

1. CALL TO ORDER

Chairperson Sullivan called the regular meeting to order at 6:00 pm.

a. Roll Call

Members present: Chairperson Rick Sullivan, Vice-Chair Matt Rasmussen, Commissioners Richard Skreen, Ryane Olin, Lisa White, and David VanCamp.

Staff present: Contracted Planner Cristina Haworth; Secretary Karlene Akesson

2. APPROVAL OF MINUTES

a. November 21, 2023 Planning Commission Meeting Minutes

Commissioner Rasmussen motioned, seconded by VanCamp, to approve the November 21, 2023 minutes as presented. Motion carried by roll call vote. Commissioners Rick Sullivan, Matt Rasmussen, Richard Skreen, Ryane Olin, Lisa White, and David VanCamp voted 'Aye'.

3. PUBLIC COMMENT

4. REPORTS

5. OLD BUSINESS - Review and discuss code amendment options associated with Ordinance No. 2023-04 - An ordinance which established a six-month moratorium on applications and/or development activities on nonconforming lots.

Contracted City Planner Cristina Haworth presented. Planner Haworth provided slides and a live 'Design Guidelines Revisions' (DGL) document with Track Changes for the presentation.

Commissioner Rasmussen motioned, seconded by VanCamp, to approve recommending to the City of Castle Rock City Council, the approval of the draft code amendments (Chapter 17.16 Definitions and Chapter 17.78 Development On Nonconforming Lots) and the Design Guidelines for Non-Conforming Lots, including the edits that were discussed and made to the Design Guidelines Revisions document during this December 19, 2023 Planning Commission Meeting. Motion carried by roll call vote. Commissioners Rick Sullivan, Matt Rasmussen, Richard Skreen, Ryane Olin, Lisa White, and David VanCamp voted 'Aye'.

6. NEW BUSINESS

7. ADJOURNMENT

Commissioner Olin motioned, seconded by Commissioner Rasmussen, to adjourn the regular meeting. All were in favor.

At 6:52 pm, Chairperson Sullivan adjourned the regular meeting.

Karlene Akesson, Secretary