CASTLE ROCK City Council

Regular Council Meeting
January 13, 2025

1. CALL TO ORDER

Mayor Paul Helenberg called the regular meeting of the Castle Rock City Council to order at 7:31 PM.

a. Pledge of Allegiance

Mayor Helenberg led the Pledge of Allegiance.

b. Roll Call

Councilmembers present: Art Lee, Lee Kessler, John Whalen, Paul Simonsen, and Ellen Rose.

Staff present: Police Chief Charlie Worley, City Attorney Frank Randolph, Public Works Director Dave Vorse, City Engineer Tom Gower, and Clerk-Treasurer Carie Cuttonaro.

c. Changes to Agenda

2. PROCLAMATIONS & PRESENTATIONS

3. CITIZEN COMMENTS - maximum 3 minutes

4. DEPARTMENT REPORTS

- City Attorney Frank Randolph
- Police Chief Charlie Worley
- Public Works Director Dave Vorse
- City Engineer Tom Gower
- Clerk-Treasurer Carie Cuttonaro

5. COUNCIL AND AD HOC COMMITTEE REPORTS

- Mayor / Mayor Pro-Tempore / Councilmembers

  1. 2025 Committee and Departmental Appointments

  Due to Public Works Director Dave Vorse's impending retirement, Senior Operator Tyler Stone is added as an alternate to all committees where Dave is appointed.

- CRCDA Representative

6. PUBLIC HEARINGS

7. CONSENT AGENDA

Councilmember Lee made a motion, seconded by Rose, to approve the Consent Agenda as presented. Motion carried by roll call vote. Councilmembers Lee, Kessler, Whalen, Simonsen, and Rose voted 'Aye'.

a. Approve the minutes of the December 9, 2024 Regular Council Meeting.

b. Approve the December 2024 invoices as described in the Fund Transaction Summary Report in the amount of $454,008.41.

8. OLD BUSINESS

9. NEW BUSINESS

a. Request to excuse Councilmember Simonsen's absences during 2024 due to a medical reason.

Councilmember Rose made a motion, seconded by Whalen, to excuse Councilmember Simonsen's absences during 2024 due to a medical reason. Motion carried by roll call vote. Councilmembers Lee, Kessler, Whalen, and Rose voted 'Aye'.

b. 2025-2027 Collective Bargaining Agreement, Teamsters Local 58 - Public Works. The contract has been ratified by the union and is being presented for Council's consideration and approval.

Mayor Helenberg presented.
Councilmember Rose made a motion, seconded by Lee, to approve the 2025-2027 Collective Bargaining Agreement, Teamsters Local 58 - Public Works. Motion carried by roll call vote. Councilmembers Lee, Kessler, Whalen, Simonsen, and Rose voted 'Aye'.

c. Memorandum of Understanding between the City of Castle Rock and the Public Works Bargaining Unit, training for the impending replacement of the Public Works Director.

Mayor Helenberg presented.
Councilmember Rose made a motion, seconded by Whalen, to approve the Memorandum of Understanding for training for the impending replacement of the Public Works Director. Motion carried by roll call vote. Councilmembers Lee, Kessler, Whalen, Simonsen, and Rose voted 'Aye'.

d. Request to terminate planning services contract with SCJ Alliance, effective February 28, 2025.

Mayor Helenberg presented.
Councilmember Rose made a motion, seconded by Whalen, to terminate planning services contract with SCJ Alliance. After further discussion, motion carried by roll call vote. Councilmembers Lee, Kessler, Whalen, Simonsen, and Rose voted 'Aye'.

e. Professional Services Agreement with Kimley-Horn to provide on-call planning services on a time and materials basis.

Councilmember Whalen made a motion, seconded by Rose, to approve on-call planning services contract with Kimley-Horn. Motion carried by roll call vote. Councilmembers Lee, Kessler, Whalen, Simonsen, and Rose voted 'Aye'.

f. TIB Consultant Agreement for ADA Improvements Project Design in the amount of $61,864.00.

City Engineer Tom Gower presented.
Councilmember Lee made a motion, seconded by Kessler, to approve the TIB Consultant Agreement with Gibbs & Olson. After further discussion, motion carried by roll call vote. Councilmembers Lee, Kessler, Whalen, Simonsen, and Rose voted 'Aye'.

g. Gibbs & Olson, Inc. Authorization No. 2025-001 for Al Helenberg Memorial Boat Launch Maintenance Dredging Permit, in the amount of $41,000.

City Engineer Tom Gower presented.
Councilmember Rose made a motion, seconded by Whalen, to approve Authorization No. 2025-001. After further discussion, motion carried by roll call vote. Councilmembers Lee, Kessler, Whalen, Simonsen, and Rose voted 'Aye'.

h. Local Agency A&E Professional Services Negotiated Hourly Rate Consultant Agreement for the Six Rivers Regional Trail System, Phase 2 Improvements project, in the amount of $61,400.

City Engineer Tom Gower presented.
Councilmember Kessler made a motion, seconded by Lee, to approve the Consultant Agreement with Gibbs & Olson. Motion carried by roll call vote. Councilmembers Lee, Kessler, Whalen, Simonsen, and Rose voted 'Aye'.

i. Local Agency A&E Professional Services Negotiated Hourly Rate Consultant Agreement for the City Wide Pedestrian Improvements project, in the amount of $115,900.00.

City Engineer Tom Gower presented.
Councilmember Lee made a motion, seconded by Rose, to approve the Consultant Agreement with Gibbs & Olson. Motion carried by roll call vote. Councilmembers Lee, Kessler, Whalen, Simonsen, and Rose voted 'Aye'.

10. OTHER BUSINESS

11. ADJOURNMENT

There being no further business, Mayor Helenberg adjourned the meeting at 7:58 PM.

Mayor Paul Helenberg	Clerk-Treasurer Carie Cuttonaro