



CASTLE ROCK CITY COUNCIL AGENDA

Workshop: Monday, March 28, 2022
6:30 PM

Location
Castle Rock Senior Center
222 Second Ave SW
Castle Rock, WA 98611

AGENDA

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1. CALL TO ORDER

- a. Pledge of Allegiance
- b. Roll Call

2. WORKSHOP

- a. Discuss options for Low-Income Senior Utility Discount program.
- b. Discuss options for American Rescue Plan Act (ARPA) federal funding.

3. ADJOURNMENT

NEXT REGULAR COUNCIL MEETINGS:

<u>1Q22</u>	<u>2Q22</u>	<u>3Q22</u>	<u>4Q22</u>
January 10	April 11	July 11	October 10
January 24	April 25	July 25	October 24
February 14	May 09	August 08	November 14
February 28	May 23	August 22	November 28
March 14	June 13	September 12	December 12
March 28	June 27	September 26	Tuesday, December 27

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Title VI: The City of Castle Rock ensures compliance with Title VI of the Civil Rights Act of 1964 and American Disabilities Act of 1990 by prohibiting discrimination against any person on the basis of race, color, national origin, sex or disabilities in the provision of benefits and services from its federal assisted programs and activities. If you need special accommodations to participate in this meeting, please contact Carie Cuttonaro at 360.274.8181 by 9:00 a.m. three days prior to the meeting. City Council may add and take action on other items not listed on this Agenda.

2022 Current		10% Disc	20% Disc	30% Disc	40% Disc	50% Disc		
Water Base		39.80	(3.98)	(7.96)	(11.94)	(15.92)	(19.90)	
Sewer Base		35.01	(3.50)	(7.00)	(10.50)	(14.00)	(17.51)	
74.81		(7.48)	(14.96)	(22.44)	(29.92)	(37.41)		

2022 Current		10% Disc	20% Disc	30% Disc	40% Disc	50% Disc	Totals	Effect to Base Rates	Estimated Rates								
# of Accounts	1000	5	9	13	9	0	36		Base	10% Disc	20% Disc	30% Disc	40% Disc	50% Disc	Totals	Diff	
									Water Base	40.19	36.17	32.15	28.13	24.11	20.10	74,799.70 (10.30) 897,596.40 (123.60)	
									Sewer Base	35.35	31.82	28.28	24.75	21.21	17.68		
										75.54	67.99	60.43	52.88	45.32	37.78		
								# Accounts	964	5	9	13	9	0			
Total Per Month	74,810.00	(37.40)	(134.64)	(291.72)	(269.28)	-	(733.04)	Total/Month	72,820.56	339.95	543.87	687.44	407.88	-			
Total Per Year	897,720.00	(448.80)	(1,615.68)	(3,500.64)	(3,231.36)	-	(8,796.48)	Total/Year	873,846.72	4,079.40	6,526.44	8,249.28	4,894.56	-			
Effect of Discount		897,271.20	896,104.32	894,219.36	894,488.64	897,720.00	888,923.52	\$ Increase	0.73	\$ Change Inc/(Dec)	0.73	(6.82)	(14.38)	(21.93)	(29.49)	(37.03)	
Percentage		0.05%	0.18%	0.39%	0.36%	0.00%	0.98%	% Increase	0.98%								

2022 Current		10% Disc	20% Disc	30% Disc	40% Disc	50% Disc	Totals	Effect to Base Rates	Estimated Rates								
# of Accounts	1000	36	0	0	0	0	36		10% Disc	20% Disc	30% Disc	40% Disc	50% Disc	Totals	Diff		
									Water Base	39.94	35.95	31.95	27.96	23.96	19.97	74,810.00 - 897,720.00 -	
									Sewer Base	35.14	31.63	28.11	24.60	21.08	17.57		
										75.08	67.58	60.06	52.56	45.04	37.54		
								# Accounts	964	36	0	0	0				
Total Per Month	74,810.00	(269.28)	-	-	-	-	(269.28)	Total/Month	72,377.12	2,432.88	-	-	-	-			
Total Per Year	897,720.00	(3,231.36)	-	-	-	-	(3,231.36)	Total/Year	868,525.44	29,194.56	-	-	-	-			
Effect of Discount		894,488.64	897,720.00	897,720.00	897,720.00	897,720.00	894,488.64	\$ Increase	0.27	\$ Change Inc/(Dec)	0.27	(7.23)	(14.75)	(22.25)	(29.77)	(37.27)	
Percentage		0.36%	0.00%	0.00%	0.00%	0.00%	0.36%	% Increase	0.36%								

2022 Current		10% Disc	20% Disc	30% Disc	40% Disc	50% Disc	Totals	Effect to Base Rates	Estimated Rates								
# of Accounts	1000	0	0	0	0	36	36		10% Disc	20% Disc	30% Disc	40% Disc	50% Disc	Totals	Diff		
									Water Base	40.52	36.46	32.41	28.36	24.31	20.26	74,786.00 (24.00) 897,432.00 (288.00)	
									Sewer Base	35.64	32.08	28.51	24.95	21.38	17.82		
										76.16	68.54	60.92	53.31	45.69	38.08		
								# Accounts	964	0	0	0	0	36			
Total Per Month	74,810.00	-	-	-	-	(1,346.76)	(1,346.76)	Total/Month	73,415.12	-	-	-	-	1,370.88			
Total Per Year	897,720.00	-	-	-	-	(16,161.12)	(16,161.12)	Total/Year	880,981.44	-	-	-	-	16,450.56			
Effect of Discount		897,720.00	897,720.00	897,720.00	897,720.00	881,558.88	881,558.88	\$ Increase	1.35	\$ Change Inc/(Dec)	1.35	(6.27)	(13.89)	(21.50)	(29.12)	(36.73)	
Percentage		0.00%	0.00%	0.00%	0.00%	1.80%	1.80%	% Increase	1.80%								

Entity	Discount	Method	Process	Discount Applied	Population	Accounts
Kalama	Low-Income	50% or less of the median family income	In-House Application/Attestation (penalty/repayment due if violated)	\$7.00 water base, \$15.00 sewer base & \$0.50 stormwater discount per month	3,010	
Kelso	Low Income Senior	> 61 yoa and < 40,000 household	In-House Application/Proof of Income	\$2.00 sewer, \$2.00 water per billing period and used less than 200 cubic feet every two months charged \$25.69 instead of \$30.61 (2022 rates)	12,720	
Longview	Low-Income Senior & Disabled	> 61 yoa and sliding scale based on persons < 38,550	In-House Application/Proof of Income/Social Security Disability Def	50% water base & 50% sewer base	37,750	
Woodland	Low-Income Senior & Disabled	>61 yoa < 25,000 for 2 or more in home	In-House Application/Proof of Income/Social Security Disability Def	(Eff 11/16/22) Monthly bill (including stormwater but no utility tax) at 500 cf = \$91.09 vs. \$125.47 at regular rate (a total discount of 38%)	6,545	
Cowlitz County	Low-Income Senior	Qualifies for maximum exemption level through CC Assessor	Verification through CC Assessor	25% discount on all rates - must own and reside in home	111,500	1,000
Goldendale	Low-Income Senior & Disabled	>61 yoa < 21,400	In-House Application/Proof of Income	Sliding Scale 10 - 40% discount rate to all water/sewer rates	3,475	
Castle Rock					2,445	1,000

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2. [How do I contact Animal Control?](#)
3. [How can I reach the swimming pool?](#)
4. [Is there a senior discount?](#)
5. [Do you have a drop box for after hours?](#)
6. [When are the council meetings?](#)
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8. [What are the business hours for City Hall?](#)
9. [Can you take debit or credit cards for payment of water bills?](#)
10. [When are dog licenses due?](#)

Answers:

1. **How does my water billing system work?**
Water bills go out on the 5th of every month. The billing period is from the 15th to the 15th a month behind (i.e. August 15th-September 15th is billed on October 5th).
2. **How do I contact Animal Control?**
Contact Animal Control through the Police Department at 509-773-3780.
3. **How can I reach the swimming pool?**
Central Klickitat Parks and Recreation District operates the swimming pool and the number is 509-773-0506.
4. **Is there a senior discount?**
Seniors may apply for a senior discount starting February 1st - April 15th of each year at the Klickitat County Senior Services located at 115 W Court St. It is based on income and must be renewed each year.
5. **Do you have a drop box for after hours?**
The after hours drop box is a secure red box located on the left by the exit from the parking lot at City Hall.
6. **When are the council meetings?**
Council meetings are every 1st and 3rd Monday in Council Chambers at City Hall.
7. **Where is City Hall located?**
City Hall is located at 1103 S. Columbus Ave.
8. **What are the business hours for City Hall?**
Business hours are Monday-Friday 9:00 AM to 5 PM and City Hall is open through the lunch hour.
9. **Can you take debit or credit cards for payment of water bills?**
The City is able to take Visa/Mastercard debit and/or credit card payments for

utility bills over the phone and in person at City Hall.

10. **When are dog licenses due?**

Dog licenses are renewed January 1 of each year and must be renewed before the end of March to avoid the penalty.

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509-773-3771

1103 S. Columbus Ave, Goldendale, WA 98620 | 509-773-3771

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Chapter 13.05

UTILITY RATE REDUCTION FOR LOW INCOME ELDERLY PERSONS

Sections:

13.05.010 Definition of elderly.

13.05.020 Definition of low income.

13.05.030 Eligible housing.

13.05.040 Annual filing.

13.05.050 Application documentation.

13.05.060 Rate reduction qualifications.

13.05.070 Utility rate reduction.

13.05.010 Definition of elderly.

For the purposes of this chapter, elderly persons are defined as those individuals sixty-two years of age or older, on or before January 1st, of the exemption year. Proof of age shall be required at the time of application. (Ord. 1322 §§1, 2(part), 2004)

13.05.020 Definition of low income.

For the purposes of this chapter, low income is described as follows: Total household income of fifteen thousand dollars or less. Income shall include earned income as well as retirement income, social security benefits, disability benefits, investment income, interest income, capital gains and net rental income from real estate. Assets shall not exceed five thousand dollars, exclusive of one vehicle and the residence for which application is made. (Ord. 1322 §§1, 2(part), 2004)

13.05.030 Eligible housing.

At the time application, the person making the claim must reside in the premises for which the rate reduction claim is being made.

The premises for which application is made must be located within the city limits of the city and have a water service through one meter to a single family residence. (Ord. 1322 §§1, 2(part), 2004)

13.05.040 Annual filing.

Application for utility rate reduction pursuant to this chapter shall be filed annually between February 1st to April 15th using the previous calendar year income figures. Certification will be made by the Klickitat County senior services. If customers move, they will need to reapply. (Ord. 1322 §§1, 2(part), 2004)

13.05.050 Application documentation.

The clerk-treasurer may request the applicant to provide documentation in support of the affidavit and the applicant shall provide the clerk-treasurer with any documentation requested prior to approval of the applicant by the clerk-treasurer. (Ord. 1056 §§1(part), 6, 1990)

13.05.060 Rate reduction qualifications.

Low income elderly shall be entitled to the utility rate reduction defined in Section 13.05.070. The clerk-treasurer shall determine whether the applicant is qualified for a utility rate reduction under this chapter and shall provide written notification to the applicant of this decision. (Ord. 1056 §§1(part), 7, 1990)

13.05.070 Utility rate reduction.

Applicants deemed qualified by the clerk-treasurer shall receive a credit upon their accounts according to the table below (rate reduction will apply to water/sewer billings beginning May 1, 2011):

Yearly Income	Discount
\$10,700 or less	40 percent
\$10,701--15,000	30 percent
\$15,001--18,200	20 percent
\$18,201--21,400	10 percent

(Ord. 1404 §1, 2011: Ord. 1382 §1, 2009: Ord. 1322 §§1, 2(part), 2004)

The Goldendale Municipal Code is current through Ordinance 1502, passed July 20, 2020.

Disclaimer: The city clerk's office has the official version of the Goldendale Municipal Code. Users should contact the city clerk's office for ordinances passed subsequent to the ordinance cited above.

City Website: <http://www.ci.goldendale.wa.us/>

City Telephone: (509) 773-3771

[Code Publishing Company](#)

CITY OF KALAMA

APPLICATION FOR LOW-INCOME RATE REDUCTION
WATER, SEWER, AND GARBAGE

Account No. _____ APPROVED: _____

☐ Water Reduction ☐ Garbage Reduction DENIED: _____

☐ Sewer Reduction CITY OFFICIAL: _____

Applicant:: _____
Service Address: _____
Mailing Address: _____
Telephone No.: _____ Date of Birth: _____

I ☐ own / ☐ rent my place of residence. (Check one) Number in Home: ____ Number Over Age 18: ____
I ☐ do / ☐ do not qualify for property tax relief. (Check one)
The utility account at the residence above is in my name: ☐ yes ☐ no (Check one)

My income* (definition below) for the year _____, including the income of my spouse/co-tenant, is:

1. Social Security Income	\$ _____	\$ _____
2. Military/Civil Service	\$ _____	\$ _____
3. Railroad Retirement	\$ _____	\$ _____
4. Veterans or any other retirement	\$ _____	\$ _____
5. Wages, Salaries, or Unemployment	\$ _____	\$ _____
6. Disability Income	\$ _____	\$ _____
7. Interest income and dividends, including State & Municipal Bonds	\$ _____	\$ _____
8. Net income from rental property (depreciation and business losses may not be deducted)	\$ _____	\$ _____
9. Gift, Trust or Estate income	\$ _____	\$ _____
10. Income from any other source, eg, child support, L&I	\$ _____	\$ _____
11. Proceeds from sale of property (Capital gain portion only)	\$ _____	\$ _____
12. Public Assistance	\$ _____	\$ _____
13. Dividend Receipts	\$ _____	\$ _____

Total income of applicant and * spouse/co-tenant: \$ _____

*Definitions:

Income - Gross income as defined in Section 61 (a) of the Internal Revenue Code of 1954, plus any and all Social Security Retirement and/or disability payments, and payments received from any other pension, retirement, profit sharing and disability plans, and unemployment compensation.

Low Income - An individual or family whose total income is 50% or less of the median family income.

Median Family Income - An annual median income for Cowlitz County as provided by the Department of Housing and Urban Development.

Co-Tenant - A person over the age of 18 who cannot be claimed as a tax dependent and who resides with the applicant.

STATE OF WASHINGTON) ss
COUNTY OF COWLITZ)

The undersigned applicant, being first duly sworn, on oath deposes and says: That all of the above statements are true and correct to the best of my knowledge and belief. If it is discovered I have misrepresented any of the above information to in order to qualify for the low-income discount to which I would not otherwise be entitled, I agree to repay the amount of any discount allowed plus a penalty of twenty percent (20%) in excess of the amount owing. I agree to notify the City in the event of a change in any circumstances applicable to this criteria.

Signature of applicant in the presence of a notary

SUBSCRIBED AND SWORN to before me this ____ day of _____, _____.

My commission expires: _____ Notary Public in and for the State of
Washington residing at _____.

Income was verified by Finance Department employee: _____

ORDINANCE NO 1467

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF KALAMA SETTING RATES FOR WATER SERVICES FOR 2022 AT A 5% INCREASE TO CURRENT 2021 BASE AND CONSUMPTION RATES TO MEET THE NEEDS OF PROVIDING WATER SERVICES TO THE COMMUNITY AMENDING KALAMA MUNICIPAL CODE SECTION 12.12.010 AND INCREASING AMOUNTS ALLOCATED FOR THE LOW-INCOME DISCOUNT RATE REDUCTIONS IN KALAMA MUNICIPAL CODE SECTION 12.18.030.

WHEREAS, the City of Kalama contracted for a Water Rate Study in 2020 which has recommended that rates be increased to meet the needs of the system for operations and maintenance as well as for the future improvements to maintain the system and improvement the system to meet future growth;

WHEREAS, the City Council recognizes that citizens are still recovering from the pandemic which affected employment, income and the economy and as such the recommendations in the 2020 Rate Study could place a burden on the citizenry;

WHEREAS, the City Council still finds it necessary to increase the rates charged to the customers in order to meet the needs of the system in an amount less than recommended in the Rate study;

NOW THEREFORE the City Council of the City of Kalama do ordain as follows:

SECTION 1: Kalama Municipal Code Section 12.12.010 is hereby amended to read as follows:

12.12.010 Monthly rates and charges for water

A. The monthly rates and charges for water furnished inside the city limits to all users are fixed as follows:

1) The volume charge or per 100 Cubic Foot rate for all users:

Year	2021	2022
Per 1000 Cubic Fee	\$2.28	\$2.39

2) Base rates based on meter classification and size are as follows:

	2021	2022
Residential – All Meters	\$11.34	\$11.91
Multi-User -3/4in	\$17.91	\$18.80

ORDINANCE NO. 1

Multi-User - 1 in	\$29.84	\$31.33
Multi-User - 1.5 in	\$57.24	\$60.10
Multi-User - 2 in	\$95.45	\$100.22
Multi-User - 3 in	\$192.13	\$201.74
Multi-User - 4 in	\$260.12	\$273.13
Comm/Ind - 3/4	\$13.73	\$14.42
Comm/Ind - 1	\$17.28	\$18.14
Comm/Ind - 1.5	\$81.14	\$85.20
Comm/Ind - 2	\$137.22	\$144.08
Comm/Ind - 3	\$208.82	\$219.26
Comm/Ind - 4	\$280.42	\$294.44
Comm/Ind - 6	\$411.70	\$432.28
Comm/Ind - 10	\$835.28	\$877.04

B. Outside Water Rates

1) All charges for water services provided to residential and multi-family residential customers outside the Kalama City limits shall be set at a rate of 185% of the charges for water services within the Kalama City limits.

2) All charges for water services provided to commercial and industrial customers outside the Kalama City limits shall be set at a rate of 150% of the charges for water services within the Kalama City limits

D. Any existing structure having mixed uses and serviced by only one meter shall be classified and charged at the higher applicable meter fee. Any new structures shall be required to meter each classification of usage separately.

E. The base meter fee for water service provided to all manufactured home parks or housing development with multi-family units serviced through a master meter shall be computed on the single or multi-family dwellings with the meter fee computed as if each individual unit were metered separately.

F. The use of fire hydrants and standpipes connected to the city water system for other than fire prevention purposes shall be by special permit obtained from the department of public works Any individual, firm, company, contractor, corporation, or other entity, withdrawing water from city water hydrants and standpipes, prior to first withdrawing such water, shall obtain a permit therefor from the city clerk-treasurer at the cost as set by resolution of the City Council which shall allow the permittee to withdraw up to 5000 gallons of water under such permit at no additional charge. Additional water may be withdrawn under such permit for the payment of all such additional water at a rate as set by resolution of the City Council. All applicants for such permit shall receive written instructions on fire hydrant use and shall be required, as part of the permit process, to agree to comply with such instructions or be held accountable therefor for any damage to city

property.

SECTION 2: Kalama Municipal Code Chapter 12.18.030 is amended to read as follows:

12.18.030 - Discount.

Eligible persons residing inside the city limits occupying residential dwellings shall be eligible for a reduction as established by resolution of the city council, currently (as of January 2022) in the amount of ~~seven dollars (\$7.00)~~ **seven dollars and fifty cents (\$7.50)** for water and ~~fifteen (\$15)~~ **fifteen dollars and fifty (\$15.50)** for sewer per month, provided they apply and are qualified as low income. A fifty cent (.50) amount will also be credited from stormwater as part of the discount for fees assessed under KMC Chapter 13 Stormwater Utility. For eligible persons residing outside the city limits, the discount will be calculated in the same manner as the water and sewer services are calculated.

SECTION 3: Acts consistent with this ordinance, but prior to its effective date, are hereby ratified and confirmed.

SECTION 4: Severability. If any section, subsection, paragraph, sentence, clause, or phrase of this ordinance is declared unconstitutional or invalid for any reason, such decision shall not affect the validity of the remaining parts of this ordinance.

SECTION 4: The provisions of this ordinance shall become effective commencing with bills issued for readings taken in January of 2022.

Passed by the City Council of the City of Kalama at a regular meeting held on the 18th of November, 2021.

Attest:

Coni McMaster, Clerk/Treasurer

Approved as to form:

City Attorney

Mayor Mike Reuter

Passed: _____

Published: _____

Effective: _____

Chapter 12.18 - LOW-INCOME UTILITY RATE REDUCTION

12.18.010 - Definitions.

As used in this section, the following words shall have the following meanings:

"Eligible persons" means residents who qualify as low income responsible for the direct payment of their water, sewer, and garbage bills to the city or those residents that qualify that are submetered tenants of a qualified manufactured home park.

"Low income" means an individual or family whose total income is at a level of fifty percent or less of the median family income.

"Median family income" means an annual median income for Cowlitz County as provided by the Department of Housing and Urban Development.

"Qualified manufactured home park" means a manufactured home park billed by the city that submeters and bills all individual units/tenants based upon the city's actual utility charges, and have entered into an agreement with the city to allow and pass through the discounts directly to the applicable customers.

(Ord. 1207 § 2 (part), 2007; Ord. 1169 § 2 (part), 2005)

(Ord. No. 1253, § 1, 3-17-2010)

12.18.020 - Qualifications.

To qualify for a low-income utility rate, an applicant must satisfy all of the following:

- A. Total income of the applicant including that of his or her spouse or co-tenant, does not exceed fifty percent of the median family income based upon the number of residents in the household;
- B. The applicant is the owner or tenant of a residential dwelling responsible for payment of the utility bill including a submetered owner or tenant in a qualified manufactured home park;
- C. An application is submitted to the city attesting to the above information and agreeing to repay the amount of any discount allowed if a violation is determined, plus a penalty of twenty percent in excess of the amount owing and agreeing to notify the city in the event of a change in any circumstances applicable to these criteria.

(Ord. 1207 § 2 (part), 2007; Ord. 1169 § 2 (part), 2005)

(Ord. No. 1253, § 1, 3-17-2010)

12.18.030 - Discount.

Eligible persons residing inside the city limits occupying residential dwellings shall be eligible for a reduction as established by resolution of the city council, currently (as of January ~~2015~~ 2021) in the amount of ~~five~~ seven dollars ~~and seventy-five cents~~ for water and ~~thirteen~~ fifteen dollars for sewer per month, provided they apply and are qualified as low income. A fifty cent amount will also be credited from stormwater as part of the discount for fees assessed under KMC Chapter 13, Stormwater Utility. For eligible persons residing outside the city limits, the discount will be calculated in the same manner as the water and sewer services are calculated.

(Ord. 1207 § 2 (part), 2007; Ord. 1169 § 2 (part), 2005)

(Ord. No. 1248, § 1, 12-2-2009; Ord. No. 1253, § 1, 3-17-2010; Ord. No. 1319, § 1, 10-2-2013; Ord. No. 1349, § 2, 12-3-2014; Ord. No. 1368, § 2, 12-2-2015; Ord. No. 1446, § 2, 12-3-2020)



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[Garbage Service](#)
[Recycling Drop-Site Locations](#)
[Senior Citizen Rate Reduction](#)
[Storm Sewer](#)

DEPOSIT

Deposit of either \$100 or \$200 is required for water, sewer and/or garbage services. To qualify for the \$100 deposit, applicants can have no more than one delinquent notice, no more than once check returned for insufficient funds, and no previous liens filed with the City of Kelso. If the applicant does not meet those

requirements, a \$200 deposit is then required. Also a service call fee of \$25.00 is due at time of sign on for operations to read and/or turn water on at your address.

Deposits are applied to current bills after 30 months of continuous on time full payments.

Final bills are figured from the last reading to the date the water is shut off.

Deposits are nontransferable from one residence/resident to another.

If you move, you must make a new deposit.

WATER HOOK-UPS-APPLICATION FOR SERVICE

To be hooked up to the City's water system, you must come to the Finance and Utility Department and initiate an [application for service](#) in person. Customers must complete this process by 4:00 pm to get service turned on the same day. Otherwise service will be turned on the following business day after 9:00 am.

You will be required to present:

- Personal Identification
- A copy of your owner information or your current rental agreement
- Identify your landlord and his or her current address

[Application for Service Guidelines.](#)

[Sign On Checklist.](#)

Water service is provided by the City of Kelso and is charged on consumption.

2022 UTILITY RATES

Inside City Limits

Residential	Water	Sewer	Garbage	Storm Water
Monthly Base Rate	\$15.31*	\$66.37	\$17.13	\$10.23

*In addition to the base rate shown above, \$4.51 per 100 cubic feet shall be charged for metered water consumed.

Outside City Limits

Residential	Water	Sewer
Monthly Base Rate	\$22.96*	\$99.56

*In addition to the base rate shown above, \$6.77 per 100 cubic feet shall be charged for metered water consumed.

Commercial Water Rates Inside City Limits

Meter	Monthly Rate
1"	\$31.63
1 1/2"	\$59.23

2"	\$92.06
3"	\$179.77
4"	\$278.71
6"	\$882.80

In addition to the rates shown, \$4.51 per 100 cubic feet shall be charged for metered water consumed.

Outside City limit rate is 1.5 times the City rate.

[2020-2024 Water Sewer Ordinance 19-3937](#)

[Master Fee Schedule](#)

UTILITY TAXES

The amounts on customer billing statements include a utility tax up to 20% calculated on the gross revenue of the Water, Sewer, and Solid Waste utilities. [Chapter 5.05 UTILITY TAX](#)

GARBAGE

Garbage-only accounts do not require a deposit. To sign up for service you must come to the Finance and Utility Department and provide the same documents for water service. Garbage is a flat rate and billed every other month. Base rate is \$17.13 per month. The City contracts with Waste Control for garbage collection services. Customers are provided with a garbage can.

Effective 11/18/2020: Please direct customer calls for missed pickups and replacement of broken cans to Waste Control at 360-425-4302. Customer calls for change in container size or quantity please call 360-578-7915 Ex 3341.

[WasteConnect Mobile App](#) allows customers to communicate directly regarding missed pickups and issues regarding broken trash containers.

[2019-2020 Garbage Ordinance 19-3935](#)

RECYCLING

Drop-Site Recycling Locations:

[2018 Recycling Brochure](#)

Huntington Middle School 500 Redpath [*Plastic recycling temporarily unavailable.*](#)

Accepts mixed paper, cardboard, tin & aluminum.

1115 S. Pacific Ave [*Plastic recycling temporarily unavailable.*](#)

Accepts mixed paper, cardboard, tin & aluminum.

Behind Super 8 Motel 250 S. Kelso Dr [Plastic recycling temporarily unavailable.](#)

Accepts mixed paper, cardboard, tin & aluminum, glass (clear/brown/green), motor oil & antifreeze.

STORM SEWER

The City has its own stormwater utility with rates based on an impervious surface area. Monthly service charges range from \$4.89 per impervious acre to \$67.33 per impervious acre.

[2017-2019 Stormwater Ordinance 16-3881](#)

SENIOR CITIZEN RATE REDUCTIONS

The City does have low income Senior Citizen Utility Rate Reductions. If you are at least 61 years of age and your total household income does not exceed \$40,000 annually, you may qualify for a reduction on your water, sewer, garbage and stormwater portion of your bill. You may pick up an application at the Finance and Utility Department or download [Senior Low Income Application](#) & [application instructions](#). You will be required to show proof of your income.

For more information please [Contact](#) our office.

[City Clerk](#)

[Utilities](#)

[Starting a Business in Kelso](#)

[Insurance](#)

[Kelso Investor Relations](#)

[Profile](#)

Active Projects

Apply for Jobs

Highlander Festival

Master Fee Schedule

Online Utility Pay

Report a Concern

Staff Directory

Finance Contact Information

Telephone: [\(360\) 423-0900](tel:(360)423-0900)

203 South Pacific Ave
Kelso, WA 98626

Hours

Open from 9am - 5pm
Monday - Friday

Mailing Address

Kelso City Hall
PO Box 819
Kelso, WA 98626

Contact Us

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ORDINANCE NO. 19-3937

**AN ORDINANCE OF THE CITY OF KELSO AMENDING
ORDINANCE NO. 18-3920 FIXING THE RATES TO BE CHARGED
BY THE CITY OF KELSO RELATING TO THE WATER AND
SEWER RATES.**

WHEREAS, Ordinance No. 18-3920 last amended the City's water and sewer rates in 2018; and

WHEREAS, the City operates utilities for the provision of water and sewer services and has set rates and fees to fund the costs of these services; and

WHEREAS, the regular review and adjustment of rates and fees are necessary to maintain the fiscal sustainability of the water and sewer utilities; and

WHEREAS, the City Council desires to review the financial condition of the water and sewer utilities no later than November 30th of each year to consider potential adjustments to the rates established within this ordinance;

NOW THEREFORE THE CITY COUNCIL OF THE CITY OF KELSO DO
ORDAIN AS FOLLOWS:

SECTION 1. That pursuant to Sections 13.04.355 and 13.08.395 of the Kelso Municipal Code, the rates to be charged for use of the water/sewer system effective January 1st of the listed year below shall be as follows:

SECTION 2. The rates established herein shall take effect on the customer's first full billing cycle after January 1, 2020.

1. Water Rates for All Residential and Commercial Users within the Corporate Limits:

BI-MONTHLY CHARGES:

	2020	2021	2022	2023	2024
3/4" & 5/8"	\$26.74	\$28.61	\$30.61	\$32.76	\$35.05
1"	\$55.24	\$59.11	\$63.25	\$67.68	\$72.41
1.5"	\$103.47	\$110.71	\$118.46	\$126.75	\$135.63
2"	\$160.81	\$172.07	\$184.11	\$197.00	\$210.79
3"	\$314.03	\$336.02	\$359.54	\$384.71	\$411.63
4"	\$486.86	\$520.94	\$557.41	\$596.43	\$638.18
6"	\$1,542.14	\$1,650.09	\$1,765.59	\$1,889.18	\$2,021.43
8"	\$2,143.68	\$2,293.74	\$2,454.30	\$2,626.10	\$2,809.93
10"	\$3,081.51	\$3,297.22	\$3,528.03	\$3,774.99	\$4,039.24

In addition to the fixed charge set forth above, each residential and commercial water customer of the utility shall pay an additional sum for every 100 cubic feet of water consumed.

2020	2021	2022	2023	2024
\$3.94	\$4.21	\$4.51	\$4.82	\$5.16

2. Water Rates for all Industrial Users within the Corporate Limits:

BI-MONTHLY CHARGES

		2020	2021	2022	2023	2024
Meter Size (Inches)	2"	\$4,246.58	\$4,543.84	\$4,861.91	\$5,202.25	\$5,566.41
	3"	\$8,495.22	\$9,089.89	\$9,726.18	\$10,407.01	\$11,135.50
	4"	\$13,276.71	\$14,206.08	\$15,200.51	\$16,264.54	\$17,403.06
	6"	\$26,571.96	\$28,432.00	\$30,422.24	\$32,551.80	\$34,830.42
	8"	\$42,475.99	\$45,449.31	\$48,630.76	\$52,034.92	\$55,677.36
	10"	\$61,054.74	\$65,328.57	\$69,901.57	\$74,794.68	\$80,030.30

In addition to the fixed charge above, each industrial water customer of the utility shall pay an additional sum for every 100 cubic feet of water consumed.

2020	2021	2022	2023	2024
\$2.58	\$2.76	\$2.95	\$3.16	\$3.38

Customers must consume a minimum of 25,000 cubic feet per day of water to qualify as an industrial user.

3. Youth Athletic Leagues:

Water consumed for irrigation purposes by youth athletic leagues utilizing a current Facility Use Agreement shall be charged at twenty-five percent (25%) of the rates set forth in this Ordinance. In order to qualify for this reduced rate, the youth athletic league facilities must be the account customer and must be metered to determine actual usage. Penalties, turn on charges, and other related charges shall be billed at one hundred percent (100%) of the amounts as set forth in the Master Fee Schedule.

4. Private Fire System Connections (including sprinklers) shall be as follows:

“Connection” shall mean individual line size (not size of water appurtenance).

BI-MONTHLY CHARGES

		2020	2021	2022	2023	2024
Meter Size	1"	\$4.12	\$4.41	\$4.72	\$5.05	\$5.40
	2"	\$16.50	\$17.65	\$18.89	\$20.21	\$21.63

3"	\$37.12	\$39.72	\$42.50	\$45.47	\$48.65
4"	\$65.99	\$70.61	\$75.55	\$80.84	\$86.50
6"	\$131.83	\$141.06	\$150.94	\$161.50	\$172.81
8"	\$226.87	\$242.75	\$259.75	\$277.93	\$297.38
10"	\$315.54	\$337.63	\$361.27	\$386.55	\$413.61

These charges also apply to references regarding fire services, fire standby fees, and fire monthly service charge.

5. Service Outside City Limits:

The normal rates for water and sewer service to individual accounts located outside the City boundaries shall be 1.5 times the in-City rate.

6. Wholesale or Bulk Rates:

Water rates charged for wholesale or bulk use purposes shall be at a rate for every 100 cubic feet of water delivered as follows:

2020	2021	2022	2023	2024
\$3.94	\$4.21	\$4.51	\$4.82	\$5.16

A Fire Hydrant Use Permit is required to obtain water from hydrants connected to the City of Kelso water supply. The permit shall be on site at any time water is to be withdrawn from the hydrant and shall be subject to examination on request of employees of the City. The Public Works Director or his/her designee shall have the authority to limit the amount of water used, or temporarily suspend hydrant meter service, in order to maintain system capacity and continuity of service to customers. Permit fees and use deposits will be assessed as set forth in the Master Fee Schedule.

7. Sewer Rates for All Residential and Commercial Users within the Corporate Limits

BI-MONTHLY CHARGES

SERVICE TYPE

A. All residential dwellings

2020	2021	2022	2023	2024
\$ 125.12	\$ 128.88	\$ 132.74	\$ 136.73	\$ 140.83

B. (1) All Commercial Users

2020	2021	2022	2023	2024
\$ 125.12	\$ 128.88	\$ 132.74	\$ 136.73	\$ 140.83

- (2) In addition, all commercial users consuming a quantity of water greater than 1100 cubic feet per Bi-month shall be charged for every 100 cubic feet of water consumed in excess of 1100 cubic feet per Bi-month.

2020	2021	2022	2023	2024
\$ 7.18	\$ 7.39	\$ 7.62	\$ 7.84	\$ 8.08

8. Sewer Rates for All industrial Users within the Corporate Limits:

All industrial customers shall pay the following sewer rates based on water consumption:

BI-MONTHLY FIXED CHARGE

2020	2021	2022	2023	2024
\$ 964.84	\$ 993.79	\$ 1,023.60	\$ 1,054.31	\$ 1,085.94

VOLUME CHARGE

2020	2021	2022	2023	2024
\$ 4.14	\$ 4.26	\$ 4.39	\$ 4.52	\$ 4.66

Customer must consume a minimum of 25,000 cubic feet per day of water to qualify as an industrial customer.

9. Treatment of “High Strength Waste” – Surcharge:

In the event that “high strength waste” is accepted for treatment by the Facilities, a surcharge shall be imposed and paid to the TRRWA in addition to any other charges for sewage treatment as follows:

BOD:	\$ 0.42 per pound
Suspended Solids (SS):	\$ 0.57 per pound

Such surcharge shall be assessed to “high strength waste” which is hereby defined to be waste that is in excess of a baseline concentration of 250 mg/l.

Such surcharge shall be calculated as follows:

BOD:	$(\text{concentration [mg/l]} - 250 \text{ mg/l}) \times 8.34 \times \text{flow (mgd)} \times \0.42
SS:	$(\text{concentration [mg/l]} - 250 \text{ mg/l}) \times 8.34 \times \text{flow (mgd)} \times \0.57

10. Miscellaneous

A. Irrigation meter: Standard bi-monthly water use rates as listed in this ordinance shall apply.

11. Capital Recovery Fees – Water Connections:

		2020	2021	2022	2023	2024
Meter Size (In Inches)	3/4" & 5/8"	\$ 2,644.00	\$ 2,930.00	\$ 3,217.00	\$ 3,504.00	\$ 3,791.00
	1"	\$ 6,610.00	\$ 7,325.00	\$ 8,042.50	\$ 8,760.00	\$ 9,477.50
	1.5"	\$ 13,220.00	\$ 14,650.00	\$ 16,085.00	\$ 17,520.00	\$ 18,955.00
	2"	\$ 21,152.00	\$ 23,440.00	\$ 25,736.00	\$ 28,032.00	\$ 30,328.00
	3"	\$ 42,304.00	\$ 46,880.00	\$ 51,472.00	\$ 56,064.00	\$ 60,656.00
	4"	\$ 66,100.00	\$ 73,250.00	\$ 80,425.00	\$ 87,600.00	\$ 94,775.00
	6"	\$ 132,200.00	\$ 146,500.00	\$ 160,850.00	\$ 175,200.00	\$ 189,550.00
	8"	\$ 211,520.00	\$ 234,400.00	\$ 257,360.00	\$ 280,320.00	\$ 303,280.00
	10"	\$ 304,060.00	\$ 336,950.00	\$ 369,955.00	\$ 402,960.00	\$ 435,965.00

12. Capital Recovery Fees – Sewer Connections:

		2020	2021	2022	2023	2024
Meter Size (In Inches)	3/4" & 5/8"	\$ 1,721.00	\$ 1,721.00	\$ 1,721.00	\$ 1,721.00	\$ 1,721.00
	1"	\$ 4,302.00	\$ 4,302.00	\$ 4,302.00	\$ 4,302.00	\$ 4,302.00
	1.5"	\$ 8,605.00	\$ 8,605.00	\$ 8,605.00	\$ 8,605.00	\$ 8,605.00
	2"	\$ 13,768.00	\$ 13,768.00	\$ 13,768.00	\$ 13,768.00	\$ 13,768.00
	3"	\$ 27,536.00	\$ 27,536.00	\$ 27,536.00	\$ 27,536.00	\$ 27,536.00
	4"	\$ 43,025.00	\$ 43,025.00	\$ 43,025.00	\$ 43,025.00	\$ 43,025.00
	6"	\$ 86,050.00	\$ 86,050.00	\$ 86,050.00	\$ 86,050.00	\$ 86,050.00
	8"	\$ 137,680.00	\$ 137,680.00	\$ 137,680.00	\$ 137,680.00	\$ 137,680.00
	10"	\$ 197,915.00	\$ 197,915.00	\$ 197,915.00	\$ 197,915.00	\$ 197,915.00

In addition to all "hook-up" charges, sanitary sewer service charges and other existing charge and fees imposed by a member entity or by the TRRWA, a System Development Charge (SDC) for waste water treatment in the sum of \$1,957.00 will be charged for each new Equivalent Residential Unit (ERU) hereafter connected to the facilities of the TRRWA through the sanitary sewer lines of the member entities in accordance with the following conversion tables:

RESIDENTIAL

<u>Dwelling</u>	ERU's per <u>Dwelling Unit</u>
Single family	1.00
Duplex, 3 or 4-plex	0.86
Apartment (5 or more)	0.67

COMMERCIAL

Water Meter Size (Inches)	ERU's Per Meter
5/8	1.00
3/4	1.50
1	2.50
1.5	5.00
2	8.00

INDUSTRIAL

1 ERU per each 300 gallons /day flow

3	16.00
4	25.00
6	50.00
8	80.00

13. Senior Citizens Reduction:

Senior Citizens occupying residential dwellings shall be eligible for a reduction of the water/sewer portion of their utility bill of four dollars (\$4.00) per billing period, provided they apply and are qualified for such a reduction pursuant to the authority contained in RCW 74.38.070 as a low-income senior citizen. Further, for purposes of implementing this section, the rate reduction will be applied at \$2.00 for water service and \$2.00 for sewer service per billing period. Those customers receiving either water service or sewer service will only receive a \$2.00 reduction per billing period.

In addition, all residential users who qualify for the Senior Citizens reduction and consume a quantity of water less than 200 cubic feet per Bi-month shall be eligible for the Residential Stand-by rate for sewer as follows:

2020	2021	2022	2023	2024
\$ 24.22	\$ 24.94	\$ 25.69	\$ 26.46	\$ 27.25

For purposes of implementing this section, "low-income senior citizen" means a person who is sixty-one (61) years of age or older and whose total income, including that of his or her spouse or co-tenant, does not exceed the amount specified in RCW 84.36.381(5) as it now exists or is hereafter amended. Further, for purposes of implementing this section, the definitions of "combined disposable income," "disposable income" and "co-tenant" shall be as defined in RCW 84.36.383(5), (6), and (7), as they now exist or are hereafter amended.

SECTION 3. The rates and fees established within Section 2 of this ordinance shall be annually reviewed by the City Council no later than November 30th of each year to evaluate the effectiveness of the rate structure and determine if adjustments to the ordinance are necessary.

SECTION 4. This Ordinance shall be in full force and effect on January 1, 2020 upon its passage and publication of summary as required by law.

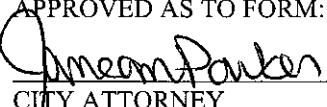
ADOPTED by the City Council and **SIGNED** by the Mayor this 19th day of November, 2019.

Nancy Malone
MAYOR

ATTEST/AUTHENTICATION:


CITY CLERK

APPROVED AS TO FORM:


CITY ATTORNEY

PUBLISHED: Nov. 23, 2019

- ☐ New
☐ Renewal

Cycle _____

CITY OF KELSO LOW INCOME SENIOR CITIZEN UTILITY RATE REDUCTION APPLICATION

Instructions: Please complete this application and bring it into our office along with proof of your income for **2020**. The Finance Department does have Notaries on staff.

Acct #:	APPROVED:
☐ Water Reduction ☐ Sewer Reduction	DENIED:
☐ Garbage Reduction ☐ Stormwater Reduction	CITY OFFICIAL:

Applicant:	
Street Addresss:	
City-State-Zip Code:	
Phone:	Date of Birth:

I Own/ Rent my place of residence. (Please select correct one)

The utility account at said residence is in my name.

My Income for **2020** including the income of my spouse/co-tenant is:

Please list the **YEARLY** amounts below that apply:

		Applicant	Co-Tenant**
1.	Social Security Income	\$	\$
2.	Military/Civil Service	\$	\$
3.	Railroad Retirement	\$	\$
4.	Veterans or Other Retirement	\$	\$
5.	Wages, Salaries or Unemployment	\$	\$
6.	Disability Income	\$	\$
7.	Interest Income & Dividends Include State & Municipal Bonds	\$	\$
8.	Net Income from Rental Property *Depreciation and Business Losses may not be deducted	\$	\$
9.	Gift, Trust or Estate Income	\$	\$
10.	Income from any other source	\$	\$
11.	Proceeds from Sale of Property *Capital gain portion only	\$	\$
12.	Public Assistance	\$	\$
13.	Dividend Receipts	\$	\$

Total Yearly Income of Applicant and **Spouse/Co-Tenant	\$
--	----

****The term "co-tenant" means a person who resides with the person claiming the exemption and who has an ownership interest in the residence.**

The undersigned applicant, being first duly sworn, on oath deposes and says: That all of the above statements are true and correct to the best of my knowledge and belief.

SUBSCRIBED AND SWORN to before me on this _____ day of _____, _____

My Commission Expires_____



CITY OF KELSO
203 S. Pacific Ave * Kelso, WA 98626
360-578-7915 * Fax 360-425-9807
[**utilities@kelso.gov**](mailto:utilities@kelso.gov)

INSTRUCTIONS FOR APPLYING FOR A LOW INCOME SENIOR CITIZEN UTILITY RATE REDUCTION

In order to apply for the Low Income Senior Citizen Utility Rate Reduction, you must bring in the following:

PROOF OF YOUR INCOME (for both customer and co-tenant) in the form of:

1. Copy of your IRS Tax Return
2. Year-end statement(s) from social security; and
3. Proof of any other income not listed on your tax return

If you do not file an income tax return:

- a) Retirement, pension & annuity income;
- b) Social Security Income;
- c) Interest income on savings & investments;
- d) Rental income;
- e) Wages; and
- f) Proof of any other income received

If you do not have in your possession the above proof of income, you must contact the source of the income and request that the proof be mailed to you. Your application for an exemption will not be processed without this information. The above proof of income is required for the ***previous*** year.

Once you have filled out the application with your **YEARLY** income please bring in your proof of income and picture ID. We will verify your income and notarize your signature here in the office. **Please be aware we do not have notaries available from 11:30-1:30 Monday-Friday.**

If you have any questions, please call us at 360-578-7915



▼ **Utility Rate Relief**

[Hide All Answers](#)

1. **Do I qualify for the program?**

The basic eligibility criteria as defined in the resolution include the following definitions:

- Low-Income Disabled Citizen
 - A blind person as defined in RCW 74.18.020
 - A disabled, handicapped or incapacitated person as defined under any other state or federal program
 - A person qualifying for special parking privileges under RCW 46.16.381 (1)(a-f)
- Low-Income Senior Citizen - A person who is 62 years of age or older.
- "Income" or "Total Income" - includes all:
 - Dividends
 - Interest
 - Other earnings which are reportable for federal income tax purposes, and cash payments such as reimbursements received from pensions, annuities, social security, and public assistance programs
 - Salary
 - Wages

Categories

- [All Categories](#)
- [Aphids](#)
- [Cart Placement](#)
- [Code Compliance](#)
- [Composting](#)
- [Comprehensive Plan](#)
- [Fishing at the Lake](#)
- [Garbage](#)
- [Police - Online Police Reporting](#)
- [Police - Parking Enforcement](#)
- [Recycling](#)
- [Recycling Inspection](#)
- [Reducing Recycling Contamination](#)
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- [Street & Alley Vacations](#)
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- [Water Distribution](#)
- [Water Treatment](#)

Also included in income are any contributions received from any family member or other people who are living in the same residence as the applicant for reduced utility rates, and who is helping defray such applicant's living costs.

Persons in Household	Income Limit
1	\$25,000
2	\$28,550
3	\$32,100
4	\$35,650

2. If I qualify for the program, how much of a reduction will I receive?

Customers qualifying for the utility rate relief program shall receive a 50% reduction on the sanitary sewer residential base rate and a 50% reduction on the single-family residential rate for garbage/recycling service. In addition, all applicants qualifying for the City's utility rate relief program shall be exempt from stormwater utility charges.

3. How do I apply for the program?

Residents who wish to apply for the discount program should complete the [rate relief application \(PDF\)](#), either by printing it at home and bringing it to the Utilities Customer Service Counter at the [Finance Department](#) or coming into the Finance Department to pick up an application. Complete the application, attach the appropriate documentation, and return the form in person or by mail to the Finance Office:

Longview City Hall
1525 Broadway Street
P.O. Box 128
Longview, WA 98632

4. If I have additional questions, whom should I call?

You may phone the City Utility Billing department at 360-442-5099 or email [Susan Chamberlain](#) for further information on this program.

What is the Utility Rate Relief program?

The City Council, by passage of Resolution 2364, is offering a utility discount program for qualified low-income seniors and low-income disabled citizens who receive sanitary sewer, garbage collection, or stormwater utility service from the City. The utility rate relief program is available to utility customers living in individually-metered homes or mobile homes who meet the eligibility requirements outlined below. Please call 360.442.5099 for more information about this program.

Do I qualify for the program?

The basic eligibility criteria as defined in the resolution includes the following definitions:

- Low Income Senior Citizen** – A person who is sixty-two (62) years of age or older.
- Low Income Disabled Citizen** – (1) A person qualifying for special parking privileges under RCW 46.16.381(1) (a-f); (2) a blind person as defined in RCW 74.18.020; or (3) a disabled, handicapped or incapacitated person as defined under any other state or federal program.

Persons in Household	Income Limit
1	\$25,000
2	\$28,550
3	\$32,100
4	\$35,650
5+	\$38,550

“Income” or “Total Income”* - includes all salary, wages, interest, dividends, and other earnings which are reportable for federal income tax purposes, and cash payments such as reimbursements received from pensions, annuities, social security, and public assistance programs. Also included in income are any contributions received from any family member or other person who is living in the same residence as the applicant for reduced utility rates and who is helping defray such applicant’s living costs.

If I qualify, how much of a reduction will I receive?

Customers qualifying for the utility rate relief program shall receive a 50% reduction on the sanitary sewer residential base rate and a 50% reduction on the single family residential rate for garbage/recycling service. In addition, all applicants qualifying for the City’s utility rate relief program shall be exempt from storm water utility charges.

How do I apply for the program?

Residents who wish to apply for the discount program should complete the application included in this brochure, attach the appropriate documentation, and return the form in person to City Hall at 1525 Broadway, or by mail to the Finance Office, Longview City Hall, PO Box 128, Longview, WA 98632. Appropriate documentation for low-income seniors, is the current year benefit letter from the Social Security Administration. Appropriate documentation for low-income disabled residents could be a statement issued by the Social Security Administration stating income as well as disability (SSI, SSDI). Please remember, **YOU MUST REAPPLY EVERY OTHER YEAR** to remain eligible for this reduction.

		Application for Reduced Sanitary / Sewer / Stormwater Charges	
Name		Phone	
Address			
☐ Owner ☐ Retired		☐ Renter ☐ Disabled Number of people living at this address:	
*Are you over 62?		☐ Yes ☐ No	
*Are you Disabled?		☐ Yes ☐ No	
*Do you receive public assistance?		☐ Yes ☐ No	
*Do you receive a rental/utility subsidy?		☐ Yes ☐ No	
*Is your rent based on your income?		☐ Yes ☐ No	
*Source of Income for all residing at this address		Monthly Amount	
Total Annual Income			
*Indicates that you must attach documentation with this application.			
I certify that the information I have provided is true and accurate. Verification of any of the information contained in the application may be obtained from any source named herein.			
Signature		Date	
For City Use Only			
Verified		Date	
Account No.		Age	
Approved		Income	
Code			
Rev 7/21			

Utility Rate Relief Program

for
**Low-income Seniors
and Low-income
Disabled Residents**



**City of Longview
Finance Department**

PO Box 128
Longview, WA 98632
360.442.5099



RESOLUTION NO. 734

A RESOLUTION of the City Council of the City of Woodland establishing certain rates, charges and fees relating to the city's sewer service and rate schedule for low income senior citizens and low income disabled persons.

WHEREAS, Ordinance No. 1113 and Ordinance No. 797 provides that rates, charges and fees relating to the city's water service will be established by resolution of the city council; and

WHEREAS, Ordinance No. 798 provides that rates, charges and fees relating to the city's sewer service will be established by resolution of the city council and pursuant thereto the city council adopted Resolution No. 428 establishing such rates and fees for sewer service and rate schedule for low income senior citizens and low income disabled persons; and

WHEREAS, the City Council received a briefing on the results of a utility rate study on June 15, 2020, July 6, 2020, August 3, 2020, August 17, 2020, and on September 8, 2020;

WHEREAS, the City Council discussed the desire to modify the low income senior citizens and low income disabled persons rates for sewer services and establishing the low income senior citizens and low income disabled persons rates to water and stormwater services;

WHEREAS, following a duly advertised public hearing held on November 14, 2020, the city council directed staff to prepare documents modifying the low income senior citizens and low income disabled persons rates for sewer services as established in Resolution 591 and establishing the low income senior citizens and low income disabled rates for water and stormwater services;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WOODLAND that the following rates, charges and fees applicable to the city's water, sewer and stormwater service and charges and fees relating to the city's low income senior citizens and low income disabled persons. hereby are fixed and imposed.

A. Single Family Low Income Senior Citizens and Low Income Disabled Persons Residential Water Service Rates and Charges:

(1) Monthly Fixed Water Service Rates:

A. Fixed monthly meter charges for city water service.

Size of Meter	Effective Feb 16, 2021	Effective Nov 16, 2021	Effective Nov 16, 2022	Effective Nov 16, 2023	Effective Nov 16, 2024
5/8" or 3/4"	\$ 18.75	\$ 22.33	\$ 26.46	\$ 28.15	\$ 29.94

(2) Single Family Residential Volumetric Water Service Rates:

A. Monthly usage charges for city water service.

Usage Tiers	Effective Feb 16, 2021	Effective Nov 16, 2021	Effective Nov 16, 2022	Effective Nov 16, 2023	Effective Nov 16, 2024
0-500cf	\$ 0.0229	\$ 0.0273	\$ 0.0323	\$ 0.0344	\$ 0.0366
501-700cf	\$ 0.0286	\$ 0.0341	\$ 0.0404	\$ 0.0430	\$ 0.0457
701-1,150cf	\$ 0.0344	\$ 0.0409	\$ 0.0485	\$ 0.0516	\$ 0.0549
Above 1,150+cf	\$ 0.0458	\$ 0.0546	\$ 0.0647	\$ 0.0688	\$ 0.0732

B. Single Family Low Income Senior Citizens and Low Income Disabled Persons Residential Sewer Service Rates and Charges:

(1) Single Family Residential Sewer Service Rates

A. A monthly fixed charge.

Effective Feb 16, 2021	Effective Nov 16, 2021	Effective Nov 16, 2022	Effective Nov 16, 2023	Effective Nov 16, 2024
\$ 25.37	\$ 26.26	\$ 27.18	\$ 28.13	\$ 29.12

B. A monthly usage charge per cubic feet of water used based on the winter-average water consumption.

Effective Feb 16, 2021	Effective Nov 16, 2021	Effective Nov 16, 2022	Effective Nov 16, 2023	Effective Nov 16, 2024
\$ 0.0453	\$ 0.0469	\$ 0.0486	\$ 0.0503	\$ 0.0520

C. For purposes of these charges, winter-average consumption is the average monthly water volume recorded during the previous November through April. The winter-average consumption for each residence will be recomputed before the start of each year and that volume will be used to compute the monthly sewer volume charge for the residence for the entire calendar year.

D. If a residential customer has partial monthly volume for the previous November through April, the City will determine an average winter monthly usage based on the usage information the City has for that customer.

E. If a residential customer has no monthly volume for the previous November through April, the City will determine an average winter monthly usage based on the average winter usage from all residential customers until

such time the residential customer's winter monthly usage information is available.

C. Single Family Low Income Senior Citizens and Low Income Disabled Persons Residential Stormwater Service Rates and Charges:

(1) Stormwater Service Charge:

A. A monthly charge, per Equivalent Service Unit

Effective Feb 16, 2021	Effective Nov 16, 2021	Effective Nov 16, 2022	Effective Nov 16, 2023	Effective Nov 16, 2024
\$ 3.36	\$ 3.49	\$ 3.63	\$ 3.77	\$ 3.92

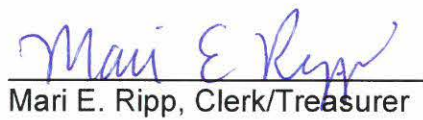
D. At such time as the new rates take effect, the rates set forth in Resolution No. 591 shall be null and void.

PASSED this 7th day of Dec., 2020.

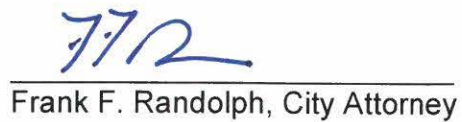
CITY OF WOODLAND


William A Finn, Mayor

ATTEST:


Mari E. Ripp, Clerk/Treasurer

APPROVED AS TO FORM:


Frank F. Randolph, City Attorney

RESOLUTION NO. 731

A RESOLUTION of the City Council of the City of Woodland establishing certain charges and fees relating to the city's sewer service.

WHEREAS, Ordinance No. 798 provides that rates, charges and fees relating to the city's sewer service will be established by resolution of the city council and pursuant thereto the city council adopted Resolution No. 428 establishing such rates and fees for sewer service; and

WHEREAS, the City Council received a briefing on the results of a utility rate study on June 15, 2020, July 6, 2020, August 3, 2020, August 17, 2020, and on September 8, 2020;

WHEREAS, the City Council discussed and directed City staff to convert from bi-monthly billing to monthly billing;

WHEREAS, the City Council discussed and directed City staff to convert to year-round residential sewer service billings based on the previous year's average winter water use;

WHEREAS, following a duly advertised public hearing held on November 16, 2020 the city council directed staff to prepare documents modifying water sewer from those established in Resolution No. 652 as set forth herein.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WOODLAND that the following rates, charges and fees applicable to the city's water service be and hereby are fixed and imposed.

(1) Single Family Residential Sewer Service Rates

A. A monthly fixed charge

Effective Feb 16, 2021	Effective Nov 16, 2021	Effective Nov 16, 2022	Effective Nov 16, 2023	Effective Nov 16, 2024
\$ 33.83	\$ 35.01	\$ 36.24	\$ 37.51	\$ 38.82

B. A monthly usage charge per cubic feet of water used based on the winter-average water consumption.

Effective Feb 16, 2021	Effective Nov 16, 2021	Effective Nov 16, 2022	Effective Nov 16, 2023	Effective Nov 16, 2024
\$ 0.0605	\$ 0.0626	\$ 0.0648	\$ 0.0670	\$ 0.0694

C. For purposes of these charges, winter-average consumption is the average monthly water volume recorded during the previous November through

April. The winter-average consumption for each residence will be recomputed before the start of each year and that volume will be used to compute the monthly sewer volume charge for the residence for the entire calendar year.

D. If a residential customer has partial monthly volume for the previous November through April, the City will determine an average winter monthly usage based on the usage information the City has for that customer.

E. If a residential customer has no monthly volume for the previous November through April, the City will determine an average winter monthly usage based on the average winter usage from all residential customers until such time the residential customer's winter monthly usage information is available.

(2) Multi-Family Residential Sewer Service Rates

A. A monthly fixed charge

Effective Feb 16, 2021	Effective Nov 16, 2021	Effective Nov 16, 2022	Effective Nov 16, 2023	Effective Nov 16, 2024
\$ 31.34	\$ 30.06	\$ 28.73	\$ 27.36	\$ 25.94

B. A monthly usage charge per cubic feet of water used

Effective Feb 16, 2021	Effective Nov 16, 2021	Effective Nov 16, 2022	Effective Nov 16, 2023	Effective Nov 16, 2024
\$ 0.0605	\$ 0.0626	\$ 0.0648	\$ 0.0670	\$ 0.0694

(3) Commercial Sewer Service Rates

A. A monthly fixed charge

Effective Feb 16, 2021	Effective Nov 16, 2021	Effective Nov 16, 2022	Effective Nov 16, 2023	Effective Nov 16, 2024
\$ 33.83	\$ 35.01	\$ 36.24	\$ 37.51	\$ 38.82

B. A monthly usage charge per cubic feet of water used

Effective Feb 16, 2021	Effective Nov 16, 2021	Effective Nov 16, 2022	Effective Nov 16, 2023	Effective Nov 16, 2024
\$ 0.0912	\$ 0.0944	\$ 0.0977	\$ 0.1011	\$ 0.1046

(4) Industrial Sewer Service Rates for Columbia River Carbonates.

A. A monthly fixed charge

Effective Feb 16, 2021	Effective Nov 16, 2021	Effective Nov 16, 2022	Effective Nov 16, 2023	Effective Nov 16, 2024
\$ 223.71	\$ 236.58	\$ 250.18	\$ 264.57	\$ 279.78

(5) Industrial Sewer Service Rates for Hamilton Materials.

A. A monthly fixed charge

Effective Feb 16, 2021	Effective Nov 16, 2021	Effective Nov 16, 2022	Effective Nov 16, 2023	Effective Nov 16, 2024
\$ 17.28	\$ 18.28	\$ 19.33	\$ 20.44	\$ 21.62

B. A monthly usage charge per cubic feet of water used.

Effective Feb 16, 2021	Effective Nov 16, 2021	Effective Nov 16, 2022	Effective Nov 16, 2023	Effective Nov 16, 2024
\$ 0.0466	\$ 0.0493	\$ 0.0522	\$ 0.0552	\$ 0.0583

(6) Industrial Sewer Service Rates for Monitored Customers.

A. A monthly fixed charge

Effective Feb 16, 2021	Effective Nov 16, 2021	Effective Nov 16, 2022	Effective Nov 16, 2023	Effective Nov 16, 2024
\$ 33.83	\$ 35.01	\$ 36.24	\$ 37.51	\$ 38.82

B. A monthly usage charge per cubic feet of water used.

Effective Feb 16, 2021	Effective Nov 16, 2021	Effective Nov 16, 2022	Effective Nov 16, 2023	Effective Nov 16, 2024
\$ 0.0903	\$ 0.0903	\$ 0.0903	\$ 0.0903	\$ 0.0903

(7) At such time as the new rates take effect, the rates set forth in Resolution No. 652 shall be null and void.

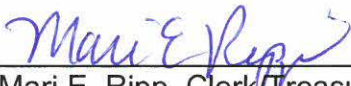
PASSED this 7th day of Dec, 2020.

CITY OF WOODLAND


William A Finn, Mayor

ATTEST:

APPROVED AS TO FORM:


Mari E. Ripp, Clerk/Treasurer
Frank F. Randolph, City Attorney

To: Pete Boyce, City Administrator
Tracey Coleman, Public Works Director
Mari Ripp, Finance Director
Date: September 21, 2020

From: Martin Chaw, Project Manager

CC: Angie Sanchez Virnoche, Principal

RE City of Woodland – Council Approved Utility Rates for inclusion in rate ordinances

This memorandum memorializes the new rates based upon our corresponding financial rate studies and as approved by Council.

Council action: Tuesday, September 8, the City Council endorsed new cost-of-service based rates for the Water and Sewer utilities, and approved initial rates to support formation of a new Stormwater utility. The Council approved Water Option #3, Sewer Option #3, and Stormwater Option #2 – see attached appendix. The Council also approved moving to monthly billing.

These new rates become effective February 16, 2021, the first day of the second billing cycle in 2021. We understand that the Council is expected to approve these rates at their regular meeting on or about November 16, 2020. Once the new rate ordinances are adopted, please send to us signed copies for our files.

Utility taxes: The rates presented are exclusive of City utility taxes. Utility taxes in our modeling is a pass-through expense. If the City Council approves the reduction in the City Water Utility tax, as assumed in our rate study from 12.50% to 10.87%, this can be achieved without affecting the presented rates.

Assessment charges: Also included below are the updated Water and Sewer connection charges. These charges represent the maximum amount that the City can defensibly charge to new utility connections. The City may elect to charge less, but should not charge more than the amounts shown.

Table 1. Water Utility Monthly Fixed Charges

Meter Size	Existing	2021	2022	2023	2024	2025
Inside						
5/8 or 3/4	\$ 24.57	\$ 25.00	\$ 29.77	\$ 35.28	\$ 37.54	\$ 39.92
5/8 or 3/4 - Discount	-	18.75	22.33	26.46	28.15	29.94
1.0"	58.99	62.50	74.43	88.20	93.85	99.80
1.5"	68.83	125.00	148.86	176.41	187.70	199.61
2.0"	95.86	200.00	238.17	282.25	300.32	319.37
3.0"	294.94	400.00	476.34	564.50	600.63	638.74
4.0"	368.68	625.00	744.28	882.03	938.49	998.03
6.0"	540.73	1,250.00	1,488.56	1,764.05	1,876.98	1,996.05
Multi-Family	24.57	n/a	n/a	n/a	n/a	n/a
Outside						
5/8 or 3/4	\$ 36.86	\$ 37.50	\$ 44.66	\$ 52.92	\$ 56.31	\$ 59.88
5/8 or 3/4 - Discount	-	28.13	33.49	39.69	42.23	44.91
1.0"	88.48	93.75	111.64	132.30	140.77	149.70
1.5"	103.24	187.50	223.28	264.61	281.55	299.41
2.0"	143.80	300.00	357.25	423.37	450.48	479.05
3.0"	442.41	600.00	714.51	846.75	900.95	958.10
4.0"	553.02	937.50	1,116.42	1,323.04	1,407.73	1,497.04
6.0"	811.10	1,875.00	2,232.84	2,646.08	2,815.47	2,994.08
Multi-Family	36.855	n/a	n/a	n/a	n/a	n/a

Table 2. Water Utility Monthly Volumetric Charges (Monthly Usage Tiers)

Class	Existing	2021	2022	2023	2024	2025
Single Family						
Inside						
Block 1 (0 - 500cf)	\$ 0.0296	\$ 0.0306	\$ 0.0364	\$ 0.0431	\$ 0.0459	\$ 0.0488
Block 2 (501 - 700cf)	n/a	0.0382	0.0455	0.0539	0.0574	0.0610
Block 3 (701 - 1,150cf)	n/a	0.0458	0.0546	0.0647	0.0688	0.0732
Block 4 (1,150+cf)	n/a	0.0611	0.0728	0.0862	0.0918	0.0976
Outside						
Block 1 (0 - 500cf)	\$ 0.0444	\$ 0.0458	\$ 0.0546	\$ 0.0647	\$ 0.0688	\$ 0.0732
Block 2 (501 - 700cf)	n/a	0.0573	0.0682	0.0809	0.0860	0.0915
Block 3 (701 - 1,150cf)	n/a	0.0688	0.0819	0.0970	0.1032	0.1098
Block 4 (1,150+cf)	n/a	0.0917	0.1092	0.1294	0.1376	0.1464
Inside - Discount						
Block 1 (0 - 500cf)	n/a	\$ 0.0229	\$ 0.0273	\$ 0.0323	\$ 0.0344	\$ 0.0366
Block 2 (501 - 700cf)	n/a	0.0286	0.0341	0.0404	0.0430	0.0457
Block 3 (701 - 1,150cf)	n/a	0.0344	0.0409	0.0485	0.0516	0.0549
Block 4 (1,150+cf)	n/a	0.0458	0.0546	0.0647	0.0688	0.0732
Outside - Discount						
Block 1 (0 - 500cf)	n/a	\$ 0.0344	\$ 0.0409	\$ 0.0485	\$ 0.0516	\$ 0.0549
Block 2 (501 - 700cf)	n/a	0.0430	0.0512	0.0606	0.0645	0.0686
Block 3 (701 - 1,150cf)	n/a	0.0516	0.0614	0.0728	0.0774	0.0823
Block 4 (1,150+cf)	n/a	0.0688	0.0819	0.0970	0.1032	0.1098
Non-Single Family						
Inside	\$ 0.0296	\$ 0.0798	\$ 0.0798	\$ 0.0798	\$ 0.0798	\$ 0.0798
Outside	0.0444	0.1197	0.1197	0.1197	0.1197	0.1197
Commercial						
Inside	\$ 0.0296	\$ 0.0300	\$ 0.0357	\$ 0.0423	\$ 0.0450	\$ 0.0479
Outside	0.0444	0.0450	0.0535	0.0635	0.0675	0.0718

Table 3. Sewer Utility Monthly Fixed Charges
(Assumes Year Round Average Winter Billing)

Customer Class	\$ / Monthly Fixed Charge 2021-2025					
	Existing	2021	2022	2023	2024	2025
Inside						
Single Family	\$ 32.69	\$ 33.83	\$ 35.01	\$ 36.24	\$ 37.51	\$ 38.82
Single Family - Discount	24.52	25.37	26.26	27.18	28.13	29.12
Non-Single Family	32.69	31.34	30.06	28.73	27.36	25.94
Commercial	32.69	33.83	35.01	36.24	37.51	38.82
Outside						
Single Family	\$ 49.03	\$ 50.74	\$ 52.52	\$ 54.36	\$ 56.26	\$ 58.23
Single Family - Discount	36.77	38.06	39.39	40.77	42.20	43.67
Non-Single Family	49.03	47.01	45.09	43.10	41.04	38.90
Commercial	49.03	50.74	52.52	54.36	56.26	58.23
Industrial						
Columbia River Carbonates	\$ 211.55	\$ 223.71	\$ 236.58	\$ 250.18	\$ 264.57	\$ 279.78
Hamilton Materials	16.35	17.28	18.28	19.33	20.44	21.62
Monitored Customers	32.69	33.83	35.01	36.24	37.51	38.82

Table 4. Sewer Utility Monthly Volume Charges
(Assumes Year-Round Average Winter Billing)

Customer Class	\$ / cf Variable Charges 2021-2025					
	Existing	2021	2022	2023	2024	2025
Inside						
Single Family	\$ 0.0587	\$ 0.0605	\$ 0.0626	\$ 0.0648	\$ 0.0670	\$ 0.0694
Single Family - Discount	0.0587	0.0453	0.0469	0.0486	0.0503	0.0520
Non-Single Family	0.0587	0.0605	0.0626	0.0648	0.0670	0.0694
Commercial	0.0881	0.0912	0.0944	0.0977	0.1011	0.1046
Outside						
Single Family	\$ 0.0881	\$ 0.0907	\$ 0.0939	\$ 0.0972	\$ 0.1006	\$ 0.1041
Single Family - Discount	0.0881	0.0680	0.0704	0.0729	0.0754	0.0781
Non-Single Family	0.0881	0.0907	0.0939	0.0972	0.1006	0.1041
Commercial	0.1320	0.1368	0.1416	0.1465	0.1516	0.1570
Industrial						
Columbia River Carbonates	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Hamilton Materials	0.0441	0.0466	0.0493	0.0522	0.0552	0.0583
Monitored Customers	0.0883	0.0903	0.0903	0.0903	0.0903	0.0903

Table 5. New Stormwater Utility Monthly Rates per Equivalent Service Unit
(Assumes 4,000sft per ESU)

Baseline Monthly Rates Exclusive of City Utility Taxes	2021	2022	2023	2024	2025	2026
Residential	\$4.48	\$ 4.65	\$ 4.83	\$ 5.03	\$ 5.23	\$ 5.43
Non-Residential, per ESU	\$4.48	\$ 4.65	\$ 4.83	\$ 5.03	\$ 5.23	\$ 5.43

Table 6. Water Assessment Charge on New Connections

Meter Size	Current	Proposed
5/8" or 3/4"	\$3,241	\$4,246
1"	\$4,283	\$10,615
1-1/2"	\$7,177	\$21,230
2"	\$11,113	\$33,968
3"	\$22,574	\$67,936
4"	\$38,433	\$106,150

*Proposed charges use AWWA meter capacity standard ratios. Proposed charges represent the maximum defensible charge. The City can elect to charge equal to or less than, but not more.

Table 7. Sewer Assessment Charge on New Connections

Meter Size	Current	Proposed
5/8" or 3/4"	\$4,920	\$5,243
1"	\$6,078	\$13,106
1-1/2"	\$9,261	\$26,213
2"	\$13,603	\$41,941
3"	\$26,336	\$83,883
4"	\$44,858	\$131,068

*Proposed charges use AWWA meter capacity standard ratios. Proposed charges represent the maximum defensible charge. The City can elect to charge equal to or less than, but not more.

Appendix: Council Options Reviewed on September 8, 2020

City of Woodland
City Council Workshop August 17, 2020

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Appendix A
page 1

Utility Rate Adjustment Options

Water: 2020: \$50.95/mo (700cf usage; ¾ inch water meter)

- **Option 1: \$54.52** (maintain historical rate increases; keep existing rate structure)
 - o Reduce CIP
 - by 90% (10% of CIP completed); assuming no new debt or
 - by 50% (50% of CIP completed); assuming \$8M new debt
 - o Implement no utility billing
 - o No cost-of-service based rates; SFR customers would be paying more than their equitable share of costs
- **Option 2: \$57.66** (starting with Option 1, add equivalent savings from Sewer and apply to Water; keep existing rate structure)
 - o Reduce CIP
 - By 30% CIP funded (70% of CIP completed); assuming \$11M new debt
 - o Implement no utility billing
 - o Uniform 25% low income discount
 - o No cost-of-service based rates; SFR customers would be paying more than their equitable share of costs
- **Option 3: \$53.13/mo** (fully funds capital and implements cost-of-service rates to ensure all classes pays equitable share of costs)
 - o 100% CIP funded; \$17.8M new debt
 - o Implement no utility billing
 - o Uniform 25% low income discount
 - o Implement cost-of-service based rates (phased in over 2 years); SFR customers would be paying their equitable share of costs
 - o **FCS GROUP recommendation**

Sewer: 2020: \$83.00/mo (700cf usage)

- **Option 1: \$88.81/mo** (maintain historical rate increases; keep existing rate structure)
 - o 100% CIP funded; No new debt needed
 - o Implement no utility billing
 - o Uniform 25% low income discount
 - o No cost-of-service based rates; SFR customers would be paying more than their equitable share of costs
- **Option 2: \$85.67/mo** and move bill savings over Option 1 (\$3.14) to Water (see Option 2)
 - o 100% CIP funded; \$7.5M new debt
 - o Implement no utility billing
 - o Uniform 25% low income discount
 - o Implement cost-of-service rates; SFR customers would be paying their equitable share of costs
- **Option 3: \$85.67/mo** (fully funds capital and implements cost-of-service rates to ensure all classes pays equitable share of costs)
 - o 100% CIP funded; \$7.5M new debt
 - o Implement no utility billing
 - o Uniform 25% low income discount
 - o Implement cost-of-service rates
 - o **FCS GROUP Recommendation**

www.fcsgroup.com

City of Woodland
City Council Workshop August 17, 2020

Page 2 of 2
page 2

Stormwater: 2020: No stormwater utility

- **Option 1: \$0/mo Status Quo (do not form new stormwater utility)**
 - o Maintain current level of service
 - o Continue funding stormwater needs out of streets budget
 - o Semi-annual street sweeping; as-needed repairs and replacement; culvert / right-of-way maintenance
- **Option 2: \$5.03/mo Form stormwater utility and fund baseline level needs**
 - o Semi-annual street sweeping; as-needed repairs and replacement; culvert / right-of-way maintenance
 - o Street projects funded (see below)
- **Option 3: \$7.73/mo Form stormwater utility at full level of service needs**
 - o SR 503 stormwater project and pipe replacement
 - o Pipe connection 2nd avenue
 - o Fully fund CIP replacement and repairs
 - o Street projects funded (see below)

List of Street projects that can be funded if stormwater utility is formed (applies only to options 2 and 3)

- CDBG Sidewalks city portion about \$87k
- Pacific Sidewalk project was about \$60k
- Hoffman sidewalks city portion about \$40k
- In 2018 the city hall roof repair was about \$53.5k under general fund (001-518-30-48-00) – thus this is funds that could be used in streets
- The small works road repairs run between \$10k-\$20K per year
- West Scott Pacific to RR will have City funds of \$125,866
- West Scott/Guild R.R. to Schurman, City funds \$125,433
- Lakeshore, city funds \$131,936

RESOLUTION NO. 729

A RESOLUTION of the City Council of the City of Woodland establishing certain rates, charges and fees relating to the city's water service.

WHEREAS, Ordinance No. 1113 and Ordinance No. 797 provides that rates, charges and fees relating to the city's water service will be established by resolution of the city council; and

WHEREAS, the City Council received a briefing on the results of a utility rate study on June 15, 2020, July 6, 2020, August 3, 2020, August 17, 2020, and on September 8, 2020;

WHEREAS, the City Council discussed and directed City staff to convert from bi-monthly billing to monthly billing;

WHEREAS, following a duly advertised public hearing held on November 16, 2020 the city council directed staff to prepare documents modifying water rates from those established in Resolution No. 590 as set forth herein.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WOODLAND that the following rates, charges and fees applicable to the city's water service be and hereby are fixed and imposed.

(1) Monthly Fixed Water Service Rates:

A. Fixed monthly meter charges for city water service.

Size of Meter	Effective Feb 16, 2021	Effective Nov 16, 2021	Effective Nov 16, 2022	Effective Nov 16, 2023	Effective Nov 16, 2024
5/8" or 3/4"	\$ 25.00	\$ 29.77	\$ 35.28	\$ 37.54	\$ 39.92
1"	\$ 62.50	\$ 74.43	\$ 88.20	\$ 93.85	\$ 99.80
1 1/2"	\$ 125.00	\$ 148.86	\$ 176.41	\$ 187.70	\$ 199.61
2"	\$ 200.00	\$ 238.17	\$ 282.25	\$ 300.32	\$ 319.37
3"	\$ 400.00	\$ 476.34	\$ 564.50	\$ 600.63	\$ 638.74
4"	\$ 625.00	\$ 744.28	\$ 882.03	\$ 938.49	\$ 998.03
6"	\$ 1,250.00	\$ 1,488.56	\$ 1,764.05	\$ 1,876.98	\$ 1,996.05

(2) Single Family Residential Volumetric Water Service Rates:

A. Monthly usage charges for city water service.

Usage Tiers	Effective Feb 16, 2021	Effective Nov 16, 2021	Effective Nov 16, 2022	Effective Nov 16, 2023	Effective Nov 16, 2024
0-500cf	\$ 0.0306	\$ 0.0364	\$ 0.0431	\$ 0.0459	\$ 0.0488
501-700cf	\$ 0.0382	\$ 0.0455	\$ 0.0539	\$ 0.0574	\$ 0.0610
701-1,150cf	\$ 0.0458	\$ 0.0546	\$ 0.0647	\$ 0.0688	\$ 0.0732
Above 1,150+cf	\$ 0.0611	\$ 0.0728	\$ 0.0862	\$ 0.0918	\$ 0.0976

(3) Non-Single Family Residential Volumetric Water Service Rates:

A. Monthly Usage charges for city water service.

Usage Tiers	Effective Feb 16, 2021	Effective Nov 16, 2021	Effective Nov 16, 2022	Effective Nov 16, 2023	Effective Nov 16, 2024
All usage	\$ 0.0798	\$ 0.0798	\$ 0.0798	\$ 0.0798	\$ 0.0798

(4) Commercial Volumetric Water Service Rates:

A. Monthly Usage charges for city water service.

Usage Tiers	Effective Feb 16, 2021	Effective Nov 16, 2021	Effective Nov 16, 2022	Effective Nov 16, 2023	Effective Nov 16, 2024
All usage	\$ 0.0300	\$ 0.0357	\$ 0.0423	\$ 0.0450	\$ 0.0479

(5) Pursuant to WMC 13.02.210 - All customers outside the corporate city limits of the city furnished by water by the city shall pay one hundred fifty percent (150%) of the rates as set forth in WMC 13.04.170 (Ord 666 (9), 1988; Ord 377 (20), 1973).

(6) A low-income, senior citizens' or disabled persons' water, sewer and stormwater rate is available within the city to individuals who occupy residential dwellings, not federally subsidized, and meet the qualifying conditions as set forth in WMC 13.17.

(7). Water obtained from fire hydrants. Anyone desiring to obtain water from a city-owned fire hydrant shall first complete a Construction Meter Rental Agreement and pay all applicable fees and deposits. Use of a fire hydrant to obtain water shall be temporary only, and shall not exceed a 12-month duration unless otherwise approved by the Director of Public Works.

All water obtained from a hydrant shall be through a water meter provided by the city, except that the Director of Public Works may authorize the permittee to provide

their own meter. The hydrant meter user shall pay a deposit in advance of receiving a city-provided meter, and shall pay a daily meter rental charge. Such deposit is for the purpose of assuring that said meter will be returned to the city undamaged. Upon return of the meter, said deposit may be used to pay the cost of meter use, repair to the meter, and for the cost of water obtained by the user. If a meter is returned to the city in a damaged condition, the user shall be responsible to pay all meter replacement or repair costs that exceed the deposit amount, in addition to the costs of meter use and water used. Meter replacement or repair costs shall become payable to the City within thirty (30) calendar days after notification and subsequent delivery of an invoice.

Hydrant meter water usage fees shall be set by resolution as approved by the City Council.

Hydrant meter users will be charged for a month at the base rate for a 2-inch meter plus 600 cubic feet of water in accordance with the rates contained within this resolution. All additional consumption above 600 cubic feet will be charged at the above rate for all usage as stated in this resolution.

The rental agreement shall be in the possession of the person obtaining water pursuant thereto, and shall be subject to examination on request by employees of the water department. The authorized user shall comply with the requirements set forth in 97 UFC (Uniform Fire Code), Section 1001.6.2. and WMC Chapter 13.04. The hydrant meter user shall be fully responsible for any damage or loss to the hydrant, and/or the hydrant meter. All charges shall be based on a time and materials. The user shall certify that the water truck or tank (if used) has an approved air gap or backflow preventor. When the meter is no longer needed the user shall contact the Public Works Department to have the meter read and removed. The city clerk-treasurer shall determine the final billing and either process a refund of any balance remaining from the deposit, or issue an invoice to the permittee in the event the final charge is in excess of the deposited amount.

(8) At such time as the new rates take effect, the rates set forth in Resolution No. 590 shall be null and void.

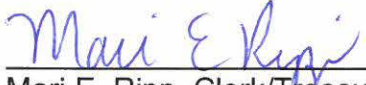
PASSED this 7th day of December, 2020.

CITY OF WOODLAND



William A Finn, Mayor

ATTEST:


Mari E. Ripp, Clerk/Treasurer

APPROVED AS TO FORM:


Frank F. Randolph, City Attorney

13.08.140 - Rates—Residential—Low-income, senior citizens' and disabled persons' discount.

An eligible low-income, senior citizen or disabled person may receive a discount based on the following:

- A. Eligibility. A low-income, senior citizens' or disabled persons' sewer rate is available within the city to individuals who occupy residential dwellings, not federally subsidized, and meet the following conditions:
 - 1. The individual shall be or exceed sixty-two years of age at the time of application or meet the social security disability program definition of disabled and qualify as low income as set forth below;
 - 2. The income for a household of a single individual shall not exceed twenty thousand dollars from all sources. Income shall include, but not be limited to:
 - a. Railroad retirement and social security benefits;
 - b. Investment income such as dividends from stock, interest on savings accounts and bonds, capital gains, gifts and inheritances, net rental income from real estate and also disability payments, retirement pay and annuities. Reimbursement for losses are not to be considered as income. Easily convertible assets shall not exceed twenty thousand dollars.
 - 3. The combined income for a household of two or more individuals shall not exceed twenty-five thousand dollars from all sources. Income shall include, but not be limited to:
 - a. Railroad retirement and social security benefits;
 - b. Investment income such as dividends from stock, interest on savings accounts and bonds, capital gains, gifts and inheritances, net rental income from real estate and also disability payments, retirement pay and annuities. Reimbursement for losses are not to be considered as income. Easily convertible assets shall not exceed twenty-five thousand dollars.
- B. Character of Service. Service shall be through a single five-eighths/three-quarter inch meter at a single point of delivery.
- C. Amount of Discount. Residential rates for low income senior citizens and low income disabled persons qualifying for the senior citizen or disabled person discount shall be set by resolution of the city council.
- D. Application. Individuals must apply at the City Hall on application forms provided by the city clerk-treasurer's office. Such application shall be renewed annually, in the month of July; provided, that any individual receiving the discount at the time of passage of the ordinance codified in this section shall not be required to renew his application until the next annual renewal date, at which time he will be required to meet the eligibility requirements imposed by this section.

(Ord. 917 § 1, 1999: Ord. 912 § 1, 1999: Ord. 798 § 4, 1995: Ord. 666 § 19, 1988: Ord. 505 § 2, 1980; Ord. 499 § 2, 1980: Ord. 467 § 4, 1979)

(Ord. No. 1247, 9-4-2012)

City of Woodland

P.O. Box 9 | 230 Davidson Avenue
 Woodland, WA 98674
 Phone: 360.225.8281 Fax: 360.225.7336
www.ci.woodland.wa.us



Low-Income Senior & Low-Income Disabled Citizen Utility Discount Application

ONLY LEGIBLE APPLICATIONS WILL BE PROCESSED

Verification of the following must **accompany this application**

- ☐* Total household annual income (*prior year tax statements*)
- ☐* Proof of Occupancy (*rental agreement, property tax statement or current PUD*)
- ☐* Age (*see attached for acceptable ID documents*)
- ☐* Disability information (*Disability parking privilege ID card*)

Name on Account

Your Name

Physical Address

Mailing Address

E-mail

Phone Number

Utility Account Number

I hereby apply for utility rate discounts pursuant to the Woodland Municipal Code sections which apply to low-income senior and low income disabled citizens. All statements contained herein are true to the best of my knowledge and belief:

1. ☐ I am 62 years of age or older on or before the first day of the current calendar year; **OR**

☐ I am retired from regular, gainful employment by reason of a physical disability

2. I ☐ own ☐ rent my place of residence and reside with (list all who reside at residence below:)

3. I, my spouse, and any others residing at my residence (as listed in 2), have a combined disposable income and assets (see definition below), exclusive of one vehicle and the residence for which the application for exemption is made, of less than \$20,000 (for a single person) or \$25,000 (for more than one person), for the preceding calendar year.

Signature of Applicant

Date Signed

Signature Here

03/17/2022

FILING PERIOD: The application for a Low-Income Senior Citizen or Low-Income Disabled Person utility discount must be filed annually with the City Clerk-Treasurer's office between July 1st and 31st, and shall be valid through June 30th of the following year. Any filing of an application after July 31st of any year shall apply only to billing periods *after* the date of filing through June 30th of the following year.

ELIGIBLE HOUSING: At the time of application, the person making application must reside in the owned or rented property. Residence must be a single-family dwelling. Duplexes and apartments do not qualify. Persons in federally subsidized housing are not eligible for the utility discount.

INCOME / COMBINED INCOME: The income for a single individual, from all sources, shall be less than **\$20,000** for the preceding calendar year. The income of the applicant, for a household of two or more people, combined with the income, if any, of the other persons, from all sources, shall be less than **\$25,000** for the preceding calendar year. Income/Combined Income from all sources whatsoever include all income of the claimant and other persons residing in the household. It includes railroad retirements and social security benefits. Further, it includes such items as investment income in the form of dividends from stock, interest on savings accounts and bonds, capital gains, gifts and inheritances, net rental income from rental estate, and also disability payments, retirement pay and annuities. Reimbursement for losses is not to be considered as income. Easily convertible assets, defined as: stocks, bonds, cash in banks (savings, checking), real estate other than residence, accountable licensed vehicles over one auto, boats, trailers, campers, motorcycles, autos, trucks, etc. shall not exceed **\$20,000** for an individual or **\$25,000** for a household of two or more.

updated 5/2/17

LISTS OF ACCEPTABLE DOCUMENTS

All documents must be unexpired

LIST A	OR	LIST B	AND	LIST C
Documents that Establish Identity		Documents that Establish Identity		
1. U.S. Passport or U.S. Passport Card		1. Driver's license or ID card issued by a State or outlying possession of the United States provided it contains a photograph or information such as name, date of birth, gender, height, eye color, and address		1. Social Security Account Number card other than one that specifies on the face that the issuance of the card does not authorize employment in the United States
2. Permanent Resident Card or Alien Registration Receipt Card (Form I-551)				2. Certification of Birth Abroad issued by the Department of State (Form FS-545)
3. Foreign passport that contains a temporary I-551 stamp or temporary I-551 printed notation on a machine-readable immigrant visa		2. ID card issued by federal, state or local government agencies or entities, provided it contains a photograph or information such as name, date of birth, gender, height, eye color, and address		3. Certification of Report of Birth issued by the Department of State (Form DS-1350)
4. Employment Authorization Document that contains a photograph (Form I-766)		3. School ID card with a photograph		4. Original or certified copy of birth certificate issued by a State, county, municipal authority, or territory of the United States bearing an official seal
5. In the case of a nonimmigrant alien authorized to work for a specific employer incident to status, a foreign passport with Form I-94 or Form I-94A bearing the same name as the passport and containing an endorsement of the alien's nonimmigrant status, as long as the period of endorsement has not yet expired and the proposed employment is not in conflict with any restrictions or limitations identified on the form		4. Voter's registration card		5. Native American tribal document
		5. U.S. Military card or draft record		6. U.S. Citizen ID Card (Form I-197)
		6. Military dependent's ID card		
		7. U.S. Coast Guard Merchant Mariner Card		7. Identification Card for Use of Resident Citizen in the United States (Form I-179)
		8. Native American tribal document		8. Employment authorization document issued by the Department of Homeland Security
		9. Driver's license issued by a Canadian government authority		
6. Passport from the Federated States of Micronesia (FSM) or the Republic of the Marshall Islands (RMI) with Form I-94 or Form I-94A indicating nonimmigrant admission under the Compact of Free Association Between the United States and the FSM or RMI		For persons under age 18 who are unable to present a document listed above:		
		10. School record or report card		
		11. Clinic, doctor, or hospital record		
		12. Day-care or nursery school record		