



CASTLE ROCK CITY COUNCIL AGENDA

Regular Meeting: Monday, June 10, 2024
7:30 PM

Location

Castle Rock Senior Center
222 Second Ave SW
Castle Rock, WA 98611

AGENDA

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1. CALL TO ORDER

- a. Pledge of Allegiance
- b. Roll Call
- c. Changes to Agenda

2. PROCLAMATIONS & PRESENTATIONS

- a. Bill Fashing, Cowlitz-Wahkiakum Council of Governments - Metropolitan Planning Area Expansion Overview (page 3)
- b. Collin Nelson, Castle Rock High School - Historical Kiosk designed by Castle Rock High School Wood Shop students (page 4-8)
- c. Police Chief Charlie Worley will present the newest member of the Police Department, Officer Kristopher Rust, and proceed with the swearing-in ceremony.

3. CITIZEN COMMENTS - maximum 3 minutes

4. DEPARTMENT REPORTS

- City Attorney Frank Randolph
- Police Chief Charlie Worley
- Public Works Director Dave Vorse
- City Engineer Tom Gower
- Clerk-Treasurer Carie Cuttonaro

5. COUNCIL AND AD HOC COMMITTEE REPORTS

- Mayor / Mayor Pro-Tempore / Councilmembers
- CRCDA Representative

6. PUBLIC HEARINGS

7. CONSENT AGENDA

- a. Approve the May 2024 invoices as described in the Fund Transaction Summary Report in the amount of \$473,347.57. (page 9-10)

8. OLD BUSINESS

9. NEW BUSINESS

10. OTHER BUSINESS

11. ADJOURNMENT

NEXT REGULAR COUNCIL MEETINGS:

<u>2Q24</u>	<u>3Q24</u>	<u>4Q24</u>	<u>1Q25</u>
April 08	July 08	October 14	January 13
April 22	July 22	October 28	January 27
May 13	August 12	Tuesday, November 12	February 10
Tuesday, May 28	August 26	November 25	February 24
June 10	September 09	December 09	March 10
June 24	September 23	December 23	March 24

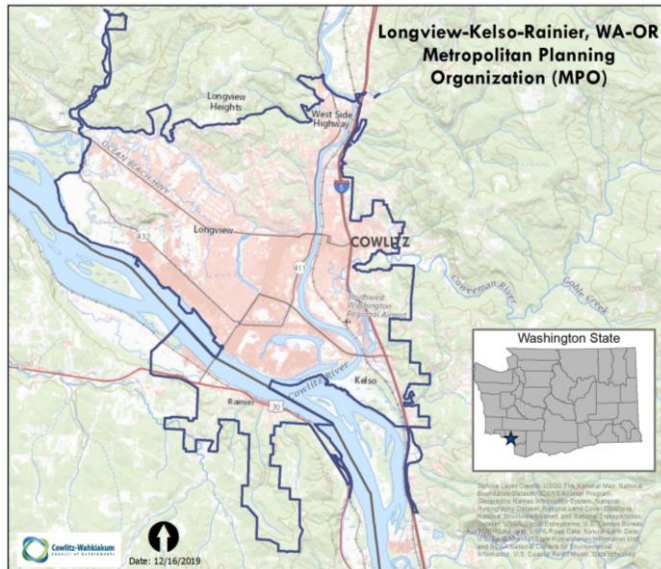
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Title VI: The City of Castle Rock ensures compliance with Title VI of the Civil Rights Act of 1964 and American Disabilities Act of 1990 by prohibiting discrimination against any person on the basis of race, color, national origin, sex or disabilities in the provision of benefits and services from its federal assisted programs and activities. If you need special accommodations to participate in this meeting, please contact Carie Cuttonaro at 360.274.8181 by 9:00 a.m. three days prior to the meeting.

City Council may add and take action on other items not listed on this Agenda.

Cowlitz-Wahkiakum Council of Governments Metropolitan Planning Area Expansion Overview

The Metropolitan Planning Organization (MPO) is required to review the Metropolitan Planning Area (MPA) boundary every 10 years following the release of new Urban Area Census Data. The MPA boundary was last changed in 2015 and included the Longview Urbanized Area in Cowlitz County as well as Rainier, OR. The existing boundary (see map below) was approved on February 26, 2015 by the CWCOG Board of Directors, and the Governors of Washington and Oregon.



According to 23 CFR 450.312: The metropolitan planning area boundaries shall be determined by agreement between the MPO and the Governor(s). At a minimum, the MPA boundaries shall encompass the entire existing urbanized area (as defined by the Bureau of the Census) plus the contiguous area expected to become urbanized within a 20-year forecast period for the metropolitan transportation plan. The MPA boundaries may be further expanded to encompass the entire metropolitan statistical area as defined by the Office of Management and Budget. The Longview Metropolitan Statistical Area (MSA) is all of Cowlitz County. The Urban area includes Rainier OR.

Federal funding for the CWCOG Metropolitan Transportation Planning program is determined in part by population and requires a local match from participating agencies. Expanding the MPA to include the entire Longview MSA (Cowlitz County) and City of Rainier, OR Urban Growth Boundary (UGB) would increase the MPO population from 65,223 to approximately 115,000 based on Washington Office of Financial Management (OFM) 2023 and Census estimates. The federal funding to operate the MPO is from the Federal Highway Administration (FHWA) and Federal Transit Administration (FTA).

The boundary expansion would have the following impacts:

- Increase FHWA funds by about \$40,000 and FTA funds by about \$15,000 available locally for transportation planning;

- All cities and ports in Cowlitz County, the City of Rainier and Cowlitz County would be participants in MPO planning initiatives.

Inclusion in the MPA does not add extra regulatory constraints on the newly added geographic areas. The current distribution process of FHWA Surface Transportation Block Grant funding that is the responsibility of the CWCOG Board of Directors would not change as this effort is already based on the MSA.

Expansion of the MPO would allow for the use of MPO planning federal funds throughout Cowlitz County and the City of Rainier. It would also require the Cities of Castle Rock, Kalama, and Woodland as well as the Ports of Kalama and Woodland to participate in matching the FHWA funds. The cities of Longview, Kelso and Rainier, Cowlitz County, The port of Longview and River Cities Transit currently provide match funds to the program.

For more information:
Bill Fashing
bfashing@cwco.org

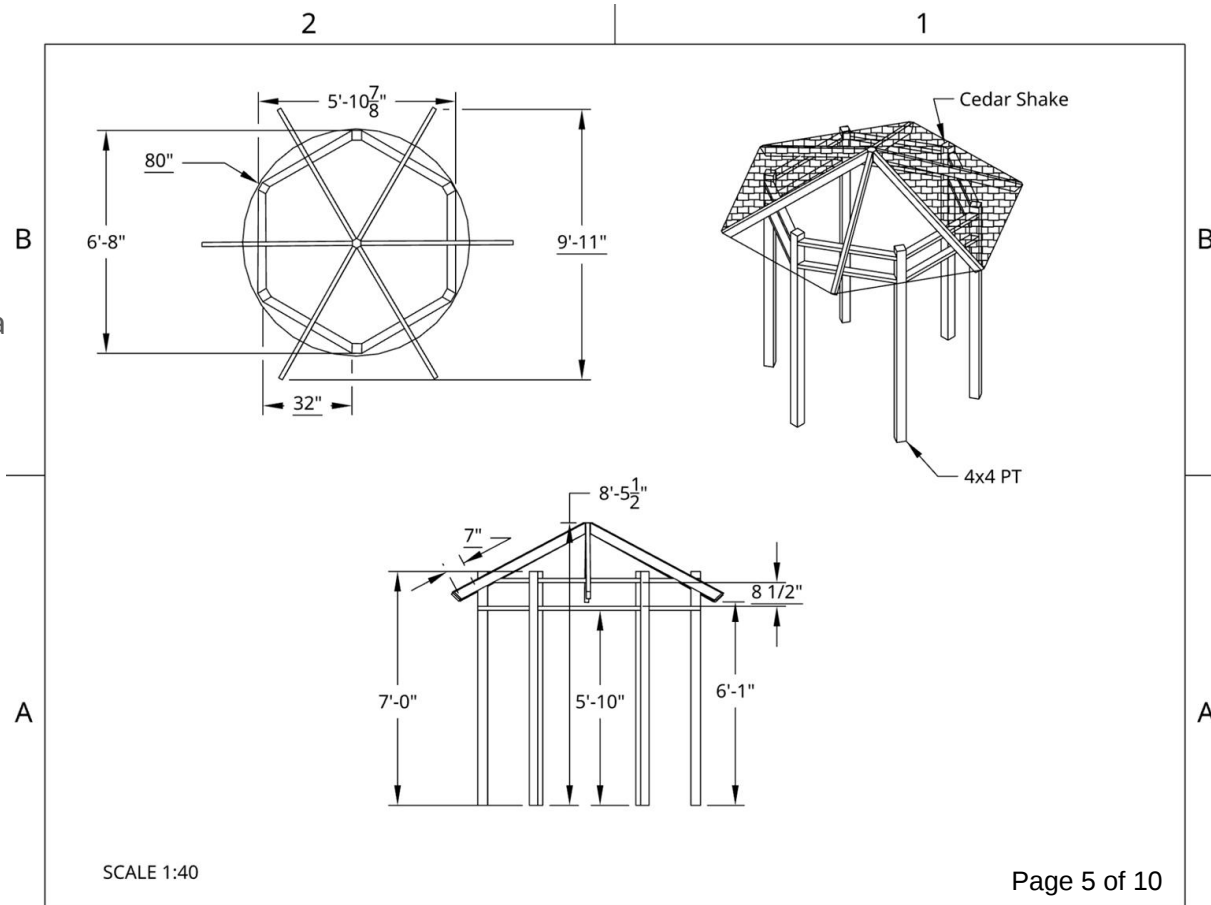


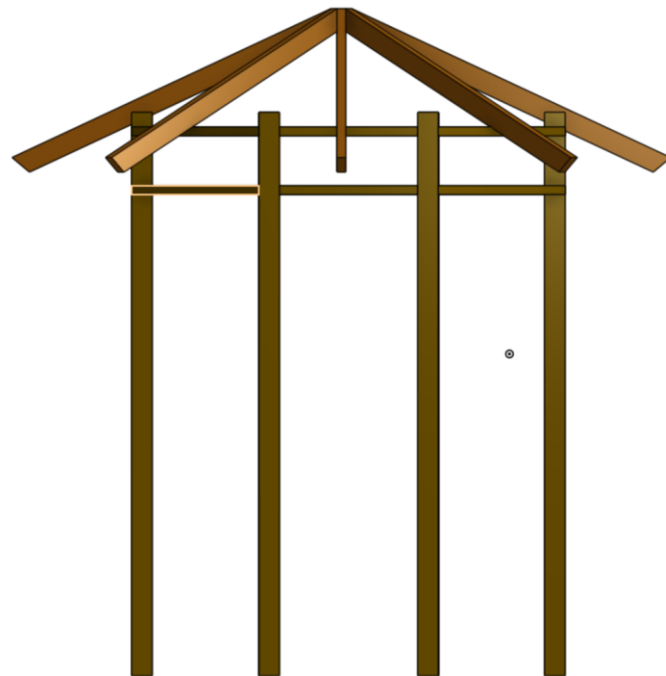
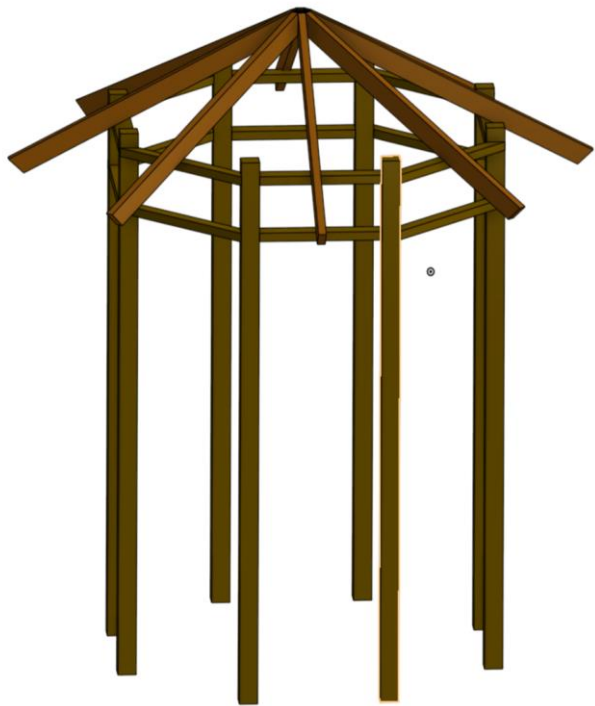


CRHS Projects

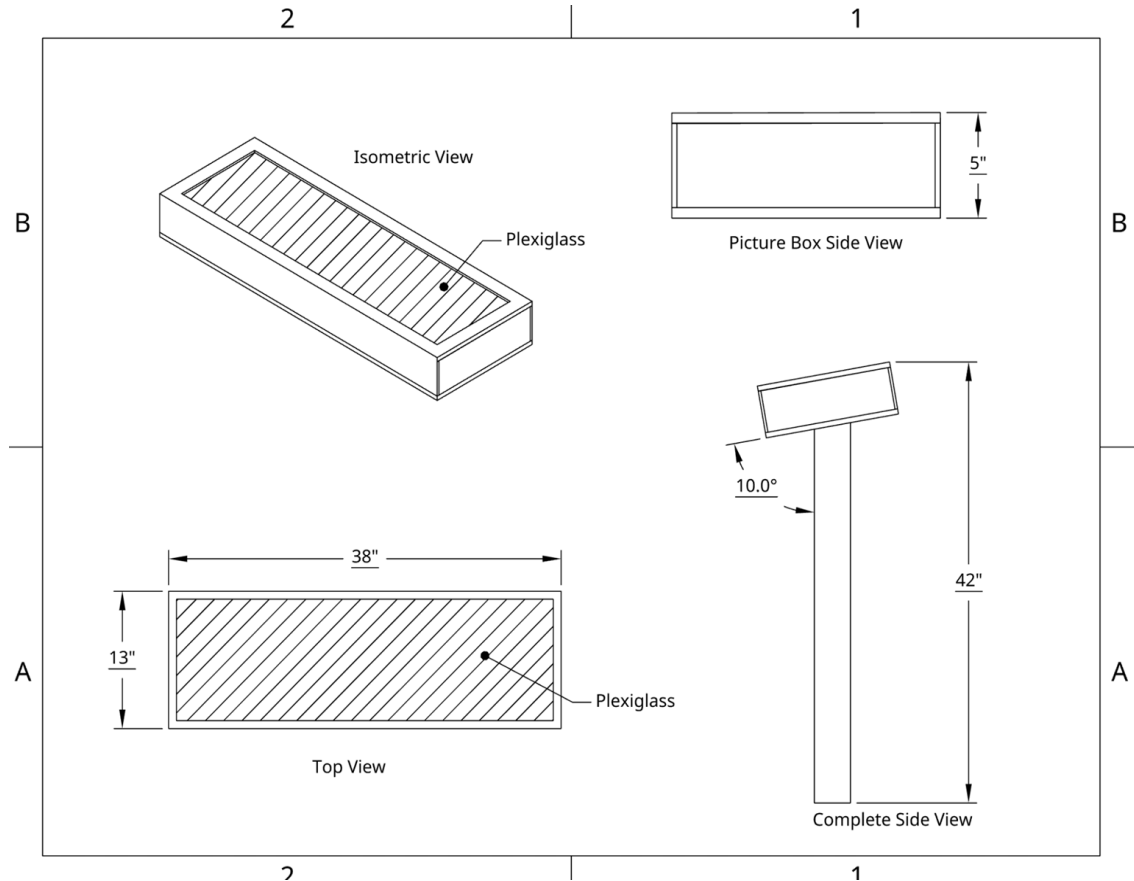
CRHS Construction Foundations Class

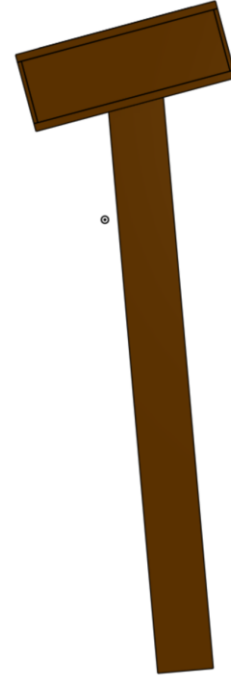
- Located in front of Reng Hua
 - Small round curbed pit
- Pressure treated 4x4 posts
- Cedar shake roofing
 - Local help available?
- Concrete post footings





- 3 boxes centered inside gazebo
- Plexiglass insert in lid
- Boxes will be locked
- Will contain historical CR pictures





As of this date, 6/10/2024, the Council by a majority vote, does approve payment of the vouchers included in the Fund Transaction Summary Report, and further described as:

General Expenditures

<u>Transaction Type</u>	<u>Description</u>	<u>Amount</u>	<u>Payment Date</u>
Adjustment/EFT	EFT#1077-5/2024	7,583.93	5/24/2024
Adjustment/EFT	EFT#1078-5/2024	185.40	5/2/2024
Claims	Check 55300	1,665.68	5/15/2024
Claims	Check 55301	1,667.49	5/14/2024
Claims	Check 55302 - 55303	105.41	5/15/2024
Claims	Check 55304 - 55305	1,621.08	5/21/2024
Claims	Check 55306	56,072.60	5/29/2024
Claims	Check 55307	1,152.07	5/30/2024
Claims	Check 55308 - 55369	214,744.95	5/30/2024
		<u>284,798.61</u>	

Payroll Expenditures

<u>Transaction Type</u>	<u>Description</u>	<u>Amount</u>	<u>Payment Date</u>
Mid-Month Draw	Nacha # 1312893	21,150.00	5/15/2024
Mid-Month Draw	Taxes	4,650.00	5/15/2024
EOM Payroll	Nacha # 1331138	67,224.17	5/31/2024
EOM Payroll	Check 26665 - 26677	56,296.40	5/31/2024
EOM Payroll	Taxes	31,218.97	5/31/2024
Uniform Allowance	Check		
Uniform Allowance	Taxes		
Accrued - Quarterly Payroll Tax - L&I		6,659.72	
Accrued - Quarterly Payroll Tax - ESD		261.76	
Accrued - Quarterly Payroll Tax - PFML		705.33	
Accrued - Quarterly Payroll Tax - WA CARES		382.61	
		<u>188,548.96</u>	

TBD Expenditures

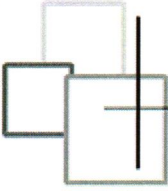
<u>Transaction Type</u>	<u>Description</u>	<u>Amount</u>	<u>Payment Date</u>
Adjustment/EFT	EFT#		
Adjustment/EFT	EFT#		
Claims	Check		
Claims	Check	-	
		<u>-</u>	

	<u>Amount</u>	<u>Payment Date</u>
Grand Total Expenditures	473,347.57	5/1/2024 - 5/31/2024
Fund Transaction Summary Report	<u>473,347.57</u>	
Balance Check (s/b -0-)	-	

Lee Kessler, Audit Committee Member

Art Lee, Audit Committee Member

Ellen Rose, Audit Committee Member



Fund Transaction Summary

Transaction Type: Invoice

Fiscal: 2024 - May - Jun - City Council

System Types: Cash Management, Financials, Payroll, Resources, UB2, Utility Billing

Fund Number	Description	Amount
010	General Fund	\$119,949.16
100	Street Fund	\$10,597.40
115	Building Code Account Fund	\$2,199.95
120	Visitor Center Fund	\$827.55
130	Library Fund	\$14,630.05
145	Local Criminal Justice Fund	\$204.12
170	DOT Spoil Site Fund	\$3,050.78
320	Street Construction Capital Fund	\$948.76
400	Water/Sewer Operating Fund	\$172,921.78
410	Regional Water System Fund	\$27,180.97
420	Stormwater Management Fund	\$9,598.43
430	Regional Water Capital Improvement	\$18.38
435	Muni Water Capital Improvement	\$107,727.68
470	Muni Sewer Capital Imprv Reserve	\$546.14
475	Boat Launch Facility Fund	\$1,227.16
631	Utility Deposit Fund	\$53.58
634	State Custodial Pass-Thru Fund	\$1,665.68
Count: 17		\$473,347.57