

1. CALL TO ORDER

Mayor Paul Helenberg called the regular meeting of the Castle Rock City Council to order at 7:30 PM.

a. Pledge of Allegiance

Mayor Helenberg led the Pledge of Allegiance.

b. Roll Call

Councilmembers present: Art Lee, Lee Kessler, John Whalen, Paul Simonsen, and Ellen Rose.

Staff present: Police Chief Charlie Worley, City Attorney Frank Randolph, Public Works Senior Operator, City Engineer Tom Gower, and Clerk-Treasurer Carie Cuttonaro.

c. Changes to Agenda

2. PROCLAMATIONS & PRESENTATIONS

3. CITIZEN COMMENTS - maximum 3 minutes

4. DEPARTMENT REPORTS

- City Attorney Frank Randolph
- Police Chief Charlie Worley
Police Chief Charlie Worley gave a verbal report.
- Public Works Senior Operator Tyler Stone
- City Engineer Tom Gower
City Engineer Tom Gower gave a verbal report.
- Clerk-Treasurer Carie Cuttonaro

5. COUNCIL AND AD HOC COMMITTEE REPORTS

- Mayor / Mayor Pro-Tempore / Councilmembers
- CRCDA Representative

6. PUBLIC HEARINGS

7. CONSENT AGENDA

Councilmember Lee made a motion, seconded by Rose, to approve the Consent Agenda as presented. Motion carried by roll call vote. Councilmembers Lee, Kessler, Whalen, Simonsen, and Rose voted 'Aye'.

- a. Approve the minutes of the February 10, 2025 Regular Council Meeting.

- b. Approve the minutes of the February 24, 2025 Regular Council Meeting.
- c. Approve the February 2025 invoices as described in the Fund Transaction Summary Report in the amount of \$533,361.21.

8. OLD BUSINESS

9. NEW BUSINESS

- a. Amend Capital Facility Plan to add Water Main Improvements on SR 411 (West Side Highway) south of PH 10 to the "High Banks" site.

Councilmember Rose made a motion, seconded by Lee, to amended the Capital Facility Plan adding the SR411 Water Main Improvements project. Motion carried by roll call vote. Councilmembers Lee, Kessler, Whalen, Simonsen, and Rose voted 'Aye'.

- b. Cowlitz County Rural Development Grant Application to request funding in the amount of \$550,000 for the SR 411 Water Main Extension Project. Total project cost is \$959,000.

Councilmember Rose made a motion, seconded by Lee, to approve the Cowlitz County Rural Development Grant Application for the SR411 Water Main Extension Project. Motion carried by roll call vote. Councilmembers Lee, Kessler, Whalen, Simonsen, and Rose voted 'Aye'.

- c. Annual Spring Clean-Up Event April 26, 2025; CRCDA requests City sponsorship to pay costs of printing forms and flyers, not to exceed \$550 including tax.

Councilmember Rose made a motion, seconded by Kessler, to approve sponsorship to print in-house, or pay cost of printing external, the Annual Spring Clean-Up Day Event flyers. External printing not to exceed \$550 including tax. Motion carried by roll call vote. Councilmembers Lee, Kessler, Whalen, Simonsen, and Rose voted 'Aye'.

10. OTHER BUSINESS

Cowlitz County Commissioner Rick Dahl provided comment.

11. ADJOURNMENT

There being no further business, Mayor Helenberg adjourned the meeting at 7:48 PM.

Mayor Paul Helenberg

Clerk-Treasurer Carie Cuttonaro