the minutes of the April 22, 2024 Regular Council Meeting.

c. Approve the April 2024 invoices as described in the Fund Transaction Summary Report in the amount of $498,371.01.

8. OLD BUSINESS

a. Ordinance No. 2024-03, an ordinance of the City of Castle Rock amending Chapters 16.34, 16.37, and 17.16 of the Castle Rock Municipal Code and adopting Chapters 17.55 and 17.78 of the Castle Rock Municipal Code, on second reading.

Councilmember Kessler made a motion, seconded by Lee, to approve Ordinance No. 2024-03. Motion carried by roll call vote. Councilmembers Lee, Kessler, Whalen, and Simonsen voted 'Aye'.

b. Ordinance No. 2024-04, an ordinance of the City of Castle Rock repealing Ordinance No. 2024-02 and establishing an effective date, on second reading.

Councilmember Lee made a motion, seconded by Kessler, to approve Ordinance No. 2024-04. Motion carried by roll call vote. Councilmembers Lee, Kessler, Whalen, and Simonsen voted 'Aye'.

c. Ordinance No. 2024-05, an ordinance of the City of Castle Rock amending the Comprehensive Plan Future Land Use Map by changing the land use designation of 10 acres of land from commercial to low density residential.

Councilmember Kessler made a motion, seconded by Whalen, to approve Ordinance No. 2024-05. Motion carried by roll call vote. Councilmembers Lee, Kessler, Whalen, and Simonsen voted 'Aye'.

d. Ordinance No. 2024-06, an ordinance of the City of Castle Rock amending the Official Zoning Map by rezoning 10 acres of land from highway business to low density residential.

Councilmember Lee made a motion, seconded by Kessler, to approve Ordinance No. 2024-06. Motion carried by roll call vote. Councilmembers Lee, Kessler, Whalen, and Simonsen voted 'Aye'.

9. NEW BUSINESS

a. Request to approve an Interlocal Agreement with Cowlitz County to receive funding in the amount of $450,000 from the Rural County Public Facility Funds for the sewer force main portion of the Exit 48 Waterline Extension/Pressure Sewer Main Project.

Mayor Helenberg presented.
Councilmember Kessler made a motion, seconded by Lee, to approve the Interlocal Agreement with Cowlitz County. Motion carried by roll call vote. Councilmembers Lee, Kessler, Whalen, and Simonsen voted 'Aye'.

b. Request to approve Exit 48 Waterline Extension Project Change Order No. 3 for an increase of $340,559.38. This change order would add the construction of approximately 775 linear feet of 6-inch PVC C900 sanitary sewer force main, 275 linear feet of 6-inch DI sanitary sewer force main, including backfill, plug valves, connection to existing sanitary sewer force main, 1 sewer low point drain assembly, temporary traffic control, temporary erosion control, and surface restoration. Current contract of $1,912,639.40 would increase to $2,253,198.78.

City Engineer Tom Gower presented.
Councilmember Kessler made a motion, seconded by Lee, to approve Change Order No. 3. Motion carried by roll call vote. Councilmembers Lee, Kessler, Whalen, and Simonsen voted 'Aye'.

c. Castle Rock BSA Troop #313 has advised the City of their intent to sell fireworks in 2024, per CRMC 5.32(c). Completed permit application and insurance has been submitted.

Councilmember Kessler made a motion, seconded by Whalen, to approve Castle Rock BSA Troop #313's request to sell fireworks. Motion carried by roll call vote. Councilmembers Lee, Kessler, Whalen, and Simonsen voted 'Aye'.

d. Acceptance of Surface Transportation Block Grant Program Award/Carbon Reduction Program in the amount of $1,004,800 from the Southwest Washington Regional Transportation Planning Organization for the Citywide Pedestrian Improvements Project.

Public Works Director Dave Vorse presented. City Engineer Tom Gower provided comment. Mayor Helenberg provided comment.
Councilmember Kessler made a motion, seconded by Lee, to accept the Surface Transportation Block Grant Program Award/Carbon Reduction Program funding. Motion carried by roll call vote. Councilmembers Lee, Kessler, Whalen, and Simonsen voted 'Aye'.

10. OTHER BUSINESS

11. ADJOURNMENT

There being no further business, Mayor Helenberg adjourned the meeting at 8:14 PM.

Mayor Paul Helenberg

Clerk-Treasurer Carie Cuttonaro