



CASTLE ROCK CITY COUNCIL AGENDA

Regular Meeting: Monday, June 24, 2024
7:30 PM

Location

Castle Rock Senior Center
222 Second Ave SW
Castle Rock, WA 98611

AGENDA

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1. CALL TO ORDER

- a. Pledge of Allegiance
- b. Roll Call
- c. Changes to Agenda

2. PROCLAMATIONS & PRESENTATIONS

3. CITIZEN COMMENTS - maximum 3 minutes

4. DEPARTMENT REPORTS

- City Attorney Frank Randolph
 - Police Chief Charlie Worley
 - Public Works Director Dave Vorse
1. Announcement of the SR 411 Bridge Ribbon Cutting Celebration on Thursday, June 27th at 1:00 PM.
- City Engineer Tom Gower
 - Clerk-Treasurer Carie Cuttonaro
1. Expenditure, Revenue, Cash & Investments Reports (page 3-7)

5. COUNCIL AND AD HOC COMMITTEE REPORTS

- Mayor / Mayor Pro-Tempore / Councilmembers
- CRCDA Representative

6. PUBLIC HEARINGS

- a. To take public testimony on the City's Six-Year Transportation Plan for fiscal years 2025-2030. (page 8-15)

7. CONSENT AGENDA

- a. Approve the minutes of the May 28, 2024, Regular Council Meeting. (page 16-18)
- b. Approve the minutes of the June 10, 2024, Regular Council Meeting. (page 19-20)

8. OLD BUSINESS

9. NEW BUSINESS

- a. Resolution No. 2024-06, a resolution relating to the Six-Year Transportation Improvement Plan. (page 21)
- b. Amendment to CivicPlus agreement (online agenda software) for a company-wide price adjustment to take effect in 2025. No impact to the 2024 budget, however a 13% (\$455) adjustment will apply in 2025 and is subject to an additional 3% uplift (annual increase). (page 22-23)
- c. City Phone & Network Upgrade Project costs totaling \$11,317.63 for new equipment such as switches and Wi-Fi routers, including installation, in preparation for Astound to update the phones. Phones to be replaced at no cost. (page 24-27)

10. OTHER BUSINESS

11. ADJOURNMENT

NEXT REGULAR COUNCIL MEETINGS:

<u>3Q24</u>	<u>4Q24</u>	<u>1Q25</u>	<u>2Q25</u>
July 08	October 14	January 13	April 14
July 22	October 28	January 27	April 28
August 12	Tuesday, November 12	February 10	May 12
August 26	November 25	February 24	Tuesday, May 27
September 09	December 09	March 10	June 09
September 23	December 23	March 24	June 23

Non-Discrimination Statement: This institution is an equal opportunity provider and employer. If you wish to file a Civil Rights program complaint of discrimination, complete the USDA Program Discrimination Complaint Form, found online at https://www.ascr.usda.gov/sites/default/files/Complain_combined_6_8_12_508_0.pdf or at any USDA office, or call 866.632.9992 to request the form. You may also write a letter containing all of the information requested in the form. Send your completed complaint form or letter by mail to USDA, Office of the Assistant Secretary for Civil Rights, 1400 Independence Ave, SW, Stop 9410, Washington, DC 20250-9410 or email to program.intake@usda.gov or by fax (202) 690-7442.

Title VI: The City of Castle Rock ensures compliance with Title VI of the Civil Rights Act of 1964 and American Disabilities Act of 1990 by prohibiting discrimination against any person on the basis of race, color, national origin, sex or disabilities in the provision of benefits and services from its federal assisted programs and activities. If you need special accommodations to participate in this meeting, please contact Carie Cuttonaro at 360.274.8181 by 9:00 a.m. three days prior to the meeting.

City Council may add and take action on other items not listed on this Agenda.

2024 Expenditures

<u>Fund</u>	<u>Sub</u>	<u>#</u>	<u>January</u>	<u>February</u>	<u>March</u>	<u>April</u>	<u>May</u>	<u>Total</u>	<u>Budget</u>	<u>Remaining</u>	<u>% Expended</u>
General	Legislative	010 0 010	5,991.75	5,158.65	5,391.70	4,782.35	6,278.34	27,602.79	92,712.00	65,109.21	29.77%
	Municipal	010 0 020	5,520.83	9,027.25	8,829.07	8,866.92	5,456.76	37,700.83	95,510.00	57,809.17	39.47%
	Financial	010 0 030	11,604.51	27,524.85	13,141.29	16,400.49	11,479.63	80,150.77	173,011.00	92,860.23	46.33%
	Law Enforcement	010 0 040	95,225.09	174,084.55	83,229.77	81,073.18	79,727.35	513,339.94	1,331,730.00	818,390.06	38.55%
	Parks	010 0 060	172.36	1,257.74	1,758.94	95.25	69.82	3,354.11	16,765.00	13,410.89	20.01%
	Building/Planning	010 0 070	4,563.59	12,576.21	11,086.56	8,306.74	8,254.79	44,787.89	145,220.00	100,432.11	30.84%
	Non-Departmental	010 0 099	261,822.47	31,116.43	4,208.39	8,341.81	4,110.19	309,599.29	846,459.00	536,859.71	36.58%
General Total		010	384,900.60	260,745.68	127,645.72	127,866.74	115,376.88	1,016,535.62	2,701,407.00	1,684,871.38	37.63%
Streets		100	17,062.25	27,946.93	24,571.04	14,182.60	9,709.70	93,472.52	239,603.00	146,130.48	39.01%
Building Code		115	1,078.88	4,505.01	3,526.28	2,611.57	2,184.15	13,905.89	47,485.00	33,579.11	29.28%
Visitor Center		120	888.57	1,510.34	460.20	542.40	949.58	4,351.09	19,629.00	15,277.91	22.17%
Library		130	726.83	8,304.54	12,552.16	826.30	14,630.05	37,039.88	42,291.00	5,251.12	87.58%
Criminal Justice		140	142.50	-	-	114.43	-	256.93	1,667.00	1,410.07	15.41%
Local Criminal Justice		145	6,155.63	211.93	198.47	6,344.96	204.12	13,115.11	30,300.00	17,184.89	43.28%
CDBG Grant/Home Rehab Proj		160	-	-	-	-	-	-	1,000.00	1,000.00	0.00%
DOT Spoils Site		170	13,693.67	5,098.90	1,852.83	6,114.42	3,050.78	29,810.60	51,590.00	21,779.40	57.78%
Public Works Vehicle Replacement		180	30,000.00	-	-	-	-	30,000.00	30,000.00	-	100.00%
REET Construction		310	-	-	-	-	31,213.85	31,213.85	138,800.00	107,586.15	22.49%
Street Construction		320	-	-	-	3,790.42	948.76	4,739.18	847,000.00	842,260.82	0.56%
Water/Sewer Operating		400	259,687.62	227,044.63	229,728.99	173,599.18	170,000.40	1,060,060.82	2,198,808.00	1,138,747.18	48.21%
Regional Water System		410	66,266.77	72,663.98	53,232.61	59,039.30	26,050.85	277,253.51	668,814.00	391,560.49	41.45%
Stormwater Management		420	17,695.90	13,505.74	9,768.20	8,821.12	9,431.06	59,222.02	188,682.00	129,459.98	31.39%
Stormwater Capital		425	-	-	-	-	-	-	155,000.00	155,000.00	0.00%
Regional Water Capital		430	18.38	18.38	87.50	26.25	18.38	168.89	72,225.00	72,056.11	0.23%
Muni Water Capital Improvement		435	117,906.70	78,279.08	149,431.90	45,427.63	107,727.68	498,772.99	1,838,700.00	1,339,927.01	27.13%
Muni Sewer Cap Impr Reserve		470	39,838.87	(4,532.31)	444,415.40	39,038.69	546.14	519,306.79	644,100.00	124,793.21	80.63%
Boat Launch Facility		475	1,981.49	4,400.57	863.51	999.42	1,227.16	9,472.15	1,030,079.00	1,020,606.85	0.92%
Utility Deposit		631	540.00	-	324.31	740.00	573.58	2,177.89	12,000.00	9,822.11	18.15%
Transportation Benefit District		632	4,580.00	-	-	220.00	-	4,800.00	242,095.00	237,295.00	1.98%
State Custodial Pass-Thru Fund		634	817.51	1,141.47	1,126.97	1,445.09	1,665.68	6,196.72	24,980.00	18,783.28	24.81%
Totals			963,982.17	700,844.87	1,059,786.09	491,750.52	495,508.80	3,711,872.45	11,226,255.00	7,514,382.55	33.06%
Balance Check			963,982.17	700,844.87	1,059,786.09	491,750.52	495,508.80	3,711,872.45	11,226,255.00	7,514,382.55	
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2024 Revenue

<u>Fund</u>	<u>#</u>	<u>January</u>	<u>February</u>	<u>March</u>	<u>April</u>	<u>May</u>	<u>Total</u>	<u>Budget</u>	<u>Remaining</u>	<u>% Received</u>
General	010	147,009.37	111,526.16	169,694.26	168,778.15	338,309.33	935,317.27	2,081,843.00	1,146,525.73	44.93%
Streets	100	127,488.57	3,303.79	5,594.63	3,238.64	3,551.15	143,176.78	246,200.00	103,023.22	58.15%
Building Code	115	2,405.46	3,237.69	6,397.45	3,177.73	732.91	15,951.24	55,000.00	39,048.76	29.00%
Visitor Center	120	1,108.76	1,181.60	1,019.87	1,123.31	852.42	5,285.96	16,075.00	10,789.04	32.88%
Library	130	5,924.57	489.56	416.28	392.85	13,006.73	20,229.99	27,450.00	7,220.01	73.70%
Criminal Justice	140	1,186.54	122.53	122.96	1,158.77	104.44	2,695.24	4,000.00	1,304.76	67.38%
Local Criminal Justice	145	5,432.96	6,276.34	4,829.29	5,050.78	5,709.27	27,298.64	58,000.00	30,701.36	47.07%
Accumulative Reserve	150	73.91	62.76	62.98	56.00	52.22	307.87	-	(307.87)	0.00%
CDBG Grant/Home Rehab Proj	160	742.63	630.59	638.76	568.00	532.17	3,112.15	-	(3,112.15)	0.00%
DOT Spoils Site	170	10,000.00	-	124,167.36	17,798.80	69.62	152,035.78	45,000.00	(107,035.78)	337.86%
Public Works Vehicle Replacement	180	30,003.52	2.99	3.00	2.67	13,582.49	43,594.67	30,000.00	(13,594.67)	145.32%
Police Vehicle Replacement	185	21,035.19	29.89	92.96	82.67	77.09	21,317.80	21,000.00	(317.80)	101.51%
Drug Enforcement	190	10.56	8.97	9.00	8.00	7.46	43.99	200.00	156.01	22.00%
Low Income Housing	195	225.25	3,191.27	194.93	181.33	169.10	3,961.88	3,000.00	(961.88)	132.06%
Swimming Pool Construction	300	475.13	30,403.46	497.82	442.66	412.80	32,231.87	-	(32,231.87)	0.00%
REET Capital Fund	310	2,187.67	1,983.31	1,883.32	3,805.71	5,759.11	15,619.12	45,000.00	29,380.88	34.71%
Street Construction	320	-	-	-	10,456.70	14.92	10,471.62	847,000.00	836,528.38	1.24%
Water/Sewer Operating	400	157,830.56	179,014.95	191,236.14	166,526.20	166,770.27	861,378.12	2,043,778.00	1,182,399.88	42.15%
Regional Water System	410	31,826.15	84,595.90	57,468.86	59,421.49	57,323.75	290,636.15	668,814.00	378,177.85	43.46%
Stormwater Management	420	13,778.37	14,117.97	13,212.82	13,262.29	12,295.50	66,666.95	193,014.00	126,347.05	34.54%
Stormwater Capital	425	126.70	107.59	110.96	98.66	92.02	535.93	135,000.00	134,464.07	0.40%
Regional Water Capital	430	28,602.32	5,280.93	1,880.86	1,391.33	323.28	37,478.72	32,225.00	(5,253.72)	116.30%
Muni Water Capital Improvement	435	96,316.58	1,001,927.64	10,746.26	4,801.97	3,396.91	1,117,189.36	1,113,000.00	(4,189.36)	100.38%
Water Bond Reserve	440	753.19	639.56	647.76	576.00	539.62	3,156.13	-	(3,156.13)	0.00%
Sewer Bond Reserve	450	1,168.49	992.21	1,001.63	893.32	835.55	4,891.20	-	(4,891.20)	0.00%
Sewer Loan Reserve Fund	460	70.39	59.77	59.98	56.00	52.22	298.36	-	(298.36)	0.00%
Short Lived Asset Reserve Fund	463	172.46	146.45	146.94	130.67	121.85	718.37	-	(718.37)	0.00%
Muni Sewer Cap Impr Reserve	470	100,285.08	242.07	9,887.83	-	-	110,414.98	646,500.00	536,085.02	17.08%
Boat Launch Facility	475	454.47	948.72	1,211.99	950.67	1,022.24	4,588.09	1,033,800.00	1,029,211.91	0.44%
Utility Deposit	631	761.56	479.08	742.91	1,416.00	763.91	4,163.46	12,000.00	7,836.54	34.70%
Transportation Benefit District	632	11,672.21	13,920.53	10,966.09	11,570.27	13,320.15	61,449.25	150,285.00	88,835.75	40.89%
State Custodial Pass-Through Fund	634	347.76	1,066.22	1,175.97	1,466.09	1,733.68	5,789.72	24,980.00	19,190.28	23.18%
Totals		799,476.38	1,465,990.50	616,121.87	478,883.73	641,534.18	4,002,006.66	9,533,164.00	5,531,157.34	41.98%
Balance Check		799,476.38	1,465,990.50	616,121.87	478,883.73	641,534.18	4,002,006.66	9,533,164.00	5,531,157.34	
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2024 Expense/Revenue Comparison

Expenses					Revenue					% of Actual	
Fund	#	Actuals	Budget	% Expended	Actuals	Budget	% Received	Budget Revenue Less Actual Expenses	% of Budget Expended	Actual Revenue Less Actual Expenses	Revenue Expended
General Total	010	1,016,535.62	2,701,407.00	37.63%	935,317.27	2,081,843.00	44.93%	1,065,307.38	48.83%	(81,218.35)	108.68%
Streets	100	93,472.52	239,603.00	39.01%	143,176.78	246,200.00	58.15%	152,727.48	37.97%	49,704.26	65.28%
Building Code	115	13,905.89	47,485.00	29.28%	15,951.24	55,000.00	29.00%	41,094.11	25.28%	2,045.35	87.18%
Visitor Center	120	4,351.09	19,629.00	22.17%	5,285.96	16,075.00	32.88%	11,723.91	27.07%	934.87	82.31%
Library	130	37,039.88	42,291.00	87.58%	20,229.99	27,450.00	73.70%	(9,589.88)	134.94%	(16,809.89)	183.09%
Criminal Justice	140	256.93	1,667.00	15.41%	2,695.24	4,000.00	67.38%	3,743.07	6.42%	2,438.31	9.53%
Local Criminal Justice	145	13,115.11	30,300.00	43.28%	27,298.64	58,000.00	47.07%	44,884.89	22.61%	14,183.53	48.04%
Accumulative Reserve	150	-	-		307.87	-		-		307.87	0.00%
CDBG Grant/Home Rehab Proj	160	-	1,000.00	0.00%	3,112.15	-		-		3,112.15	0.00%
DOT Spoils Site	170	29,810.60	51,590.00	57.78%	152,035.78	45,000.00	337.86%	15,189.40	66.25%	122,225.18	19.61%
Public Works Vehicle Replacement	180	30,000.00	30,000.00	100.00%	43,594.67	30,000.00	145.32%	-	100.00%	13,594.67	68.82%
Police Vehicle Replacement	185	-	-		21,317.80	21,000.00	101.51%	21,000.00	0.00%	21,317.80	0.00%
Drug Enforcement	190	-	-		43.99	200.00	22.00%	200.00	0.00%	43.99	0.00%
Low Income Housing	195	-	-		3,961.88	3,000.00	132.06%	3,000.00	0.00%	3,961.88	0.00%
Swimming Pool Construction	300	-	-		32,231.87	-		-		32,231.87	0.00%
REET Construction	310	31,213.85	138,800.00	22.49%	15,619.12	45,000.00	34.71%	13,786.15	69.36%	(15,594.73)	199.84%
Street Construction	320	4,739.18	847,000.00	0.56%	10,471.62	847,000.00	1.24%	842,260.82	0.56%	5,732.44	45.26%
Water/Sewer Operating	400	1,060,060.82	2,198,808.00	48.21%	861,378.12	2,043,778.00	42.15%	983,717.18	51.87%	(198,682.70)	123.07%
Regional Water System	410	277,253.51	668,814.00	41.45%	290,636.15	668,814.00	43.46%	391,560.49	41.45%	13,382.64	95.40%
Stormwater Management	420	59,222.02	188,682.00	31.39%	66,666.95	193,014.00	34.54%	133,791.98	30.68%	7,444.93	88.83%
Stormwater Capital	425	-	155,000.00	0.00%	535.93	135,000.00	0.40%	135,000.00	0.00%	535.93	0.00%
Regional Water Capital	430	168.89	72,225.00	0.23%	37,478.72	32,225.00	116.30%	32,056.11	0.52%	37,309.83	0.45%
Muni Water Capital Improvement	435	498,772.99	1,838,700.00	27.13%	1,117,189.36	1,113,000.00	100.38%	614,227.01	44.81%	618,416.37	44.65%
Water Bond Reserve	440	-	-		3,156.13	-		-		3,156.13	0.00%
Sewer Bond Reserve	450	-	-		4,891.20	-		-		4,891.20	0.00%
Sewer Loan Reserve Fund	460	-	-		298.36	-		-		298.36	0.00%
Short Lived Asset Reserve Fund	463	-	-		718.37	-		-		718.37	0.00%
Muni Sewer Cap Impr Reserve	470	519,306.79	644,100.00	80.63%	110,414.98	646,500.00	17.08%	127,193.21	80.33%	(408,891.81)	470.32%
Boat Launch Facility	475	9,472.15	1,030,079.00	0.92%	4,588.09	1,033,800.00	0.44%	1,024,327.85	0.92%	(4,884.06)	206.45%
Utility Deposit	631	2,177.89	12,000.00	18.15%	4,163.46	12,000.00	34.70%	9,822.11	18.15%	1,985.57	52.31%
Transportation Benefit District	632	4,800.00	242,095.00	1.98%	61,449.25	150,285.00	40.89%	145,485.00	3.19%	56,649.25	7.81%
State Custodial Pass-Thru Fund	634	6,196.72	24,980.00	24.81%	5,789.72	24,980.00	23.18%	18,783.28	24.81%	(407.00)	107.03%
		3,711,872.45	11,226,255.00	33.06%	4,002,006.66	9,533,164.00	41.98%	5,821,291.55	38.94%	290,134.21	92.75%
Balance Check		3,711,872.45	11,226,255.00		4,002,006.66	9,533,164.00		5,821,291.55		290,134.21	
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Cash and Investment Activity

Period: 2024 - May
Period Totals

Fund	Beginning Cash	Beginning Investments	Activity In	Activity Out	Ending Cash	Ending Investments	Ending Balance
010 General Fund	\$499,280.31	\$597,415.66	\$334,994.47	\$290,653.08	\$546,936.56	\$772,691.86	\$1,319,628.42
011 Petty Cash/Change Fund	\$760.00	\$0.00	\$0.00	\$0.00	\$760.00	\$0.00	\$760.00
100 Street Fund	\$17,250.19	\$35,968.67	\$10,545.04	\$10,424.58	\$17,497.48	\$29,562.83	\$47,060.31
115 Building Code Account Fund	\$36,893.20	\$46,646.33	\$526.50	\$3,650.23	\$33,975.88	\$48,112.41	\$82,088.29
120 Visitor Center Fund	\$7,537.67	\$7,868.33	\$815.12	\$1,776.55	\$6,613.54	\$8,695.30	\$15,308.84
130 Library Fund	\$4,073.46	\$5,058.00	\$12,984.35	\$14,789.43	\$2,290.76	\$5,217.38	\$7,508.14
140 Criminal Justice Fund	\$19,289.24	\$23,042.33	\$0.00	\$1,303.11	\$18,090.57	\$24,345.44	\$42,436.01
145 Local Criminal Justice Fund	\$53,104.97	\$68,565.33	\$5,408.38	\$1,777.68	\$57,036.56	\$70,138.89	\$127,175.45
150 Accumulative Reserve Fund	\$9,688.84	\$11,802.00	\$0.00	\$371.22	\$9,369.84	\$12,173.22	\$21,543.06
160 CDBG Grant/Home Rehab Project	\$94,552.44	\$119,708.00	\$0.00	\$4,340.17	\$90,744.44	\$124,048.17	\$214,792.61
170 DOT Spoil Site Fund	\$15,798.04	\$13,488.00	\$0.00	\$5,793.40	\$10,074.26	\$16,230.62	\$26,304.88
180 Public Works Vehicle Replacement	\$885.11	\$561.67	\$13,580.00	\$17.82	\$14,449.78	\$579.49	\$15,029.27
185 Police Vehicle Replacement Fund	\$14,298.08	\$17,422.67	\$0.00	\$546.42	\$13,828.75	\$17,969.09	\$31,797.84
190 Drug Enforcement Fund	\$1,657.68	\$1,686.00	\$0.00	\$53.46	\$1,611.68	\$1,739.46	\$3,351.14
195 Low Income Housing Fund	\$30,550.27	\$38,216.33	\$0.00	\$1,200.77	\$29,518.60	\$39,417.10	\$68,935.70
300 Swimming Pool Const Fund, 1987	\$73,667.76	\$93,293.66	\$0.00	\$2,930.14	\$71,150.42	\$96,223.80	\$167,374.22
310 REET Capital Fund	\$48,154.13	\$55,638.99	\$5,488.06	\$38,757.91	\$15,155.33	\$63,183.05	\$78,338.38
320 Street Construction Capital Fund	\$6,666.28	\$0.00	\$0.00	\$4,426.68	\$2,254.52	\$3,477.92	\$5,732.44
400 Water/Sewer Operating Fund	\$310,491.83	\$454,665.32	\$165,772.94	\$223,137.59	\$255,300.60	\$506,626.42	\$761,927.02
410 Regional Water System Fund	\$234,919.69	\$335,519.99	\$56,362.54	\$52,249.15	\$240,582.33	\$361,130.25	\$601,712.58
420 Stormwater Management Fund	\$1,423.22	\$0.00	\$12,273.12	\$14,648.44	(\$929.72)	\$5,217.38	\$4,287.66
425 Stormwater Capital Reserve Fund	\$16,509.90	\$20,794.66	\$0.00	\$653.36	\$15,948.56	\$21,448.02	\$37,396.58
430 Regional Water Capital Improvement	\$58,336.30	\$71,937.33	\$0.00	\$3,437.33	\$55,222.25	\$75,356.28	\$130,578.53
435 Muni Water Capital Improvement	\$576,043.95	\$790,746.97	\$2,323.97	\$111,124.59	\$470,640.24	\$791,819.91	\$1,262,460.15
440 Water Bond Reserve Fund	\$95,838.62	\$121,394.00	\$0.00	\$4,392.62	\$91,985.62	\$125,786.62	\$217,772.24
450 Sewer Bond Reserve Fund	\$147,856.80	\$188,273.32	\$0.00	\$6,493.23	\$142,199.12	\$194,766.55	\$336,965.67
460 Sewer Loan Reserve Fund	\$9,264.89	\$11,802.00	\$0.00	\$371.22	\$8,945.89	\$12,173.22	\$21,119.11
463 Short Lived Asset Reserve Fund	\$22,199.94	\$27,538.67	\$0.00	\$865.18	\$21,456.61	\$28,403.85	\$49,860.46
470 Muni Sewer Capital Imprv Reserve	(\$327,054.21)	\$0.00	\$0.00	\$546.14	(\$327,600.35)	\$0.00	(\$327,600.35)
475 Boat Launch Facility Fund	\$8,945.22	\$10,678.67	\$975.00	\$1,561.73	\$8,405.73	\$11,013.24	\$19,418.97
631 Utility Deposit Fund	\$36,877.90	\$45,523.00	\$40.00	\$2,062.49	\$35,059.32	\$47,531.91	\$82,591.23
632 Transportation Benefit District Fund	\$214,363.37	\$0.00	\$13,320.15	\$0.00	\$227,683.52	\$0.00	\$227,683.52
633 TBD Capital Project Fund	\$3,456.17	\$0.00	\$0.00	\$0.00	\$3,456.17	\$0.00	\$3,456.17
634 State Custodial Pass-Thru Fund	\$1,566.32	\$0.00	\$1,733.68	\$1,665.68	\$1,634.32	\$0.00	\$1,634.32
	\$2,345,147.58	\$3,215,255.90	\$637,143.32	\$806,021.40	\$2,191,349.18	\$3,515,079.68	\$5,706,428.86



Investments Activity

Period: 2024 - May
Period Totals: Period

Fund	Description	Beginning Balance	Investments Acquired	Liquidated	Reinvested Interest	Ending Balance
010	General Fund	\$597,415.66	\$171,961.34	\$0.00	\$3,314.86	\$772,691.86
011	Petty Cash/Change Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
100	Street Fund	\$35,968.67	\$0.00	\$6,532.67	\$126.83	\$29,562.83
115	Building Code Account Fund	\$46,646.33	\$1,259.67	\$0.00	\$206.41	\$48,112.41
120	Visitor Center Fund	\$7,868.33	\$789.67	\$0.00	\$37.30	\$8,695.30
130	Library Fund	\$5,058.00	\$137.00	\$0.00	\$22.38	\$5,217.38
140	Criminal Justice Fund	\$23,042.33	\$1,198.67	\$0.00	\$104.44	\$24,345.44
145	Local Criminal Justice Fund	\$68,565.33	\$1,272.67	\$0.00	\$300.89	\$70,138.89
150	Accumulative Reserve Fund	\$11,802.00	\$319.00	\$0.00	\$52.22	\$12,173.22
160	CDBG Grant/Home Rehab Project	\$119,708.00	\$3,808.00	\$0.00	\$532.17	\$124,048.17
170	DOT Spoil Site Fund	\$13,488.00	\$2,673.00	\$0.00	\$69.62	\$16,230.62
180	Public Works Vehicle Replacement	\$561.67	\$15.33	\$0.00	\$2.49	\$579.49
185	Police Vehicle Replacement Fund	\$17,422.67	\$469.33	\$0.00	\$77.09	\$17,969.09
190	Drug Enforcement Fund	\$1,686.00	\$46.00	\$0.00	\$7.46	\$1,739.46
195	Low Income Housing Fund	\$38,216.33	\$1,031.67	\$0.00	\$169.10	\$39,417.10
300	Swimming Pool Const Fund, 1987	\$93,293.66	\$2,517.34	\$0.00	\$412.80	\$96,223.80
310	REET Capital Fund	\$55,638.99	\$7,273.01	\$0.00	\$271.05	\$63,183.05
320	Street Construction Capital Fund	\$0.00	\$3,463.00	\$0.00	\$14.92	\$3,477.92
400	Water/Sewer Operating Fund	\$454,665.32	\$49,787.68	\$0.00	\$2,173.42	\$506,626.42
410	Regional Water System Fund	\$335,519.99	\$24,061.01	\$0.00	\$1,549.25	\$361,130.25
420	Stormwater Management Fund	\$0.00	\$5,195.00	\$0.00	\$22.38	\$5,217.38
425	Stormwater Capital Reserve Fund	\$20,794.66	\$561.34	\$0.00	\$92.02	\$21,448.02
430	Regional Water Capital Improvement	\$71,937.33	\$3,095.67	\$0.00	\$323.28	\$75,356.28
435	Muni Water Capital Improvement	\$790,746.97	\$0.00	\$2,323.97	\$3,396.91	\$791,819.91
440	Water Bond Reserve Fund	\$121,394.00	\$3,853.00	\$0.00	\$539.62	\$125,786.62
450	Sewer Bond Reserve Fund	\$188,273.32	\$5,657.68	\$0.00	\$835.55	\$194,766.55
460	Sewer Loan Reserve Fund	\$11,802.00	\$319.00	\$0.00	\$52.22	\$12,173.22
463	Short Lived Asset Reserve Fund	\$27,538.67	\$743.33	\$0.00	\$121.85	\$28,403.85
470	Muni Sewer Capital Imprv Reserve	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
475	Boat Launch Facility Fund	\$10,678.67	\$287.33	\$0.00	\$47.24	\$11,013.24
631	Utility Deposit Fund	\$45,523.00	\$1,805.00	\$0.00	\$203.91	\$47,531.91
632	Transportation Benefit District Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
633	TBD Capital Project Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
634	State Custodial Pass-Thru Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
		\$3,215,255.90	\$293,600.74	\$8,856.64	\$15,079.68	\$3,515,079.68

CITY OF CASTLE ROCK
Notice of Public Hearing
Six-Year Transportation Plan

The Castle Rock City Council will hold a public hearing during the regular meeting of the Castle Rock City Council on Monday, June 24, 2024 starting at 7:30 PM, located at the Castle Rock Senior Center, 222 Second Ave SW, Castle Rock, Washington. Virtual connection information will be included on the agenda and posted online. Public comment can be submitted in advance to ccuttonaro@ci.castle-rock.wa.us.

The purpose of this meeting is to take testimony on the proposed Six-Year Transportation Plan for 2025 - 2030. Please contact the Clerk-Treasurer's Office to request a copy of the proposed transportation plan.

Anyone interested may appear and be heard in regard to this public hearing at the above-mentioned time and place. Any testimony will be taken into consideration when the City Council discusses the issue during regular session. City Council action may be taken at this meeting.

For more information, please contact Clerk-Treasurer Carie Cuttonaro at City Hall, 360.274.8181, email ccuttonaro@ci.castle-rock.wa.us, or Public Works Director David Vorse 360.274.7478, email crpwd@ci.castle-rock.wa.us.

Posted by June 8, 2024

Published in The Daily News on June 8, 2024

Six Year Transportation Improvement Program
From 2025 to 2030

Agency: Castle Rock

County: Cowlitz

MPO/RTPO: SWW RTPO

N Inside

Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
04	1	Huntington Avenue - River Front Trail Pedestrian Lighting - SRRTS Phase 2 Huntington Avenue - SR 411 Larsen Lane to Lions Pride Park This project will install pedestrian friendly lights along Castle Rock's Riverfront trail, which is an identified section of the SRRTS, install an HMA path from Lion's Pride Park to connect to Huntington Avenue, and provide a pedestrian crossing near the intersection of Huntington Avenue with Larsen Lane.	WA-14408	06/24/24			2024-06	28		0.300	CE	No

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
S	PE	2025	TA(R)	43,163		0	6,737	49,900
S	CN	2025	TA(R)	330,689		0	51,611	382,300
Totals				373,852		0	58,348	432,200

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
PE	49,900	0	0	0	0
CN	382,300	0	0	0	0
Totals	432,200	0	0	0	0

Six Year Transportation Improvement Program
From 2025 to 2030

Agency: Castle Rock

County: Cowlitz

MPO/RTPO: SWW RTPO

N Inside

Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
04	2	Huntington Avenue S. Roundabout Huntington Avenue S. 500' N of 1955 Huntington Ave S to 500' S of 1955 Huntington Ave S An intersection improvement along Huntington Avenue S. at the future entrance into the Landing on the Cowlitz development. The conceptual roundabout will require additional right-of-way from neighboring properties for construction. The proposed improvements include a single-lane roundabout with center landscape island and a concrete truck apron to accommodate maneuvering of large truck traffic through the intersection from the Landing on the Cowlitz development. Widening of Huntington Avenue S. including asphalt, curb and gutter, concrete sidewalk, signing, striping, stormwater management, and landscaping improvements are proposed with this project.	WA-15119	06/24/24			2024-06	04	C G P S T W	0.200	EA	Yes

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	PE	2025	STBG(R)	438,750	WSDOT	68,450	249,850	757,050
P	RW	2025	STBG(R)	119,400	WSDOT	18,650	68,000	206,050
P	CN	2028	STBG(R)	4,706,850	WSDOT	734,600	2,680,100	8,121,550
Totals				5,265,000		821,700	2,997,950	9,084,650

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
PE	378,525	378,525	0	0	0
RW	103,025	103,025	0	0	0
CN	0	0	4,060,775	4,060,775	0
Totals	481,550	481,550	4,060,775	4,060,775	0

Six Year Transportation Improvement Program
From 2025 to 2030

Agency: Castle Rock

County: Cowlitz

MPO/RTPO: SWW RTPO

N Inside

Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
06	3	City Wide Pedestrian Improvements City Wide to City Wide The first part of this project includes flush mount barrier lights, wiring, conduit and wiring from an existing power source and capacity for future pedestrian lights on SR 411 (PH-10) Bridge over the Cowlitz River to the west. The second part includes updating school zone lights, adding speed read out displays and the construction of bulb-outs at key intersections where pedestrian activity is high and visibility of pedestrians is needed. The third part of this project includes installing a pedestrian activated crosswalk signal at the intersection of SR 411 (A Street SW) and Huntington Ave. South and the continuation of a sidewalk section from this same location, along SR 411 (Huntington Ave.) to Cowlitz Street to fill in a missing gap of sidewalk along this arterial street that connects to the downtown business and service area. *** Project is fully funded with federal funds using Toll Credits as local match.****	WA-14434	06/24/24			2024-06	28			CE	No

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
S	PE	2025	CRP(UM)	115,950		0	0	115,950
S	CN	2026	CRP(UM)	560,636		0	0	560,636
S	CN	2026	STBG(UM)	328,214		0	0	328,214
Totals				1,004,800		0	0	1,004,800

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
PE	57,975	57,975	0	0	0
CN	0	888,850	0	0	0
Totals	57,975	946,825	0	0	0

Six Year Transportation Improvement Program
From 2025 to 2030

Agency: Castle Rock

County: Cowlitz

MPO/RTPO: SWW RTPO

N Inside

Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
06	4	Pleasant Hill Road Reconstruction Pleasant Hill Road Huntington Avenue South to South City Limits Full depth reclamation, hot mix asphalt overlay and adjustment or replacement of guardrail between Huntington Avenue South and the South City Limits.	WA-12807	06/24/24			2024-06	04	C P T	0.360	CE	No

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	PE	2026	STBG	57,100	TIB	56,250	11,900	125,250
P	CN	2027	STBG	436,450	TIB	433,000	90,900	960,350
Totals				493,550		489,250	102,800	1,085,600

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
PE	0	125,250	0	0	0
CN	0	0	960,350	0	0
Totals	0	125,250	960,350	0	0

Six Year Transportation Improvement Program
From 2025 to 2030

Agency: Castle Rock

County: Cowlitz

MPO/RTPO: SWW RTPO

Y Inside

N Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
07	5	Bond Road Overlay Bond Road South City Limits to North City Limits Spot repair and grinding of existing roadway surface, followed by 0.20' asphalt overlay.	WA-12039	06/24/24			2024-06	05		0.700	CE	No

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	PE	2028		0	TIB	55,300	2,900	58,200
P	CN	2028		0	TIB	422,250	22,200	444,450
Totals				0		477,550	25,100	502,650

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
PE	0	0	0	58,200	0
CN	0	0	0	444,450	0
Totals	0	0	0	502,650	0

Six Year Transportation Improvement Program
From 2025 to 2030

Agency: Castle Rock

County: Cowlitz

MPO/RTPO: SWW RTPO

N Inside

Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
06	6	PH 10 Hwy Improvements PH 10 Highway Cowlitz River Bridge to West Side Highway Reconstruction of PH 10 Highway from the west side of the bridge over the Cowlitz River to the intersection with West Side Highway. Raise the road elevation to provide access during high water conditions. Provide new sidewalk and illumination on one side.	WA-11257	06/24/24			2024-06	04		0.360	EA	No

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	ALL	2029	STBG(R)	6,510,650		0	0	6,510,650
Totals				6,510,650		0	0	6,510,650

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
ALL	0	0	0	0	6,510,650
Totals	0	0	0	0	6,510,650

	Federal Funds		State Funds	Local Funds	Total Funds
Grand Totals for Castle Rock	13,647,852		1,310,950	3,159,098	18,117,900

Six Year Transportation Improvement Program
From 2025 to 2030

Agency: Castle Rock

County: Cowlitz

MPO/RTPO: SWW RTPO

Y Inside

N Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
08	7	3rd Avenue Overlay Cowlitz Street West to Dike Road SW Spot repairs and grinding of existing pavement, followed by 0.2' asphalt overlay.	WA-12028	06/24/24			2024-06	05		0.500	CE	No

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	PE	2030		0	TIB	29,350	1,550	30,900
P	CN	2030		0	TIB	225,050	11,850	236,900
Totals				0		254,400	13,400	267,800

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
PE	0	0	0	0	30,900
CN	0	0	0	0	236,900
Totals	0	0	0	0	267,800

	Federal Funds		State Funds	Local Funds	Total Funds
Grand Totals for Castle Rock	0		731,950	38,500	770,450

1. CALL TO ORDER

Mayor Paul Helenberg called the regular meeting of the Castle Rock City Council to order at 7:34 PM.

a. Pledge of Allegiance

Mayor Helenberg led the Pledge of Allegiance.

b. Roll Call

Councilmembers present: Art Lee, John Whalen, and Paul Simonsen. Councilmember Ellen Rose was in attendance remotely, but had no audio during roll call. Councilmember Kessler was excused.

Staff present: Police Chief Charlie Worley, City Attorney Frank Randolph, Public Works Director Dave Vorse, City Engineer Tom Gower, and Clerk-Treasurer Carie Cuttonaro.

c. Changes to Agenda

2. PROCLAMATIONS & PRESENTATIONS

3. CITIZEN COMMENTS - maximum 3 minutes

4. DEPARTMENT REPORTS

- City Attorney Frank Randolph
- Police Chief Charlie Worley
Police Chief Charlie Worley gave a verbal report.
- Public Works Director Dave Vorse
- City Engineer Tom Gower
- Clerk-Treasurer Carie Cuttonaro

1. Revenue, Expenditure, Comparison, Cash & Investment Activity Reports

Clerk-Treasurer Carie Cuttonaro gave a verbal report.

5. COUNCIL AND AD HOC COMMITTEE REPORTS

- Mayor / Mayor Pro-Tempore / Councilmembers
Mayor Helenberg gave a verbal report.
- CRCDA Representative

6. PUBLIC HEARINGS

7. CONSENT AGENDA

Councilmember Lee made a motion, seconded by Rose, to approve the Consent Agenda as presented. Motion carried by roll call vote. Councilmembers Lee, Whalen, and Rose voted 'Aye'. Councilmember Simonsen experienced technical difficulties during this item.

- a. Approve the minutes of the May 13, 2024 Regular Council Meeting.

8. OLD BUSINESS

- a. Ordinance No. 2024-05, an ordinance of the City of Castle Rock amending the Comprehensive Plan Future Land Use Map by changing the land use designation of 10 acres of land from commercial to low density residential, on second reading.

Councilmember Lee made a motion, seconded by Rose, to approve Ordinance No. 2024-05. Motion carried by roll call vote. Councilmembers Lee, Whalen, Simonsen, and Rose voted 'Aye'.

- b. Ordinance No. 2024-06, an ordinance of the City of Castle Rock amending the Official Zoning Map by rezoning 10 acres of land from highway business to low density residential, on second reading.

Councilmember Lee made a motion, seconded by Rose, to approve Ordinance No. 2024-06. Motion carried by roll call vote. Councilmembers Lee, Whalen, Simonsen, and Rose voted 'Aye'.

9. NEW BUSINESS

- a. Agreement with Cowlitz County to receive funding in the amount of \$30,000 from the Lodging Tax Fund to support the operation costs of tourism promotion.

Mayor Helenberg presented. Councilmember Lee requested clarification of administration. Public Works Director Dave Vorse responded.

Councilmember Lee made a motion, seconded by Rose, to approve the Lodging Tax Fund agreement with Cowlitz County. Motion carried by roll call vote. Councilmembers Lee, Whalen, Simonsen, and Rose voted 'Aye'.

- b. Letter of Engagement with Longview Law Group for as-needed land use attorney services. Services will be billed on an hourly basis.

Mayor Helenberg presented.

Councilmember Lee made a motion, seconded by Whalen, to approve the letter of engagement with Longview Law Group. Motion carried by roll call vote. Councilmembers Lee, Whalen, Simonsen, and Rose voted 'Aye'.

- c. Interlocal Agreement with Cowlitz County to provide Law Enforcement Records "After-Hours" services. Cost for services will be \$8,535.01 in 2024, \$8,815.09 in 2025, and \$9,183.26 in 2026.

Police Chief Charlie Worley presented.

Councilmember Lee made a motion, seconded by Rose, to approve the Interlocal agreement with Cowlitz County. Motion carried by roll call vote. Councilmembers Lee, Whalen, Simonsen, and Rose voted 'Aye'.

- d. Request for Proposals - Leak Detection results. Staff recommends contracting with Hydrevvo LLC.

Public Works Director Dave Vorse presented.

Councilmember Lee made a motion, seconded by Rose, to award the contract with Hydrevvo LLC for leak detection. Motion carried by roll call vote. Councilmembers Lee, Whalen, Simonsen, and Rose voted 'Aye'.

10. OTHER BUSINESS

11. ADJOURNMENT

There being no further business, Mayor Helenberg adjourned the meeting at 8:02 PM.

Mayor Paul Helenberg

Clerk-Treasurer Carie Cuttonaro

1. CALL TO ORDER

Mayor Paul Helenberg called the regular meeting of the Castle Rock City Council to order at 7:30 PM.

a. Pledge of Allegiance

Mayor Helenberg led the Pledge of Allegiance.

b. Roll Call

Councilmembers present: Art Lee, Paul Simonsen, and Ellen Rose. Councilmember John Whalen arrived at 7:39 after experiencing technical difficulties.

Staff present: Police Chief Charlie Worley, City Attorney Frank Randolph, Public Works Director Dave Vorse, City Engineer Tom Gower, and Clerk-Treasurer Carie Cuttonaro.

c. Changes to Agenda

Mayor Helenberg changed the order of the presentations. C will be first, A will be second, and B will be third.

2. PROCLAMATIONS & PRESENTATIONS

a. Bill Fashing, Cowlitz-Wahkiakum Council of Governments - Metropolitan Planning Area Expansion Overview

Bill Fashing gave a presentation regarding the Metropolitan Planning Area and answered all questions asked by citizens and council.

b. Collin Nelson, Castle Rock High School - Historical Kiosk designed by Castle Rock High School Wood Shop students

Collin Nelson, Marti Boshart and three CRHS students presented the plan for a gazebo in front of Reng Hua Restaurant that will house kiosks with historical information related to Castle Rock.

c. Police Chief Charlie Worley will present the newest member of the Police Department, Officer Kristopher Rust, and proceed with the swearing-in ceremony.

Police Chief Charlie Worley administered the swearing-in and presented Officer Kristopher Rust.

3. CITIZEN COMMENTS - maximum 3 minutes

4. DEPARTMENT REPORTS

- City Attorney Frank Randolph
- Police Chief Charlie Worley
- Public Works Director Dave Vorse
- City Engineer Tom Gower

- Clerk-Treasurer Carie Cuttonaro

5. COUNCIL AND AD HOC COMMITTEE REPORTS

- Mayor / Mayor Pro-Tempore / Councilmembers

Mayor Helenberg invited council to AWC's Annual Conference is being held in Vancouver June 19-20.

- CRCDA Representative

6. PUBLIC HEARINGS

7. CONSENT AGENDA

Councilmember Rose made a motion, seconded by Lee, to approve the Consent Agenda as presented. Motion carried by roll call vote. Councilmembers Lee, Whalen, Simonsen, and Rose voted 'Aye'.

- a. Approve the May 2024 invoices as described in the Fund Transaction Summary Report in the amount of \$473,347.57.

8. OLD BUSINESS

9. NEW BUSINESS

10. OTHER BUSINESS

11. ADJOURNMENT

There being no further business, Mayor Helenberg adjourned the meeting at 8:09 PM.

Mayor Paul Helenberg

Clerk-Treasurer Carie Cuttonaro

RESOLUTION NO. 2024-06

A RESOLUTION RELATING TO THE SIX-YEAR TRANSPORTATION IMPROVEMENT PLAN

WHEREAS, pursuant to the requirements of RCW 35.77.010, Laws of the State of Washington, the City of Castle Rock has prepared the annual update to its Six-Year Transportation Improvement Program for the ensuing calendar year 2025 – 2030; and

WHEREAS, pursuant to said law, the City Council of the City of Castle Rock, being the legislative body of said City did hold a public hearing on said plan at 7:30 PM in the Senior Center of said City Hall on the 24th day of June 2024.

NOW, THEREFORE BE IT RESOLVED, that a copy of said revised Six-Year Transportation Improvement Program for the ensuing six calendar years 2025 through 2030, together with a copy of this resolution, be filed with the Director of Highways of the State of Washington.

ADOPTED (unanimously/majority) on this ____ day of _____, 2024.

Mayor Paul Helenberg

Councilmember Art Lee

Councilmember Lee Kessler

Councilmember John Whalen

Councilmember Paul Simonsen

Councilmember Ellen Rose

Attest:

Approved as to form:

Carie Cuttonaro, Clerk-Treasurer

Frank Randolph, City Attorney

**CivicPlus**

302 South 4th St. Suite 500
Manhattan, KS 66502
US

Quote #:**Date:****Customer:**

Q-72326-1

4/16/2024 8:00 AM

CASTLE ROCK,
WASHINGTON

QTY	Product Name	DESCRIPTION
1.00	Agenda and Meeting Management Select Annual Fee Renewal	CivicClerk Annual Fee - Agenda and Minutes Management
1.00	CivicEngage Year 1 Annual Fee Discount	Year 1 Annual Fee Discount
Annual Recurring Services - Initial Term		USD 3,605.00
Annual Recurring Services - (Subject to Uplift)		USD 4,060.00

1. This renewal Statement of Work ("SOW") is between City of Castle Rock ("Customer") and CivicPlus, LLC and shall be subject to the terms and conditions of the Master Services Agreement ("MSA") and the applicable Solutions and Products terms found at: www.civicplus.help/hc/p/legal-stuff (collectively, the "Terms and Conditions"). By signing this SOW, Customer expressly agrees to the Terms and Conditions throughout the Term of this SOW. The Terms and Conditions form the entire agreement between Customer and CivicPlus (collectively, referred to as the "Agreement"). The Parties agree the Agreement shall supersede and replace all prior agreements between the Parties with respect to the services provided by CivicPlus herein (the "Services").

2. This SOW shall remain in effect for an initial term starting at the Customer's next renewal date of 8/11/2024 and running for twelve months ("Initial Term"). In the event that neither party gives 60 days' notice to terminate prior to the end of the Initial Term, or any subsequent Renewal Term, this SOW will automatically renew for additional 1-year renewal terms ("Renewal Term"). The Initial Term and all Renewal Terms are collectively referred to as the "Term".

3. Unless terminated, Customer shall be invoiced for the Annual Recurring Services on each Renewal Date of each calendar year subject to an annual increase of 3% each Renewal Term.

Acceptance

By signing below, the parties are agreeing to be bound by the covenants and obligations specified in this SOW. For CivicPlus Billing Information, please visit <https://www.civicplus.com/verify/>.

IN WITNESS WHEREOF, the parties have caused this SOW to be executed by their duly authorized representatives as of the dates below.

Client

CivicPlus

By:

By:



Printed Name:

Printed Name:

Amy Vikander

Title:

Title:

Senior Vice President of Customer Success

Date:

Date:

6/6/2024



COMPASS LANE Incorporated

QUOTE #	AAAQ1244
DATE	4/19/2024

Prepared For:

David Vorse
City of Castle Rock
360 "A" Street SW
Castle Rock, WA 98611

Prepared By:

Jayson Rogen

5878 Westside Hwy
Castle rock, WA 98611

P: 360-751-7479

E: crpwd@ci.castle-rock.wa.us

P: 971-238-3248

E: jayson@compasslane.com

PO Number	Payment Terms	Valid Through
	NET 30	May 20, 2024

Notes:

Network upgrades for proposed Astound phone and network migration for all locations.

City Hall and Public WiFi router		Unit Price	Qty	Ext. Price
17 Phones, 2 ATA				
 Aruba Instant On 1830 48G 24p Class4 PoE 4SFP 370W Switch - 48 Ports - Manageable - Gigabit Ethernet - 1000Base-T, 1000Base-X - 2 Layer Supported - Modular - 4 SFP Slots - 462.50 W Power Consumption - 370 W PoE Budget - Optical Fiber, Twisted Pair - PoE Ports - 1U High - Rack-mountable, Cabinet Mount, Table Top, Wall Mountable - Lifetime Limited Warranty			1	

		Unit Price	Qty	Ext. Price
	Trade up to WatchGuard Firebox M390 with 3-yr Basic Security Suite - 8 Port - 10/100/1000Base-T - Gigabit Ethernet - 8 x RJ-45 - 1 Total Expansion Slots - 3 Year Basic Security Suite		1	
	City Hall - \$5,789.00 (plus tax) Visitor Center - \$2,590.00 (plus tax) due to router upgrade for City-wide WiFi			
	Network and router setup		12	
SubTotal				\$8,379.00
Switch for Public Works		Unit Price	Qty	Ext. Price
	3 Phones, ATA			
	Aruba Instant On 1830 8G 4p Class4 PoE 65W Switch - 8 Ports - Manageable - Gigabit Ethernet - 10/100/1000Base-T - 2 Layer Supported - 8.20 W Power Consumption - 65 W PoE Budget - Twisted Pair - PoE Ports - Rack-mountable, Cabinet Mount, Table Top, Wall Mountable, Under Table - Lifetime Limited Warranty		1	
	Water Operating – \$364.00 (plus tax)			
	Switch installation and setup		1	
SubTotal				\$364.00
Water Treatment		Unit Price	Qty	Ext. Price
	1 Phone, ATA			
	Aruba Instant On 1830 8G 4p Class4 PoE 65W Switch - 8 Ports - Manageable - Gigabit Ethernet - 10/100/1000Base-T - 2 Layer Supported - 8.20 W Power Consumption - 65 W PoE Budget - Twisted Pair - PoE Ports - Rack-mountable, Cabinet Mount, Table Top, Wall Mountable, Under Table - Lifetime Limited Warranty		1	
	Water Operating – \$189.00 (plus tax)			
SubTotal				\$189.00
Wastewater		Unit Price	Qty	Ext. Price
	1 Phone, ATA			

	Unit Price	Qty	Ext. Price
 Aruba Instant On 1830 8G 4p Class4 PoE 65W Switch - 8 Ports - Manageable - Gigabit Ethernet - 10/100/1000Base-T - 2 Layer Supported - 8.20 W Power Consumption - 65 W PoE Budget - Twisted Pair - PoE Ports - Rack-mountable, Cabinet Mount, Table Top, Wall Mountable, Under Table - Lifetime Limited Warranty Sewer Operating – \$189.00 (plus tax)		1	
SubTotal			\$189.00

Visitor center	Unit Price	Qty	Ext. Price
<i>2 Phones, ATA, Public Wifi Feed</i>			
 Aruba Instant On 1930 8G Class4 PoE 2SFP 124W Switch - 10 Ports - Manageable - 3 Layer Supported - Modular - 2 SFP Slots - 150 W Power Consumption - 124 W PoE Budget - Optical Fiber, Twisted Pair - PoE Ports - Desktop, Rack-mountable - Lifetime Limited Warranty		1	
 HPE Instant On SFP (mini-GBIC) Module - For Data Networking, Optical Network - 1 x LC 1000Base-LX Network - Optical Fiber - Single-mode - Gigabit Ethernet - 1000Base-LX32808.40 ft Maximum Distance		1	
Switch and network configuration for Internet, phones, and public WiFi Visitor Center - \$684.00 (plus tax)		2	
SubTotal			\$684.00

Library	Unit Price	Qty	Ext. Price
<i>2 Phones, 1 ATA, Public WiFi Feed</i>			
 Aruba Instant On 1930 8G Class4 PoE 2SFP 124W Switch - 10 Ports - Manageable - 3 Layer Supported - Modular - 2 SFP Slots - 150 W Power Consumption - 124 W PoE Budget - Optical Fiber, Twisted Pair - PoE Ports - Desktop, Rack-mountable - Lifetime Limited Warranty		1	

	Unit Price	Qty	Ext. Price
 HPE Instant On SFP (mini-GBIC) Module - For Data Networking, Optical Network - 1 x LC 1000Base-LX Network - Optical Fiber - Single-mode - Gigabit Ethernet - 1000Base-LX32808.40 ft Maximum Distance		1	
Switch and network configuration for Internet, phones, and public WiFi Library - \$684 (plus tax)		2	
SubTotal			\$684.00
Solution Subtotal			\$10,489.00
Sales Tax			\$828.63
Shipping			\$0.00
Grand Total			\$11,317.63

Notes:
Please contact me if I can be of further assistance.

To accept this quotation, sign here and return: _____

Thank You For Your Business!

Budget Impacts:

<u>Fund</u>	<u>Subtotal</u>	<u>Tax</u>	<u>Total</u>
General Fund (Non-Department)	\$ 5,789.00	\$457.32	\$ 6,246.32
Visitor Center	\$ 3,274.00	\$258.65	\$ 3,532.65
Water Operating	\$ 553.00	\$ 43.69	\$ 596.69
Sewer Operating	\$ 189.00	\$ 14.93	\$ 203.93
Library	\$ 684.00	\$ 54.04	\$ 738.04
	\$10,489.00	\$828.63	\$11,317.63