



CASTLE ROCK CITY COUNCIL AGENDA

Regular Meeting: Monday, August 26, 2024
7:30 PM

Location

Castle Rock Senior Center
222 Second Ave SW
Castle Rock, WA 98611

AGENDA ***AMENDED 8/22/2024***

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1. CALL TO ORDER

- a. Pledge of Allegiance
- b. Roll Call
- c. Changes to Agenda

2. PROCLAMATIONS & PRESENTATIONS

3. CITIZEN COMMENTS - maximum 3 minutes

4. DEPARTMENT REPORTS

- City Attorney Frank Randolph
- Police Chief Charlie Worley
- Public Works Director Dave Vorse
- City Engineer Tom Gower
- Clerk-Treasurer Carie Cuttonaro

1. Expenditure, Revenue, Cash & Investments Reports (page 3-7)

5. COUNCIL AND AD HOC COMMITTEE REPORTS

- Mayor / Mayor Pro-Tempore / Councilmembers
- CRCDA Representative

6. PUBLIC HEARINGS

7. CONSENT AGENDA

- a. Approve the minutes of the August 12, 2024, Regular Council Meeting. (page 8-9)

8. OLD BUSINESS

- a. Request to rename the Al Helenberg Memorial Boat Launch access road to a recommended name of "North County Drive".
- b. Request to approve "City of Smiles" sign design. (page 10-11)

9. NEW BUSINESS

- a. Waterline Easement Agreement with Steven Swanson & Serena Swanson. (page 12-17)

b. Resolution No. 2024-07, a resolution of the Castle Rock, Washington City Council establishing a date, time, and location to hold a public hearing to consider the vacation of an unnamed right-of-way located across Cowlitz St East from Allen Avenue Southeast. (page 18-21)

10. OTHER BUSINESS

11. ADJOURNMENT

NEXT REGULAR COUNCIL MEETINGS:

<u>3Q24</u>	<u>4Q24</u>	<u>1Q25</u>	<u>2Q25</u>
July 08	October 14	January 13	April 14
July 22	October 28	January 27	April 28
August 12	Tuesday, November 12	February 10	May 12
August 26	November 25	February 24	Tuesday, May 27
September 09	December 09	March 10	June 09
September 23	December 23	March 24	June 23

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Title VI: The City of Castle Rock ensures compliance with Title VI of the Civil Rights Act of 1964 and American Disabilities Act of 1990 by prohibiting discrimination against any person on the basis of race, color, national origin, sex or disabilities in the provision of benefits and services from its federal assisted programs and activities. If you need special accommodations to participate in this meeting, please contact Carie Cuttonaro at 360.274.8181 by 9:00 a.m. three days prior to the meeting.

City Council may add and take action on other items not listed on this Agenda.

2024 Expenditures

<u>Fund</u>	<u>Sub</u>	<u>#</u>	<u>January</u>	<u>February</u>	<u>March</u>	<u>April</u>	<u>May</u>	<u>June</u>	<u>July</u>	<u>Total</u>	<u>Budget</u>	<u>Remaining</u>	<u>% Expended</u>
General	Legislative	010 0 010	5,991.75	5,158.65	5,391.70	4,782.35	6,278.34	5,181.17	5,466.63	38,250.59	92,712.00	54,461.41	41.26%
	Municipal	010 0 020	5,520.83	9,027.25	8,829.07	8,866.92	5,456.76	3,067.27	8,545.17	49,313.27	95,510.00	46,196.73	51.63%
	Financial	010 0 030	11,604.51	27,524.85	13,141.29	16,400.49	11,479.63	11,455.32	13,396.72	105,002.81	173,011.00	68,008.19	60.69%
	Law Enforcement	010 0 040	95,225.09	174,084.55	83,229.77	81,073.18	79,727.35	103,596.45	103,362.63	720,299.02	1,331,730.00	611,430.98	54.09%
	Parks	010 0 060	172.36	1,257.74	1,758.94	95.25	69.82	797.22	592.94	4,744.27	16,765.00	12,020.73	28.30%
	Building/Planning	010 0 070	4,563.59	12,576.21	11,086.56	8,306.74	8,254.79	8,547.56	8,729.64	62,065.09	145,220.00	83,154.91	42.74%
	Non-Departmental	010 0 099	261,822.47	31,116.43	4,208.39	8,341.81	4,110.19	6,258.37	19,572.87	335,430.53	846,459.00	511,028.47	39.63%
General Total		010	384,900.60	260,745.68	127,645.72	127,866.74	115,376.88	138,903.36	159,666.60	1,315,105.58	2,701,407.00	1,386,301.42	48.68%
Streets		100	17,062.25	27,946.93	24,571.04	14,182.60	9,709.70	19,358.65	15,580.73	128,411.90	239,603.00	111,191.10	53.59%
Building Code		115	1,078.88	4,505.01	3,526.28	2,611.57	2,184.15	3,195.28	1,370.75	18,471.92	47,485.00	29,013.08	38.90%
Visitor Center		120	888.57	1,510.34	460.20	542.40	949.58	578.38	5,422.45	10,351.92	19,629.00	9,277.08	52.74%
Library		130	726.83	8,304.54	12,552.16	826.30	14,630.05	1,382.53	1,181.37	39,603.78	42,291.00	2,687.22	93.65%
Criminal Justice		140	142.50	-	-	114.43	-	-	142.50	399.43	1,667.00	1,267.57	23.96%
Local Criminal Justice		145	6,155.63	211.93	198.47	6,344.96	204.12	548.50	215.20	13,878.81	30,300.00	16,421.19	45.80%
CDBG Grant/Home Rehab Proj		160	-	-	-	-	-	-	-	-	1,000.00	1,000.00	0.00%
DOT Spoils Site		170	13,693.67	5,098.90	1,852.83	6,114.42	3,050.78	5,811.81	17,528.54	53,150.95	51,590.00	(1,560.95)	103.03%
Public Works Vehicle Replacement		180	30,000.00	-	-	-	-	-	3,804.43	33,804.43	30,000.00	(3,804.43)	112.68%
REET Construction		310	-	-	-	-	31,213.85	15,786.25	-	47,000.10	138,800.00	91,799.90	33.86%
Street Construction		320	-	-	-	3,790.42	948.76	4,858.11	14,373.05	23,970.34	847,000.00	823,029.66	2.83%
Water/Sewer Operating		400	259,687.62	227,044.63	229,728.99	173,599.18	170,000.40	87,724.58	148,473.26	1,296,258.66	2,198,808.00	902,549.34	58.95%
Regional Water System		410	66,266.77	72,663.98	53,232.61	59,039.30	26,050.85	26,371.68	30,962.18	334,587.37	668,814.00	334,226.63	50.03%
Stormwater Management		420	17,695.90	13,505.74	9,768.20	8,821.12	9,431.06	9,709.25	11,633.80	80,565.07	188,682.00	108,116.93	42.70%
Stormwater Capital		425	-	-	-	-	-	-	-	-	155,000.00	155,000.00	0.00%
Regional Water Capital		430	18.38	18.38	87.50	26.25	18.38	-	-	168.89	72,225.00	72,056.11	0.23%
Muni Water Capital Improvement		435	117,906.70	78,279.08	149,431.90	45,427.63	107,727.68	11,141.95	22,586.19	532,501.13	1,838,700.00	1,306,198.87	28.96%
Muni Sewer Cap Impr Reserve		470	39,838.87	(4,532.31)	444,415.40	39,038.69	546.14	23,271.17	123,885.65	666,463.61	644,100.00	(22,363.61)	103.47%
Boat Launch Facility		475	1,981.49	4,400.57	863.51	999.42	1,227.16	1,214.42	1,934.28	12,620.85	1,030,079.00	1,017,458.15	1.23%
Utility Deposit		631	540.00	-	324.31	740.00	573.58	320.00	600.00	3,097.89	12,000.00	8,902.11	25.82%
Transportation Benefit District		632	4,580.00	-	-	220.00	-	-	30,000.00	34,800.00	242,095.00	207,295.00	14.37%
State Custodial Pass-Thru Fund		634	817.51	1,141.47	1,126.97	1,445.09	1,665.68	1,162.11	471.60	7,830.43	24,980.00	17,149.57	31.35%
Totals			963,982.17	700,844.87	1,059,786.09	491,750.52	495,508.80	351,338.03	589,832.58	4,653,043.06	11,226,255.00	6,573,211.94	41.45%
Balance Check			963,982.17	700,844.87	1,059,786.09	491,750.52	495,508.80	351,338.03	589,832.58	4,653,043.06	11,226,255.00	6,573,211.94	
s/b -0-			-	-	-	-	-	-	-	-	-	-	

2024 Revenue

Fund	#	January	February	March	April	May	June	July	Total	Budget	Remaining	% Received
General	010	147,009.37	111,526.16	169,694.26	168,778.15	338,309.33	163,919.69	126,976.77	1,226,213.73	2,081,843.00	855,629.27	58.90%
Streets	100	127,488.57	3,303.79	5,594.63	3,238.64	3,551.15	5,069.59	4,953.37	153,199.74	246,200.00	93,000.26	62.23%
Building Code	115	2,405.46	3,237.69	6,397.45	3,177.73	732.91	849.88	7,768.41	24,569.53	55,000.00	30,430.47	44.67%
Visitor Center	120	1,108.76	1,181.60	1,019.87	1,123.31	852.42	1,285.17	31,713.91	38,285.04	16,075.00	(22,210.04)	238.17%
Library	130	5,924.57	489.56	416.28	392.85	13,006.73	12,580.27	259.79	33,070.05	27,450.00	(5,620.05)	120.47%
Criminal Justice	140	1,186.54	122.53	122.96	1,158.77	104.44	108.13	1,218.70	4,022.07	4,000.00	(22.07)	100.55%
Local Criminal Justice	145	5,432.96	6,276.34	4,829.29	5,050.78	5,709.27	5,558.61	5,910.97	38,768.22	58,000.00	19,231.78	66.84%
Accumulative Reserve	150	73.91	62.76	62.98	56.00	52.22	54.07	58.26	420.20	-	(420.20)	0.00%
CDBG Grant/Home Rehab Proj	160	742.63	630.59	638.76	568.00	532.17	551.00	596.52	4,259.67	-	(4,259.67)	0.00%
DOT Spoils Site	170	10,000.00	-	124,167.36	17,798.80	69.62	27,965.96	3,116.13	183,117.87	45,000.00	(138,117.87)	406.93%
Public Works Vehicle Replacement	180	30,003.52	2.99	3.00	2.67	13,582.49	2.58	41.62	43,638.87	30,000.00	(13,638.87)	145.46%
Police Vehicle Replacement	185	21,035.19	29.89	92.96	82.67	77.09	79.81	86.01	21,483.62	21,000.00	(483.62)	102.30%
Drug Enforcement	190	10.56	8.97	9.00	8.00	7.46	7.72	8.32	60.03	200.00	139.97	30.02%
Low Income Housing	195	225.25	3,191.27	194.93	181.33	169.10	175.09	191.44	4,328.41	3,000.00	(1,328.41)	144.28%
Swimming Pool Construction	300	475.13	30,403.46	497.82	442.66	412.80	427.41	463.34	33,122.62	-	(33,122.62)	0.00%
REET Capital Fund	310	2,187.67	1,983.31	1,883.32	3,805.71	5,759.11	2,614.60	3,068.66	21,302.38	45,000.00	23,697.62	47.34%
Street Construction	320	-	-	-	10,456.70	14.92	15.45	30,000.00	40,487.07	847,000.00	806,512.93	4.78%
Water/Sewer Operating	400	157,830.56	179,014.95	191,236.14	166,526.20	166,770.27	173,012.22	183,430.42	1,217,820.76	2,043,778.00	825,957.24	59.59%
Regional Water System	410	31,826.15	84,595.90	57,468.86	59,421.49	57,323.75	57,338.57	55,882.08	403,856.80	668,814.00	264,957.20	60.38%
Stormwater Management	420	13,778.37	14,117.97	13,212.82	13,262.29	12,295.50	13,366.48	13,501.09	93,534.52	193,014.00	99,479.48	48.46%
Stormwater Capital	425	126.70	107.59	110.96	98.66	92.02	95.27	102.66	733.86	135,000.00	134,266.14	0.54%
Regional Water Capital	430	28,602.32	5,280.93	1,880.86	1,391.33	323.28	334.72	1,360.69	39,174.13	32,225.00	(6,949.13)	121.56%
Muni Water Capital Improvement	435	96,316.58	1,001,927.64	10,746.26	4,801.97	3,396.91	3,517.10	8,019.25	1,128,725.71	1,113,000.00	(15,725.71)	101.41%
Water Bond Reserve	440	753.19	639.56	647.76	576.00	539.62	558.72	604.85	4,319.70	-	(4,319.70)	0.00%
Sewer Bond Reserve	450	1,168.49	992.21	1,001.63	893.32	835.55	865.12	935.01	6,691.33	-	(6,691.33)	0.00%
Sewer Loan Reserve Fund	460	70.39	59.77	59.98	56.00	52.22	54.07	58.26	410.69	-	(410.69)	0.00%
Short Lived Asset Reserve Fund	463	172.46	146.45	146.94	130.67	121.85	126.16	135.96	980.49	-	(980.49)	0.00%
Muni Sewer Cap Impr Reserve	470	100,285.08	242.07	9,887.83	-	-	-	381,100.72	491,515.70	646,500.00	154,984.30	76.03%
Boat Launch Facility	475	454.47	948.72	1,211.99	950.67	1,022.24	803.92	846.72	6,238.73	1,033,800.00	1,027,561.27	0.60%
Utility Deposit	631	761.56	479.08	742.91	1,416.00	763.91	771.13	1,190.28	6,124.87	12,000.00	5,875.13	51.04%
Transportation Benefit District	632	11,672.21	13,920.53	10,966.09	11,570.27	13,320.15	13,915.30	13,144.77	88,509.32	150,285.00	61,775.68	58.89%
State Custodial Pass-Through Fund	634	347.76	1,066.22	1,175.97	1,466.09	1,733.68	1,086.36	551.60	7,427.68	24,980.00	17,552.32	29.73%
Totals		799,476.38	1,465,990.50	616,121.87	478,883.73	641,534.18	487,110.17	877,296.58	5,366,413.41	9,533,164.00	4,166,750.59	56.29%
Balance Check s/b -0-		799,476.38	1,465,990.50	616,121.87	478,883.73	641,534.18	487,110.17	877,296.58	5,366,413.41	9,533,164.00	4,166,750.59	
		-	-	-	-	-	-	-	-	-	-	

2024 Expense/Revenue Comparison

Expenses					Revenue								
Fund	#	Actuals	Budget	% Expended	Actuals	Budget	% Received	Budget Revenue Less	% of Budget	Actual Revenue Less	% of Actual	Actual Revenue Less	Revenue
								Actual Expenses	Expended	Actual Expenses	Expended		
General Total	010	1,315,105.58	2,701,407.00	48.68%	1,226,213.73	2,081,843.00	58.90%	766,737.42	63.17%	(88,891.85)	107.25%		
Streets	100	128,411.90	239,603.00	53.59%	153,199.74	246,200.00	62.23%	117,788.10	52.16%	24,787.84	83.82%		
Building Code	115	18,471.92	47,485.00	38.90%	24,569.53	55,000.00	44.67%	36,528.08	33.59%	6,097.61	75.18%		
Visitor Center	120	10,351.92	19,629.00	52.74%	38,285.04	16,075.00	238.17%	5,723.08	64.40%	27,933.12	27.04%		
Library	130	39,603.78	42,291.00	93.65%	33,070.05	27,450.00	120.47%	(12,153.78)	144.28%	(6,533.73)	119.76%		
Criminal Justice	140	399.43	1,667.00	23.96%	4,022.07	4,000.00	100.55%	3,600.57	9.99%	3,622.64	9.93%		
Local Criminal Justice	145	13,878.81	30,300.00	45.80%	38,768.22	58,000.00	66.84%	44,121.19	23.93%	24,889.41	35.80%		
Accumulative Reserve	150	-	-		420.20	-		-		420.20	0.00%		
CDBG Grant/Home Rehab Proj	160	-	1,000.00	0.00%	4,259.67	-		-		4,259.67	0.00%		
DOT Spoils Site	170	53,150.95	51,590.00	103.03%	183,117.87	45,000.00	406.93%	(8,150.95)	118.11%	129,966.92	29.03%		
Public Works Vehicle Replacement	180	33,804.43	30,000.00	112.68%	43,638.87	30,000.00	145.46%	(3,804.43)	112.68%	9,834.44	77.46%		
Police Vehicle Replacement	185	-	-		21,483.62	21,000.00	102.30%	21,000.00	0.00%	21,483.62	0.00%		
Drug Enforcement	190	-	-		60.03	200.00	30.02%	200.00	0.00%	60.03	0.00%		
Low Income Housing	195	-	-		4,328.41	3,000.00	144.28%	3,000.00	0.00%	4,328.41	0.00%		
Swimming Pool Construction	300	-	-		33,122.62	-		-		33,122.62	0.00%		
REET Construction	310	47,000.10	138,800.00	33.86%	21,302.38	45,000.00	47.34%	(2,000.10)	104.44%	(25,697.72)	220.63%		
Street Construction	320	23,970.34	847,000.00	2.83%	40,487.07	847,000.00	4.78%	823,029.66	2.83%	16,516.73	59.20%		
Water/Sewer Operating	400	1,296,258.66	2,198,808.00	58.95%	1,217,820.76	2,043,778.00	59.59%	747,519.34	63.42%	(78,437.90)	106.44%		
Regional Water System	410	334,587.37	668,814.00	50.03%	403,856.80	668,814.00	60.38%	334,226.63	50.03%	69,269.43	82.85%		
Stormwater Management	420	80,565.07	188,682.00	42.70%	93,534.52	193,014.00	48.46%	112,448.93	41.74%	12,969.45	86.13%		
Stormwater Capital	425	-	155,000.00	0.00%	733.86	135,000.00	0.54%	135,000.00	0.00%	733.86	0.00%		
Regional Water Capital	430	168.89	72,225.00	0.23%	39,174.13	32,225.00	121.56%	32,056.11	0.52%	39,005.24	0.43%		
Muni Water Capital Improvement	435	532,501.13	1,838,700.00	28.96%	1,128,725.71	1,113,000.00	101.41%	580,498.87	47.84%	596,224.58	47.18%		
Water Bond Reserve	440	-	-		4,319.70	-		-		4,319.70	0.00%		
Sewer Bond Reserve	450	-	-		6,691.33	-		-		6,691.33	0.00%		
Sewer Loan Reserve Fund	460	-	-		410.69	-		-		410.69	0.00%		
Short Lived Asset Reserve Fund	463	-	-		980.49	-		-		980.49	0.00%		
Muni Sewer Cap Impr Reserve	470	666,463.61	644,100.00	103.47%	491,515.70	646,500.00	76.03%	(19,963.61)	103.09%	(174,947.91)	135.59%		
Boat Launch Facility	475	12,620.85	1,030,079.00	1.23%	6,238.73	1,033,800.00	0.60%	1,021,179.15	1.22%	(6,382.12)	202.30%		
Utility Deposit	631	3,097.89	12,000.00	25.82%	6,124.87	12,000.00	51.04%	8,902.11	25.82%	3,026.98	50.58%		
Transportation Benefit District	632	34,800.00	242,095.00	14.37%	88,509.32	150,285.00	58.89%	115,485.00	23.16%	53,709.32	39.32%		
State Custodial Pass-Thru Fund	634	7,830.43	24,980.00	31.35%	7,427.68	24,980.00	29.73%	17,149.57	31.35%	(402.75)	105.42%		
		4,653,043.06	11,226,255.00	41.45%	5,366,413.41	9,533,164.00	56.29%	4,880,120.94	48.81%	713,370.35	86.71%		
Balance Check		4,653,043.06	11,226,255.00		5,366,413.41	9,533,164.00		4,880,120.94		713,370.35			
s/b -0-		-	-		-	-		-		(0.00)			



Cash and Investment Activity

Period: 2024 - Jul
Period Totals

Fund	Beginning Cash	Beginning Investments	Activity In	Activity Out	Ending Cash	Ending Investments	Ending Balance
010 General Fund	\$568,520.74	\$776,124.01	\$123,250.59	\$217,588.77	\$477,908.74	\$834,046.18	\$1,311,954.92
011 Petty Cash/Change Fund	\$760.00	\$0.00	\$0.00	\$0.00	\$760.00	\$0.00	\$760.00
100 Street Fund	\$3,077.10	\$29,694.15	\$14,153.96	\$15,672.29	\$1,650.33	\$20,493.56	\$22,143.89
115 Building Code Account Fund	\$31,416.77	\$48,326.12	\$7,543.67	\$3,348.37	\$35,836.81	\$50,303.74	\$86,140.55
120 Visitor Center Fund	\$7,281.71	\$8,733.92	\$31,586.29	\$25,256.15	\$13,739.47	\$28,567.62	\$42,307.09
130 Library Fund	\$13,465.33	\$5,240.55	\$209.85	\$7,119.76	\$6,605.36	\$11,178.94	\$17,784.30
140 Criminal Justice Fund	\$18,090.57	\$24,453.57	\$1,102.16	\$1,772.47	\$17,536.80	\$26,083.54	\$43,620.34
145 Local Criminal Justice Fund	\$61,735.13	\$70,450.43	\$5,544.73	\$11,741.01	\$55,905.09	\$81,976.24	\$137,881.33
150 Accumulative Reserve Fund	\$9,369.84	\$12,227.29	\$0.00	\$813.97	\$8,614.13	\$13,041.26	\$21,655.39
160 CDBG Grant/Home Rehab Project	\$90,744.44	\$124,599.17	\$0.00	\$8,922.35	\$82,418.61	\$133,521.52	\$215,940.13
170 DOT Spoil Site Fund	\$32,156.32	\$16,302.71	\$2,982.95	\$31,035.01	\$4,237.44	\$29,809.18	\$34,046.62
180 Public Works Vehicle Replacement	\$14,449.78	\$582.07	\$0.00	\$12,537.98	\$1,953.42	\$9,315.62	\$11,269.04
185 Police Vehicle Replacement Fund	\$13,828.75	\$18,048.90	\$0.00	\$1,203.11	\$12,711.65	\$19,252.01	\$31,963.66
190 Drug Enforcement Fund	\$1,611.68	\$1,747.18	\$0.00	\$116.14	\$1,503.86	\$1,863.32	\$3,367.18
195 Low Income Housing Fund	\$29,518.60	\$39,592.19	\$0.00	\$3,259.25	\$26,450.79	\$42,851.44	\$69,302.23
300 Swimming Pool Const Fund, 1987	\$71,150.42	\$96,651.21	\$0.00	\$7,061.13	\$64,552.63	\$103,712.34	\$168,264.97
310 REET Capital Fund	\$1,703.03	\$63,463.70	\$26,165.02	\$180.34	\$27,868.05	\$40,367.34	\$68,235.39
320 Street Construction Capital Fund	(\$2,603.59)	\$3,493.37	\$33,493.37	\$14,373.05	\$16,516.73	\$0.00	\$16,516.73
400 Water/Sewer Operating Fund	\$338,337.91	\$508,876.75	\$180,997.74	\$188,608.19	\$333,180.14	\$548,991.68	\$882,171.82
410 Regional Water System Fund	\$269,945.15	\$362,734.32	\$54,142.46	\$57,614.48	\$268,212.75	\$389,386.62	\$657,599.37
420 Stormwater Management Fund	\$2,704.34	\$5,240.55	\$13,470.57	\$13,224.77	\$2,980.66	\$6,831.52	\$9,812.18
425 Stormwater Capital Reserve Fund	\$15,948.56	\$21,543.29	\$0.00	\$1,435.37	\$14,615.85	\$22,978.66	\$37,594.51
430 Regional Water Capital Improvement	\$55,222.25	\$75,691.00	\$1,000.00	\$5,042.69	\$51,540.25	\$80,733.69	\$132,273.94
435 Muni Water Capital Improvement	\$459,498.29	\$795,337.01	\$24,582.01	\$26,065.44	\$461,494.11	\$778,774.25	\$1,240,268.36
440 Water Bond Reserve Fund	\$91,985.62	\$126,345.34	\$0.00	\$9,039.51	\$83,550.96	\$135,384.85	\$218,935.81
450 Sewer Bond Reserve Fund	\$142,199.12	\$195,631.67	\$0.00	\$13,656.34	\$129,477.79	\$209,288.01	\$338,765.80
460 Sewer Loan Reserve Fund	\$8,945.89	\$12,227.29	\$0.00	\$813.97	\$8,190.18	\$13,041.26	\$21,231.44
463 Short Lived Asset Reserve Fund	\$21,456.61	\$28,530.01	\$0.00	\$1,900.95	\$19,691.62	\$30,430.96	\$50,122.58
470 Muni Sewer Capital Imprv Reserve	(\$350,871.52)	\$0.00	\$381,028.58	\$140,032.79	(\$109,803.59)	\$16,147.14	(\$93,656.45)
475 Boat Launch Facility Fund	\$7,946.31	\$11,062.16	\$794.00	\$2,671.84	\$6,121.19	\$11,799.72	\$17,920.91
631 Utility Deposit Fund	\$35,299.32	\$47,743.04	\$360.00	\$3,802.24	\$32,087.36	\$51,545.28	\$83,632.64
632 Transportation Benefit District Fund	\$241,598.82	\$0.00	\$13,144.77	\$30,000.00	\$224,743.59	\$0.00	\$224,743.59
633 TBD Capital Project Fund	\$3,456.17	\$0.00	\$0.00	\$0.00	\$3,456.17	\$0.00	\$3,456.17
634 State Custodial Pass-Thru Fund	\$1,558.57	\$0.00	\$551.60	\$471.60	\$1,638.57	\$0.00	\$1,638.57
	\$2,311,508.03	\$3,530,692.97	\$916,104.32	\$856,381.33	\$2,387,947.51	\$3,741,717.49	\$6,129,665.00



Investments Activity

Period: 2024 - Jul
Period Totals: Period

Fund	Description	Beginning Balance	Investments Acquired	Liquidated	Reinvested Interest	Ending Balance
010	General Fund	\$776,124.01	\$54,195.99	\$0.00	\$3,726.18	\$834,046.18
011	Petty Cash/Change Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
100	Street Fund	\$29,694.15	\$0.00	\$9,292.15	\$91.56	\$20,493.56
115	Building Code Account Fund	\$48,326.12	\$1,752.88	\$0.00	\$224.74	\$50,303.74
120	Visitor Center Fund	\$8,733.92	\$19,706.08	\$0.00	\$127.62	\$28,567.62
130	Library Fund	\$5,240.55	\$5,888.45	\$0.00	\$49.94	\$11,178.94
140	Criminal Justice Fund	\$24,453.57	\$1,513.43	\$0.00	\$116.54	\$26,083.54
145	Local Criminal Justice Fund	\$70,450.43	\$11,159.57	\$0.00	\$366.24	\$81,976.24
150	Accumulative Reserve Fund	\$12,227.29	\$755.71	\$0.00	\$58.26	\$13,041.26
160	CDBG Grant/Home Rehab Project	\$124,599.17	\$8,325.83	\$0.00	\$596.52	\$133,521.52
170	DOT Spoil Site Fund	\$16,302.71	\$13,373.29	\$0.00	\$133.18	\$29,809.18
180	Public Works Vehicle Replacement	\$582.07	\$8,691.93	\$0.00	\$41.62	\$9,315.62
185	Police Vehicle Replacement Fund	\$18,048.90	\$1,117.10	\$0.00	\$86.01	\$19,252.01
190	Drug Enforcement Fund	\$1,747.18	\$107.82	\$0.00	\$8.32	\$1,863.32
195	Low Income Housing Fund	\$39,592.19	\$3,067.81	\$0.00	\$191.44	\$42,851.44
300	Swimming Pool Const Fund, 1987	\$96,651.21	\$6,597.79	\$0.00	\$463.34	\$103,712.34
310	REET Capital Fund	\$63,463.70	\$0.00	\$23,276.70	\$180.34	\$40,367.34
320	Street Construction Capital Fund	\$3,493.37	\$0.00	\$3,493.37	\$0.00	\$0.00
400	Water/Sewer Operating Fund	\$508,876.75	\$37,662.25	\$0.00	\$2,452.68	\$548,991.68
410	Regional Water System Fund	\$362,734.32	\$24,912.68	\$0.00	\$1,739.62	\$389,386.62
420	Stormwater Management Fund	\$5,240.55	\$1,560.45	\$0.00	\$30.52	\$6,831.52
425	Stormwater Capital Reserve Fund	\$21,543.29	\$1,332.71	\$0.00	\$102.66	\$22,978.66
430	Regional Water Capital Improvement	\$75,691.00	\$4,682.00	\$0.00	\$360.69	\$80,733.69
435	Muni Water Capital Improvement	\$795,337.01	\$0.00	\$20,042.01	\$3,479.25	\$778,774.25
440	Water Bond Reserve Fund	\$126,345.34	\$8,434.66	\$0.00	\$604.85	\$135,384.85
450	Sewer Bond Reserve Fund	\$195,631.67	\$12,721.33	\$0.00	\$935.01	\$209,288.01
460	Sewer Loan Reserve Fund	\$12,227.29	\$755.71	\$0.00	\$58.26	\$13,041.26
463	Short Lived Asset Reserve Fund	\$28,530.01	\$1,764.99	\$0.00	\$135.96	\$30,430.96
470	Muni Sewer Capital Imprv Reserve	\$0.00	\$16,075.00	\$0.00	\$72.14	\$16,147.14
475	Boat Launch Facility Fund	\$11,062.16	\$684.84	\$0.00	\$52.72	\$11,799.72
631	Utility Deposit Fund	\$47,743.04	\$3,571.96	\$0.00	\$230.28	\$51,545.28
632	Transportation Benefit District Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
633	TBD Capital Project Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
634	State Custodial Pass-Thru Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
		\$3,530,692.97	\$250,412.26	\$56,104.23	\$16,716.49	\$3,741,717.49

1. CALL TO ORDER

Mayor Paul Helenberg called the regular meeting of the Castle Rock City Council to order at 7:33 PM.

a. Pledge of Allegiance

Mayor Helenberg led the Pledge of Allegiance.

b. Roll Call

Councilmembers present: Art Lee, Lee Kessler, John Whalen, Paul Simonsen, and Ellen Rose.

Staff present: Police Chief Charlie Worley, City Attorney Frank Randolph, Public Works Director Dave Vorse, and Clerk-Treasurer Carie Cuttonaro.

c. Changes to Agenda

New Item added to New Business: Street Art Committee (part of CRCDA (Castle Rock Community Development Alliance)) request to purchase musical play structures (glockenspiel & drum beats) at Skate Park.

2. PROCLAMATIONS & PRESENTATIONS

3. CITIZEN COMMENTS - maximum 3 minutes

4. DEPARTMENT REPORTS

- City Attorney Frank Randolph
- Police Chief Charlie Worley
Police Chief Charlie Worley gave a verbal report.
- Public Works Director Dave Vorse
- City Engineer Tom Gower
- Clerk-Treasurer Carie Cuttonaro

5. COUNCIL AND AD HOC COMMITTEE REPORTS

- Mayor / Mayor Pro-Tempore / Councilmembers
- CRCDA Representative

6. PUBLIC HEARINGS

7. CONSENT AGENDA

Councilmember Rose made a motion, seconded by Kessler, to approve the Consent Agenda as presented. Motion carried by roll call vote. Councilmembers Lee, Kessler, Whalen, Simonsen, and Rose voted 'Aye'.

- a. Approve the minutes of the July 22, 2024, Special Council Meeting (Pre-Budget Workshop).
- b. Approve the minutes of the July 22, 2024, Regular Council Meeting.
- c. Approve the July 2024 invoices as described in the Fund Transaction Summary Report in the amount of \$598,001.80.

8. OLD BUSINESS

a. Special Event Permit #2024-0008; Castle Rock Chamber - Mountain Mania Car Show; August 17, 2024 between 6:00 AM and 4:00 PM; insurance has not been received. Street closure request includes: Front Ave from A St to Jackson St, Cowlitz St W from Huntington Ave to end of one-way, and 1st Ave between Cowlitz St and A St. Jackson St NW will remain open. This item was tabled July 22, 2024 for clarification.

Update: Parking lot along Jackson St SW will remain open, however a section behind Mt St Helens Creation Center will be closed for a bounce house.

Parking lot will remain open, except for a small area for a bounce house. Insurance has been received.

Councilmember Lee made a motion, seconded by Whalen, to approve SEP #2024-0008. Motion carried by roll call vote. Councilmembers Lee, Kessler, Whalen, Simonsen, and Rose voted 'Aye'.

9. NEW BUSINESS

a. New Item Added: Street Art Committee (part of CRCDA (Castle Rock Community Development Alliance)) request for installation of musical play structures (glockenspiel & drum beats) at Skate Park.

Linda Staudinger presented for the Street Art Committee, which is part of the Castle Rock Community Development Alliance (CRCDA). The Street Art Committee requests approval from Council for the installation of two musical play structures (glockenspiel and drum beats) at the Skate Park. Council approved by consensus.

10. OTHER BUSINESS

11. ADJOURNMENT

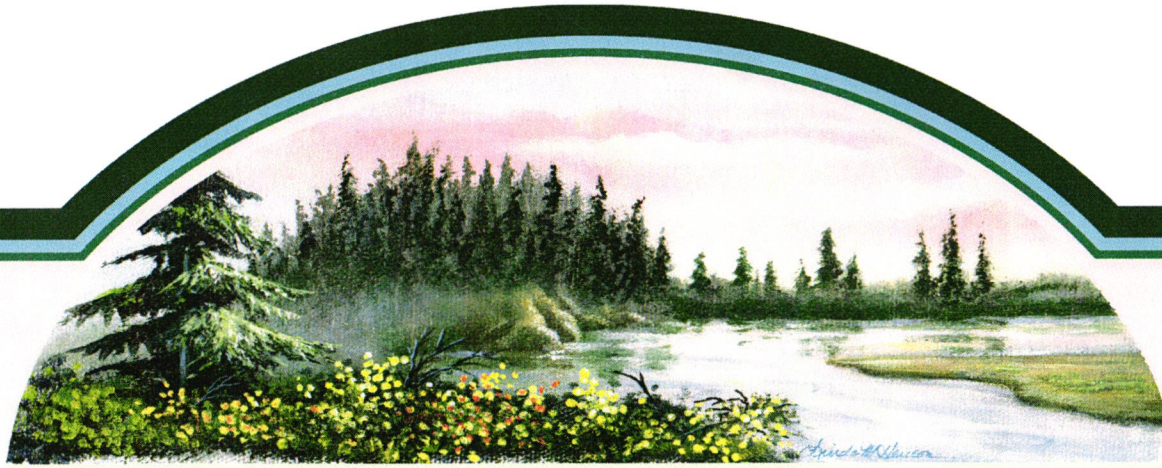
Mayor Paul Helenberg

Clerk-Treasurer Carie Cuttonaro



City of
Castle Rock
"City of Smiles"

1890



City of
Castle Rock

"City of Smiles"

1890

When recorded return to:
City of Castle Rock
The Honorable Paul Helenberg
P.O. Box 370
Castle Rock, WA 98611

WATERLINE EASEMENT

KNOW ALL PERSONS BY THESE PRESENTS, that we, Steven L. Swanson and Serena A. Swanson, husband and wife and GRANTOR(S), for the consideration of One Dollar (\$1.00) and other valuable consideration, do hereby grant and convey to the CITY OF CASTLE ROCK, WASHINGTON, a municipal corporation (hereafter GRANTEE), the right to build, construct, operate, maintain and repair the water pipeline and appurtenances of such size and material as deemed necessary, upon and across the following described property situated in Cowlitz County, State of Washington to wit:

Exhibit A—Description, Utility Easement, and

Exhibit B---Sketch to Accompany Legal Description, and

Exhibit C---Real Property Payment Voucher, including Eric D. Swanson.

It is the intent of the parties that this conveyance includes the right of the GRANTEE to have the right, power and authority to go upon the subject property for the purpose of constructing, operating, maintaining and repairing said facilities. The right herein granted shall continue and be vested in the GRANTEE perpetually as long as needed for, and useful to the GRANTEE in connection with the water systems.

Furthermore, it is also granted to said GRANTEE, the right to ingress and egress to construct, maintain and repair said facilities. The right herein granted shall continue and be vested in the said GRANTEE, perpetually as long as needed by

and useful to the GRANTEE, in its sole judgment in connection with the water systems.

It is also hereby granted to said GRANTEE, the right to ingress and egress to construct, maintain and repair said water facilities at all times, doing as little damage as possible to adjoining properties as possible, and GRANTEE shall then restore said premises to their original condition(s) insofar as practicable. GRANTORS acknowledge that they have the right and authority to convey this easement to GRANTEE.

RECORDATION

At GRANTEE's expense and no later than thirty (30) days after receiving the full-executed easement, GRANTEE shall record this Easement in the county in which the property is located. GRANTEE shall include the relevant parcel numbers.

THIS AGREEMENT requires the signatures of all parties and is executed as of the date of the last signature below.

CITY OF CASTLE ROCK

Dated: _____

By: PAUL HELENBERG
Title: Mayor
Address: P.O. Box 370
Castle Rock, WA 98611

Dated: _____

By: STEVEN L. SWANSON

By: SERENA A. SWANSON

Dated: _____

By: ERIC D. SWANSON

**EXHIBIT A – DESCRIPTION
UTILITY EASEMENT**

An Access and Utility Easement over, under, and across a portion of LOT 4 of Cowlitz County Short Subdivision Number CC 94-030, recorded under Cowlitz County Auditor's File Number (AFN) 960717039, as shown in Volume 10 of Short Plats, Page 1, records of Cowlitz County, lying in the Southwest Quarter of Section 12, Township 9 North, Range 2 West, of the Willamette Meridian, further described as follows:

COMMENCING AT a 5/8-inch rebar with a plastic cap, on the west line of said LOT 4, being the common line of said Section 12 and Section 11, located at the southeast corner of the "Reservoir Site" as depicted and monumented on that certain Record of Survey recorded under AFN 840606026, in Volume 6 of Surveys, Page 188, records of said county,

thence North 01°29'35" East, along said west line, a distance of 128.14 feet, to a point which lies South 01°29'35" West, a distance of 20.00 feet from the northwest corner of Said LOT 4, and the **POINT OF BEGINNING**;

thence South 87°47'31" East, a distance of 201.82 feet to a curve to the left;

thence easterly along a curve to the left, from a point with a radial bearing in of North 02°12'29" East, having a radius of 260.00 feet, through a central angle of 11°15'00", an arc length of 51.05 feet to a point with a radial bearing in of North 09°02'31" West;

thence North 80°57'29" East, a distance of 95.67 feet;

thence easterly along a curve to the right, from a point with a radial bearing in of South 09°02'31" East, having a radius of 590.00 feet, through a central angle of 11°15'00", an arc length of 115.85 feet to a point with a radial bearing in of South 02°12'29" West;

thence South 87°47'31" East, a distance of 173.53 feet to the westerly margin of Powell Road;

thence North 01°34'24" East, along the said westerly margin of Powell Road, a distance of 20.00 feet to the north boundary of said LOT 4;

thence along said northern boundary of said LOT 4, the following three (3) courses:

North 87°47'31" West, a distance of 435.37 feet;

thence South 01°32'29" West, a distance of 35.00 feet;

thence North 87°47'31" West, a distance of 200.08 feet to the northwest corner of said LOT 4 which lies South 01°29'35" West, a distance of 51.81 feet from the northeast corner of the said "Reservoir Site" and a 5/8-inch rebar with plastic cap from said survey AFN 840606026;

thence South 01°29'35" West, along said west line of LOT 4, a distance of 20.00 feet to the **POINT OF BEGINNING**;

CONTAINING 16,841 square feet, more or less,

SUBJECT TO AND TOGETHER WITH easements, covenants, conditions, restrictions, and reservations, if any, affecting title which may appear in the public record including those shown on the face of any recorded plat or survey

Digitally signed by Daniel D Bergman
DN: cn=Daniel D Bergman,
ou=Qualifier=AD1410C6000017E2972104D3001321F,
o=Washington, C=US
Date: 2024.04.10 13:33:45-0700

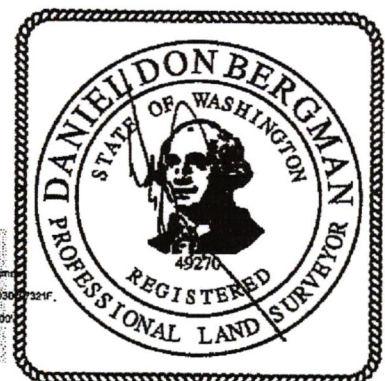
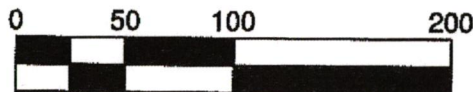


EXHIBIT B - SKETCH

(SKETCH TO ACCOMPANY LEGAL DESCRIPTION)



1 INCH = 100 US FEET

LEGEND

- Rebar & cap V6 P188
- Calculated point
- ROS Record of Survey
- PN Parcel Number.

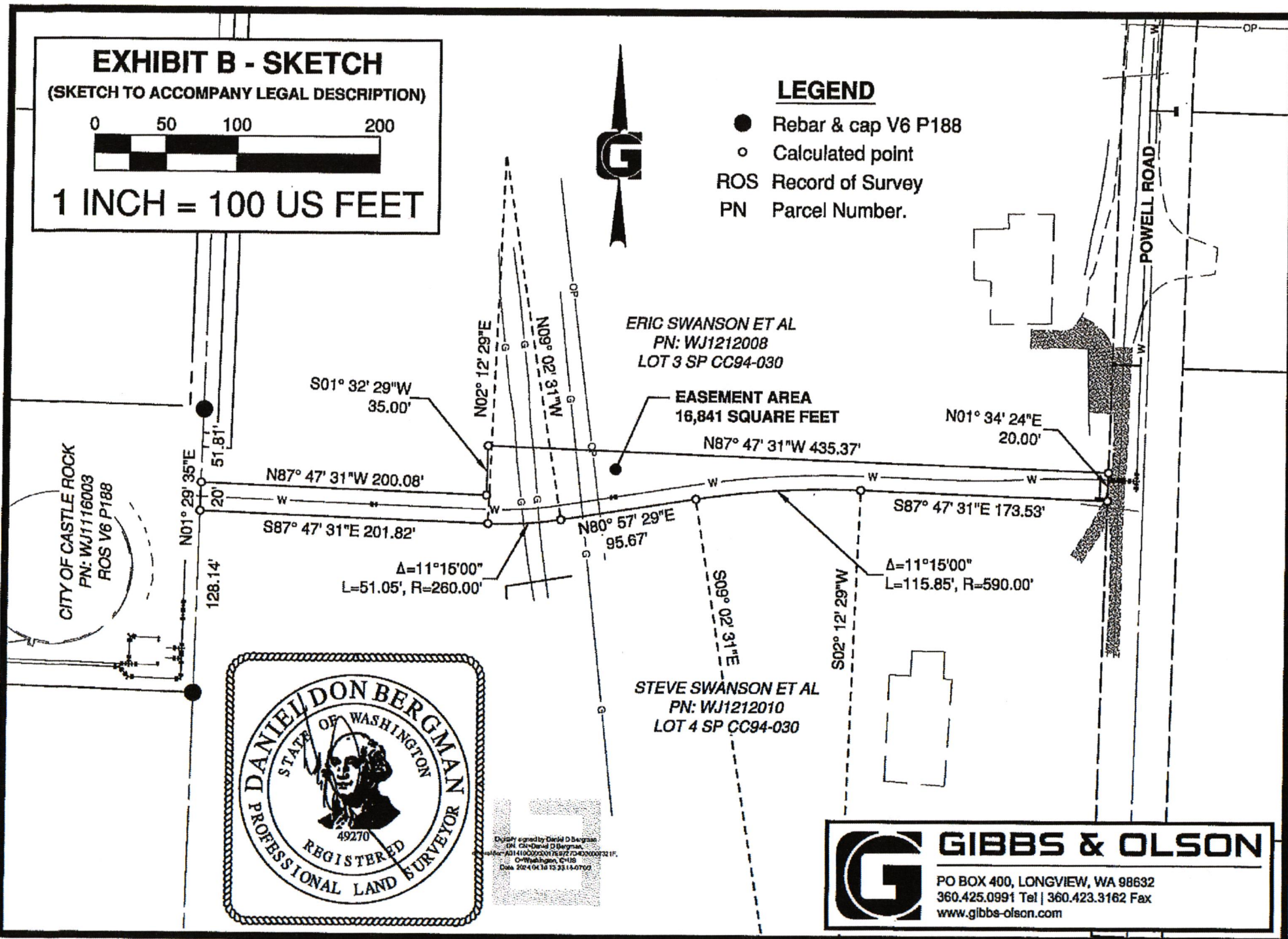


EXHIBIT "C"

REAL PROPERTY PAYMENT VOUCHER

City of Castle Rock
141 A Street SW
P. O. Box 370
Castle Rock, WA 98611

Claimant(s)

Steven L. and Serena A. Swanson
535 Powell Rd
Castle Rock, WA 98611
Eric Swanson
529 Powell Rd.
Castle Rock, WA 98611

Parcel No.

Cowlitz County Assessor No. WJ1212010

This is a full, complete, and final payment for settlement for the title or interest conveyed or released as outlined in the Easement for Water System dated _____.

The City of Castle Rock agrees to construct a new water service for Claimants from the new water meter in the right-of-way along Powell Road and reconnect to the existing water piping within five (5) feet of the existing house.

I/We hereby certify under penalty of perjury that the items and amounts listed herein are proper charges against the City of Castle Rock, that the same or any part thereof has not been paid, and that I/we am/are authorized to sign for the Claimant.

Steven L. Swanson

Date

Serena A. Swanson

Date

Eric D. Swanson

Date

Paul Helenberg, Mayor
City of Castle Rock

Date

RESOLUTION NO. 2024-07

A RESOLUTION OF THE CASTLE ROCK, WASHINGTON CITY COUNCIL ESTABLISHING A DATE, TIME, AND LOCATION TO HOLD A PUBLIC HEARING TO CONSIDER THE VACATION OF AN UNNAMED RIGHT-OF-WAY LOCATED ACROSS COWLITZ STREET EAST FROM ALLEN AVENUE SOUTHEAST.

WHEREAS, a petition has been filed with the City of Castle Rock requesting the vacation of An unnamed right-of-way located north of Cowlitz Street East across from Allen Avenue Southeast and adjacent to parcels 30268, 30269, and 30668; and

WHEREAS, said petition has been signed by owners representing more than two-thirds of the property adjoining the right-of-way sought to be vacated; and

WHEREAS, RCW 35.79.010 requires that the Council, by resolution, shall fix a time when the petition will be heard and determined by the council, which shall not be more than sixty days nor less than twenty days after the date of the passage of such resolution.

NOW, THEREFORE, the City Council of the City of Castle Rock does resolve as follows;

SECTION 1. Hearing Date. A public hearing on the proposed street vacation has been set for Monday, September 23, 2024, during the regular meeting of the Castle Rock City Council that will start at 7:30 PM in the Castle Rock Senior Center located at 222 Second Avenue SW, Castle Rock, Washington. Said hearing is not more than sixty (60) days nor less than twenty (20) days after the passage of this Resolution.

The purpose of the hearing is to consider the vacation of the following-described right-of-way:

As described in Exhibit "A" attached hereto.

SECTION 2. Notice. Prior to said hearing, the City Clerk is hereby directed to post notices in accordance with the provisions of RCW 35.79.020.

If fifty percent (50%) of the abutting property owners file written objection to said proposed vacation with the City Clerk prior to the above hearing date, the City shall be prohibited from proceeding with the resolution and shall not hold said public hearing.

SECTION 3. Possible Action to be Taken. Following the conclusion of the public hearing, the Castle Rock City Council may take action on an ordinance formally vacating the above-described right-of-way, in accordance with the provisions of RCW 35.79.030 and the Castle Rock Municipal Code.

SECTION 4. Effective Date. This resolution shall be effective immediately upon adoption.

RESOLVED by the City Council and signed by the Mayor at a regular meeting thereof on the _____ day of _____, 2024.

Mayor Paul Helenberg

ATTEST:

APPROVED AS TO FORM:

Carie Cuttonaro, Clerk-Treasurer

Frank Randolph, City Attorney

**Right of way Vacation
EXHIBIT A**

A RIGHT OF WAY VACATION of that certain 60-foot-wide street right of way of the PLAT OF THE FIRST CENTRAL ADDITION to Castle Rock, recorded in Volume 3 of Plats, page 150, records of Cowlitz County, Washington, lying between Block 1 and Block 2 of said Plat and north of East Cowlitz Avenue, in Section 11, Township 9 North, Range 2 West, Willamette Meridian, in the City of Castle Rock, Washington, more particularly described as follows:

BEGINNING at the Northwest corner of Lot 1 of Block 2 of said Plat, and a 1/2" rebar with an Orange Plastic Cap stamped, "Grant PLS 33129";

thence South 01°41'27" West, coincident with the west line of said Lot 1, a distance of 100.07 feet to the southwest corner of said Lot 1 and a 1/2" rebar with an Orange Plastic Cap stamped, "Grant PLS 33129";

thence North 88°19'47" West, coincident with the north margin of East Cowlitz Avenue, a distance of 60.00 feet to the southeast corner of Lot 2 of Block 1 of said Plat, and a 1/2" rebar with an Orange Plastic Cap stamped, "Grant PLS 33129";

thence North 01°41'27" East, coincident with the east line of said Lot 2, a distance of 100.07 feet to the northeast corner of said Lot 2 and a 1/2" rebar with an Orange Plastic Cap stamped, "Grant PLS 33129";

thence South 88°19'47" East, crossing said 60-foot-wide street right of way, a distance of 60.00 feet, to the **POINT OF BEGINNING**

CONTAINING 6,004 square feet, more or less

RESERVING UNTO THE PUBLIC, a public utility easement, over, under, across, and through the afore described real estate for the construction, repair, maintenance, and operation of public and private utilities, and for ingress and egress to the area at any and all times for such utility purposes

SUBJECT TO easements, covenants, conditions, restrictions, and reservations, if any, affecting title which may appear in the public record including those shown on the face of any recorded plat or survey



