

1. CALL TO ORDER

Mayor Paul Helenberg called the regular meeting of the Castle Rock City Council to order at 7:30 PM.

a. Pledge of Allegiance

Mayor Helenberg led the Pledge of Allegiance.

b. Roll Call

Councilmembers present: Art Lee, Lee Kessler, and John Whalen. Councilmember Ellen Rose arrived at 7:34 PM. Councilmember Paul Simonsen was absent.

Staff present: Police Chief Charlie Worley, City Attorney Frank Randolph, Public Works Director Dave Vorse, City Engineer Tom Gower, and Clerk-Treasurer Carie Cuttonaro.

c. Changes to Agenda

2. PROCLAMATIONS & PRESENTATIONS

a. Fair Housing Month

The proclamation was read by Clerk-Treasurer Carie Cuttonaro and presented by Mayor Paul Helenberg.

Amy Ranta accepted the proclamation and spoke about fair housing and thanked the Mayor and Council for their support.

b. Crime Victims Awareness Week

The proclamation was read by Clerk-Treasurer Carie Cuttonaro and presented by Mayor Paul Helenberg.

Tosha Nakano and Laurie accepted the proclamation and spoke about crime victims.

3. CITIZEN COMMENTS - maximum 3 minutes

4. DEPARTMENT REPORTS

- City Attorney Frank Randolph

- Police Chief Charlie Worley

Police Chief Charlie Worley announced that April is Autism Awareness Month. Officers will be wearing blue badges during the month of April to show support.

- Public Works Director Dave Vorse

Public Works Director Dave Vorse deferred to Senior Operator Tyler Stone for the water main project updates. Stone reported 1,300 feet of water main has been installed on Hibbard and the tie-ins will take place this week, resulting in a big loop system.

- City Engineer Tom Gower
- Clerk-Treasurer Carie Cuttonaro
 - Expenditure, Revenue, Cash & Investments Reports

Clerk-Treasurer Carie Cuttonaro gave a verbal report.

5. COUNCIL AND AD HOC COMMITTEE REPORTS

- Mayor / Mayor Pro-Tempore / Councilmembers
Mayor Helenberg gave a verbal report.
- CRCDA Representative

6. PUBLIC HEARINGS

7. CONSENT AGENDA

Councilmember Lee made a motion, seconded by Rose, to approve the Consent Agenda as presented. Motion carried by roll call vote. Councilmembers Lee, Kessler, Whalen, and Rose voted 'Aye'.

- Approve the minutes of the March 10, 2025 Regular Council Meeting.

8. OLD BUSINESS

9. NEW BUSINESS

- Updated Personnel Policy

Presented by Mayor Helenberg, Public Works Director Dave Vorse and Clerk-Treasurer Carie Cuttonaro.

Councilmember Kessler made a motion, seconded by Rose, to approve the Personnel Policy with the following amendment: Unacceptable Violations item "Possession of guns, knives, weapons, explosives, etc., on City property, except as reasonably necessary for your job." After further discussion, motion carried by roll call vote. Councilmembers Lee, Kessler, Whalen, and Rose voted 'Aye'.

- Resolution No. 2025-02, a resolution of the City Council of the City of Castle Rock, Washington, amending Schedules 4 and 5 of the City's Master Fee Schedule.

Clerk-Treasurer Carie Cuttonaro presented.

Councilmember Lee made a motion, seconded by Rose, to approve Resolution No. 2025-02. Motion carried by roll call vote. Councilmembers Lee, Kessler, Whalen, and Rose voted 'Aye'.

10. OTHER BUSINESS

11. ADJOURNMENT

There being no further business, Mayor Helenberg adjourned the meeting at 7:53 PM.

Mayor Paul Helenberg

Clerk-Treasurer Carie Cuttonaro