

1. CALL TO ORDER

Mayor Paul Helenberg called the regular meeting of the Castle Rock City Council to order at 7:30 PM.

a. Pledge of Allegiance

Mayor Helenberg led the Pledge of Allegiance.

b. Roll Call

Councilmembers present: Art Lee, Lee Kessler, John Whalen, Paul Simonsen, and Ellen Rose.

Staff present: Police Chief Charlie Worley, City Attorney Frank Randolph, Public Works Director Dave Vorse, Public Works Senior Operator Tyler Stone, City Engineer Tom Gower, and Clerk-Treasurer Carie Cuttonaro.

c. Changes to Agenda

New Item added to New Business: Payment Arrangement Request

2. PROCLAMATIONS & PRESENTATIONS

3. CITIZEN COMMENTS - maximum 3 minutes

Nathan Ross and his son (Boy Scout) were in attendance. Ross talked about witnessing the two deer that had been spooked and jumped off of the bridge on Huntington Ave N, landing on the BNSF railway below last summer. He is requesting fences to be placed along the bridge to prevent this from happening again. Public Works Director Dave Vorse stated that this section is part of SR 411 and is WSDOT's responsibility. Vorse stated he will pass the information along to the State and recommended that Ross also contact them.

4. DEPARTMENT REPORTS

- City Attorney Frank Randolph
- Police Chief Charlie Worley
- Public Works Director Dave Vorse
- City Engineer Tom Gower
- Clerk-Treasurer Carie Cuttonaro
 - 1. 2024 Year End Financials
 - 2. January 2025 Financials

Clerk-Treasurer Carie Cuttonaro gave a verbal report.

5. COUNCIL AND AD HOC COMMITTEE REPORTS

- Mayor / Mayor Pro-Tempore / Councilmembers

Councilmember Lee requested an update on the noise ordinance issue. Police Chief Charlie Worley gave an update. Mike Lee requested to speak on this issue and reported the decibel readings coming from their neighbor's house. Police Chief Charlie Worley stated that they have made attempts, but the noise is not happening at the times they are near. Bill McLaren added that rocks are thrown over the fences and at cars. Video proof will be submitted.

- CRCDA Representative

6. PUBLIC HEARINGS

7. CONSENT AGENDA

8. OLD BUSINESS

a.

- Ordinance No. 2025-01, an ordinance of the City of Castle Rock amending, in part, Chapter 13.12 of the Castle Rock Municipal Code.
- Ordinance No. 2025-02, an ordinance of the City of Castle Rock amending, in part, Chapter 13.16 of the Castle Rock Municipal Code.
- Ordinance No. 2025-03, an ordinance of the City of Castle Rock amending, in part, Chapter 13.18 of the Castle Rock Municipal Code.
- Ordinance No. 2025-04, an ordinance of the City of Castle Rock amending, in part, Chapter 6.06 of the Castle Rock Municipal Code.
- Ordinance No. 2025-05, an ordinance of the City of Castle Rock amending, in part, Chapter 5.16 of the Castle Rock Municipal Code.
- Ordinance No. 2025-06, an ordinance of the City of Castle Rock amending, in part, Chapter 1.30 of the Castle Rock Municipal Code.
- Resolution No. 2025-01, a resolution of the City Council of the City of Castle Rock, Washington, creating a Master Fee Schedule and updating current rates in Schedules 4, 5, and 6.

Councilmember Kessler made a motion, seconded by Rose, to approve Ordinance No. 2025-01, Ordinance No. 2025-02, Ordinance No. 2025-03, Ordinance No. 2025-04, Ordinance No. 2025-05, Ordinance No. 2025-06, and Resolution No. 2025-01. Motion carried by roll call vote.

Councilmembers Lee, Kessler, Whalen, Simonsen, and Rose voted 'Aye'.

9. NEW BUSINESS

a. ***Added Item***

Utility customer, Sarah Burtch - 343 Roake Ave SE, requests an extended payment arrangement due to a higher than expected bill caused by a leak. The leak qualified and was approved for an adjustment, however the remaining balance is still high.

Clerk-Treasurer Carie Cuttonaro presented.

Councilmember Kessler made a motion, seconded by Rose, to approve the extended payment arrangement. Motion carried by roll call vote. Councilmembers Lee, Kessler, Whalen, Simonsen, and Rose voted 'Aye'.

10. OTHER BUSINESS

Megan Dennis, Humane Society of Southwest Washington, presented the current contract and explained what is covered under the City's fees. Dennis stated that citizens are able to bring in stray animals and will reach out to a citizen who had previously reached out about a cat issue. Dennis is the City's contact and is available for questions at any time.

11. ADJOURNMENT

There being no further business, Mayor Helenberg adjourned the meeting at 8:06 PM.

Mayor Paul Helenberg

Clerk-Treasurer Carie Cuttonaro