

1. CALL TO ORDER

Mayor Paul Helenberg called the regular meeting of the Castle Rock City Council to order at 7:30 PM.

a. Pledge of Allegiance

Mayor Helenberg led the Pledge of Allegiance.

b. Roll Call

Councilmembers present: Art Lee, Lee Kessler, John Whalen, and Ellen Rose. Councilmember Paul Simonsen was excused.

Staff present: Police Chief Charlie Worley, City Attorney Frank Randolph, Public Works Director Dave Vorse, City Engineer Tom Gower, Public Works Senior Operator, and Clerk-Treasurer Carie Cuttonaro.

c. Changes to Agenda

2. PROCLAMATIONS & PRESENTATIONS

3. CITIZEN COMMENTS - maximum 3 minutes

4. DEPARTMENT REPORTS

- City Attorney Frank Randolph
- Police Chief Charlie Worley
- Public Works Director Dave Vorse
Public Works Director Dave Vorse gave a verbal report.
- City Engineer Tom Gower
- Clerk-Treasurer Carie Cuttonaro

5. COUNCIL AND AD HOC COMMITTEE REPORTS

- Mayor / Mayor Pro-Tempore / Councilmembers
Mayor Helenberg gave a verbal report.
Mayor Helenberg requested a review committee be formed to review engineering Statements of Qualifications received for the Six Rivers Regional Trail System Phase 2 - Citywide Pedestrian Improvement Project. Committee members are Mayor Helenberg, Councilmember Whalen, Public Works Director Dave Vorse, Public Works Senior Operator Tyler Stone, and Clerk-Treasurer Carie Cuttonaro.
- CRCDA Representative

6. PUBLIC HEARINGS

7. CONSENT AGENDA

8. OLD BUSINESS

a. Ordinance No. 2024-08, an ordinance fixing the amount to be raised by Ad Valorem taxes for the 2025 budget, on second reading.

Councilmember Lee made a motion, seconded by Rose, to approve Ordinance No. 2024-08. Motion carried by roll call vote. Councilmembers Lee, Kessler, Whalen, and Rose voted 'Aye'.

b. Request to repeal Recreation and Conservation Office grant in the amount of \$708,000, for the Al Helenberg Boat Launch Safety Improvements Construction Grant #18-2479D due to fish related issues as determined by National Oceanic and Atmospheric Administration.

Public Works Director Dave Vorse presented. City Engineer Tom Gower provided comments. Councilmember Rose made a motion, seconded by Lee, to repeal Recreation and Conservation Grant #18-2479D. Motion carried by roll call vote. Councilmembers Lee, Kessler, Whalen, and Rose voted 'Aye'.

c. Project Completion - Exit 48 Waterline Extension (Schedules A and B) and Exit 48 Sewer Force Main Extension (Schedules C and D) Projects. Gibbs & Olson, Inc. recommends the City accept the project as complete.

City Engineer Tom Gower presented. Public Works Director Dave Vorse thanked the Cowlitz County Commissioners for their contribution to this project.

Councilmember Rose made a motion, seconded by Lee, to accept the Exit 48 Waterline Extension (Schedules A and B) and Exit 48 Sewer Force Main Extension (Schedules C and D) projects as complete. Motion carried by roll call vote. Councilmembers Lee, Kessler, Whalen, and Rose voted 'Aye'.

9. NEW BUSINESS

a. Request from Glenn Pingree to approve a location for the installation of a bell.

Glenn Pingree presented. Public Works Director provided comment.

Councilmember Kessler requested an ad-hoc committee to discuss options and review possible locations.

b. Request from property owner of 133 Buland Dr to remove a tree limb that is hanging over their property.

Public Works Director Dave Vorse presented.

Councilmember Kessler made a motion, seconded by Rose, to approve Public Works to remove the tree limb. Motion carried by roll call vote. Councilmembers Lee, Kessler, Whalen, and Rose voted 'Aye'.

c. Interlocal Agreement with Cowlitz County to provide Building Code Administration, Plans Examination, Building Inspections Services and Fire code, on a reimbursable basis per hour worked for building and fire code inspections, 50% of fees collected for residential plan and fire plan reviews and 65% of fees collected for commercial plan and fire plan reviews.

Mayor Helenber presented. Councilmembers Lee and Kessler raised concerns. Traci Jackson, Director of Cowlitz County Building & Planning provided comments.

Councilmember Rose made a motion, seconded by Lee, to approve the Interlocal Agreement with Cowlitz County to provide Building Code Administration. Motion carried by roll call vote. Councilmembers Lee, Kessler, Whalen, and Rose voted 'Aye'.

10. OTHER BUSINESS

11. ADJOURNMENT

There being no further business, Mayor Helenberg adjourned the meeting at 8:04 PM.

Mayor Paul Helenberg

Clerk-Treasurer Carie Cuttonaro