

1. CALL TO ORDER

Mayor Paul Helenberg called the regular meeting of the Castle Rock City Council to order at 7:37 PM.

a. Pledge of Allegiance

Mayor Helenberg led the Pledge of Allegiance.

b. Roll Call

Councilmembers present: Art Lee, Lee Kessler, John Whalen, and Ellen Rose.

Staff present: Police Chief Charlie Worley, City Attorney Frank Randolph, Public Works Director Dave Vorse, Public Works Senior Operator Tyler Stone, and Clerk-Treasurer Carie Cuttonaro.

c. Changes to Agenda

There was a correction to New Business Item C's title.

Original - "Ordinance No. 2024-09, an ordinance amending the budgetary appropriations for fiscal year ending December 31, 2024 for the City of Castle Rock, Washington to include the following funds: General (Non-Department), Visitor Center, Library, Dredge Spoils Site, PW Vehicle Replacement, Swimming Pool Construction, Municipal Water Capital Improvements, Municipal Sewer Capital Improvements, on first reading."

Correction - "Ordinance No. 2024-09, an ordinance amending the budgetary appropriations for fiscal year ending December 31, 2024 for the City of Castle Rock, Washington to include the following funds: General (Non-Department), Visitor Center, Library, Dredge Spoils Site, PW Vehicle Replacement, Swimming Pool Construction, **Water/Sewer Operating, Stormwater, Stormwater Capital**, Municipal Water Capital Improvements, Municipal Sewer Capital Improvements, on first reading."

2. PROCLAMATIONS & PRESENTATIONS

3. CITIZEN COMMENTS - maximum 3 minutes

4. DEPARTMENT REPORTS

- City Attorney Frank Randolph
- Police Chief Charlie Worley
- Public Works Director Dave Vorse
- City Engineer Tom Gower
- Clerk-Treasurer Carie Cuttonaro

5. COUNCIL AND AD HOC COMMITTEE REPORTS

- Mayor / Mayor Pro-Tempore / Councilmembers

1. Request to hold TBD Meeting on November 25, 2024 at 7:00 PM.

Mayor Helenberg provided an update regarding the Solid Waste Advisory Committee specifically regarding the Solid Waste rates.

TBD Meeting scheduled for November 25, 2024 at 7:00 PM.

- CRCDA Representative

6. PUBLIC HEARINGS

a. Purpose: To take testimony on the proposed budget and capital facilities plan for fiscal year ending December 31, 2025, including a proposed 3% increase in all water rates, 3% increase in all sewer rates, and 4% increase in all stormwater rates. Second Public Hearing will be held on November 25, 2024 during the Regular Council Meeting.

Mayor Helenberg closed the regular meeting at 7:46 PM and opened the public hearing at 7:46 PM. There was no public comment.

Mayor Helenberg closed the public hearing at 7:46 PM and reopened the regular meeting at 7:47 PM.

7. CONSENT AGENDA

Councilmember Rjose made a motion, seconded by Whalen, to approve the Consent Agenda as presented. Motion carried by roll call vote. Councilmembers Lee, Kessler, Whalen, and Rose voted 'Aye'.

- a. Approve the minutes of the September 23, 2024 Regular Council Meeting.
- b. Approve the minutes of the October 14, 2024 Regular Council Meeting.
- c. Approve the minutes of the October 28, 2024 Special Council Meeting - Budget Workshop.
- d. Approve the minutes of the October 28, 2024 Regular Council Meeting.
- e. Approve the October 2024 invoices as described in the Fund Transaction Summary Report in the amount of \$558,857.33.

8. OLD BUSINESS

- a. Final ARPA (American Rescue Plan Act) Obligations

Clerk-Treasurer Carie Cuttonaro presented. Public Works Director Dave Vorse added comment.

Councilmember Lee made a motion, seconded by Rose, to approve the Final ARPA Obligations.

Motion carried by roll call vote. Councilmembers Lee, Kessler, Whalen, Simonsen, and Rose voted 'Aye'.

9. NEW BUSINESS

- a. Bid Tab Results and Award - Pole Building

Public Works Senior Operator Tyler Stone presented.

Councilmember Lee made a motion, seconded by Whalen, to award the Pole Building bid to Parker

Buildings. Motion carried by roll call vote. Councilmembers Lee, Kessler, Whalen, and Rose voted 'Aye'.

b. Resolution No. 2024-10, a resolution of the City of Castle Rock, Washington, adopting an Electronic Funds Transfer (EFT) Policy and Procedures.

Clerk-Treasurer Carie Cuttonaro presented.

Councilmember Rose made a motion, seconded by Whalen, to approve Resolution No. 2024-10.

Motion carried by roll call vote. Councilmembers Lee, Kessler, Whalen, and Rose voted 'Aye'.

c. Original - Ordinance No. 2024-09, an ordinance amending the budgetary appropriations for fiscal year ending December 31, 2024 for the City of Castle Rock, Washington to include the following funds: General (Non-Department), Visitor Center, Library, Dredge Spoils Site, PW Vehicle Replacement, Swimming Pool Construction, Municipal Water Capital Improvements, Municipal Sewer Capital Improvements, on first reading.

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Councilmember Lee made a motion, seconded by Rose, to approve Ordinance No. 2024-09 on first reading. Motion carried by roll call vote. Councilmembers Lee, Kessler, Whalen, and Rose voted 'Aye'.

d. Review and approval of the 2025 - 2030 Capital Facility Plan.

Councilmember Kessler made a motion, seconded by Lee, to approve the 2025 - 2030 Capital Facility Plan. Motion carried by roll call vote. Councilmembers Lee, Kessler, Whalen, and Rose voted 'Aye'.

e. Review and approval of the 2025 Salary Schedule.

Councilmember Kessler made a motion, seconded by Whalen, to approve the 2025 Salary Schedule.

Motion carried by roll call vote. Councilmembers Lee, Kessler, Whalen, and Rose voted 'Aye'.

f. Resolution No. 2024-08, a resolution relating to setting rates and minimum charge for water and sewer services to City of Castle Rock customers, and amending Resolution No. 2023-06.

Councilmember Lee made a motion, seconded by Rose, to approve Resolution No. 2024-08. Motion carried by roll call vote. Councilmembers Lee, Kessler, Whalen, Simonsen, and Rose voted 'Aye'.

g. Resolution No. 2024-09, a resolution providing for reduced base rates to be charged to low-income senior citizens for water and sanitary sewer services and limiting the annual aggregate of such reductions to approximately \$10,000 per calendar year, and amending Resolution No. 2023-07.

Clerk-Treasurer Carie Cuttonaro presented.

Councilmember Lee made a motion, seconded by Rose, to approve Resolution No. 2024-09. Motion carried by roll call vote. Councilmembers Lee, Kessler, Whalen, and Rose voted 'Aye'.

h. Ordinance No. 2024-10, an ordinance amending, in part, City of Castle Rock, Washington, Municipal Ordinance 2023-14, stormwater management services by amending charges for all classifications, on first reading.

Councilmember Rose made a motion, seconded by Whalen, to approve Ordinance No. 2024-10, on

first reading. Motion carried by roll call vote. Councilmembers Lee, Kessler, Whalen, and Rose voted 'Aye'.

i. Ordinance No. 2024-11, an ordinance amending, City of Castle Rock, Municipal Code Chapter 13.16 Retail Water Sales, on first reading.

Councilmember Kessler made a motion, seconded by Lee, to approve Ordinance No. 2024-11, on first reading. Motion carried by roll call vote. Councilmembers Lee, Kessler, Whalen, and Rose voted 'Aye'.

j. Ordinance No. 2024-12, an ordinance adopting the budget of the City of Castle Rock, Washington for the fiscal year ending December 31, 2025, on first reading.

Councilmember Kessler made a motion, seconded by Whalen, to approve Ordinance No. 2024-12, on first reading. Motion carried by roll call vote. Councilmembers Lee, Kessler, Whalen, and Rose voted 'Aye'.

k. Ordinance No. TBD-2024-01, an ordinance adopting the budget of the Castle Rock City Transportation Benefit District, Castle Rock, Washington for the fiscal year ending December 31, 2025, on first reading.

Councilmember Rose made a motion, seconded by Lee, to approve Ordinance No. TBD-2024-01, on first reading. Motion carried by roll call vote. Councilmembers Lee, Kessler, Whalen, and Rose voted 'Aye'.

10. OTHER BUSINESS

11. ADJOURNMENT

There being no further business, Mayor Helenberg adjourned the meeting at 8:08 PM.

Mayor Paul Helenberg

Clerk-Treasurer Carie Cuttonaro