



CASTLE ROCK CITY COUNCIL AGENDA

Regular Meeting: Monday, January 27, 2025
7:30 PM

Location

Castle Rock Senior Center
222 Second Ave SW
Castle Rock, WA 98611

AGENDA

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1. CALL TO ORDER

- a. Pledge of Allegiance
- b. Roll Call
- c. Changes to Agenda

2. PROCLAMATIONS & PRESENTATIONS

3. CITIZEN COMMENTS - maximum 3 minutes

4. DEPARTMENT REPORTS

- City Attorney Frank Randolph
- Police Chief Charlie Worley
- Public Works Director Dave Vorse
 - 1. 2024 Projects List (page 3-8)
 - 2. 2025 Projects List (page 9-13)
- City Engineer Tom Gower
- Clerk-Treasurer Carie Cuttonaro

5. COUNCIL AND AD HOC COMMITTEE REPORTS

- Mayor / Mayor Pro-Tempore / Councilmembers
- CRCDA Representative

6. PUBLIC HEARINGS

7. CONSENT AGENDA

- a. Approve the minutes of the January 13, 2025, Regular Council Meeting. (page 14-16)
- b. Title VI Annual Accomplishment & Goals Report for Fiscal Year 2024 for the submittal to the Washington State Department of Transportation. (page 17-33)
- c. Approve the December 2024 open period invoices as described in the Fund Transaction Summary Report in the amount of \$63,974.66. (page 34-35)

8. OLD BUSINESS

9. NEW BUSINESS

- a. Request to approve out-of-state travel, as required by CRMC 2.96.010, for Renee Schuller to attend the Motorola Solutions (Spillman) Summit 2025 in Grapevine, TX, May 12 - May 16, 2025. (page 36-55)

10. OTHER BUSINESS

11. ADJOURNMENT

NEXT REGULAR COUNCIL MEETINGS:

<u>1Q25</u>	<u>2Q25</u>	<u>3Q25</u>	<u>4Q25</u>
January 13	April 14	July 14	October 13
January 27	April 28	July 28	October 27
February 10	May 12	August 11	November 10
February 24	Tuesday, May 27	August 25	November 24
March 10	June 09	September 08	December 08
March 24	June 23	September 22	December 22

Non-Discrimination Statement: This institution is an equal opportunity provider and employer. If you wish to file a Civil Rights program complaint of discrimination, complete the USDA Program Discrimination Complaint Form, found online at https://www.ascr.usda.gov/sites/default/files/Complain_combined_6_8_12_508_0.pdf or at any USDA office, or call 866.632.9992 to request the form. You may also write a letter containing all of the information requested in the form. Send your completed complaint form or letter by mail to USDA, Office of the Assistant Secretary for Civil Rights, 1400 Independence Ave, SW, Stop 9410, Washington, DC 20250-9410 or email to program.intake@usda.gov or by fax (202) 690-7442.

Title VI: The City of Castle Rock ensures compliance with Title VI of the Civil Rights Act of 1964 and American Disabilities Act of 1990 by prohibiting discrimination against any person on the basis of race, color, national origin, sex or disabilities in the provision of benefits and services from its federal assisted programs and activities. If you need special accommodations to participate in this meeting, please contact Carie Cuttonaro at 360.274.8181 by 9:00 a.m. three days prior to the meeting.

City Council may add and take action on other items not listed on this Agenda.

Water / Regional Water		
Complete filling of SR 504 water main	Feb-April	Paul/Anthony
Check and repair the raw water main	May-Aug	Paul
Rehab Pizza Well	Sept	Mike/Brice
WTP – expand backwash pond	June-Aug	Paul
WTP – chlorine cylinder emergency “A” kit gasket and confirm phone # COMPLETED	Jan-Mar	Anthony
WTP – Replace door handles and locks COMPLETED	Feb - Mar	Brice
WTP – Clean tube settler basin	Aug-Oct	Brice
Update Bacteriological Plan COMPLETED	Feb-May	Dave/Tyler
Water main replacement – 2 nd Ave; B St. to Aden <i>In-Progress</i>	Mar-July	Paul/Mike
Water main replacement – Aden; Front to 2nd <i>In-Progress</i>	Mar-July	Paul/Mike
Water main Replacement – 1 st ; Aden to Shear <i>In-Progress</i>	Mar-July	Paul/Mike
Water main Replacement – Pioneer COMPLETED	Apr-May	Brice/Mike
Flush water mains	May-Aug	Anthony/Nakayla
Paint fire hydrants	June-Aug	Nakayla
City wide leak detection program COMPLETED	Feb-May	Nakayla
Continue with investigating service line leaks COMPLETED	Jan-July	Nakayla
Cap off abandon water mains on. N., Maple, Helton, etc.	Jan-April	Paul
Replace 50 meter registers COMPLETED	Jan-Nov	Paul
Larger meter replacements COMPLETED	Jan-May	Paul
Cross Connection report COMPLETED	Feb-Mar	Dave/Tyler
Water Use Efficient report COMPLETED	Jan - Feb	Dave/Tyler
Consumer Confidence report COMPLETED	Jan-July	Dave/Tyler
Install intrusion sensors on reservoir hatches COMPLETED	Feb - Mar	Mike
Update water base map with asset management data <i>In-Progress</i>	Jan-Dec	Dave/Tyler
Service line material survey for lead & copper program COMPLETED	Jan-Dec	Lucas/Nakayla
GPS water intake property line and creek and meters on Westside	Mar-July	Paul
Design / Engineering for Carpenter Rd. pump station <i>In-Progress</i>	Jan-June	Eng/Dave/Tyler
Design / engineering for the Powell Rd. water main <i>In-Progress</i>	Jan-June	Eng/Tyler
Annual water reading audit COMPLETED	Aug-Sept	All
Pizza well landscape – heavy fabric and bark	May-June	Paul/Brice
Remove abandoned hydrant on Dougherty Dr. & Bond Dr.	June	Paul/Anthony
Update Cross Connection Control Plan COMPLETED	March	Dave/Tyler
Update Water Use Efficiencies goals COMPLETED	March	Dave/Tyler
33 project, 16 completed, 6 In-Progress		
Sewer / Regional Sewer		
Initiate Grease Abatement Plan	Sept	Lucas
Video inspect mains – prioritize repairs COMPLETED	Jan-June	Dave/Tyler
Review O&M manual annually and send letter by July 31st COMPLETED	Jan-Aug	Tyler/Lucas
WWTP – Replace PLC’s phase 4 & 5 COMPLETED	Jan-Mar	Lucas
WWTP – Biosolids composting pilot project COMPLETED	July-Oct	Lucas
WWTP – I/I report COMPLETED	Jan	Lucas/Mike/Tyler
WWTP – waste loading report COMPLETED	Jan	Lucas/Mike/Tyler
WWTP – Biosolids report COMPLETED	Feb-Mar	Lucas/Mike/Tyler
WWTP – Effluent annual testing report COMPLETED	March	Lucas/Mike/Tyler
WWTP – Industrial User survey and submit by June 30 th	Jan-June	Dave/Tyler

COMPLETED		
WWTP – Biosolids land application and testing COMPLETED	April-Nov	Lucas
WWPT – Update SOP for plant preventative maintenance <i>In-Progress</i>	Jan-May	Lucas
WWTP – lab ductless heat pump	Mar-June	Lucas
WWTP – Install camera	April-July	Lucas
WWTP – RAS/WAS pumps guide rails	Mar-June	Paul
WWTP – Calibrate UV sensors COMPLETED	Jan-Mar	Lucas
WWTP – repair or replace air compressor COMPLETED	Feb-May	Paul
WWTP – Grit pump maintenance <i>In-Progress</i>	Mar-July	Paul/Lucas
WWTP – Install new blower COMPLETED	Jan-Mar	Lucas
Update 1955 sewer as built base maps	Feb-July	Dave/Tyler
Coordinate with Eng. & WSDOT on sewer main imp. on SR 411 bridge COMPLETED	Jan-Dec	Eng/Dave/Tyler
Construct Green St. Lift Station building	Sept-Oct	Mike/Brice
Repair pump suction line in Dougherty DR. Lift Station	June-Aug	Paul/Brice
Repair sewer sink hole in alley between 5 th -Dike; C St. – D St.	June-Aug	Paul/Brice
Repair main – Allen Ave.; Clearwood / Lakewood	June-Aug	Paul/Brice
Repair main Cedar & Kirby to Clean out	June-Aug	Anthony/Lucas
Repair main – Huntington Ave. north of C St crossing	June-Aug	Anthony/Lucas
Repair main – 5 th & Hibbard to clean out	June-Aug	Anthony/Lucas
Repair main 3 rd Ave.; Cowlitz – A St.	June-Aug	Paul/Anthony
Repair main Alder St.; Huntington to east end	June-Aug	Paul/Anthony
Install pressure main across R/R at exit 48 COMPLETED	Feb-June	Mike
Install pressure main across WSDOT ROW at exit 48 COMPLETED	May-Oct	Tyler/Dave
32 project, 16 completed, 2 In-Progress		
Stormwater / PW Vehicle Replacement / Major vehicle or equipment work		
Levee – revetment work, cut brush & trees <i>In-Progress</i>	Jan-March	Paul
Replace controls at South Storm pump station <i>In-Progress</i>	Feb-June	Mike
Line or replace 4 th Ave 200 blk main	Jan-May	Mike
Line or replace A St. 300 blk main	Jan-May	Mike
Clean catch basins	June-Aug	Anthony
Purchase and install gate valve for Green Acres storm vault	May-Aug	Anthony
Review and perform maintenance on vehicle and equipment COMPLETED	Jan-Oct	Paul
Purchase lift COMPLETED	Jan-Mar	Dave/Tyler
Sale existing lift at auction COMPLETED	Feb-May	Dave/Tyler
Purchase a quick connect for excavator	Jan-Mar	Tyler
Purchase excavator mower COMPLETED	July-Oct	Tyler
Purchase 5 yard dump truck	July-Nov	Tyler/Lucas
5 Yard dump truck cylinder work COMPLETED	Feb-May	Paul
Rollback fuel gauge replacement	Feb-May	Paul
Expedition catalytic convert replacement COMPLETED	Feb-May	Paul

Secure beaver trap permit and set out traps COMPLETED	Feb-March	Paul
16 projects, 7 completed, 2 In-Progress		
Parks / DOT Site / Boat Launch		
Replace signage at Gateway Parks, Lion's Pride, Vol.memorial & Old Jail	Feb-Sept	Anthony
Install camera at Lion's Pride Park <i>In-Progress</i>	Mar-June	Anthony
Install camera on Riverfront trail <i>In-Progress</i>	Mar-June	Anthony
Install cameras at Old Jail Park <i>In-Progress</i>	Mar-June	Anthony
Build a payment box for the RV disposal site <i>In-Progress</i>	Jan-March	Mike/Brice
10-year maintenance plan for boat launch	Jan-Dec	Eng/Dave/Tyler
Gateway Park irrigation line to North Point	June-Oct	Paul/Nakayla
Boat launch – re-install float and remove silt COMPLETED	Jan-Dec	Paul/Nakayla
Amend dredge spoils agreement COMPLETED	Feb-May	Dave/Tyler
Pressure wash and seal boat launch picnic shelter COMPLETED	July	Anthony/Brice
Coldwater Park improvements, sign, covering and camera	April-Oct	Anthony/Brice
Park and Trail assessment COMPLETED	Feb-April	Nakayla
Replace Lion's Pride Park drinking fountain	May-June	Anthony/Brice
Replace fence under bridge by platform walkway & submit for reimbursement COMPLETED	July-Oct	Tyler/Brice
Replace RFT historical and information signs COMPLETED	Feb-Mar	Anthony/Nakayla
NTH landscape after construction is completed <i>In-Progress</i>	July-Aug	Anthony/Nakayla
Complete Gateway repairs – block wall, picnic table, trash can, & reimbursement COMPLETED	Jan-Mar	Mike/Brice
18 projects, 7 completed, 5 In-Progress		
Streets / Arterial Streets / Sidewalks		
Install new street name signs and post – phase 3 <i>In-Progress</i>	Jan-June	Paul/Nakayla
Develop a de-ice truck wash system	Jan-March	Paul/Lucas
Replace & Prune cherry trees on Front Ave. COMPLETED	Jan-May	Paul/Anthony
6 Rivers Regional Trail System design and construction phase 2 <i>In-Progress</i>	March-Oct	Mike/Brice
Pressure wash and seal downtown sidewalks <i>In-Progress</i>	May-June	Anthony/Nakayla
Pruning Program COMPLETED	Feb-Oct	Paul/Anthony
Sidewalk Program COMPLETED	Feb-Oct	Brice/Nakayla
Hang and water flower baskets COMPLETED	May-Oct	Nakayla
Curb and crosswalk painting COMPLETED	Jun-July	Anthony/Brice
Sidewalk concrete repairs <i>In-Progress</i>	Feb-July	Brice
Site obstruction program COMPLETED	Feb-Oct	Nakayla
Chip seal program – Front Ave. NW, Edgewood Ct., Lakewood Ct., Clearwood Ct., B St. SE – both blocks, OJP alley & parking, alley 2 nd -3 rd /Cowlitz – A St. COMPLETED	July-Aug	Mike
City wide crack seal and pre-patch streets project COMPLETED	May-Aug	Mike
Pedestrian cross light @ Huntington & A St. <i>In-Progress</i>	Jan-Aug	Mike
Guardrail repair program <i>In-Progress</i>	Mar-Aug	Paul

Uptown WI-FI	July-Oct	Mike
Update street maintenance plan for the next 10 years	Jan-July	Dave/Tyler
SR 411 bridge by shop & PUD landscape improvements	June-July	Anthony/Nakayla
Replace dead trees at N. Huntington landscape by wells & weed control COMPLETED	Feb	Paul/Nakayla
Hang CRCDA business art banners COMPLETED	April	Anthony/Brice
Install city of smiles signs COMPLETED		
21 projects, 11 completed, 6 In-Progress		
Annual Events		
Remove decoration from FOL COMPLETED	Jan-Feb	Paul/Nakayla
Citywide Cleanup Day COMPLETED	Jan-April	Paul Anthony
Assist with Halloween Jamboree COMPLETED	Sept-Oct	Nakayla
GPS Mapping System - continue system development	Jan-Aug	Paul
Hang Christmas decorations and participate in Festival of Lights COMPLETED	Nov-Jan	Paul/Nakayla
Assist with Fair and Parade COMPLETED	July	Paul/Nakayla
Assist with American In Bloom emphasis COMPLETED	March-July	Anthony/Nakayla
Budget process COMPLETED	Aug-Dec	Dave/Tyler
4 th of July preparation COMPLETED	June-July	Mayor/Mike
9 projects, 8 completed, 0 In-Progress		
Facilities construction and maintenance		
Visitor center; landscape and drip system expanded COMPLETED	April-Oct	Paul/Anthony
Library roof COMPLETED	Jan.-April	Paul
Raw water intake building siding	May-Sept	Brice
Complete painting shop facility	Aug-Oct	Brice
City Hall – paint exterior trim	June-Aug	Nakayla
Pressure wash and seal visitor center COMPLETED	July-Oct	Anthony/Brice
City Hall – expansion to clerk’s office COMPLETED	Jan-May	Mike/Brice
Construct Restroom and picnic structure at the North Trailhead <i>In-Progress</i>	Jan-July	Mike/Brice
Construct a Dog holding area	Mar-April	Paul
Construct impound/Storage facility <i>In-Progress</i>	Mar-Dec	Tyler/Dave/Mike
10 projects, 4 completed, 2 In-Progress		
Other Projects		
Participate in implementation of Strategic Marketing Plan COMPLETED	Jan-Dec	Dave/Tyler
Participated in Site Plan Review meetings COMPLETED	Jan-Dec	Dave/Tyler
Add cameras to park –n-ride /visitor center COMPLETED	May-July	Anthony
Work with crew on training and certifications COMPLETED	Jan-Dec	All
negotiate a franchise agreement with Cowlitz PUD <i>In-Progress</i>	Jan-Dec	Dave/Tyler
Negotiate franchise agreement with Astound Board Band COMPLETED	Jan-June	Dave/Tyler
Conduct personal evaluations COMPLETED	Feb-April	Dave/Tyler
Update Personnel Policy <i>In-Progress</i>	Jan-Dec	Dept. Heads

Annual fuel report COMPLETED	Jan	Tyler
Annual SWCAA report COMPLETED	Jan-Feb	Tyler
Defensive driving training Next year	Feb	All
AC Pipe handling training COMPLETED	April-Oct	Tyler
FEMA training courses <i>In-Progress</i>	Mar-Oct	All
Research and purchase tablets COMPLETED	Feb-April	All
Annual CDL query COMPLETED	Oct	Dave/Tyler
Work with Sustainable funding for Library and other recreation structures <i>In-Progress</i>	Jan-Dec	Dave/Tyler
Work with developer on the Landing on the Cowlitz <i>In-Progress</i>	Jan-Dec	Dave/Tyler
Update fuel card program COMPLETED	Jan-Mar	Lucas
Downtown refuge containment area <i>In-Progress</i>	Mar-Sept	Mayor/Dave/Tyler
Nakayla's CDL training COMPLETED	Jan-June	Nakayla
Remove trees near BNSF ROW at Exit 48 <i>In-Progress</i>	Apr-Oct	Brice/Paul
22 projects, 13 completed, 7 In-Progress		
Grant Applications		
Complete legislative applications for Impound/Storage facility COMPLETED	Jan	Dave
Overlay/Chip Seal/Sidewalk Residential and Arterial Street		
TIB Small City Preservation Program (TIB determines section eligibility) COMPLETED	Aug-Sept	Dave/Tyler
TIB Arterial Street Program – Pleasant Hill Rd. FDR COMPLETED	Aug-Sept	Dave/Tyler
TIB Sidewalk Program – Jackson St. COMPLETED	Aug-Sept	Dave/Tyler
TIB Complete Streets COMPLETED	Aug-Sept	Dave/Tyler
Tourist grant – FOL & Halloween Jamboree	July-Dec	Dave/Tyler
CCRD – Exit 48 pressure sewer extension COMPLETED	Feb	Dave/Tyler
Loss Control grant COMPLETED	Feb	Dave/Tyler
8 grants, 6 completed, 0 In-Progress		
169 Total projects, 88 completed, 30 In-Progress		

169 Projects
88 Completed 52%
30 In-Progress 18%

Please note specific LOCATION

Water Leak Repairs	#
Sewer Plugs Cleared	
Beaver Dam Demolished	
Number of beavers trapped	

Water / Regional Water	completion
Complete filling of SR 504 water main	Feb-April
Check and repair the raw water main	May-Aug
Rehab Pizza Well	Sept
WTP – expand backwash pond	June-Aug
WTP – Clean tube settler basin	Aug-Oct
Water main replacement – 2nd Ave; B St. to Aden	Mar-July
Water main replacement – Hibbard; Front to 3rd	Mar-July
Water main Project – Carpenter to Powell	July-Oct
Carpenter water pump station	July-Oct
Flush water mains	May-Aug
Paint fire hydrants	June-Aug
Continue with investigating service line leaks	Jan-July
Cap off abandon water mains on. N., Maple, Helton, etc.	Jan-April
Replace 50 meter registers	Jan-Nov
Larger meter replacements	Jan-May
Cross Connection report	Feb-Mar
Water Use Efficient report	Jan - Feb
Consumer Confidence report	May-July
Update water base map with asset management data	Jan-Dec
GPS water intake property line and creek and meters on Westside	Mar-July
Design / Engineering for Carpenter Rd. pump station	Jan-June
Design / engineering for the Powell Rd. water main	Jan-June
Annual water reading audit	Aug
Pizza well landscape – heavy fabric and bark	May-June
Remove abandoned hydrant on Dougherty Dr. & Bond Dr.	June
Add cathodic protection to 504 reservoir	June
Install pressure transducer at intake	April
Install flow meter at intake	April
Install clearwell overflow alarm	April
Replace Intake Siding	August
Repair leaks found in leak detection survey	Feb-Mar
update connection fees	Jan-Mar
update water ordinance	Jan-Mar
update maps	Jan-Dec
research low pressure issue at West Place	Mar-July
Realignment of meter routes	Mar-July
Sewer / Regional Sewer	completion
Develop FOG (fats oils grease) policy	Sept
Review O&M manual annually and send letter by July 31st	Jun-July
Install new yard debris compost bins	March
WWTP – Continue biosolids composting pilot project	July-Oct
WWTP – I/I report	Jan

WWTP – waste loading report	Jan
WWTP – Biosolids report	Feb-Mar
WWTP – Effluent annual testing report	March
WWTP – Industrial User survey and submit by June 30th	Jan-June
WWTP – Biosolids land application and testing	April-Nov
WWPT – Update SOP for plant preventative maintenance	Jan-May
WWTP – Install cameras	Jan-March
WWTP – RAS/WAS pumps guide rails	Mar-June
WWTP – Replace UV bulbs	Jan-Mar
WWTP – Grit pump maintenance/ repair or replacement	Mar-July
Update 1955 sewer as built base maps	Feb-July
Construct Green St. Lift Station building	Sept-Oct
Repair pump suction line in Dougherty DR. Lift Station	June-Aug
Repair sewer sink hole in alley between 5th-Dike; C St. – D St.	June-Aug
Repair main – Allen Ave.; Clearwood / Lakewood	June-Aug
Repair main Cedar & Kirby to Clean out	June-Aug
Repair main – Huntington Ave. north of C St crossing	June-Aug
Repair main – 5th & Hibbard to clean out	June-Aug
Repair main 3rd Ave.; Cowlitz – A St.	June- Aug
Repair main Alder St.; Huntington to east end	June- Aug
Install new oxidation ditch aerator motor & DO probes	June-Aug
Root treatment on sewer mains	June-Aug
Replace oxidation ditch DO screen	June-Aug
WWTP update alarm system	Jan-Mar
Update connection fees	Jan-Mar
Update ordinance	Jan-Mar
Stormwater	completion
Levee – revetment work, cut brush & trees	Jan-March
Replace controls at South Storm pump station	Feb-June
Line or replace 4th Ave 200 blk main	Jan-May
Line or replace A St. 300 blk main	Jan-May
Clean catch basins	June-Aug
Purchase and install gate valve for Green Acres storm vault	May-Aug
Secure beaver trap permit and set out traps	Feb-March
Install block wall on Cedar	June-Aug
Cleaning, inspection, mapping storm system	June-Aug
Replace North Storm Pump	March-April
Install storm line across Green Acres Drive	March-April
Vehicle/Equip repair/replacement	completion
Review and perform maintenance on vehicle and equipment	Jan-Oct
Purchase forklift	Jan-Mar

Purchase a quick connect for excavator	Jan-Mar
Purchase dump truck	July-Nov
Rollback fuel gauge replacement	Jan-May
Replace service truck crane	Feb
Parks / DOT Site / Boat Launch	completion
Replace signage at Gateway Parks, Lion's Pride, Vol.memorial & Old Jail	Feb-Sept
Install camera at Lion's Pride Park	Mar-June
Install camera on Riverfront trail	Mar-June
Install cameras at Old Jail Park	Mar-June
Build a payment box for the RV disposal site	Jan-March
10-year maintenance plan for boat launch	Jan-Dec
Gateway Park irrigation line to North Point	June-Oct
Boat launch – re-install float and remove silt	Jan-Dec
Coldwater Park improvements, sign, covering and camera	April-Oct
Park and Trail assessment	Feb-April
Replace Lion's Pride Park drinking fountain	May-June
NTH landscaping around restrooms	July-Aug
Install Swing mats at Michner park and Lois Dye	May-June
Remove ivy from The Rock and vegetation management	May-June
Install curbs around Lions Park	June-Oct
Install irrigation at visitor center	Mar-June
Seal coat trail section from skate park to NTH	June-Oct
Install cameras at LPP	Mar-June
Install Cameras at High Banks	Mar-June
Install new trail light timer at LPP	Feb-April
Install new drinking fountain at dog park	June-Oct
Plant new trees at dog park	Mar-June
Install irrigation across from LPP	Mar-June
Apply epoxy floor coating at LPP restrooms	June-Oct
Repair bollards on RFT near NTH	June-Oct
Replace broken trail light globes	April-Oct
Repair/replace skate park ramps	April-Oct
Bike park repairs	June-Oct
Replace Whittle Creek bridge decking	June-Oct
Repair RFT section of asphalt north of NTH	June-Oct
SRRTS Phase 2 lighting along trail conduit	Feb/June
Land lease agreement with sound precast	Jan/Aug
Streets / Arterial Streets / Sidewalks	completion
Install new street name signs and post – phase 3	Jan-June
Develop a de-ice truck wash system	Jan-March
Replace & Prune cherry trees on Front Ave.	Jan-May

6 Rivers Regional Trail System design and construction phase 2	March-Oct
Pressure wash and seal downtown sidewalks	May-June
Pruning Program	Feb-Oct
Sidewalk Program	Feb-Oct
Hang and water flower baskets	May-Oct
Curb and crosswalk painting	Jun-July
Sidewalk concrete repairs	Feb-July
Site obstruction program	Feb-Oct
Chip seal program	July-Aug
Pedestrian cross light @ Huntington & A St.	Jan-Aug
Guardrail repair program	Mar-Aug
Uptown WI-Fi	July-Oct
Update street maintenance plan for the next 10 years ST/WTR/SWR/STORM	Jan-July
SR 411 bridge by shop & PUD landscape improvements	June-July
Replace trees at S. Huntington	Feb
Replace red rock on S. Huntington	March
Install speed radar signs on Westside Hwy in city limits	May-Aug
ADA ramps & sidewalks on leaming and C St SE TIB complete streets	May-Aug
City wide Ped improvements project	April-Oct
Annual Events	completion
Remove decoration from FOL	Jan-Feb
Citywide Cleanup Day	Jan-April
Assist with Halloween Jamboree	Sept-Oct
GPS Mapping System - continue system development	Jan-Aug
Hang Christmas decorations and participate in Festival of Lights	Nov-Jan
Assist with Fair and Parade	July
Assist with American In Bloom emphasis	March-July
Budget process	Aug-Dec
4th of July preparation	June-July
Facilities construction and maintenance	completion
Complete painting shop facility	Aug-Oct
City Hall – paint exterior trim	June-Aug
Construct Restroom and picnic structure at the North Trailhead	Jan-July
Construct a Dog holding area	Mar-April
Construct impound/Storage facility	Mar-Sept
Replace Senior Center Siding	Sept-Dec
Renovate City hall Foyer	Sept-Dec
Other Projects	completion
Participate in implementation of Strategic Marketing Plan	Jan-Dec

Participated in Site Plan Review meetings	Jan-Dec
Work with crew on training and certifications	Jan-Dec
negotiate a franchise agreement with Cowlitz PUD	Jan-Dec
Conduct personnel evaluations	Feb-April
Update Personnel Policy	Jan-Dec
Annual fuel report	Jan
Annual SWCAA report	Jan-Feb
Defensive driving training	Feb
FEMA training courses	Mar-Oct
Annual CDL query	Oct
Work with Sustainable funding for Library and other recreation structures	Jan-Dec
Work with developer on the Landing on the Cowlitz	Jan-Dec
Downtown refuge containment area	Mar-Sept
Remove trees near BNSF ROW at Exit 48	Apr-Oct
Develop procurement policy	Feb-May
Land development 7 west issue	Feb-May
property adjacent to R/R + Huntington ownership	Feb-May
Grant Applications	completion
Complete legislative applications for Impound/Storage facility	Jan
Overlay/Chip Seal/Sidewalk Residential and Arterial Street	Aug-Sept
TIB Small City Preservation Program (TIB determines section eligibility)	Aug-Sept
TIB Arterial Street Program – Pleasant Hill Rd. FDR	Aug-Sept
TIB Sidewalk Program – Jackson St.	Aug-Sept
Tourist grant – FOL & Halloween Jamboree	July-Dec
CCRD	Feb
Loss Control grant	Feb
RCO grant	May
Total projects	181

1. CALL TO ORDER

Mayor Paul Helenberg called the regular meeting of the Castle Rock City Council to order at 7:31 PM.

a. Pledge of Allegiance

Mayor Helenberg led the Pledge of Allegiance.

b. Roll Call

Councilmembers present: Art Lee, Lee Kessler, John Whalen, Paul Simonsen, and Ellen Rose.

Staff present: Police Chief Charlie Worley, City Attorney Frank Randolph, Public Works Director Dave Vorse, City Engineer Tom Gower, and Clerk-Treasurer Carie Cuttonaro.

c. Changes to Agenda

2. PROCLAMATIONS & PRESENTATIONS

3. CITIZEN COMMENTS - maximum 3 minutes

4. DEPARTMENT REPORTS

- City Attorney Frank Randolph
- Police Chief Charlie Worley
- Public Works Director Dave Vorse
- City Engineer Tom Gower
- Clerk-Treasurer Carie Cuttonaro

5. COUNCIL AND AD HOC COMMITTEE REPORTS

- Mayor / Mayor Pro-Tempore / Councilmembers

1. 2025 Committee and Departmental Appointments

Due to Public Works Director Dave Vorse's impending retirement, Senior Operator Tyler Stone is added as an alternate to all committees where Dave is appointed.

- CRCDA Representative

6. PUBLIC HEARINGS

7. CONSENT AGENDA

Councilmember Lee made a motion, seconded by Rose, to approve the Consent Agenda as presented. Motion carried by roll call vote. Councilmembers Lee, Kessler, Whalen, Simonsen, and Rose voted 'Aye'.

- a. Approve the minutes of the December 9, 2024 Regular Council Meeting.
- b. Approve the December 2024 invoices as described in the Fund Transaction Summary Report in the amount of \$454,008.41.

8. OLD BUSINESS

9. NEW BUSINESS

- a. Request to excuse Councilmember Simonsen's absences during 2024 due to a medical reason.
Councilmember Rose made a motion, seconded by Whalen, to excuse Councilmember Simonsen's absences during 2024 due to a medical reason. Motion carried by roll call vote. Councilmembers Lee, Kessler, Whalen, and Rose voted 'Aye'.
- b. 2025-2027 Collective Bargaining Agreement, Teamsters Local 58 - Public Works. The contract has been ratified by the union and is being presented for Council's consideration and approval.
Mayor Helenberg presented.
Councilmember Rose made a motion, seconded by Lee, to approve the 2025-2027 Collective Bargaining Agreement, Teamsters Local 58 - Public Works. Motion carried by roll call vote. Councilmembers Lee, Kessler, Whalen, Simonsen, and Rose voted 'Aye'.
- c. Memorandum of Understanding between the City of Castle Rock and the Public Works Bargaining Unit, training for the impending replacement of the Public Works Director.
Mayor Helenberg presented.
Councilmember Rose made a motion, seconded by Whalen, to approve the Memorandum of Understanding for training for the impending replacement of the Public Works Director. Motion carried by roll call vote. Councilmembers Lee, Kessler, Whalen, Simonsen, and Rose voted 'Aye'.
- d. Request to terminate planning services contract with SCJ Alliance, effective February 28, 2025.
Mayor Helenberg presented.
Councilmember Rose made a motion, seconded by Whalen, to terminate planning services contract with SCJ Alliance. After further discussion, motion carried by roll call vote. Councilmembers Lee, Kessler, Whalen, Simonsen, and Rose voted 'Aye'.
- e. Professional Services Agreement with Kimley-Horn to provide on-call planning services on a time and materials basis.
Councilmember Whalen made a motion, seconded by Rose, to approve on-call planning services contract with Kimley-Horn. Motion carried by roll call vote. Councilmembers Lee, Kessler, Whalen, Simonsen, and Rose voted 'Aye'.
- f. TIB Consultant Agreement for ADA Improvements Project Design in the amount of \$61,864.00.
City Engineer Tom Gower presented.
Councilmember Lee made a motion, seconded by Kessler, to approve the TIB Consultant Agreement with Gibbs & Olson. After further discussion, motion carried by roll call vote. Councilmembers Lee, Kessler, Whalen, Simonsen, and Rose voted 'Aye'.
- g. Gibbs & Olson, Inc. Authorization No. 2025-001 for Al Helenberg Memorial Boat Launch Maintenance Dredging Permit, in the amount of \$41,000.

City Engineer Tom Gower presented.

Councilmember Rose made a motion, seconded by Whalen, to approve Authorization No. 2025-001.

After further discussion, motion carried by roll call vote. Councilmembers Lee, Kessler, Whalen, Simonsen, and Rose voted 'Aye'.

h. Local Agency A&E Professional Services Negotiated Hourly Rate Consultant Agreement for the Six Rivers Regional Trail System, Phase 2 Improvements project, in the amount of \$61,400.

City Engineer Tom Gower presented.

Councilmember Kessler made a motion, seconded by Lee, to approve the Consultant Agreement with Gibbs & Olson. Motion carried by roll call vote. Councilmembers Lee, Kessler, Whalen, Simonsen, and Rose voted 'Aye'.

i. Local Agency A&E Professional Services Negotiated Hourly Rate Consultant Agreement for the City Wide Pedestrian Improvements project, in the amount of \$115,900.00.

City Engineer Tom Gower presented.

Councilmember Lee made a motion, seconded by Rose, to approve the Consultant Agreement with Gibbs & Olson. Motion carried by roll call vote. Councilmembers Lee, Kessler, Whalen, Simonsen, and Rose voted 'Aye'.

10. OTHER BUSINESS

11. ADJOURNMENT

There being no further business, Mayor Helenberg adjourned the meeting at 7:58 PM.

Mayor Paul Helenberg

Clerk-Treasurer Carie Cuttonaro



City of Castle Rock

PO Box 370
141 A Street SW
Castle Rock, WA 98611
360.274.7478

TITLE VI ANNUAL ACCOMPLISHMENTS & GOALS REPORT

Reporting Period: January 1, 2024 through December 31, 2024

Contact Information

Administrator:

Paul Helenberg, Mayor
PO Box 370
Castle Rock, WA 98611
360.274.8181
phelenberg@gmail.com

Name and title of head of transportation-related services:

David Vorse, Public Works Director
PO Box 370
Castle Rock, WA 98611
360.274.7478, ext. 791
crpwd@ci.castle-rock.wa.us

Name and title of designated Title VI coordinator:

Carie Cuttonaro, Clerk-Treasurer
PO Box 370
Castle Rock, WA 98611
360.274.8181, ext. 303
ccuttonaro@ci.castle-rock.wa.us

Standard Assurances (USDOT1050.2A) are attached.

Accomplishments

1. Have there been any changes to the approved Title VI Plan that have not been reported to OEO? If Yes, please submit an update to the Title VI Plan with a new signature.

The City of Castle Rock has implemented no changes. The City continues to agree to comply with the WSDOT Title VI Plan.

2. Organization, Staffing, Structure – Describe the Title VI Program reporting structure including the Title VI Coordinator, Administrative Head, and transportation-related staff. The list should include name, race, color, and national origin of each individual. Include the same details if your LPA has a volunteer or appointed board related to transportation decision making.

There have been no changes to the organization, staffing, or structure since the last reporting period. For further information, please refer to the Organization Chart: Appendix A.

Name	Position	Race	Color	National Origin	Primary Language
Paul Helenberg	Mayor / Administrator	Caucasian	White	USA	English
David Vorse	Public Works Director / Head of Transportation Related Services	Caucasian	White	USA	English
Carie Cuttonaro	Clerk-Treasurer / Title VI Coordinator	Caucasian	White	USA	English

3. Community Demographics – Using a map of the LPA’s boundaries, describe the demographics of the LPA’s service area (e.g., race, color, national origin, low-income). List, by individual languages, the percent of the population(s) that is limited English proficient.

Current Demographic Data

Category	Data	Area	Year of Data	Source
Population	2,465	Castle Rock	2024	WA State OFM
Gender - Males	49.90%	Castle Rock	2024	US Census Bureau
Gender - Females	50.10%	Castle Rock	2024	US Census Bureau

Resident Age 0-17	27.90%	Cowlitz County	2024	US Census Bureau
Resident Age 18-64	51.90%	Cowlitz County	2024	US Census Bureau
Resident Age 65+	20.20%	Cowlitz County	2024	US Census Bureau

Estimated per capita income	\$ 36,520	Cowlitz County	2024	US Census Bureau
Income at or below poverty line	13.20%	Cowlitz County	2024	US Census Bureau
Fair Market Rent - 3 Bedroom	\$ 22,680	Castle Rock	2024	RentData.org
Median Single Family Home Value	\$ 395,000	Cowlitz County	2024	NW Multiple Listings
Owners	66.20%	Cowlitz County	2024	US Census Bureau
Renters	33.80%	Cowlitz County	2024	US Census Bureau

Race Composition

Category	Data	Area	Year of Data	Source
White (not Hispanic or Latino)	81.10%	Cowlitz County	2024	US Census Bureau
Black or African American	1.20%	Cowlitz County	2024	US Census Bureau
American Indian, Alaska Native	2.30%	Cowlitz County	2024	US Census Bureau
Asian	1.80%	Cowlitz County	2024	US Census Bureau
Native Hawaiian, Other Pacific Islander	0.60%	Cowlitz County	2024	US Census Bureau
Hispanic or Latino	10.80%	Cowlitz County	2024	US Census Bureau

Languages Spoken at Home 5 Years & Older

Category	Data	Area	Year of Data	Source
English only	93.8%	Castle Rock	2023	US Census Bureau
Other Languages	6.20%	Castle Rock	2023	US Census Bureau

4. Complaints – Provide a copy of the LPA’s Title VI complaint log, including new Title VI complaints received during this reporting period and any still pending. Include the basis of the complaint (race, color, national origin) and describe the disposition (status/outcome).

The City of Castle Rock received no formal or informal complaints during this reporting period.

5. Planning – Describe the transportation planning activities performed this reporting period. Describe the actions taken to promote Title VI compliance regarding transportation planning, including monitoring and review processes, community involvement, their outcome or status. Include examples of community outreach.

The SRRTS, Phase 2 Improvements was awarded grant funding, an agreement with WSDOT Local Programs was executed, and a Request for Proposals was advertised. The City reviewed Statements of Qualifications for the project and awarded the project to the top ranked consultant. The project is in the process of executing agreements with the selected consultant. Title VI language will be included in the project documents, including Invitation to Bid, when this project advertises for construction. This project has been delayed, but is still in progress and will begin design in January 2025.

Six-Year Transportation Improvement Program – Every year the City updates their Six-Year Transportation Improvement Program (STIP). Project estimates are generated and the projects are ranked and assigned a priority. A public hearing is advertised in the newspaper of record, on the City’s website, City Hall, Castle Rock Library and United States Post Office. A public hearing is then held at a City Council meeting to provide an opportunity for the community to comment on the STIP prior to adoption. Adopting the STIP provides the City the opportunity to qualify for various funding programs.

6. Right-of-way actions – Describe activities during this reporting period associated with the purchase, sale, lease/use, or transfer of real property (related to highway transportation/public right-of-way use). Include demographic information of affected populations. For example, the race, color, national origin of affected property/business owners(s)/tenant(s).

No projects required acquisition of right-of-way.

7. Identify right-of-way appraisers and acquisition staff (used during this reporting period) by race, color, national origin.

No right-of-way appraisers and acquisition staff were used during this reporting period.

8. Studies and Plans – Were any transportation studies (including environmental reviews) conducted or transportation plans completed during this reporting period? Identify the data source(s) and provide data summary (Title VI/Environmental Justice Analysis) relative to ethnicity, race, languages spoken, neighborhoods, income levels, physical environments, and/or travel habits. Explain how data was used in these studies/reviews/plans.

None completed for this reporting period.

9. Project Location and Design – Provide a list of construction projects that began during this reporting period. Using a map of the LPAs service area, identify project locations, and a brief description of the projects' benefits/burdens to affected populations. If possible, provide a map that overlays projects with the racial composition of affected neighborhoods.

No construction projects started during this reporting period.

10. Other Public Meetings – List other public meetings held during this reporting period. Identify efforts used to encourage citizen participation at those meetings. Detail dates, times, locations, attendance, and provide examples of outreach materials.

Identify members of the LPA's transportation planning and/or advisory groups by race, color, and national origin. Specify methods used to collect demographic information from the transportation-related public meetings. (Self-identification surveys, notes by staff, etc.) Include summaries of Public Involvement Forms collected at each meeting, listing the demographics of those who attended by meeting.

List any language assistance services requested. For which languages? Who provided the service? In addition, list vital documents translated during the reporting period and identify the languages.

There were no public meetings held during the FY 2024 reporting period. The City of Castle Rock utilizes press releases, electronic posting on the City's website, as well as physical postings at City Hall, Castle Rock Library and United States Post Office locations. Additionally, advertisements are made in the newspaper of record.

There were no transportation planning or advisory groups in place during the reporting period.

As there were no public meetings held, there were no methods used to collect demographic information, and there were no requests for any language assistance services, nor were there any vital documents translated during the reporting period.

11. Transportation-related Construction and Consultant Contracts (if applicable) – Briefly describe the process used to advertise and award construction contracts during this reporting period. Include the process for negotiated contracts (e.g., consultants).

Construction Contracts – Projects are advertised twice over a three-week period in the local paper of record (The Daily News) and the Daily Journal of Commerce. A public bid opening is conducted, submitted proposals evaluated for compliance with funding requirements and a recommendation for award to the lowest responsive bidder provided to the funding agencies for concurrence prior to recommending award to the City Council.

Consultant Contracts – Advertisement for engineering services is published in the paper of record requesting Statements of Qualifications from engineering firms. SOQs are reviewed and ranked by the City and the highest ranked firms are interviewed. The City awards the engineering contract to the firm ranked highest from the interview and enters into contract negotiations with the selected firm.

12. Describe the actions taken to promote construction contractor/consultant compliance with Title VI by construction contractors/consultants, including monitoring and review processes, and their outcomes/status

Appendix 28.93

(e.g. what Title VI language was included in contracts and agreements; were contractors and consultants reviewed to ensure compliance; what Title VI responsibilities are explained to contractors and consultants?)

All projects advertised for construction bidding and engineering services include the following language:

The City of Castle Rock, in accordance with Title VI of the Civil Rights Act of 1964, 78 Stat. 252, 42 U.S.C. 2000d to 2000d-4 and Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, Office of the Secretary, Part 21, Nondiscrimination in Federally Assisted Programs of the Department of Transportation issued pursuant to such Act, hereby notifies all bidders that it will affirmatively ensure that in any contract entered into pursuant to this full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, national origin, or sex in consideration for an award.

This information is reviewed during preconstruction meetings prior to the start of every construction contract. In addition, Construction Contracts follow FHWA requirements and include all federally required documents and language.

13. List construction, right-of-way, and consultant contracts with your LPA/MPO/entity for this report period with dollar value of each. Identify funding sources (federal, state, local, other), and how many were awarded to certified disadvantaged contractors (as a prime contractor/consultant).

Contract Type	Description/Project	Total	Funding Source	Vendor	DBE
Consultant	On-Call Engineering Consulting Services	As Needed	Local	Gibbs & Olson, Inc.	No

14. Education & Training – Describe actions taken to promote Title VI compliance through education and trainings, including monitoring and review processes, and their outcomes/status.

List Title VI training/webinars your Title VI Coordinator attended this reporting period. Include dates and entity that conducted the training.

When was Title VI internal training provided to staff? Who conducted the training? What was the subject of the training? Provide the job titles and race/color/national origin of attendees.

List other civil rights training conducted locally. Provide dates and a list of participants by job title and Title VI role, if applicable.

The City of Castle Rock staff utilized training available through the WSDOT Federal-aid Essentials for Local Public Agencies website <https://www.fhwa.dot.gov/federal-aidessentials/catmod.cfm?id=71>. Recent training is documented in the table below.

Class/Training		Participant	Type	Date(s)
Title VI/Nondiscrimination	Background and Purpose	Carie Cuttonaro	Refresher	01/22/2024
	Nondiscrimination Assurances	David Vorse	Refresher	12/05/2024
	Implementation Plans			12/09/2024
	Compliance and Enforcement	Tyler Stone	New	12/09/2024

Title VI Goals for Upcoming Year

What area(s) of Title VI does your agency plan to focus on in the upcoming year? Describe by particular program area what your agency hopes to accomplish. Include any significant problem areas to focus on and plans to address those.

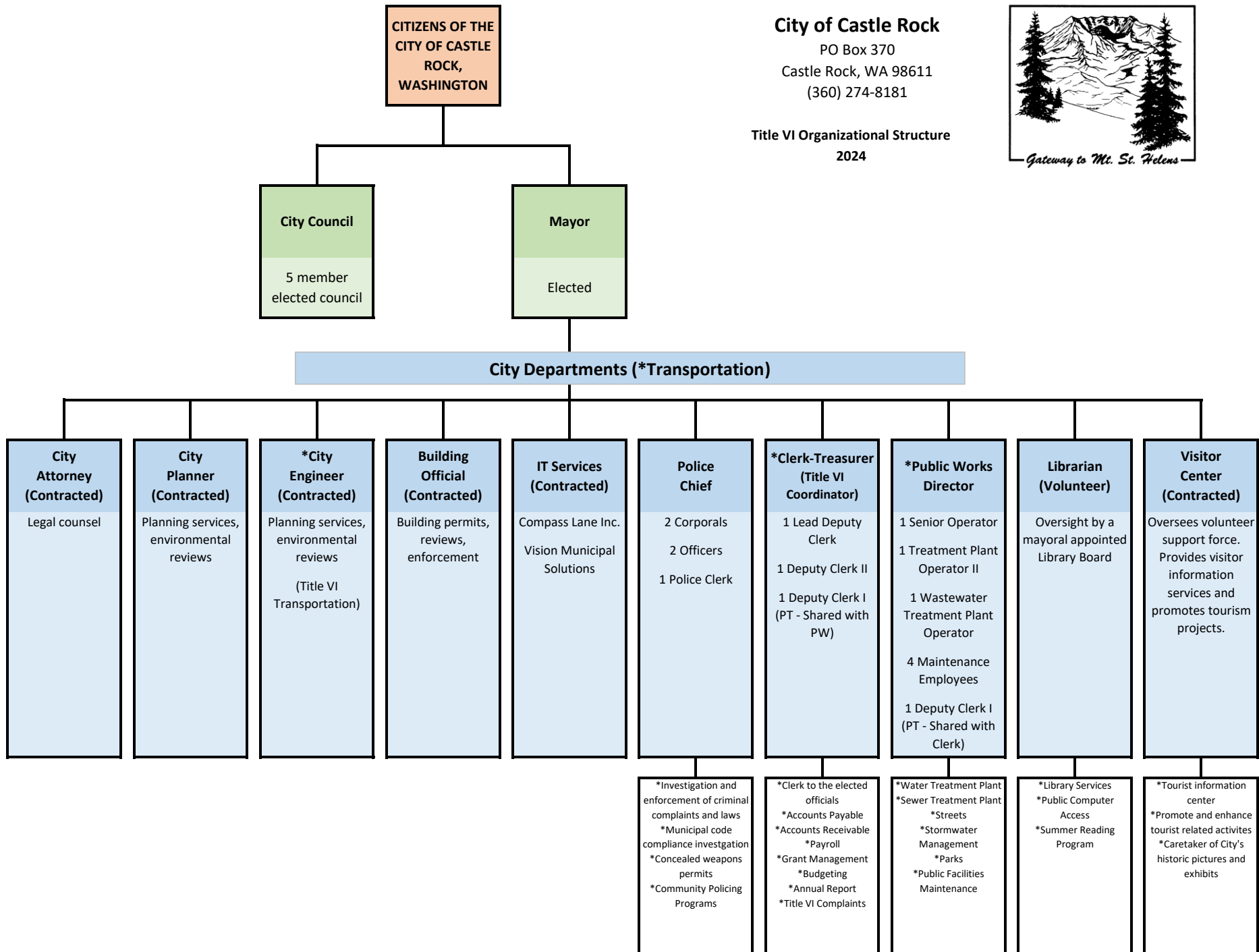
Focusing on education and training opportunities, building upon training received until all staff are fully educated, trained and begin receiving refreshing opportunities to maintain a high level of knowledge continues to be the goal of the City.

Appendix A

City of Castle Rock

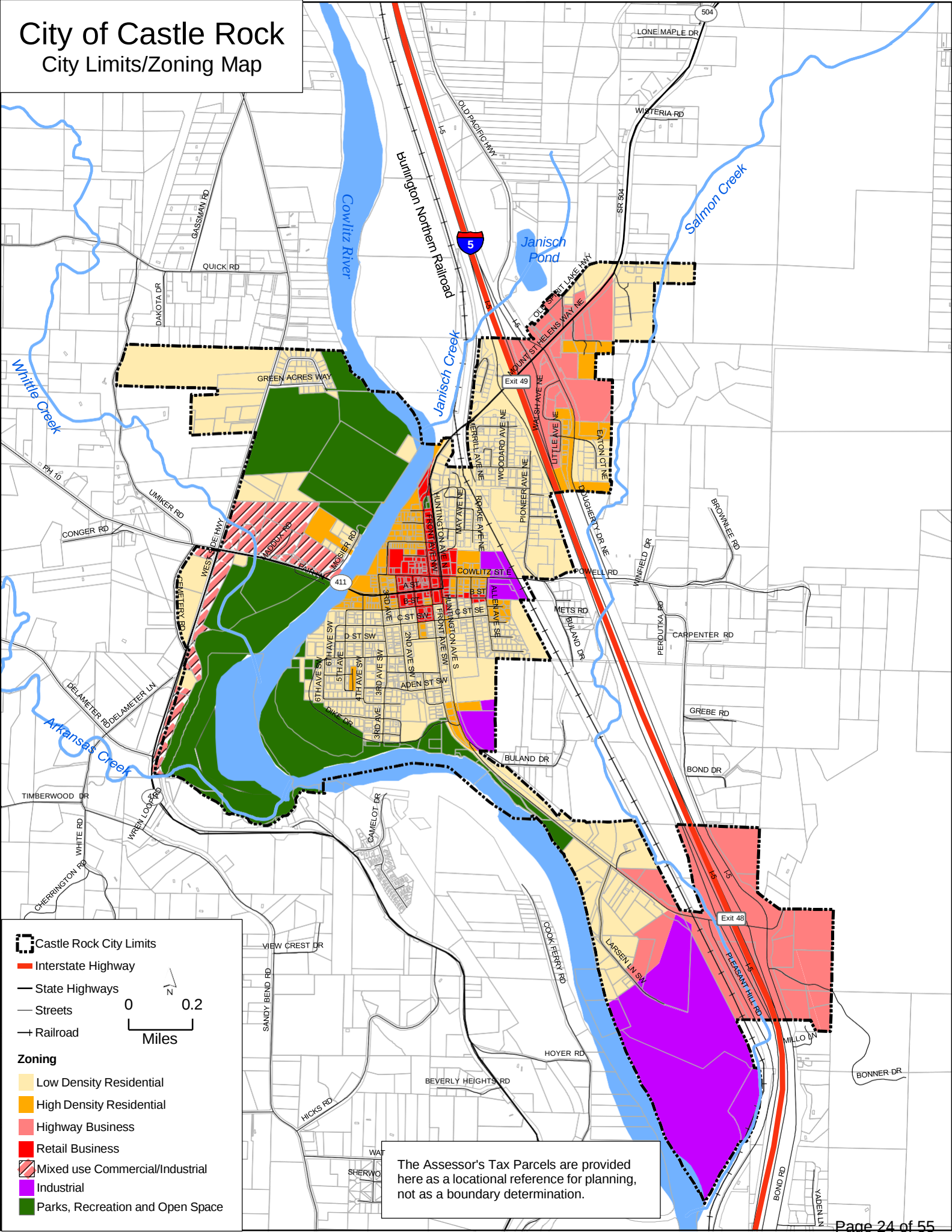
PO Box 370
Castle Rock, WA 98611
(360) 274-8181

Title VI Organizational Structure 2024



City of Castle Rock

City Limits/Zoning Map



The United States Department of Transportation (USDOT) Standard Title VI/Non-Discrimination

Assurances

DOT Order No. 1050.2A

The City of Castle Rock (herein referred to as the "Recipient"), **HEREBY AGREES THAT**, as a condition to receiving any Federal financial assistance from the U.S. Department of Transportation (DOT), through Washington State Department of Transportation (WSDOT), is subject to and will comply with the following:

Statutory/Regulatory Authorities

- Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d et seq., 78 stat. 252), (prohibits discrimination on the basis of race, color, national origin);
- 49 C.F.R. Part 21 (entitled Non-discrimination In Federally-Assisted Programs Of The Department Of Transportation-Effectuation Of Title VI Of The Civil Rights Act Of 1964);
- 28 C.F.R. section 50.3 (U.S. Department of Justice Guidelines for Enforcement of Title VI of the Civil Rights Act of 1964);

The preceding statutory and regulatory cites hereinafter are referred to as the "Acts" and "Regulations," respectively.

General Assurances

In accordance with the Acts, the Regulations, and other pertinent directives, circulars, policy, memoranda, and/or guidance, the Recipient hereby gives assurance that it will promptly take any measures necessary to ensure that:

"No person in the United States shall, on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity, for which the Recipient receives Federal financial assistance from DOT, including the Washington State Department of Transportation."

The Civil Rights Restoration Act of 1987 clarified the original intent of Congress, with respect to Title VI and other Non-discrimination requirements (The Age Discrimination Act of 1975, and Section 504 of the Rehabilitation Act of 1973), by restoring the broad, institutional-wide scope and coverage of these non-discrimination statutes and requirements to include all programs and activities of the Recipient, so long as any portion of the program is Federally assisted.

Specific Assurances

More specifically, and without limiting the above general Assurance, the Recipient agrees with and gives the following Assurances with respect to its Federally assisted program:

1. The Recipient agrees that each "activity," "facility," or "program," as defined in §§ 21.23(b) and 21.23(e) of 49 C.F.R. § 21 will be (with regard to an "activity") facilitated, or will be (with regard

to a "facility") operated, or will be (with regard to a "program") conducted in compliance with all requirements imposed by, or pursuant to the Acts and the Regulations.

2. The Recipient will insert the following notification in all solicitations for bids, Requests For Proposals for work, or material subject to the Acts and the Regulations made in connection with all Federal-Aid Highway Programs and, in adapted form, in all proposals for negotiated agreements regardless of funding source:

"The City of Castle Rock, in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252, 42 U.S.C. §§ 2000d to 2000d-4) and the Regulations, hereby notifies all bidders that it will affirmatively ensure that any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full and fair opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, or national origin in consideration for an award."

3. The Recipient will insert the clauses of Appendix A and E of this Assurance in every contract or agreement subject to the Acts and the Regulations.
4. The Recipient will insert the clauses of Appendix B of this Assurance, as a covenant running with the land, in any deed from the United States effecting or recording a transfer of real property, structures, use, or improvements thereon or interest therein to a Recipient.
5. That where the Recipient receives Federal financial assistance to construct a facility, or part of a facility, the Assurance will extend to the entire facility and facilities operated in connection therewith.
6. That where the Recipient receives Federal financial assistance in the form, or for the acquisition of real property or an interest in real property, the Assurance will extend to rights to space on, over, or under such property.
7. That the Recipient will include the clauses set forth in Appendix C and Appendix D of this Assurance, as a covenant running with the land, in any future deeds, leases, licenses, permits, or similar instruments entered into by the Recipient with other parties:
 - a. for the subsequent transfer of real property acquired or improved under the applicable activity, project, or program; and
 - b. for the construction or use of, or access to, space on, over, or under real property acquired or improved under the applicable activity, project, or program.
8. That this Assurance obligates the Recipient for the period during which Federal financial assistance is extended to the program, except where the Federal financial assistance is to provide, or is in the form of, personal property, or real property, or interest therein, or structures or improvements thereon, in which case the Assurance obligates the Recipient, or any transferee for the longer of the following periods:

- a. the period during which the property is used for a purpose for which the Federal financial assistance is extended, or for another purpose involving the provision of similar services or benefits; or
 - b. the period during which the Recipient retains ownership or possession of the property.
9. The Recipient will provide for such methods of administration for the program as are found by the Secretary of Transportation or the official to whom he/she delegates specific authority to give reasonable guarantee that it, other recipients, sub-recipients, sub-grantees, contractors, subcontractors, consultants, transferees, successors in interest, and other participants of Federal financial assistance under such program will comply with all requirements imposed or pursuant to the Acts, the Regulations, and this Assurance.
10. The Recipient agrees that the United States has a right to seek judicial enforcement with regard to any matter arising under the Acts, the Regulations, and this Assurance.

By signing this ASSURANCE, City of Castle Rock also agrees to comply (and require any sub-recipients, sub-grantees, contractors, successors, transferees, and/or assignees to comply) with all applicable provisions governing the Washington State Department of Transportation access to records, accounts, documents, information, facilities, and staff. You also recognize that you must comply with any program or compliance reviews, and/or complaint investigations conducted by the Washington State Department of Transportation. You must keep records, reports, and submit the material for review upon request to Washington State Department of Transportation, or its designee in a timely, complete, and accurate way. Additionally, you must comply with all other reporting, data collection, and evaluation requirements, as prescribed by law or detailed in program guidance.

City of Castle Rock gives this ASSURANCE in consideration of and for obtaining any Federal grants, loans, contracts, agreements, property, and/or discounts, or other Federal-aid and Federal financial assistance extended after the date hereof to the recipients by the U.S. Department of Transportation under the Federal Highway Administration. This ASSURANCE is binding on Washington State Department of Transportation, other recipients, sub-recipients, sub-grantees, contractors, subcontractors and their subcontractors', transferees, successors in interest, and any other participants in the Federal-Aid Highway Program. The person(s) signing below is authorized to sign this ASSURANCE on behalf of the Recipient.

City of Castle Rock
(Name of Recipient)

by _____
(Signature of Authorized Official)

DATED: January ____, 2025

APPENDIX A

During the performance of this contract, the contractor, for itself, its assignees, and successors in interest (hereinafter referred to as the "contractor") agrees as follows:

1. **Compliance with Regulations:** The contractor (hereinafter includes consultants) will comply with the Acts and the Regulations relative to Non-discrimination in Federally-assisted programs of the U.S. Department of Transportation, Washington State Department of Transportation, as they may be amended from time to time, which are herein incorporated by reference and made a part of this contract.
2. **Non-discrimination:** The contractor, with regard to the work performed by it during the contract, will not discriminate on the grounds of race, color, or national origin in the selection and retention of subcontractors, including procurements of materials and leases of equipment. The contractor will not participate directly or indirectly in the discrimination prohibited by the Acts and the Regulations, including employment practices when the contract covers any activity, project, or program set forth in Appendix B of 49 CFR Part 21.
3. **Solicitations for Subcontracts, Including Procurements of Materials and Equipment:** In all solicitations, either by competitive bidding, or negotiation made by the contractor for work to be performed under a subcontract, including procurements of materials, or leases of equipment, each potential subcontractor or supplier will be notified by the contractor of the contractor's obligations under this contract and the Acts and the Regulations relative to Non-discrimination on the grounds of race, color, or national origin.
4. **Information and Reports:** The contractor will provide all information and reports required by the Acts, the Regulations, and directives issued pursuant thereto and will permit access to its books, records, accounts, other sources of information, and its facilities as may be determined by the Recipient or the Washington State Department of Transportation to be pertinent to ascertain compliance with such Acts, Regulations, and instructions. Where any information required of a contractor is in the exclusive possession of another who fails or refuses to furnish the information, the contractor will so certify to the Recipient or the Washington State Department of Transportation, as appropriate, and will set forth what efforts it has made to obtain the information.
5. **Sanctions for Noncompliance:** In the event of a contractor's noncompliance with the Non-discrimination provisions of this contract, the Recipient will impose such contract sanctions as it or the Washington State Department of Transportation may determine to be appropriate, including, but not limited to:
 - a. withholding payments to the contractor under the contract until the contractor complies; and/or
 - b. cancelling, terminating, or suspending a contract, in whole or in part.
6. **Incorporation of Provisions:** The contractor will include the provisions of paragraphs one through six in every subcontract, including procurements of materials and leases of equipment,

unless exempt by the Acts, the Regulations and directives issued pursuant thereto. The contractor will take action with respect to any subcontract or procurement as the Recipient or the Washington State Department of Transportation may direct as a means of enforcing such provisions including sanctions for noncompliance. Provided, that if the contractor becomes involved in, or is threatened with litigation by a subcontractor, or supplier because of such direction, the contractor may request the Recipient to enter into any litigation to protect the interests of the Recipient. In addition, the contractor may request the United States to enter into the litigation to protect the interests of the United States.

APPENDIX B

CLAUSES FOR DEEDS TRANSFERRING UNITED STATES PROPERTY

The following clauses will be included in deeds effecting or recording the transfer of real property, structures, or improvements thereon, or granting interest therein from the United States pursuant to the provisions of Assurance 4:

NOW, THEREFORE, the U.S. Department of Transportation as authorized by law and upon the condition that the City of Castle Rock will accept title to the lands and maintain the project constructed thereon in accordance with Title 23, United States Code, the Regulations for the Administration of Washington State Department of Transportation, and the policies and procedures prescribed by the Federal Highway Administration of the U.S. Department of Transportation in accordance and in compliance with all requirements imposed by Title 49, Code of Federal Regulations, U.S. Department of Transportation, Subtitle A, Office of the Secretary, Part 21, Non-discrimination in Federally-assisted programs of the U.S. Department of Transportation pertaining to and effectuating the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252; 42 U.S.C. § 2000d to 2000d-4), does hereby remise, release, quitclaim and convey unto the City of Castle Rock all the right, title and interest of the U.S. Department of Transportation in and to said lands described in Exhibit A attached hereto and made a part hereof.

(HABENDUM CLAUSE)

TO HAVE AND TO HOLD said lands and interests therein unto City of Castle Rock and its successors forever, subject, however, to the covenants, conditions, restrictions and reservations herein contained as follows, which will remain in effect for the period during which the real property or structures are used for a purpose for which Federal financial assistance is extended or for another purpose involving the provision of similar services or benefits and will be binding on the City of Castle Rock, its successors and assigns.

The City of Castle Rock, in consideration of the conveyance of said lands and interests in lands, does hereby covenant and agree as a covenant running with the land for itself, its successors and assigns, that (1) no person will on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination with regard to any facility located wholly or in part on, over, or under such lands hereby conveyed [,] [and]* (2) that the City of Castle Rock will use the lands and interests in lands and interests in lands so conveyed, in compliance with all requirements imposed by or pursuant to Title 49, Code of Federal Regulations, U.S. Department of Transportation, Subtitle A, Office of the Secretary, Part 21, Non-discrimination in Federally-assisted programs of the U.S. Department of Transportation, Effectuation of Title VI of the Civil Rights Act of 1964, and as said Regulations and Acts may be amended [, and (3) that in the event of breach of any of the above-mentioned non-discrimination conditions, the Department will have a right to enter or re-enter said lands and facilities on said land, and that above described land and facilities will thereon revert to and vest in and become the absolute property of the U.S. Department of Transportation and its assigns as such interest existed prior to this instruction].*

(*Reverter clause and related language to be used only when it is determined that such a clause is necessary in order to make clear the purpose of Title VI.)

APPENDIX C

CLAUSES FOR TRANSFER OF REAL PROPERTY ACQUIRED OR IMPROVED UNDER THE ACTIVITY, FACILITY, OR PROGRAM

The following clauses will be included in deeds, licenses, leases, permits, or similar instruments entered into by the City of Castle Rock pursuant to the provisions of Assurance 7(a):

- A. The (grantee, lessee, permittee, etc. as appropriate) for himself/herself, his/her heirs, personal representatives, successors in interest, and assigns, as a part of the consideration hereof, does hereby covenant and agree [in the case of deeds and leases add "as a covenant running with the land"] that:
 - 1. In the event facilities are constructed, maintained, or otherwise operated on the property described in this (deed, license, lease, permit, etc.) for a purpose for which a U.S. Department of Transportation activity, facility, or program is extended or for another purpose involving the provision of similar services or benefits, the (grantee, licensee, lessee, permittee, etc.) will maintain and operate such facilities and services in compliance with all requirements imposed by the Acts and Regulations (as may be amended) such that no person on the grounds of race, color, or national origin, will be excluded from participation in, denied the benefits of, or be otherwise subjected to discrimination in the use of said facilities.
- B. With respect to licenses, leases, permits, etc., in the event of breach of any of the above Non-discrimination covenants, City of Castle Rock will have the right to terminate the (lease, license, permit, etc.) and to enter, re-enter, and repossess said lands and facilities thereon, and hold the same as if the (lease, license, permit, etc.) had never been made or issued.*
- C. With respect to a deed, in the event of breach of any of the above Non-discrimination covenants, the City of Castle Rock will have the right to enter or re-enter the lands and facilities thereon, and the above described lands and facilities will there upon revert to and vest in and become the absolute property of the City of Castle Rock and its assigns.*

(*Reverter clause and related language to be used only when it is determined that such a clause is necessary to make clear the purpose of Title VI.)

APPENDIX D

CLAUSES FOR CONSTRUCTION/USE/ACCESS TO REAL PROPERTY ACQUIRED UNDER THE ACTIVITY, FACILITY OR PROGRAM

The following clauses will be included in deeds, licenses, permits, or similar instruments/agreements entered into by City of Castle Rock pursuant to the provisions of Assurance 7(b):

- A. The (grantee, licensee, permittee, etc., as appropriate) for himself/herself, his/her heirs, personal representatives, successors in interest, and assigns, as a part of the consideration hereof, does hereby covenant and agree (in the case of deeds and leases add, "as a covenant running with the land") that (1) no person on the ground of race, color, or national origin, will be excluded from participation in, denied the benefits of, or be otherwise subjected to discrimination in the use of said facilities, (2) that in the construction of any improvements on, over, or under such land, and the furnishing of services thereon, no person on the ground of race, color, or national origin, will be excluded from participation in, denied the benefits of, or otherwise be subjected to discrimination, (3) that the (grantee, licensee, lessee, permittee, etc.) will use the premises in compliance with all other requirements imposed by or pursuant to the Acts and Regulations, as amended, set forth in this Assurance.
- B. With respect to (licenses, leases, permits, etc.), in the event of breach of any of the above Non-discrimination covenants, City of Castle Rock will have the right to terminate the (license, permit, etc., as appropriate) and to enter or re-enter and repossess said land and the facilities thereon, and hold the same as if said (license, permit, etc., as appropriate) had never been made or issued.*
- C. With respect to deeds, in the event of breach of any of the above Non-discrimination covenants, City of Castle Rock will there upon revert to and vest in and become the absolute property of City of Castle Rock and its assigns.*

(*Reverter clause and related language to be used only when it is determined that such a clause is necessary to make clear the purpose of Title VI.)

APPENDIX E

During the performance of this contract, the contractor, for itself, its assignees, and successors in interest (hereinafter referred to as the "contractor") agrees to comply with the following non-discrimination statutes and authorities; including but not limited to:

Pertinent Non-Discrimination Authorities:

- Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d et seq., 78 stat. 252), (prohibits discrimination on the basis of race, color, national origin); and 49 CFR Part 21.
- The Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, (42 U.S.C. § 4601), (prohibits unfair treatment of persons displaced or whose property has been acquired because of Federal or Federal-aid programs and projects);
- Federal-Aid Highway Act of 1973, (23 U.S.C. § 324 et seq.), (prohibits discrimination on the basis of sex);
- Section 504 of the Rehabilitation Act of 1973, (29 U.S.C. § 794 et seq.), as amended, (prohibits discrimination on the basis of disability); and 49 CFR Part 27;
- The Age Discrimination Act of 1975, as amended, (42 U.S.C. § 6101 et seq.), (prohibits discrimination on the basis of age);
- Airport and Airway Improvement Act of 1982, (49 USC § 471, Section 47123), as amended, (prohibits discrimination based on race, creed, color, national origin, or sex);
- The Civil Rights Restoration Act of 1987, (PL 100-209), (Broadened the scope, coverage and applicability of Title VI of the Civil Rights Act of 1964, The Age Discrimination Act of 1975 and Section 504 of the Rehabilitation Act of 1973, by expanding the definition of the terms "programs or activities" to include all of the programs or activities of the Federal-aid recipients, sub-recipients and contractors, whether such programs or activities are Federally funded or not);
- Titles II and III of the Americans with Disabilities Act, which prohibit discrimination on the basis of disability in the operation of public entities, public and private transportation systems, places of public accommodation, and certain testing entities (42 U.S.C. §§ 12131-12189) as implemented by Department of Transportation regulations at 49 C.F.R. parts 37 and 38;
- The Federal Aviation Administration's Non-discrimination statute (49 U.S.C. § 47123) (prohibits discrimination on the basis of race, color, national origin, and sex);
- Executive Order 12898, Federal Actions to Address Environmental Justice in Minority Populations and Low-Income Populations, which ensures Non-discrimination against minority populations by discouraging programs, policies, and activities with disproportionately high and adverse human health or environmental effects on minority and low-income populations;
- Executive Order 13166, Improving Access to Services for Persons with Limited English Proficiency, and resulting agency guidance, national origin discrimination includes discrimination because of Limited English proficiency (LEP). To ensure compliance with Title VI, you must take reasonable steps to ensure that LEP persons have meaningful access to your programs (70 Fed. Reg. at 74087 to 74100);
- Title IX of the Education Amendments of 1972, as amended, which prohibits you from discriminating because of sex in education programs or activities (20 U.S.C. 1681 et seq).

As of this date, 1/27/2025, the Council by a majority vote, does approve payment of the vouchers included in the Fund Transaction Summary Report, and further described as:

General Expenditures

<u>Transaction Type</u>	<u>Description</u>	<u>Amount</u>	<u>Payment Date</u>
Adjustment/EFT	EFT#1118-12/2024	14,570.71	12/2/2024
Adjustment/EFT	EFT#1119-12/2024	7,263.17	12/2/2024
Claims	Check 55917	641.65	12/31/2024
Claims	Check 55918 - 55924	41,499.13	12/31/2024
		<u>63,974.66</u>	

Payroll Expenditures

<u>Transaction Type</u>	<u>Description</u>	<u>Amount</u>	<u>Payment Date</u>
Mid-Month Draw	Nacha #		
Mid-Month Draw	Taxes		
Mid-Month Draw	Check		
EOM Payroll	Nacha #		
EOM Payroll	Check		
EOM Payroll	Check		
EOM Payroll	Check		
EOM Payroll	Check		
EOM Payroll	Taxes		
Uniform Allowance	Check		
Uniform Allowance	Taxes		
Accrued - Quarterly Payroll Tax - L&I			
Accrued - Quarterly Payroll Tax - ESD			
Accrued - Quarterly Payroll Tax - PFML			
Accrued - Quarterly Payroll Tax - WA CARES			
		<u>-</u>	

TBD Expenditures

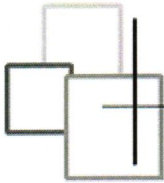
<u>Transaction Type</u>	<u>Description</u>	<u>Amount</u>	<u>Payment Date</u>
Adjustment/EFT	EFT#		
Adjustment/EFT	EFT#		
Claims	Check	-	
Claims	Check		
		<u>-</u>	

	<u>Amount</u>	<u>Payment Date</u>
Grand Total Expenditures	63,974.66	12/1/2024 - 12/31/2024
Fund Transaction Summary Report	63,974.66	
Balance Check (s/b -0-)	<u>-</u>	

Lee Kessler, Audit Committee Member

Art Lee, Audit Committee Member

Ellen Rose, Audit Committee Member



Fund Transaction Summary

Transaction Type: Invoice

Fiscal: 2024 - Dec - Open Period - 2024

System Types: Cash Management, Financials, Payroll, Resources, UB2, Utility Billing

Fund Number	Description	Amount
010	General Fund	\$7,744.97
100	Street Fund	\$186.08
115	Building Code Account Fund	\$624.34
145	Local Criminal Justice Fund	\$14,570.71
320	Street Construction Capital Fund	\$30,000.00
400	Water/Sewer Operating Fund	\$4,784.84
410	Regional Water System Fund	\$77.00
470	Muni Sewer Capital Imprv Reserve	\$5,986.72
Count: 8		\$63,974.66



CASTLE ROCK POLICE DEPARTMENT

To: Chief Worley

From: Clerk Schuller *AS*

Date: January 7, 2025

RE: Motorola Summit (May 12- May 16, 2025)

I am requesting to attend this year's Motorola Summit Conference. This conference is an extremely valuable experience for gaining knowledge and new information on the Spillman system. The conference is being held in Grapevine, Texas. Registration and travel costs include the following (estimated):

Registration:	\$1,150
Airfare + Bag Fees:	\$510
Uber/Lyft:	\$60
Parking:	\$75
Hotel:	\$832 (\$208/night: 4 nights – government rate, including tax)
Meals:	\$216

Approximate cost to agency: \$2,843

I respectfully request approval to attend the Motorola Summit Conference.

Agenda at-a-glance

Monday, May 12, 2025

Tuesday, May 13, 2025

Wednesday, May 14, 2025

Thursday, May 15, 2025

All day / Recommended arrivals

2:00 p.m. - 7:00 p.m.

Early registration check-in (Center pre-function)

Agenda at-a-glance

Monday, May 12, 2025

Tuesday, May 13, 2025

Wednesday, May 14, 2025

Thursday, May 15, 2025

6:45 PM a.m. - 8:00 a.m.

Breakfast (Halls E, F)

8:30 a.m. - 10:00 a.m.

Opening general session (Texas Ballroom)

10:30 a.m. - 11:30 a.m.

Training sessions

11:30 a.m. - 12:30 p.m.

Lunch (Halls E, F)

12:45 p.m. - 1:45 p.m.

Training sessions

2:00 p.m. - 3:00 p.m.

Training sessions

3:15 p.m. - 4:15 p.m.

Training sessions

4:30 p.m. - 5:30 p.m.

Training sessions

5:30 p.m. - 6:30 p.m.

The Forum Happy Hour (Grapevine Ballroom)

Agenda at-a-glance

Monday, May 12, 2025

Tuesday, May 13, 2025

Wednesday, May 14, 2025

Thursday, May 15, 2025

6:45 PM a.m. - 8:00 a.m.

Breakfast (Halls E, F)

8:00 a.m. - 9:00 a.m.

Focused forum time (Grapevine Ballroom)

9:15 a.m.- 10:15 a.m.

Training sessions

10:30 a.m. - 11:30 a.m.

Training sessions

11:30 a.m. - 12:30 p.m.

Lunch (Halls E, F)

12:45 p.m. - 1:45 p.m.

Training sessions

2:00 p.m. - 3:00 p.m.

Training sessions

3:15 p.m. - 4:15 p.m.

Training sessions

4:30 p.m. - 5:30 p.m.

Training sessions

Agenda at-a-glance

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11:30 a.m. - 12:30 a.m.

Lunch (Halls E, F)

12:45 p.m. - 1:45 p.m.

Training sessions

2:00 p.m. - 3:00 p.m.

Training sessions

3:15 p.m.- 4:15 p.m.

Training sessions

6:30 p.m. - 10:00 p.m.

Closing event (The Glass Cactus)



Class Sessions at-a-Glance

Last updated: 2024/12/09

Here is a list of the sessions planned for Summit 2025.

All training classes (including hands-on labs) offer general, open seating on a first-come, first-served basis. Your Summit registration will once again include the option to book a virtual certification course to take place at a date of your choosing after Summit, helping you to maximize your time while onsite. Your registration confirmation email will include links and instructions for registering for one of these optional certifications. All classes are subject to change without notice.

Tracks

Awareness

Body Cameras & In-Car Video

CJIS

[Community & CSR](#)

[Connected Ecosystem](#)

[Dispatch](#)

Emergency Call Handling

[Evidence](#)

Fire

[GIS & Mapping](#)

[Industry & Leadership](#)

[Innovation & New Functionality](#)

Investigations

Jail

License Plate Recognition

Next-Gen Call Routing

Open Labs

Operational Resilience

[Records](#)

[Reporting](#)

[Response](#)

[System Administration & IT](#)

Community & CSR

Community & CSR: CSR - 311 & Emergency Management

[Hear from your peers](#)

Products: Customer Service Request (CSR)

Presenters: Kenny Leverett

Interactive roundtable discussion on 311 role in emergency management

Community & CSR: CSR - 311 New Hire Training Process / Continuing Education for Staff

[Hear from your peers](#)

Products: Customer Service Request (CSR)

Presenters: Kenny Leverett

Roundtable discussion on 311 new hire training process and providing continuing education for staff

Community & CSR: CSR - Customer Test Plans for CSR Upgrades

[Hear from your peers](#)

Products: Customer Service Request (CSR)

Presenters: Kenny Leverett

Roundtable discussion of CSR upgrade test plans from various cities

Community & CSR: CSR - Dealing with AI in 311

[Hear from your peers](#)

Products: Customer Service Request (CSR)

Presenters: Kenny Leverett

Roundtable discussion on dealing with Artificial Intelligence (AI) in the 311 call center

Community & CSR: CSR - Hidden Gems / Tips for CSR & Reporting

Products: Customer Service Request (CSR)

Presenters: Kenny Leverett

Roundtable discussion on hidden gems / tips in CSR and reporting from customers

Community & CSR: CSR - Multi-Language Tips & Tricks

Products: Customer Service Request (CSR)

Presenters: Kenny Leverett

Learn from your peers on implementing multi-language within CSR

Community & CSR: CSR Citizen Mobile Apps News Features and Updates

Products: Customer Service Request (CSR)

Presenters: Dave Mitchell

Mobile technology has become a standard in delivering services to citizens. Come and learn about the most recent improvements to the PremierOne CSR Citizen Mobile Application.

Community & CSR: CSR Mobile Application for Field Workers Update

Products: Customer Service Request (CSR)

Presenters: Dave Mitchell

Respond to service requests quicker, more efficiently, and improve your overall performance using mobile technology in the field. This session will explore the most recent developments of the PremierOne CSR Mobile Worker Application.

Community & CSR: CSR New Features and Solutions

Products: Customer Service Request (CSR)

Presenters: Kenny Leverett, Tom Horbinski, Eric Semlow

Learn about the latest CSR features and solutions from the Public Service team.

Community & CSR: CSR System Tips & Tricks

Products: Customer Service Request (CSR)

Presenters: Bob McGuffey

The session will explore what the Motorola team has discovered in 2024/2025 on how Motorola customers are using the system. Sharing Tips and Tricks of his exploration.

Community & CSR: CSR User Group Business Meeting

[Hear from your peers](#)

Products: Customer Service Request (CSR)

Presenters: Patrick Williams

Join your CSR Executive Committee and get involved by volunteering for vacant positions on the Executive Committee. This session will be led by the Executive Committee chairperson.

[Connected Ecosystem](#)

Connected Ecosystem: Enhancing Incident Management: PremierOne CAD and ASTRO Integrations for Dispatch

Products: PremierOne

Presenters: Harrison Wilson

[Dispatch](#)

Dispatch: Advanced PremierOne CAD Provisioning

Products: PremierOne

Presenters: Garry Nesbit, Chris Collins

Dispatch: CAD2CAD: The benefits of sharing information [better title needed]

[Hear from your peers](#)

Products: PremierOne

Presenters: Tony Kahn

Dispatch: GIS Managed Services (Panel)

Products: PremierOne, Flex

Presenters: Luke Behling

Dispatch: HANDS-ON LAB: PremierOne CAD Mobile to RMS Mobile Workflow - featuring Jail

Products: PremierOne

Presenters: Sarah Rieman, Garry Nesbit, Chris Shotwell, Jason Rusch, Ryan Sanderson

Dispatch: PremierOne CAD & RMS Crossover Provisioning

Products: PremierOne

Presenters: Sarah Rieman, Jason Rusch

Dispatch: PremierOne CAD for New CAD Administrators

Products: PremierOne

Presenters: Devyn Thompson, Kevin Gipson, Garry Nesbit

Dispatch: PremierOne CAD Game Day!

Products: PremierOne

Presenters: Zach Beckner, DeeDee Wilson, Tony Kahn, Ryan Sanderson

Dispatch: Tips and tricks for Training End Users on PremierOne CAD

Products: PremierOne

Presenters: Devyn Thompson, Jessica Lamb

Evidence

Evidence: Solution Overview - Interview Room

Products: Interview Room

Presenters: Drew Taylor

GIS & Mapping

GIS & Mapping: Leveraging Esri's ArcGIS Living Atlas of the World

Products: CommandCentral Aware, CommandCentral CAD, Flex, PremierOne

Presenters: Diana Gijsselaers, Jeff Freeland

Join us as we explore ready-to-use cloud services that heighten understanding of incident locations and enrich situational awareness. We'll delve into Esri's ArcGIS Living Atlas, navigating diverse resources—ranging from essential basemaps to flood gauges, wildfire hotspots, and hurricane evacuation routes. Should you already be acquainted with Esri ArcGIS Living Atlas, we encourage you to contribute your insights during this exploration. This session is tailored for users of Motorola Solutions mapping products facilitating cloud GIS data connectivity, including CommandCentral applications, CAD, or VESTA Map Local.

Industry & Leadership

Industry & Leadership: Retaining Talent: The Transformative Power of Stay Interviews

[Hear from your peers](#)

Products: All Products

Presenters: Arin Flook (Loudon County FRS), Christopher Cross (Loudon County FRS)

An impactful review of how jurisdictions can successfully implement stay interviews as a tool to open communication with their employees

Innovation & New Functionality

Innovation & New Functionality: A New Way to Flex: Getting more with the subscription

Products: Flex

Presenters: TBC

Innovation & New Functionality: What's New: Body Cameras

Products: V300 Body Camera, V700 Body Camera, VB400 Body Camera

Presenters: Lubo Harizanov

Innovation & New Functionality: What's New: CommandCentral Evidence

Products: CommandCentral Evidence

Presenters: Michelle Schoenebeck

Innovation & New Functionality: What's New: Flex CAD

Products: Flex

Presenters: Alan Harker

Innovation & New Functionality: What's New: Flex Jail

Products: Flex

Presenters: Hank Morris

Innovation & New Functionality: What's New: Flex Platform

Products: Flex

Presenters: Andrew Calvo

Innovation & New Functionality: What's New: Flex Records

Products: Flex

Presenters: Andrew Calvo

Innovation & New Functionality: What's New: In-Car Video Systems

Products: M500 In-Car Video System

Presenters: Michael Tsao

Innovation & New Functionality: What's New: PremierOne CAD

Products: PremierOne

Presenters: Harrison Wilson, Ryan Stechschulte

Innovation & New Functionality: What's New: PremierOne Mobile

Products: PremierOne

Presenters: Danah Palmer

Innovation & New Functionality: What's New: PremierOne Records

Products: PremierOne

Presenters: Danah Palmer

Innovation & New Functionality: What's New: VideoManager EL

Products: VideoManager EL (formerly Evidence Library)

Presenters: Jolynn Martin

Innovation & New Functionality: What's New: VideoManager EL (formerly Evidence Library)

Products: VideoManager EL

Presenters: TBC

Records

Records: Tips & Tricks to Train your Organization on IBR for PremierOne

[Hear from your peers](#)

Products: PremierOne

Presenters: Rebecca Woolsey (Irvine PD)

Reporting

Reporting: PowerBI Reporting Best Practices for PremierOne

[Hear from your peers](#)

Products: PremierOne

Presenters: TBC

Reporting: An Introduction to PremierOne SSRS & IDD for PremierOne CAD and RMS

Products: PremierOne

Presenters: Hope Grubb, Chase Norris

Reporting: HANDS-ON LAB: Advanced Queries for PremierOne

Products: PremierOne

Presenters: John Randazzo, Hope Grubb

Reporting: HANDS-ON LAB: Advanced Reporting Concepts for PremierOne

Products: PremierOne

Presenters: Chris Shotwell, Jeremy Farrell

Reporting: HANDS-ON LAB: Data-Driven Subscriptions for PremierOne

Products: PremierOne

Presenters: John Randazzo, Hope Grubb

Reporting: HANDS-ON LAB: Introduction to SQL for PremierOne Reporting

Products: PremierOne

Presenters: Hope Grubb, John Randazzo

Reporting: HANDS-ON LAB: Report Builder Expressions for PremierOne

Products: PremierOne

Presenters: Hope Grubb, Chase Norris

Reporting: HANDS-ON LAB: SSRS for PremierOne Records and Flex Jail

Products: PremierOne

Presenters: Chris Shotwell, John Randazzo

Reporting: IDD Dashboard Design Concepts for PremierOne

Products: PremierOne

Presenters: Jeremy Farrell

Reporting: Legacy Data Access: An Alternative to Data Conversion Using Dynamic SSRS for PremierOne

Products: PremierOne

Presenters: Chris Shotwell, John Randazzo

Reporting: PremierOne SSRS vs RTF vs RDLC for Printouts: Pros, Cons & Gotchas!

Products: PremierOne

Presenters: Chris Shotwell

Response

Response: Customer Best Practices for GPS and ARL for PremierOne

[Hear from your peers](#)

Products: PremierOne

Presenters: James Hill

With the amount of hardware options available for GPS, and the many ways to configure them, it can become overwhelming to manage your fleet. Hear directly from a PremierOne customer about best practices, tools, and configuration operations for PremierOne Mobile GPS devices. Motorola Solutions' team members will also provide an in-depth overview of the latest options provided to ensure location data can be acquired and transmitted consistently.

Response: HANDS-ON LAB: Exploring the PremierOne Map

Products: PremierOne

Presenters: Brian Gordon, Tony Kahn, McKenzie Wright

Response: HANDS-ON LAB: PremierOne iOS/Android Provisioning and Setup

Products: PremierOne

Presenters: Chris Collins, Jason Rusch, James Hill

Response: HANDS-ON LAB: PremierOne Mobile Provisioning

Products: PremierOne
Presenters: Chris Collins

Embark on a hands-on learning experience with our PremierOne Mobile Provisioning lab. This specialized session provides participants with practical insights into the provisioning aspects of PremierOne Mobile for Police and Fire agency use. Guided by expert instructors, explore the intricacies of setting up and optimizing PremierOne Mobile to maximize its potential. Enhance your provisioning skills in a dynamic and interactive environment, gaining valuable expertise in leveraging PremierOne Mobile effectively.

System Administration & IT

System Administration & IT: [Placeholder] Building engagement--creative solutions for connecting users with technology

[Hear from your peers](#)

Products: All Products
Presenters: Ileana Scaffidi, Megan Heiss

System Administration & IT: [Placeholder] Making the most of your partnership with Motorola Solutions/PremierOne

[Hear from your peers](#)

Products: PremierOne
Presenters: Ileana Scaffidi, Megan Heiss

System Administration & IT: [Placeholder] Possible RedHat partner-led class on PremierOne administration

Products: PremierOne
Presenters: TBC

System Administration & IT: [Placeholder] PremierOne VMWare to OpenShift

Products: PremierOne

Presenters: TBC

System Administration & IT: Advanced Query Capabilities for PremierOne CAD

Products: PremierOne

Presenters: Mike Rogers

System Administration & IT: From Bug Detection to Closure: Getting your defects fixed faster

Products: PremierOne

Presenters: Pragya Bhandari

System Administration & IT: Hands-on Lab: MDT Manager Configurations

Products: PremierOne

Presenters: TBC

System Administration & IT: HANDS-ON LAB: Multi-Factor Authentication - Configurations

Products: PremierOne

Presenters: Brian Todd

System Administration & IT: MDT Manager Overview for PremierOne

Products: PremierOne

Presenters: TBC

System Administration & IT: Multi-Factor Authentication in PremierOne - High-level overview

Products: PremierOne

Presenters: Brian Todd

System Administration & IT: PremierOne CAD & Mobile Common Issues Solved

Products: PremierOne

Presenters: TBC

System Administration & IT: PremierOne Common Records Issues Solved

Products: PremierOne

Presenters: Claire Johnson

System Administration & IT: PremierOne IT Forum: Advanced System Administration & Troubleshooting

Products: PremierOne

Presenters: TBC

System Administration & IT: PremierOne System Performance - Top X things to know as a system administrator

Products: PremierOne

Presenters: TBC