CASTLE ROCK City Council | **Regular Council Meeting**
February 10, 2025

1. CALL TO ORDER

Mayor Paul Helenberg called the regular meeting of the Castle Rock City Council to order at 7:30 PM.

a. Pledge of Allegiance

Mayor Helenberg led the Pledge of Allegiance.

b. Roll Call

Councilmembers present: Art Lee, Lee Kessler, John Whalen, Paul Simonsen, and Ellen Rose.

Staff present: Police Chief Charlie Worley, City Attorney Frank Randolph, Public Works Director Dave Vorse, Public Works Senior Operator Tyler Stone, City Engineer Tom Gower, and Clerk-Treasurer Carie Cuttonaro.

c. Changes to Agenda

2. PROCLAMATIONS & PRESENTATIONS

a. Proclamation - Teen Dating Violence Awareness Month

The proclamation was read and presented by Mayor Paul Helenberg.
Tosha Nakano and Laurie Russo from the Emergency Support Shelter gave a presentation.
Amber MacLaren, a registered nurse, added that she believes the numbers in the proclamation are skewed and the actual numbers are a lot higher, as many cases go unreported. She added that she can see the psychological impact as a result of the abusers and that the mental health crisis in Cowlitz County and the United States of America needs to be addressed.

3. CITIZEN COMMENTS - maximum 3 minutes

Amy Tippitt and Amber MacLaren are continuing to report the issues they face with their neighbor regarding noise, damages and threats. The City is currently working on updating the noise ordinance in order to provide better enforcement. Police Chief Charlie Worley asked for videos to be submitted.

4. DEPARTMENT REPORTS

- City Attorney Frank Randolph
- Police Chief Charlie Worley
- Public Works Director Dave Vorse
- City Engineer Tom Gower
- Clerk-Treasurer Carie Cuttonaro

5. COUNCIL AND AD HOC COMMITTEE REPORTS

- Mayor / Mayor Pro-Tempore / Councilmembers

Mayor Helenberg gave a verbal report.

• CRCDA Representative

6. PUBLIC HEARINGS

7. CONSENT AGENDA

Councilmember Kessler made a motion, seconded by Rose, to approve the Consent Agenda as presented. Motion carried by roll call vote. Councilmembers Lee, Kessler, Whalen, Simonsen, and Rose voted 'Aye'.

a. Approve the minutes of the January 27, 2025 Regular Council Meeting.

b. Approve the January 2025 invoices as described in the Fund Transaction Summary Report in the amount of $718,653.80.

8. OLD BUSINESS

9. NEW BUSINESS

a. Utility customer, Ryan Ballentine - 830 Little Ave NE, requests an extended payment arrangement due to higher than expected bills caused by a leaky toilet that does not qualify for a leak adjustment.

Clerk-Treasurer Carie Cuttonaro presented.
Councilmember Lee made a motion, seconded by Whalen, to approve the extended payment arrangement. Motion carried by roll call vote. Councilmembers Lee, Kessler, Whalen, Simonsen, and Rose voted 'Aye'.

b. Contract renewal for a five-year lease with Ricoh for public works copier/printer. Monthly lease would increase $57.09 to $116.63. Including image costs, the average annual cost would increase $700-$1,000 for an annual cost of approximately $1,800-$2,200.

Councilmember Kessler asked a question about cost and budget. Public Works Director Dave Vorse responded.
Councilmember Kessler made a motion, seconded by Rose, to approve the contract renewal with Ricoh. Motion carried by roll call vote. Councilmembers Lee, Kessler, Whalen, Simonsen, and Rose voted 'Aye'.

c. Contract with Ricoh for a five-year lease for an additional finance copier/printer. Monthly lease would be $83.22. Including image costs, the average annual cost would be approximately $1,000-$1,200.

Clerk-Treasurer Carie Cuttonaro presented.
Councilmember Lee made a motion, seconded by Rose, to approve the new contract with Ricoh. Motion carried by roll call vote. Councilmembers Lee, Kessler, Whalen, Simonsen, and Rose voted 'Aye'.

d. Lease Agreement with Sound Precast, LLC., to lease city-owned property for a period of 10 years. Rent shall be $10,000 per year.

Councilmember Lee made a motion, seconded by Whalen, to approve the lease agreement with Sound Precast. Motion carried by roll call vote. Councilmembers Lee, Kessler, Whalen, Simonsen, and Rose voted 'Aye'.

e.

- Ordinance No. 2025-01, an ordinance of the City of Castle Rock amending, in part, Chapter 13.12 of the Castle Rock Municipal Code.
- Ordinance No. 2025-02, an ordinance of the City of Castle Rock amending, in part, Chapter 13.16 of the Castle Rock Municipal Code.
- Ordinance No. 2025-03, an ordinance of the City of Castle Rock amending, in part, Chapter 13.18 of the Castle Rock Municipal Code.
- Ordinance No. 2025-04, an ordinance of the City of Castle Rock amending, in part, Chapter 6.06 of the Castle Rock Municipal Code.
- Ordinance No. 2025-05, an ordinance of the City of Castle Rock amending, in part, Chapter 5.16 of the Castle Rock Municipal Code.
- Ordinance No. 2025-06, an ordinance of the City of Castle Rock amending, in part, Chapter 1.30 of the Castle Rock Municipal Code.
- Resolution No. 2025-01, a resolution of the City Council of the City of Castle Rock, Washington, creating a Master Fee Schedule and updating current rates in Schedules 2, 4, 5, and 6.

Mayor Helenberg, Clerk-Treasurer Carie Cuttonaro, and Public Works Director Dave Vorse presented. This item was tabled to allow Council more time to review.

10. OTHER BUSINESS

11. ADJOURNMENT

There being no further business, Mayor Helenberg adjourned the meeting at 8:16 PM.

Mayor Paul Helenberg

Clerk-Treasurer Carie Cuttonaro