

1. CALL TO ORDER

Mayor Paul Helenberg called the regular meeting of the Castle Rock City Council to order at 7:34 PM.

a. Pledge of Allegiance

Mayor Helenberg led the Pledge of Allegiance.

b. Roll Call

Councilmembers present: Art Lee, John Whalen, and Paul Simonsen. Councilmember Ellen Rose was in attendance remotely, but had no audio during roll call. Councilmember Kessler was excused.

Staff present: Police Chief Charlie Worley, City Attorney Frank Randolph, Public Works Director Dave Vorse, City Engineer Tom Gower, and Clerk-Treasurer Carie Cuttonaro.

c. Changes to Agenda

2. PROCLAMATIONS & PRESENTATIONS

3. CITIZEN COMMENTS - maximum 3 minutes

4. DEPARTMENT REPORTS

- City Attorney Frank Randolph
- Police Chief Charlie Worley
Police Chief Charlie Worley gave a verbal report.
- Public Works Director Dave Vorse
- City Engineer Tom Gower
- Clerk-Treasurer Carie Cuttonaro

1. Revenue, Expenditure, Comparison, Cash & Investment Activity Reports

Clerk-Treasurer Carie Cuttonaro gave a verbal report.

5. COUNCIL AND AD HOC COMMITTEE REPORTS

- Mayor / Mayor Pro-Tempore / Councilmembers
Mayor Helenberg gave a verbal report.
- CRCDA Representative

6. PUBLIC HEARINGS

7. CONSENT AGENDA

Councilmember Lee made a motion, seconded by Rose, to approve the Consent Agenda as presented. Motion carried by roll call vote. Councilmembers Lee, Whalen, and Rose voted 'Aye'. Councilmember Simonsen experienced technical difficulties during this item.

- a. Approve the minutes of the May 13, 2024 Regular Council Meeting.

8. OLD BUSINESS

- a. Ordinance No. 2024-05, an ordinance of the City of Castle Rock amending the Comprehensive Plan Future Land Use Map by changing the land use designation of 10 acres of land from commercial to low density residential, on second reading.

Councilmember Lee made a motion, seconded by Rose, to approve Ordinance No. 2024-05. Motion carried by roll call vote. Councilmembers Lee, Whalen, Simonsen, and Rose voted 'Aye'.

- b. Ordinance No. 2024-06, an ordinance of the City of Castle Rock amending the Official Zoning Map by rezoning 10 acres of land from highway business to low density residential, on second reading.

Councilmember Lee made a motion, seconded by Rose, to approve Ordinance No. 2024-06. Motion carried by roll call vote. Councilmembers Lee, Whalen, Simonsen, and Rose voted 'Aye'.

9. NEW BUSINESS

- a. Agreement with Cowlitz County to receive funding in the amount of \$30,000 from the Lodging Tax Fund to support the operation costs of tourism promotion.

Mayor Helenberg presented. Councilmember Lee requested clarification of administration. Public Works Director Dave Vorse responded.

Councilmember Lee made a motion, seconded by Rose, to approve the Lodging Tax Fund agreement with Cowlitz County. Motion carried by roll call vote. Councilmembers Lee, Whalen, Simonsen, and Rose voted 'Aye'.

- b. Letter of Engagement with Longview Law Group for as-needed land use attorney services. Services will be billed on an hourly basis.

Mayor Helenberg presented.

Councilmember Lee made a motion, seconded by Whalen, to approve the letter of engagement with Longview Law Group. Motion carried by roll call vote. Councilmembers Lee, Whalen, Simonsen, and Rose voted 'Aye'.

- c. Interlocal Agreement with Cowlitz County to provide Law Enforcement Records "After-Hours" services. Cost for services will be \$8,535.01 in 2024, \$8,815.09 in 2025, and \$9,183.26 in 2026.

Police Chief Charlie Worley presented.

Councilmember Lee made a motion, seconded by Rose, to approve the Interlocal agreement with Cowlitz County. Motion carried by roll call vote. Councilmembers Lee, Whalen, Simonsen, and Rose voted 'Aye'.

- d. Request for Proposals - Leak Detection results. Staff recommends contracting with Hydrevvo LLC.

Public Works Director Dave Vorse presented.

Councilmember Lee made a motion, seconded by Rose, to award the contract with Hydrevvo LLC for leak detection. Motion carried by roll call vote. Councilmembers Lee, Whalen, Simonsen, and Rose voted 'Aye'.

10. OTHER BUSINESS

11. ADJOURNMENT

There being no further business, Mayor Helenberg adjourned the meeting at 8:02 PM.

Mayor Paul Helenberg

Clerk-Treasurer Carie Cuttonaro