

1. CALL TO ORDER

Chairperson Rick Sullivan called the regular meeting to order at 6:00 pm.

a. Roll Call

Members present: Chairperson Rick Sullivan, Vice-Chair Matt Rasmussen, Commissioners Richard Skreen, and Ryane Olin. Commissioner David VanCamp was absent.

Staff present: Contracted Planners Mike Manning and Reese McMichael, Secretary Karlene Akesson

2. APPROVAL OF MINUTES

a. August 20, 2024 Planning Commission Regular Meeting Minutes

Commissioner Matt Rasmussen motioned, seconded by Richard Skreen, to approve the August 20, 2024, minutes as presented. Motion carried by roll call vote. Commissioners Rick Sullivan, Matt Rasmussen, Richard Skreen, and Ryane Olin voted 'Aye'.

3. PUBLIC COMMENT

4. REPORTS

Secretary Karlene Akesson reported Lisa White resigned from the City of Castle Rock Planning Commission. Commissioners Rick Sullivan, Richard Skreen, and Matt Rasmussen provided comment.

5. OLD BUSINESS

a. Update on progress on Regulating Food Trucks/Food Carts and Other Temporary Food Vendors

Planner Mike Manning presented. Planner Mike Manning prompted discussion regarding food carts at sporting events, as sporting events do not fall under the definition of a Special Event in the Castle Rock Municipal Code (CRMC). Commissioner Rick Sullivan stated it could take away from the concession stands. Planner Mike Manning expressed that there had been mention of sporting events where the concession stands were closed and invitations may be extended to vendors. Planner Mike Manning stated they could add a provision in the food vendor code that states a vendor could be present if the on-site concessions are not available. Commissioners Matt Rasmussen, Rick Sullivan, Ryane Olin and planner Mike Manning provided additional comment. Commissioners Richard Skreen, Matt Rasmussen, and Ryane Olin provided comment. Commissioner Ryane Olin asked if there was somebody (from the concession/sports complex) they could talk to so they could get their thoughts on food vendors/carts where concession stands exist. Commissioners Rick Sullivan, Richard Skreen, Ryane Olin, Secretary Karlene Akesson, and Planner Mike Manning provided comment. Commissioners Rick Sullivan, Richard Skreen, and Ryane Olin provided additional comment. A citizen entered the room and shortly thereafter asked to sit in on the meeting. The citizen was welcomed in and invited to have a seat. Commissioner Rick Sullivan expressed the plan of action is to receive input from somebody from the local committee and if they were agreeable, then the verbiage (to allow food carts/vendors in sporting events, while still ensuring the on-site concession stands have priority) should be added. There was no opposition to the statement indicated. Planner Mike Manning provided comment.

6. NEW BUSINESS

a. Report on the upcoming Critical Areas Ordinance (CAO)

Planner Mike Manning presented. Planner Mike Manning went on to say the CAO has been drafted and meets the Growth Management Act requirements. The next step is to have it go through the state environmental review (State Environmental Policy Act; SEPA) and then it will be ready for a Public Hearing. Commissioner Rick Sullivan provided comment.

b. Introduction to Municipal Review Exemptions for Master Planned Communities

City Planner Reese McMichael presented. Commissioner Richard Skreen and Planner Reese McMichael provided comment. Commissioner Matt Rasmussen and Planner Reese McMichael provided comment. Commissioner Ryane Olin and Planner Reese McMichael provided comment. Commissioners Richard Skreen and Ryane Olin provided comment. Commissioner Rick Sullivan and Planner Reese McMichael provided comment. Commissioners Ryane Olin and Rick Sullivan provided comment. Commissioner Ryane Olin and Planner Reese McMichael provided additional comment.

7. ADJOURNMENT

Commissioner Ryane Olin motioned, seconded by Commissioner Richard Skreen, to adjourn the regular meeting. All were in favor.

At 6:43 pm, Chairperson Rick Sullivan adjourned the regular meeting.

Karlene Akesson, Secretary